

SOUTH WAIRARAPA DISTRICT COUNCIL

14 DECEMBER 2016

AGENDA ITEM B1

REPORTS/MINUTES OF COUNCIL COMMITTEES AND COMMUNITY BOARDS

Purpose of Report

To present Council with reports and minutes of Council committees and community boards and recommendations from those groups.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*
2. *Receive the minutes of the Martinborough Community Board 24 November 2016.*
3. *Receive the minutes of the Featherston Community Board 22 November 2016.*
4. *Receive the minutes of the Greytown Community Board 23 November 2016.*
5. *Receive the minutes of the Maori Standing Committee 28 November 2016.*
6. *Appoint Dr Rob Tuckett to the Arbor House Trust Board to fulfil the requirements of the Arbor House Trust deed.*
7. *Discuss the Maori Standing Committee's recommendation MSC 2016/42.*
8. *Discuss the placement of the Lake Ferry toilets with interested parties including the Lake Ferry Ratepayers Association and the Maori Standing Committee in light of the Maori Standing Committee recommendation MSC 2016/45.*

1. Executive Summary

Minutes of recent meetings are presented to Council for information. Her Worship the Mayor may ask for comment on the content, but no comment can be received in this forum with regards to the accuracy of the minutes.

2. Recommendations for Consideration

2.1 Greytown Community Board

The Trust document of Arbor House requires the Greytown Borough Council to nominate an appointee to the Arbor House Trust. Since the South Wairarapa Borough Council merger, the Greytown Community Board have made a recommendation for approval to the South Wairarapa District Council. The following recommendation was made on the 26 October 2016.

GCB RESOLVED (GCB2016/72) to recommend to Council to appoint Dr Rob Tuckett to the Arbor House Trust Board to fulfil the requirements of the Arbor House Trust deed.

(Moved Hay/Seconded Cr Craig)

Carried

2.2 Maori Standing Committee

2.2.1. Maori Standing Committee Terms of Reference

The Committee have indicated that they would like to recommend some changes to the terms of reference. The first change they are exploring is a potential change in membership. The following recommendation was made on the 28 November 2016.

MSC RESOLVED (MSC 2016/42): to recommend to Council that the Maori Standing Committee consult with the Maori community in Featherston with a view of seeking interest for up to two members of the Featherston Maori community becoming voting members of the Committee.

(Moved Cr Maynard/Seconded Te Maari)

Carried

The Maori Policy and Terms of Reference allow for two representatives from the South Wairarapa marae and one representative each from the two iwi. The marae are physically located in rural Greytown and Martinborough and Pirinoa.

The cost to Council for one additional member on this committee would be up to an additional \$1,331 in meeting fees and travel reimbursements.

2.2.2. Lake Ferry Toilet

The toilet at Lake Ferry was placed in its current location at the request of the Lake Ferry Ratepayers Association. There would be no budgetary impact for improved signage to the toilets in the reserve to be installed and an overall positive effect on the amenities budget if the toilet was removed.

MSC RESOLVED (MSC 2016/45) to recommend to Council that the portaloos be removed from the carpark at Lake Ferry and new signage be erected to make the public toilet in Lake Ferry more easily found.

(Moved Tipoki/Seconded Roera)

Carried

3. Appendices

Appendix 1 - Martinborough Community Board Minutes 24 November 2016
Featherston Community Board Minutes 22 November 2016
Greytown Community Board Minutes 23 November 2016
Maori Standing Committee Minutes 28 November 2016

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 –

**Martinborough Community Board
Minutes 24 November 2016**

**Featherston Community Board
Minutes 22 November 2016**

**Greytown Community Board
Minutes 23 November 2016**

**Maori Standing Committee
Minutes 28 November 2016**



Martinborough Community Board

Minutes – 24 November 2016

- Present:** Lisa Cornelissen (Chair), Vicky Read, Cr Pam Colenso and Cr Pip Maynard.
- In Attendance:** Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 24 November 2016 between 6:30pm and 7:30pm.
- External Speakers:** Dian Marment (Martinborough Lionesses).

PUBLIC BUSINESS

1. APOLOGIES

MCB RESOLVED (MCB 2016/77) to receive apologies from Fiona Beattie and Mayor Viv Napier.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. PUBLIC PARTICIPATION

3.1 Dian Marment, Martinborough Lionesses

Mrs Marment, on behalf of the Martinborough Lionesses sought Community Board endorsement for a possible cycle stand project for Martinborough.

4. ACTIONS FROM PUBLIC PARTICIPATION

4.1 Martinborough Lionesses

MCB NOTED:

1. Action 691: Determine whether there are designated areas for cycle stands and if there are restrictions on where they can be placed; M Allingham

DISCLAIMER

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5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 20 October 2016

MCB RESOLVED (MCB 2016/78) that the minutes of the Martinborough Community Board meeting held on 20 October 2016 be received and confirmed as a true and correct record.

(Moved Read/Seconded Cr Maynard)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Action Items Reports

MCB RESOLVED (MCB 2016/79):

1. To receive the information.

(Moved Cr Colenso/Seconded Read)

Carried

2. Action 692: Advise the Martinborough Community Board the process for establishing a Considine Park Committee and previously established membership information; P Crimp

MCB RESOLVED (MCB 2016/80) to receive the tabled Pain Farm financial statement for the period ended 31 October 2016.

(Moved Cornelissen/Seconded Read)

Carried

6.2 Income and Expenditure Statements

MCB RESOLVED (MCB 2016/81):

1. To receive the information.

(Moved Cornelissen/Seconded Read)

Carried

2. Action 693: Carry over the 15/16 \$2,050 commitment for Martinborough flags to the 16/17 financial year; P Crimp

6.3 Officers' Report to Community Boards

Mr Crimp discussed local government election voter turnout, development of a safe room in the service centres, a possible regional mountain bike strategy initiative and the WAIconnect project.

MCB RESOLVED (MCB 2016/82) to receive the Officers' Report.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

6.4 Requests for Financial Assistance

MCB RESOLVED (MCB 2016/83):

1. To receive the information.

2. To grant Martinborough School – Ski Trip Fundraising Group \$752 towards the organisation of the Martinborough Guy Fawkes event.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

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6.5 Policies Review Report

MCB RESOLVED (MCB 2016/84) to receive the information and to provide no feedback to Council on the Water by Meter Policy, the Naming of Public Roads Policy and the Community Housing Policy.
(*Moved Read/Seconded Cornelissen*)

Carried

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSON'S REPORT

8.1 Chairperson's Report

Mrs Cornelissen discussed the draft Strategic Plan with members noting that community engagement roles would be reassessed following the by-election. Amendments to the draft budget were discussed and agreed. Members discussed the fees charged to run community events and the possibility of waiving fees for small community events, development of an events guide, and the costs associated with Christmas parade traffic management plans.

MCB RESOLVED (MCB 2016/85):

1. To receive the information.
2. To adopt the draft Martinborough Community Board Strategic Plan with agreed changes.
(*Moved Cr Colenso/Seconded Read*) Carried
3. To adopt the draft Martinborough Community Board 16/17 budget with agreed changes.
(*Moved Read/Seconded Cr Maynard*) Carried
4. To donate \$75 to the Waihinga Charitable Trust on behalf of Coops Hoops.
(*Moved Read/Seconded Cr Maynard*) Carried
5. To adopt the Martinborough Community Board Grants Policy with agreed changes.
(*Moved Cornelissen/Seconded Cr Colenso*) Carried
6. Action 694: Add a bullet point to the priority areas of the Strategic Plan to encourage SWDC to undertake a review of the District Plan zoning in Martinborough; L Cornelissen
7. Action 695: Develop a 2017 timetable with content suggestions for preparing a monthly contribution to the Star; L Cornelissen
8. Action 696: Format the Martinborough Community Board Strategic Plan; V Read
9. Action 697: Add \$600 to the Martinborough Community Board 16/17 budget for flag hanging and add the \$2,860 in the November grant pool to the May Grants pool; L Cornelissen

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9. MEMBERS REPORTS (INFORMATION):

There were no reports.

10. CORRESPONDENCE

10.1 Inwards

From Connor Hislop to SWDC, dated 26 August 2016

From Julia Squire to Martinborough Community Board dated 30 September 2016

From Helen and George Kirk to Martinborough Community Board dated 30 August 2016

From Waihinga Charitable Trust to Martinborough Community Board dated 17 November 2016 (tabled)

From Waihinga Charitable Trust to Pain Estate (c/o Martinborough Community Board) dated 17 November 2016 (tabled)

10.2 Outwards

From Committee Secretary on behalf of Martinborough Community Board to Ruakokoputuna Olives, dated 2 September 2016

MCB RESOLVED (MCB 2016/86):

- 1. To receive the inwards (including tabled) and outwards correspondence.

(Moved Cr Maynard/Seconded Read)

Carried

- 2. Action 698: Write a response to Connor Hislop; L Cornelissen

Confirmed as a true and correct record

.....Chairperson

.....Date

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Featherston Community Board

Minutes – 22 November 2016

- Present:** Brenda West (Chair), Claire Bleakley, Robyn Ramsden, Mark Shepherd, Cr Dayle Harwood and Cr Colin Olds (from 7:38pm).
- In Attendance:** Mayor Viv Napier, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 9:50pm.
- External Speakers:** Emily Greenberg and Shannon Steven (Featherston Community Centre), Amy Sutich and Cr Lee Carter (Community Response Planning), Elsa Kelly, Leslie Austen and Rebekah Mehrstens.

PUBLIC BUSINESS

FCB RESOLVED (FCB 2016/80) to consider the financial assistance application from the Featherston Christmas Parade Group which was received late but could not be delayed as the parade was to be held on the 10 December 2016.

(Moved West/Seconded Cr Harwood)

Carried

FCB RESOLVED (FCB 2016/81) to acknowledge the receipt of a late financial assistance application from the Featherston First Friday Group and to defer a decision on the application until the next meeting.

(Moved West/Seconded Bleakley)

Carried

1. APOLOGIES

FCB RESOLVED (FCB 2016/82) to receive lateness apologies from Cr Colin Olds.

(Moved West/Seconded Shepherd)

Carried

2. CONFLICTS OF INTEREST

Robyn Ramsden declared a conflict of interest with the presentation from the Community Response Planning Group as she was a member of the Group.

3. PUBLIC PARTICIPATION

- 3.1 Emily Greenberg and Shannon Steven, Featherston Information Centre Ms Greenberg with support from Ms Steven, spoke about the Featherston Information Centre as a community asset that helped achieve the community well-being goals as outlined in Council's Long Term Plan. Ms Greenberg asked the Community Board to formally

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acknowledge the Centre's on-going contribution to Featherston's wellbeing.

3.2 Amy Sutich and Cr Lee Carter, Community Response Planning

Ms Sutich and Cr Carter presented the draft Community Response Plan that had been developed by the community and with WREMO's assistance. An activation day was planned for the 25 February 2017 to test the document.

3.3 Elsa Kelly, Featherston Information Centre

Ms Kelly spoke on Information Centre operational matters on behalf of Jocelyn Konig who was unable to attend the meeting. Ms Kelly requested that the Community Board develop some procedures for the running of the Centre.

Ms Kelly had started a business directory to help connect Featherston business's with the local community.

3.4 Elsa Kelly and Leslie Austin, Featherston Footpaths

Mr Austin with support from Ms Kelly reported on the difficulties in getting around Featherston and other communities in a wheelchair and requested Community Board support in prioritising footpath upgrades so they are suitable for wheelchairs and mobility scooters.

3.5 Rebekah Mehrrens, Featherston Town Square

Ms Mehrrens spoke on behalf of Martine Bijker and herself about the disappointment experienced in organising the Featherston First Friday event in Featherston with regards to vehicle/trailer access to the Featherston Town Square being denied by Council. Ms Mehrrens asked the Community Board to support immediate public consultation about how the Featherston Town Square can be used.

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATION

4.1 Featherston Community Centre

FCB RESOLVED (FCB 2016/83) to acknowledge the Featherston Community Centre's on-going contribution to Featherston's well-being. (Moved West/Seconded Ramsden)

4.2 Community Response Planning

FCB RESOLVED (FCB 2016/84) to support the community response planning test activation on 25 February 2017. (Moved Bleakley/Seconded Ramsden)

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4.3 Featherston Information Centre

FCB NOTED:

1. Action 676: Arrange a FCB workshop to discuss what level of support, including financial, the FCB want to provide to the Featherston Information Centre; B West

4.4 Featherston Footpaths

Mr Crimp advised that a footpath budget would be allocated by Council and the community boards asked to prioritise work for a three year programme. Members noted that the footpaths closest to the Featherston Railway Station were of higher priority.

FCB NOTED:

1. Action 677: Review footpath priorities in a workshop forum with a view to including 'wheelchair friendly additions' to the Community Board priority list; B West

4.5 Featherston Town Square

Mr Crimp advised that Council officers were drawing up operational guidelines for the Featherston Town Square which would be provided to the Community Board for consideration. The Community Board agreed to consult with the community, collate feedback and report that feedback to Council so consideration could be given to incorporating comments into the guidelines.

5. COMMUNITY BOARD MINUTES

5.1 Featherston Community Board Minutes – 25 October 2016

FCB RESOLVED (FCB 2016/85) that the minutes of the Featherston Community Board meeting held on 25 October 2016 be confirmed as a true and correct record.

(Moved West/Seconded Cr Olds)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Action Items Report

FCB RESOLVED (FCB 2016/86) to receive the information.

(Moved West/Seconded Ramsden)

Carried

6.2 Income and Expenditure Report

Members congratulated the outgoing Community Board on their financial management, successful Anzac Hall celebrations and their financial contribution to the Anzac Hall garden project initiated by the Featherston Anzac Club.

FCB RESOLVED (FCB 2016/87):

1. To receive the information.

(Moved West/Seconded Cr Harwood)

Carried

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2. Action 678: Review whether account paid dates could be easily incorporated into the Income and Expenditure community board reports; P Crimp
3. Action 679: Provide SPARK invoice and service provision details for the Featherston Information Centre phone and internet service to the Featherston Community Board; M Allingham

7. OPERATIONAL REPORTS – COUNCIL OFFICERS

7.1 Officers' Report to Community Boards

Mr Crimp discussed the community survey currently underway, that there was no further Local Government Commission information available, dog incident reporting and rates arrears with members.

FCB RESOLVED (FCB2016/88):

1. To receive the information.
(*Moved West/Seconded Ramsden*) Carried
2. Action 680: Review the decision to provide only district wide dog control incidents in the officers report with a view to providing the details by town; M Buchanan

7.2 Requests for Financial Assistance

Members discussed the applications for financial assistance including the tabled grant from the Featherston Christmas Parade and formally acknowledged the work undertaken in the community by Ron Hughes.

FCB RESOLVED (FCB 2016/89):

1. To receive the information.
(*Moved West/Seconded Cr Harwood*) Carried
2. To allocate the Featherston Christmas Market \$500 to assist with the costs associated with running the Featherston Christmas Market project.
(*Moved Cr Olds/Seconded Shepherd*) Carried
3. To allocate Featherston Athletics Club/Featherston Swimming Club \$500 to assist with the costs associated with providing prizes for the 'Give it a Go' triathlon for children.
(*Moved West/Seconded Bleakley*) Carried
4. To approve the payment of accounts associated with the running of the Featherston Christmas Parade up to \$500.
(*Moved West/Seconded Ramsden*) Carried
5. To instruct Council officers to update point 7 of the criteria on the application form, replacing 2016 dates with 31 January 2017, 2 May 2017, 18 July 2017, 10 October 2017 and 21 November 2017.
(*Moved Cr Olds/Seconded Cr Harwood*) Carried

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7.3 Policies Review Report

FCB RESOLVED (FCB 2016/90) to receive the information and to provide no feedback to Council on the Water by Meter Policy, the Naming of Public Roads Policy and the Community Housing Policy.
(*Moved West/Seconded Ramsden*)

Carried

8. NOTICE OF MOTIONS

8.1 Notice of Motion – Audio Equipment

Cr Olds presented his notice of motion noting the solution presented interfaced with the existing sound system equipment. Members discussed sourcing a second quote, investigating other solutions and reviewing Kiwi Hall table and seating configuration as well as the meeting venue before proceeding.

FCB RESOLVED (FCB2016/91):

1. To receive the information.

(*Moved West/Seconded Shepherd*)

Carried

2. That before committing to the purchase of audio equipment further investigation of options would be undertaken.

(*Moved Bleakley/Seconded Cr Olds*)

Carried

8.2 Notice of Motion – Community Events at the Featherston Town Centre

Mrs Bleakley congratulated the organisers of the Featherston First Friday Event. Mr Crimp corrected a statement in the notice of motion; the event organisers were permitted to use the Featherston Town Centre, but they were not permitted to bring their trailer onsite and chose to use an alternate venue.

FCB RESOLVED (FCB2016/92):

1. To receive the information.

(*Moved West/Seconded Bleakley*)

Carried

2. To recommend that Council consult with the Community Board on conditions of use of the Featherston Town Centre, then issue information on the process for booking or using the Featherston Town Centre and that this information is placed on Council's website and notified to the Featherston Library.

(*Moved Bleakley/Seconded West*)

Carried

8.1 Notice of Motion – Facebook Page

Mrs Ramsden discussed the proposal with members including the use of a Facebook page in lieu of a website, engagement rules, the time necessary to administrate a page, the large number of Facebook pages already operating in Featherston, and determining what it is the Board wanted to achieve from operating a Facebook page.

FCB RESOLVED (FCB2016/93):

1. To receive the information.

(*Moved Ramsden/Seconded Bleakley*)

Carried

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2. To defer the notice of motion to the next meeting.
(*Moved West/Seconded Shepherd*)

Carried

9. OUTGOING COMMUNITY BOARD REPORT

9.1 Recommendations from Outgoing Featherston Community Board

FCB RESOLVED (FCB2016/94):

1. To receive the information.
2. To defer the report to be discussed in a workshop forum or at the next meeting.

(*Moved West/Seconded Bleakley*)

Carried

10. CORRESPONDENCE

10.1 Inwards

From The Wairarapa Whanau Trust to the Featherston Community Board

10.2 Outwards

From the Featherston Community Board to the Wairarapa Whanau Trust dated 21 November 2016 (tabled)

FCB RESOLVED (FCB 2016/95) to receive the inwards and tabled outwards correspondence.

(*Moved West/Seconded Ramsden*)

Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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Greytown Community Board

Minutes – 23 November 2016

- Present:** Leigh Hay (Chair), Mike Gray, Ann Rainford, Christine Stevenson, Cr Paora Ammunson and Cr Margaret Craig.
- In Attendance:** Mayor Viv Napier, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 23 November 2016 between 7:00pm and 8:30pm.
- External Speakers:** Sid Kempton (Greytown Wheels Park Steering Group), Jez Partridge (Tree Advisory Group).

PUBLIC BUSINESS

Mrs Hay advised that agenda item 7.4 had been removed from the agenda at the Chief Executive's request as there had been changes made to the Tree Advisory Group's proposed terms of reference which the Community Board needed time to consider.

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

Cr Paora Ammunson declared a conflict of interest with the applications for financial assistance from the Greytown Cricket Club and the Greytown Swimming Club as they were member clubs of Greytown Sport and Leisure, Cr Ammunson's place of work.

3. PUBLIC PARTICIPATION

3.1 Sid Kempton, Greytown Wheels Park Steering Group

Mr Kempton provided an update on progress made by the Group in identifying a preferred site, the development stages and approximate costs, next steps of the Group which included setup of a Trust and a pop-up skate park. Mr Kempton encouraged the Board to include development of the south end of town in their vision of Greytown.

4. PRESENTATIONS

4.1 Jez Partridge, Tree Advisory Group

Mr Partridge reported that the Group had met in conjunction with the O'Connors Bush Group and that both groups were recruiting new members. Possum bait stations in O'Connors Bush had been filled, and

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Greytown School were allowing their shade room to be used so native plants could be grown on. The Group hoped that consideration would be given to the protection of the Copper Beech tree as part of any new Freshchoice consent application and that the tree protection rules would be improved when the tree chapter of the Wairarapa Combined District Plan was reviewed.

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

There were no actions from public participation or presentations.

6. COMMUNITY BOARD MINUTES

6.1 Greytown Community Board Minutes – 26 October 2016

GCB RESOLVED (GCB 2016/75) that the minutes of the Greytown Community Board meeting held on 26 October 2016 be confirmed as a true and correct record.

(Moved Gray/Seconded Rainford)

Carried

7. CHIEF EXECUTIVE AND STAFF REPORTS

7.1 Action Items Report

GCB RESOLVED (GCB 2016/76) to receive the information.

(Moved Cr Craig/Seconded Stevenson)

Carried

7.2 Income and Expenditure Report

Members noted that the salary commitments were up until 30 June 2017 not 30 June 2016 as stated in the report.

GCB RESOLVED (GCB 2016/77) to receive the information.

(Moved Hay/Seconded Cr Craig)

Carried

7.3 Officers Report

Mr Crimp discussed governance key performance indicators and the NRB survey, South Wairarapa local government voter turnout, modification to service centre reception areas to meet health and safety requirements, the high numbers of building and resource consents being processed and the Destination Wairarapa report with members.

GCB RESOLVED (GCB 2016/78) to receive the Officers' Report.

(Moved Hay/Seconded Cr Ammunson)

Carried

7.4 Terms of Reference for Tree Advisory Group

Report not considered.

7.5 Applications for Financial Assistance

Cr Craig outlined the grant criteria and members agreed that the criteria needed to be applied strictly and consistently. Members agreed to look at the process for allocating grants in a workshop forum.

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The application from Hospice Wairarapa Community Trust was declined. It was acknowledged that some outreach was provided to South Wairarapa residents, but the Trust was not based in Greytown and did not provide a 24hr service (which the Greytown rest homes did).

The application from Wairarapa Citizens Advice Bureau was declined as although a service was provided to South Wairarapa, there was little to no uptake from Greytown residents when it had previously operated from the Town Centre.

GCB RESOLVED (GCB 2016/79):

1. To receive the information.
2. To grant the Greytown Cricket Club \$500 for costs associated with the 150th year jubilee.
(Moved Stevenson/Seconded Gray) Carried
3. To decline the application for financial assistance from Hospice Wairarapa Community Trust as it did not meet the criteria.
(Moved Stevenson/Seconded Rainford) Carried
4. To decline the application for financial assistance from the Wairarapa Citizen Advice Bureau as it did not meet the criteria.
(Moved Stevenson/Seconded Rainford) Carried
5. To grant the Greytown Men's Shed \$500 to help cover the costs associated with fitting-out a container to provide more space for members.
(Moved Stevenson/Seconded Rainford) Carried
6. To grant the Greytown Swimming Club \$500 to assist with the cost of purchasing six new starting blocks for the Greytown Pool.
(Moved Cr Craig/Seconded Gray) Carried

7.6 Naming of New Road, Greywood Ltd Subdivision

GCB RESOLVED (GCB 2016/80):

1. To receive the information.
2. To support the use of the name "Hewson Lane".
(Moved Gray/Seconded Stevenson) Carried

7.7 Policies Review Report

Mr Crimp discussed the proposed changes to the Water by Meter Policy with members noting that the term 'reasonable' had been included to give Council officers some discretion and flexibility in application of the policy. Changes to the Naming of Public Roads Policy were agreed and members discussed changes to the Community Housing Policy and availability of information about the housing.

GCB RESOLVED (GCB 2016/81):

1. To receive the information.
2. To signal to Council that no changes have been proposed to the Water by Meter Leak Policy.
(Moved Cr Craig/Seconded Rainford) Carried

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3. That Council should give consideration to the inclusion of a statement in the Naming of Public Roads Policy to raise awareness and give consideration to the use of Maori ancestral names.
(Moved Stevenson/Seconded Gray) Carried
4. To signal to Council that no changes have been proposed to the Community Housing Policy.
(Moved Stevenson/Seconded Rainford) Carried

8. CHAIRPERSON’S REPORT

8.1 Chairperson’s Report

GCB RESOLVED (GCB 2016/82):

1. To receive the information.
2. To fund the cost, including the promotion costs, of a free swim day at the Greytown Memorial Pool on the 28th January 2017 at a cost of no more than \$400.
3. To fund the cost for Christmas decorations for the Greytown Town Centre to replace those stolen in 2016 at a cost of no more than \$500.

(Moved Cr Ammunson/Seconded Rainford) Carried

9. MEMBERS REPORTS (INFORMATION)

9.1 Greytown After 5 (GA5)

Mrs Stevenson had fielded enquiries about the date of a future GA5 event. Mrs Stevenson reported that La Pancetta would host the next event at 5:30pm on the 8 December 2016, and undertook to provide Greytown Trust Lands with member contact details so invitations to the event could be notified.

Confirmed as a true and correct record

.....Chairperson

.....Date

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Maori Standing Committee

Minutes – 28 November 2016

- Present:** Reuben Tipoki (Chair), Teresa Aporo, Michael Roera, Demetrius Potangaroa, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Cr Paora Ammunson and Cr Pip Maynard.
- In Attendance:** Mayor Viv Napier and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:45pm and 8:55pm.

PUBLIC BUSINESS

Mayor Napier in the Chair

1. APOLOGIES

MSC RESOLVED (MSC 2016/36) to receive apologies from Horipo Rimene and Paul Crimp.

(Moved Roera/Seconded Tipoki)

Carried

2. ELECTION OF CHAIR AND DEPUTY CHAIR

Mayor Napier called for nominations for the position of chairperson.

Johnny Shaw nominated Reuben Tipoki to the position of chairperson. The motion was seconded by Amiria Te Whaiti.

Terry Te Maari nominated Michael Roera to the position of Chairperson. The motion was seconded by Johnny Shaw.

Mr Te Maari declined a nomination to the position of chairperson.

Mr Roera and Mr Tipoki left the meeting at 6:50pm.

Following a vote, in which Cr Pip Maynard and Cr Paora Ammunson abstained, Mayor Napier advised that neither motion was carried and that that the matter would be resolved by lot as per clause 25 Schedule 7 of the Local Government Act.

Reuben Tipoki was declared Chairperson following his name being successfully drawn by Deputy Mayor Brian Jephson.

Johnny Shaw nominated Michael Roera to the position of deputy chairperson. The motion was seconded by Cr Pip Maynard.

Michael Roera was declared Deputy Chairperson.

Mr Roera and Mr Tipoki returned to the meeting at 7:00pm.

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Reuben Tipoki in the Chair

Amiria Te Whaiti opened the meeting with a karakia.

3. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

4. MINUTES FOR RECEIPT

4.1 Maori Standing Committee Minutes – 5 September 2016

MSC RESOLVED (MSC 2016/37) that the minutes of 5 September 2016 be received.

(Moved Te Whaiti/Seconded Te Maari)

Carried

4.2 Action Items from previous meeting (Nil)

There were no outstanding actions.

4.3 SWDC Minutes from 26 October 2016

MSC RESOLVED (MSC 2016/38) to receive the Council minutes of the 26 October 2016.

(Moved Cr Ammunson/Seconded Roera)

Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 Schedule of Ordinary Meetings

Members discussed the possibility of meeting in varying locations around the district.

MSC RESOLVED (MSC 2016/39):

1. To receive the information.

(Moved Te Whaiti/Seconded Shaw)

Carried

2. To adopt the 2017 schedule of ordinary meetings for Council, community boards and committees.

3. To set a regular meeting time of 6:30pm for the Maori Standing Committee with an informal workshop to be held at 6:00pm.

(Moved Cr Ammunson/Seconded Te Whaiti)

Carried

MSC RESOLVED (MSC 2016/40):

1. To invite Murray Buchanan, Group Manager Planning and Environment, to the 13 February 2017 meeting to discuss the resource consent process, legislative timeframes, and the timeframe given to the Committee for feedback to Council.

(Moved Cr Ammunson/Seconded Cr Maynard)

Carried

2. Action 718: Provide clarity on the role of iwi and the role of the Maori Standing Committee in reviewing resource consents and advise who does the site investigation; M Buchanan

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5.2 Model Standing Orders for Meetings for Local Authorities and Community Boards

Mayor Napier advised that standing orders were a practical way of organising meetings.

MSC RESOLVED (MSC 2016/41):

1. To receive the information.
(*Moved Cr Ammunson/Seconded Te Maari*) Carried
2. To adopt the Model Standing Orders NZS9202:2003 for Meetings of Territorial Authorities and Community Boards, including Appendix H.
(*Moved Te Maari/Seconded Potangaroa*) Carried

5.3 Maori Standing Committee Terms of Reference

Mr Tipoki reported that the strategic visions of the South Wairarapa marae were being collated, with the intention to put forward recommended changes to the Terms of Reference and Maori Policy once this work had been completed.

Members requested a review of the current remuneration structure for resource consent reviews where iwi were paid but Committee members were not.

Members discussed possible Committee representation from the Featherston Maori community and reporting structures.

Members discussed an appointment to the Community Safety and Resilience Working Party and decided that in the interim Cr Maynard should report to the Committee.

Mayor Napier proposed that the Committee have three appointed councillors given the importance of environmental and governance decisions to be made at Council this triennium. Members felt that the current representation was well balanced and preferred to progress a representative from the Featherston Maori community.

Mr Potangaroa left the meeting at 7:35pm.

Mr Potangaroa returned to the meeting at 7:40pm.

MSC RESOLVED (MSC 2016/42):

1. To receive the information.
2. To recommend to Council that the Maori Standing Committee consult with the Maori community in Featherston with a view of seeking interest for up to two members of the Featherston Maori community becoming voting members of the Committee.
(*Moved Cr Maynard/Seconded Te Maari*) Carried
3. Action 719: Depending on Council outcome, organise a hui for the Featherston Maori community to discuss representation on the Maori Standing Committee - to be facilitated by Mayor Napier; R Tipoki

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4. Action 720: Document potential reporting structures for Featherston Maori community representatives in consultation with Mayor Napier and Mr Tipoki; Cr Ammunson
5. Action 721: Organise for Council to place advertisements in the paper and other communications to be developed once the format for the Featherston hui has been decided; R Tipoki
6. Action 722: Brief the Chief Executive on the Committee request for members to be paid to review resource consent applications and clarify the role and what was required from the resource consent application reviews; Mayor Napier

6. MEMBER ITEMS

6.1 Wairarapa Moana Visitors Guide

Members expressed disappointment about the lack of consultation by Greater Wellington Regional Council (GWRC) on the Wairarapa Moana Visitors Guide and the resulting lack of historical content in the Guide. The Committee wanted to form part of a recognised consultation process.

Mayor Napier understood that the Guide was reviewed by the Wairarapa Moana Governance Group which had member representation from the two iwi.

MSC RESOLVED (MSC 2016/43) that letters of disappointment regarding the lack of historical content in the GWRC Wairarapa Moana Visitors Guide be written from the Maori Standing Committee to the Wairarapa Moana Governance Group and from Papawai and Kohunui Maraes to Rangitaane and Kahungunui iwi.

(Moved Roera/Seconded Cr Ammunson)

Carried

6.2 Treaty Workshop

Due to legal responsibilities in regards to application of the Resource Management Act and other legislation, Mr Tipoki suggested it would be beneficial for councillors to attend a course on the Treaty of Waitangi and requested that Council support the initiative. The course was tentatively to be planned for a Wednesday in February 2017.

MSC RESOLVED (MSC 2016/44) that a treaty workshop for Council, community board members and the Maori Standing Committee is initiated and that Cr Ammunson develop a draft programme to be discussed with Mayor Napier and Reuben Tipoki for approval.

(Moved Potangaroa/Seconded Te Maari)

Carried

6.3 First Information Board for Coastal Trail

Mr Tipoki tabled a first draft of the information board material for the first sign, which the Committee had agreed should now be located at Lake Ferry. There was a lot of support for the signs to be printed in English and Te Reo.

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MSC NOTED:

1. Action 723: Place pou for Otaria on the 14 February 2017 Maori Standing Committee agenda; P Crimp
2. Action 724: Source illustrations and historical photos for the Lake Ferry information board; R Tipoki/Cr Maynard
3. Action 725: Meet with the information board artistic designer (when all information and illustrations have been assembled); R Tipoki

6.4 Toilets at Lake Ferry

The Committee had not been consulted prior to the Lake Ferry toilet installation and requested that they were removed. The toilets were sited at the mouth of where Lake Wairarapa used to run and a toilet had previously washed away from this site. Mr Tipoki was concerned that the site was becoming a hub for rubbish.

MSC RESOLVED (MSC 2016/45) to recommend to Council that the portaloos be removed from the carpark at Lake Ferry and new signage be erected to make the public toilet in Lake Ferry more easily found.

(Moved Tipoki/Seconded Roera)

Carried

6.5 Toilets at North Tora Camping

Mr Shaw understood that toilets were available for installation at North Tora, but permission to install was being withheld as the purchased toilet did not allow for wheelchair access. Not having a toilet onsite where camping was permitted put the environment at risk.

MSC NOTED:

1. Action 726: Write a letter to the Group Manager Infrastructure and Services expressing frustration about no toilet facilities available at North Tora and the need to protect our environment which currently relies on freedom campers providing their own facilities; R Tipoki

7. GENERAL

7.1 Treaty of Waitangi Settlement Exhibition

Mr Roera tabled information about the planned Treaty of Waitangi Settlement exhibition at Aratoi in March 2017 and reported that Aratoi were looking for cultural funding to ensure the exhibition goes ahead as planned.

MSC RESOLVED (MSC 2016/46) to invite Haami Te Whaiti to meet with the Committee and talk about the planned exhibition at Aratoi.

(Moved Cr Ammunson/Seconded Tipoki)

Carried

7.2 Treaty of Waitangi Settlement Exhibition

Ms Aporo reported that the Masterton wardens were concerned about the organisation of the Martinborough Guy Fawkes celebration as no-one appeared to be onsite monitoring lingering groups following the end of the event.

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7.3 Tuia Programme

Mayor Napier reported that she would be supporting the Tuia programme for mentoring Maori youth and would submit an application to become part of the programme. The selection process was unclear, but if Tuia didn't run the selection process, Mayor Napier would be looking for assistance from the Committee.

MSC NOTED:

1. Action 727: Choose a karakia for members to learn and send out the words (Reuben Tipoki to make a sound file); A Te Whaiti

Mr Tipoki closed with a karakia.

Confirmed as a true and correct record

.....Chairperson

.....Date

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