

SOUTH WAIRARAPA DISTRICT COUNCIL

3 APRIL 2013

AGENDA ITEM C1

POLICIES FOR ADOPTION

Purpose of Report

To request adoption of policies as recommended by the Policy and Finance Committee.

Recommendations

Officers recommend that the Council:

1. *Receives the information.*
2. *Adopt the amended Council and Committees Policy.*
3. *Adopt the Street Flags and Banners Policy.*
4. *Adopt the amended Urban Street Trees Policy.*
5. *Rescind the Mayor's Discretionary Fund Policy.*
6. *That the minutes of the 27 June 2012 be corrected to show the adoption of the Terms of Reference for Focus Groups.*

1. Executive Summary

The following policies have been recommended for adoption by the Policy and Finance Committee, a Council resolution is now required to formalise the adoption.

2. Background

2.1 Recommendations Received From Policy & Finance Committee 12 December 2012

Mayor's Discretionary Fund

P&F RESOLVED (P&F2012/46):

1. To receive the information.
2. To rescind the Mayor's Discretionary Fund Policy.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

Council and Committees Policy

P&F RESOLVED (P&F2012/47):

1. To receive the information
2. To adopt the amended Council and Committees Policy.
(Moved Cr Napier/Seconded Cr Jephson)

Carried

2.2 Recommendations Received From the Policy & Finance Committee 20 February 2013

Street Banners and Flags Policy

P&F RESOLVED (P&F2013/03):

1. To receive the information.
2. To adopt the Street Banners and Flags Policy subject to minor grammatical correction.
(Moved Cr Napier/Seconded Cr Craig)

Carried

Urban Street Tree Policy

P&F RESOLVED (P&F2013/04):

1. To receive the information.
2. To adopt the amended Urban Street Tree Policy.
(Moved Mayor Staples/Seconded Cr Napier)

Carried

2.3 Terms of Reference for Focus Groups

The Terms of Reference for Focus Groups was adopted on the 27 June 2012, however it was omitted from the resolution recorded in the minutes. It is recommended these minutes are corrected and it is shown, as was intended, under the resolution resolved by Councillors Gray and Napier.

3. Supporting Information

3.1 Long Term Plan - Community Outcomes

The purpose of policy documents is to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision making process.

Written policies also enable the community to be aware of the reasoning behind administrative and Council decisions, and to be familiar with the philosophy behind individual decisions.

The above policies help achieve all five Council community outcomes.

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