



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

ASSETS AND SERVICES COMMITTEE

TERMS OF REFERENCE

Reports to:	Council
Chairperson:	Cr Jephson (appointed by the Mayor)
Membership:	Six councillors including the chair (minimum of one councillor per ward)
Appointments 19-22:	Cr Brian Jephson, Cr Rebecca Fox, Cr Alastair Plimmer, Cr Garrick Emms, Cr Pip Maynard, Cr Ross Vickery Mayor Alex Beijen (ex-officio)
Non-voting attendees:	Chair of each community board and the chair of the Māori Standing Committee may attend and participate in debate
Meeting Frequency:	6-weekly
Quorum:	Four members
Subcommittees:	Water Race Subcommittee

1. Purpose

The Assets and Services Committee is established for the purposes of:

- Providing advice and recommendations to Council regarding the strategic management of council assets.
- Monitoring of major Council projects that are of a nature which pose significant risk or high community impact.
- Aligning Council's management of assets and infrastructure to its long term strategic objectives.

2. Roles and Responsibilities

To enable:

- the provision of engineering and non-engineering services to maintain and improve cost, safety and quality of Council assets and services.

- the determination and implementation of policies in respect to the delivery of services to the community.
- to liaise with, and assist local communities to achieve their services objectives within Council's legislative responsibilities.
- to assist the community in the maintenance and improvement of amenities and the environment.

Services including the provision and maintenance of:

- Roads
- Footpaths
- Signs / bridges / lights
- Parking and traffic planning
- Major projects
- Provision of potable water and reticulation system
- Water reservoirs
- Treatment plants / pumping stations
- Monitoring of Quality of Drinking Water Standards
- Wastewater treatment and disposal
- Stormwater management
- Public toilets
- Solid waste disposal / landfills
- Litter / rubbish collection
- Civil Defence / rural fire
- Libraries
- Parks and reserves
- Swimming pools
- Cemeteries
- Sportsfields
- Garden and road reserve maintenance
- Trees, plants and landscaping
- Reserve Management Plans
- Coastal / esplanade reserve management
- Development Contributions / subdivision requirements (inc. water connections and lateral issues)
- Such other functions as may be delegated by Council from time to time.

The development and implementation of Council policy relating to the management and utilisation of Council assets and infrastructure.

- The monitoring and potential implementation strategies for recreation and sporting facilities priorities of the SWDC.
- The monitoring, development and implementation of Council's Strategic Asset Management Plans in accordance with Council's Asset Management Policy.
- Opportunities to either acquire new assets or dispose of assets in accordance with Council's Disposal of Land and Assets Policy.
- Monitoring of major projects
- The opportunities to further develop strategic transport and integration of transport needs of the Community.
- The Committee is accountable to Council.