

# SOUTH WAIRARAPA DISTRICT COUNCIL

10 AUGUST 2016

## AGENDA ITEM E1

### PLANNING AND ENVIRONMENT GROUP REPORT

#### Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and work progress against Annual Plan performance measures.

#### Recommendations

Officers recommend that the Council:

1. *Receive the information.*

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has begun to change how data is recorded and stored in NCS so as to enable more effective reporting against AER's in WCDP.

The consultants undertaking the Greytown Structure Plan work have continued with the initial consultation with landowners in the area. Overall they have had positive feedback, with nearly all landowners agreeing to allow Council (through the consultants) to access their land for investigations.

Work on the update of the protected tree schedule in the WCDP has slowed due to the pressures of processing the continuing high number of resource consent applications. It is planned to get this work back on track once the recent consent workload comes under better control.

## 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	97.06%	NCS. At the beginning of the year 4 RC's went overtime. Tracking processes have now been modified to try to avoid repeats. None have occurred since.
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	100%	100%	NCS

Council received 16 applications between 1 June 2016 and 30 June 2016.

This rate of lodgement continues to exceed (considerably) the long term average of 9 per month. This is reflected in the high year-end total of 133 as against the long term average of 100.

In consequence 2 further applications have been contracted out for processing.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

## 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

## 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	-	-	No complaints received to date. All information provided to applicants as required by LG Act.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

As can be seen in the year total for 2015/16 below, the number of LIM's processed has increased in the last 12 months from 294 to 340, an end of year increase of a little under 16%. As noted in the May report, since 2012 the number of LIM applications have increased by 160 a year. This represents an overall increase of 89% since 2012.

TYPE	YTD 1 JULY 15 TO 30 JUNE 2016	PREVIOUS YTD 1 JULY 14 TO 30 JUNE 2015	PERIOD 1 JUNE 2016 TO 30 JUNE 2016	PREVIOUS PERIOD 1 JUNE 2015 TO 30 JUNE 2015
Standard LIMs (Processed within 10 working days)	179	109	23	11
Urgent LIMs (Processed within 5 working days)	54	95	6	11
<b>Totals</b>	<b>340</b>	<b>293</b>	<b>29</b>	<b>22</b>

## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100 %	NCS – Continued monitoring of processing days. Year to date, one CCC accidentally went over the 20WD's.
Building consent applications are processed within 20 working days	100%	99.72 %	NCS – Continued monitoring of processing days. Processing contractors have been used to maintain service levels throughout the year due to staff changes.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Last IANZ review was in January 2016. Council maintained its accreditation which is now extended to 2018. No CARS were issued.
Earthquake prone buildings reports received	70%	63.43 %	Currently 144/227 known premises have been addressed

National changes proposed by the Government around Earthquake Prone Buildings have now been announced and enacted. In the next year Council will need to respond to the new statutory requirements.

TYPE	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	2	\$270,000
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	3	\$795,000
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	6	\$1,196,202
<b>Other</b> ( public facilities - schools, toilets, halls, swimming pools)	0	0
<b>Totals</b>	<b>11</b>	<b>\$2,296,202.00</b>

## 2.2 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 15/16</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	6 Visits	Education programme targeting schools is in progress using the Christchurch City Council Dog Smart programme.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	96%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

As Council may note, only one attack on stock is recorded below for June 2016. However this event was notable.

Within the period between 6 June 2016 and 25 June 2016, two dogs are thought to have undertaken extensive attacks on farm stock (sheep) on a property located in the vicinity of White Rock.

At this time evidence suggests that there are at least 35 dead sheep (ewes in lamb), with a further 35 unaccounted for, but which are presumed killed by the dogs. This is a very significant event and we have been putting considerable efforts into investigating it.

A dog owner has been identified and has acknowledged that the two dogs shot were his. These two dogs were shot while in the act of attacking a number of sheep. The other dead sheep were subsequently found by the property owners.

Most sheep killed displayed multiple mauling injuries to the neck, throat and flanks making this a particularly nasty incident. It is likely that this case will involve Court proceedings.

<b>INCIDENTS REPORTED</b>	<b>1 JUNE 2016 TO 30 JUNE 2016</b>
Attack on Pets	2
Attack on Person	0
Attack on Stock	1
Barking and whining	5
Lost Dogs	5
Found Dogs	0
Rushing Aggressive	1
Wandering	16
Welfare	0
<b>Total</b>	<b>30</b>

## 2.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	93%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 40 hours	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL 1 JUNE 2016 TO 30 JUNE 2016
Stock	3

## 2.4 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	94%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 15 TO 30 JUNE 16	PREVIOUS YTD 1 JULY 14 TO 30 JUNE 15	PERIOD 1 JUNE 16 TO 30 JUNE 16	PREVIOUS PERIOD 1 JUNE 15 TO 30 JUNE 15
Total	102	119	6	12

## 2.5 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2015 TO 30 JUNE 2016	PREVIOUS YTD 1 JULY 2014 TO 30 JUNE 2015	PERIOD 1 JUNE 2016 TO 30 JUNE 2016	PREVIOUS PERIOD 1 JUNE 2015 TO 30 JUNE 2015
On Licence	32	22	7	2
Off Licence	27	24	1	2
Club Licence	7	3	1	1
Manager's Certificate	112	83	8	4
Special Licence	47	45	5	6
Temporary Authority	5	9	0	0
<b>Totals</b>	<b>230</b>	<b>186</b>	<b>22</b>	<b>15</b>

Council has seen a significant increase (25%) in applications for alcohol licenses over the last year. This is possibly due to the public becoming more familiar with the licensing requirements.

A rise in special licence applications will occur over the next few months as the community prepares for Toast Martinborough. Council will receive a request for a local alcohol ban for the Toast Martinborough event at the September meeting.

## 2.6 Health Act - Safe Food

### ***SERVICE LEVEL – Food services used by the public are safe.***

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data – all premises inspected annually at renewal period

As we gain some working knowledge of the new safe food legislation, it is becoming apparent that the implementation of the new Act will likely require an increase in resources. In verifying a number of existing premises recently, the time taken has significantly increased.

An inspection under the previous Food Hygiene Regulations took around 20 minutes to complete. It is now taking up to 1 hour 30 minutes. If this initial pattern persists Council will have difficulties meeting its legal obligations within current resources.

### **2.6.1. Bylaws**

Five litter complaints were received between 1 June to 30 June 2016. No long grass notices were issued. One letter regarding overgrown trees and a hedge was issued. Two abandoned vehicles were reported.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

