



Conferences, Seminars & Training

1. RATIONALE:

Council supports the concept of organisational development through the attendance by the Mayor, Elected Members, Managers and staff at relevant conferences, seminars and training courses etc.

2. PURPOSES:

To set out Council's selection process and limits for attendance at conferences, seminars and training courses etc.

3. GUIDELINES

- 3.1 Council pays for the Chief Executive and Departmental Heads to attend the respective annual conference of their professional organisations and pay for any training required to retain practicing certificates appropriate for their position. They would need to apply for Study leave with approval from the CEO.
- 3.2 The Mayor and Chief Executive Officer and at least one Elected Member attends the Local Government New Zealand Annual Conference.
- 3.3 The selection of Elected Members to attend conferences, seminars or training is made by Council and is subject to:
 - availability
 - number of conferences previously attended
 - interest in subject matter
 - funding.
- 3.4 The Council pays for one representative from each Community Board to attend a biennial NZ Community Boards Conference.