



ASSETS AND SERVICES COMMITTEE

Minutes from 11 December 2019

Present: Councillors Brian Jephson (Chair), Garrick Emms, Rebecca Fox, Pip Maynard, Alistair Plimmer, Ross Vickery, and Mayor Alex Beijen.

In Attendance: Harry Wilson (Chief Executive), Bryce Neems (Amenities Manager), Anna O'Connell (Venues Coordinator), and Suzanne Clark (Committee Advisor).

Conduct of Business: The meeting was held in the Supper Room, Waihinga Centre, Martinborough and was conducted in public between 11:00am and 12:15pm.

Also in Attendance: David Beveridge and Helen Mitchell-Shand.

Open Section

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Public Participation

Ms Mitchell-Shand expressed concern at the number of trucks that were using Fabians and Papawai Road as a result of a Greater Wellington Regional Council (GWRC) to remove river gravel. There was no communication with residents about the consent and road noise had increased. Ms Mitchell-Shand queried GWRC responsibilities, requested that Council repair potholes she believed were caused by the trucks, and asked Council to reduce the road speed limit so that it was safer for pedestrians and cyclists.

Mr Beveridge requested that the Waihinga Centre terms and conditions document be clarified to show when the terrace can be included in the hire and that it is not part of the licensed area, and that if the caterer has an alcohol license then a special license is not required. Mr Beveridge requested flexibility and a user-friendly approach for the Centre's use.

DISCLAIMER

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A4. Actions from Public Participation

Mr Wilson undertook to obtain a copy of the GWRC river consent and review the conditions to ensure all communications obligations had been met. Speed limits were subject to a national review and rollout by New Zealand Transport Authority (NZTA).

ASSETS AND SERVICES COMMITTEE NOTED:

1. Action 267: Identify whether GWRC or SWDC is responsible for fixing potholes on Fabians Road where their cause is due to trucks carrying river gravel under a GWRC consent and log a job to have them fixed; H Wilson
2. Action 268: Make clear on Council venue terms and conditions documents what is and is not available when hiring a venue; H Wilson

A5. Extraordinary Business

There was no extraordinary business.

A6. Notices of motion

There were no notices of motion.

B Decision Reports from Chief Executive and Staff

B1. Review of the Hire of Council Facilities Policy Report

Members discussed the policy and suggested amendments that would provide clarity on the division of responsibilities and what spaces would be included in any venue hire.

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2019/17):

1. To receive the Hire of Council Facilities Policy E200 Report.
(Moved Cr Vickery/Seconded Cr Maynard) Carried
2. To recommend to Council to approve the amendments to the Hire of Council Facilities Policy E200 provided by officers and further amendments as agreed by the Committee.
(Moved Cr Fox/Seconded Cr Maynard) Carried
3. To recommend to Council that the Policy be reviewed annually.
(Moved Cr Plimmer/Seconded Cr Vickery) Carried
4. Action 269: Include reference in the Hire of Council Facilities Policy that alcohol permissions are the responsibility of the hirer and which areas of the venue exclude the serving of alcohol; H Wilson
5. Action 270: Attach to the Hire of Council Facilities Policy any forms that the hirer needs to complete and the venue terms and conditions; H Wilson
6. Action 271: Review the wording of clause 5.3 of the Hire of Council Facilities Policy Report to see if it can be strengthened; H Wilson

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C Information and Verbal Reports from Chief Executive and Staff

C1. Infrastructure and Services Report

Mr Wilson noted a correction to the last paragraph on the second page of the report. Martinborough would be operating on 20% less than the full supply not half the usual summer supply.

Mr Wilson reported that Pirinoa water supply upgrades would be complete by the end of the year and updated members on the other water supply projects and recent faults.

Mr Wilson answered questions on the effectiveness of the water reduction programme, the water supply project budget, Greytown stormwater/water race system, the Lake Ferry pine tree removal, the roading programme underspend to date, and the Tora Bridge upgrade.

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2019/18) to receive the Infrastructure and Services Report.

(Moved Cr Vickery/Seconded Cr Jephson)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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