



SOUTH WAIRARAPA DISTRICT COUNCIL

PO Box 6, Martinborough 5741

Telephone: 06 306 9611

APPLICATION FOR REGISTRATION OF PREMISES

Year Ending 31 July 20..

- NOTES:**
1. To make an application for a Certificate of Registration for a food premises, please complete this form and send the application, together with the fee payable to:
South Wairarapa District Council, P O Box 6, Martinborough 5741
 2. All application forms are to be completed in neat printing or typed
 3. All Certificates of Registration for food premises expire on 31 July each year

PREMISES DETAILS

Trade name of business:	
Address of business:	
Postal address: (if different)	
Telephone Number:	
Fax number:	
Mobile Number:	
Email address:	

Floor area m ²		Maximum seating (eating houses only)		
Existing liquor licence held	Unlicensed	Off licence	On licence	BYO
Exemptions or special conditions				

OPERATOR DETAILS

If the operator is a company provide the address of registered office – both street address and postal address are required if these are different.

Full name: (Occupier/owner of the premises)			
Private Address:			
Postal Address:			
Telephone Number:		Fax number:	
Mobile Number:			
Email address:			
Name of applicant (Clearly printed)			
Signature of applicant:		Date:	
Fee Payable:			

please turn over ↩

A: GENERAL CATEGORY OF PREMISES:		Please ✓ appropriate category/s	
1. <input type="checkbox"/>	Eating house	10. <input type="checkbox"/>	Fish Shop
2. <input type="checkbox"/>	Eating house (refreshment room)	11. <input type="checkbox"/>	Butcher
3. <input type="checkbox"/>	Bakery (retail)	12. <input type="checkbox"/>	Ice Cream shop
4. <input type="checkbox"/>	Takeaway (includes lunch bar)	13. <input type="checkbox"/>	Auction market where food is sold
5. <input type="checkbox"/>	Delicatessen	14. <input type="checkbox"/>	Food vending machine
6. <input type="checkbox"/>	Dairy	15. <input type="checkbox"/>	Food - Manufacture
7. <input type="checkbox"/>	Grocery	16. <input type="checkbox"/>	Food - Preparation
8. <input type="checkbox"/>	Supermarket	17. <input type="checkbox"/>	Food -Packaging/storage
9. <input type="checkbox"/>	Fruit and vegetable shop	18. <input type="checkbox"/>	Other_____

B. PURPOSE(S) FOR WHICH REGISTRATION REQUIRED		Please ✓ appropriate category	
1. <input type="checkbox"/>	Eating house	10. <input type="checkbox"/>	Retail - ice cream or frozen confect
2. <input type="checkbox"/>	Eating house (refreshment room)	11. <input type="checkbox"/>	Operation of food vending machines
3. <input type="checkbox"/>	Retail sale of cakes, sandwiches or baker's smallgoods	12. <input type="checkbox"/>	Auction market where food is handled for sale
4. <input type="checkbox"/>	Delicatessen	13. <input type="checkbox"/>	Manufacturing of food for sale
5. <input type="checkbox"/>	Retail sale of meat	14. <input type="checkbox"/>	Packing of food for sale
6. <input type="checkbox"/>	Retail sale of fish	15. <input type="checkbox"/>	Preparing of food for sale
7. <input type="checkbox"/>	Grocery	16. <input type="checkbox"/>	Storage of food for sale
8. <input type="checkbox"/>	Retail sale of fruit and vegetables	17. <input type="checkbox"/>	Other _____
9. <input type="checkbox"/>	Retail sale of milk		

Additional information required for items B13, B14, B15 or B16	
Food - Manufacture (Type - baker, cake, kitchen, etc)	
Food - preparation (Type - meat products, fish, etc	
Type - baker's small goods, wholesale groceries, etc)	

OFFICE USE ONLY

Approved for renewal Approving Officer		Date	
Receipt No	Cashier	Date	