

SOUTH WAIRARAPA DISTRICT COUNCIL

16 MAY 2012

AGENDA ITEM E1

REPORT FROM HER WORSHIP THE MAYOR

Purpose of Report

To update Council on activities and issues which have arisen since my last report to Council.

Recommendations

Her Worship the Mayor recommends that Council.

1. *Receive the information.*

1. Safer Wairarapa

Meeting postponed due to clash with governance workshop.

2. Wellington Regional Strategy Committee – 18 April 2012

Work continues with regards to the 'refresh' of the Wellington Regional Strategy. The workshop held after the WRS Committee meeting discussed the draft focus areas being: commercialisation of innovation; investment mechanisms for growth; building world class infrastructure; attracting business investment and talent to the region; education and workforce development to service regional economy needs and open for business. In the Committee meeting proper there was considerable discussion regarding attracting investment and talent to the region as Wellington City Council are taking their own initiative forward in this area and have allowed two million dollars in their draft LTP to cover costs. The basis for this is a report prepared for WCC by Martin Jenkins. The committee discussion centred on WCC and Grow Wellington duplicating work in this area and was it a good use of funds. My concern is that if WCC undertake the work, it will be for Wellington City only and will not include selling the region as a whole or in part (i.e. Wairarapa) to possible investment. The matter remained unresolved and will no doubt form part of the discussion through Wellington's LTP process.

Grow Wellington spoke to their half yearly report and also to their statement of Intent for the next LTP period.

Wellington City Mayor Celia Wade-Brown circulated a paper (Appendix 1) regarding delegations to China and Singapore. Any business in the region is welcome to join these delegations (at their own cost) and councillors are asked to pass the information on to any interested party.

3. Safer Community Council

Meeting held 10 April. Managers report attached in Appendix 2.

4. Local Government National Council

LGNZ's new CEO Malcolm Alexander commenced work on 1 April. Malcolm has an impressive record with Genesis Energy and is looking forward to the challenges that local government is expected to provide over the next few years. The National Council meeting on 30 March was very much 'business as usual' however the next Central/Local Government Forum on 3 May is expected to be interesting. A verbal update will be given.

5. Other Representation and Meetings Attended

March	Meeting/Engagement	April/May	Meeting/Engagement
14/3/12	LTP	10/4/12	SWSCC
15/3/12 – 20/3/12	Away (Cowra Australia)	12/4/12	Police Area Commander
21/3/12	Japan Embassy reception	14/4/12	Featherston Walkways Picnic
22/3/12	UCOL graduation	18/4/12	Meeting Annette King
23/3/12	CDEM	18/4/12	WRS
26/3/12	Town Hall Hearing	19/4/12	Supermarket Consent Hearing
27/3/12	Fstn Walkways Trust	22/4/12	Neil Frances Book Launch
27/3/12	Fstn concert	25/4/12	Anzac Day - Fstn & Mba Dawn Parades
27/3/12	FCB/Police meeting	30/4/12	MCB
28/3/12	GWRC	1/5/12	FCB
28/3/12	WoW lunch	1/5/12	Wairarapa Governance Group
29/3/12	Wairarapa Governance	2/5/12	GCB
30/3/12	National Council	2/5/12	DC Mtg to adopt LTP
31/3/12	Miss Wairarapa	3/5/12	Polish National Day reception

6. Correspondence

Correspondence is included in Appendices 3 - 5.

Aratoi Matters (Appendix 3)

Council's guidance on this matter is requested

26/3/12	Paul Melser
28/3/12	Friends of Aratoi
26/4/12	Friends of Aratoi

Trails Wairarapa Trust (Appendix 4)

Council's support would need to be by way of resolution

13/3/12	Trails Wairarapa Trust
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Other Correspondence (Appendix 5)

16/4/12	Hon Annette King
17/4/12	Eketahuna Community Board
26/4/12	NZHTP

7. Appendices

Appendix 1 – Delegations to China and Singapore

Appendix 2 – Safer Community Council Managers Report

Appendix 3 – Aratoi Matters

Appendix 4 – Trails Wairarapa Trust

Appendix 5 – Other Correspondence

Prepared By: Her Worship the Mayor, Adrienne Staples

Appendix 1 – Delegations to China and Singapore

MAYORAL VISIT TO CHINA IN MAY/JUNE AND SINGAPORE IN JULY 2012

1. Purpose of Report

This paper seeks Council approval for Mayor Wade-Brown and the Council Economy Portfolio Leader to lead a business delegation to China in late May/early June and for the Mayor to attend the World Cities Summit Mayors Forum in Singapore in July 2012.

2. Executive Summary

2.1. China

Beijing Mayor Guo Jinlong has invited Mayor Wade-Brown to attend the inaugural China International Fair for Trade in Services (CIFTIS). The event is very important to Beijing and it is looking for support from its sister cities. Beijing has offered to cover the cost of flights, accommodation and other expenses for the Mayor.

Wellington has also been offered an exhibition space at CIFTIS free of charge. The exhibition space can be used to promote Wellington as a destination to visit, work, invest and study. Officers will discuss with Positively Wellington Tourism about how to best use the space.

CIFTIS provides an opportunity for the Mayor to lead delegation of Wellington service sector businesses to China. The visit is strongly welcomed by the Beijing Governments and it would have the support of both the Wellington Employers' Chamber of Commerce and Grow Wellington. A business delegation would also be consistent with our own Economic Development Strategy and the NZ Inc China Strategy.

The delegation could also visit Beijing's neighbouring municipality Tianjin, with which Wellington signed a friendship agreement in 2011; Shanghai, China's financial hub; and Zhejiang Province, with which Wellington is looking to develop an economic connection.

We have confirmed interest from more than twenty business delegates, subject to Council approval of the delegation. A further list of organisations has been identified to approach.

4. Background

It is proposed that Mayor Wade-Brown and the Council Economy Portfolio Leader lead a delegation to Beijing, Tianjin, Zhejiang Province and Shanghai.

4.1. *Beijing and Tianjin*

The main purposes of the visit to Beijing would be to attend CIFTIS and visit the New Zealand Agricultural Park site in Beijing. The visit would also provide an excellent opportunity to renew our close relationships with the Mayors of Beijing and Tianjin.

4.2. *The China International Fair for Trade in Services*

Wellington has also been offered an exhibition space at CIFTIS free of charge. CIFTIS will cover twelve sectors comprising business services, communication, construction and related engineering, financial services, tourism and travel-related services, recreational, cultural and sporting services, transportation, health-related and social services, education, distribution, environmental services and other services.

About 90 per cent of Wellington's regional GDP is generated by services activity and about 57 per cent of our exports are from the services sector. Officers will discuss with Positively Wellington Tourism about how to best use the exhibition space and CIFTIS.

4.3. *New Zealand Agriculture Park in Beijing*

The Daxing District of Beijing is an area focused on development of modern agriculture. Under this initiative the Council and private sector would work together to create a 3.5 to 7 square kilometre, New Zealand-style *modern agricultural technology demonstration park* in Beijing. The theme of the park would be "green future and development". The park would be built in accordance with New Zealand quality control standards, and would be part of the Green Economic Ring of Beijing. At the park there would be preferential tax and investment policies for Wellington and New Zealand agriculture companies.

Although Wellington does not have a large agriculture sector, the park would offer opportunities for companies in the clean technology sector (waste and water management, renewable energy, clean agriculture energy and infrastructure), marketing services, tourism, and scientific research. New Zealand is also world-leading in its work on agricultural emissions reductions.

4.4. *Zhejiang Province*

We have discussed with officers from the Porirua City and Kapiti District Councils and Sister City New Zealand to the idea of establishing an economic connection with Zhejiang Province in China. The main purpose of the visit to Zhejiang would be to further develop this partnership.

4.5. Zhejiang-Wellington Strategic Economic Partnership

With a GDP of over 500 million USD Zhejiang is one of the most prosperous provinces in China, and it is looking to engage with New Zealand through trade and investment. In 2011 a delegation visited Wellington, looking to establish a formal relationship with Wellington.

Wellington City is focused on maximising the benefits of our existing formal relationships with China rather than on establishing new ones. A high level of resourcing is needed to fully benefit from each of the relationship we have in place.

Instead of turning down the opportunity with Zhejiang, officers across the Councils of Wellington City, Porirua and Kapiti have worked together to establish the relationship at a more informal level.

Instead of forming a sister city relationship we envisage a “strategic economic partnership” which is a time-bound and based on a specific projects or initiatives of mutual benefit.

The Wellington councils and the Zhejiang Provincial Government will discuss potential cooperation in education, film and tourism at the Sister Cities New Zealand Conference in mid May 2012.

The Zhejiang Government has invited the Wellington Mayor(s) and Council representatives from the Wellington region to visit Zhejiang. Zhejiang would cover the Mayor’s costs in Zhejiang.

Hangzhou, the capital of Zhejiang is two hours by plane from Beijing, and one hour by train from Shanghai. Following the visit to Zhejiang the Mayor could host a KEA networking event in Shanghai before returning to New Zealand.

4.6. Singapore World Cities Summit 2012

The World Cities Summit 2012 will be held in Singapore 1-4 July. Mayor Wade-Brown has been invited to be a roundtable panellist at the Mayors Forum on 1 July. The Mayor is making a private visit to the United Kingdom in July. This gives her the opportunity to travel to the Singapore World Cities Summit at no cost to Council, and all of the Mayor’s costs while in Singapore will be met by her hosts.

The World Cities Summit is the global platform for government leaders and industry experts to address liveable and sustainable city challenges, share innovative urban projects and forge partnerships. The World Cities Summit 2012 will enable delegates to network with an even wider group of public and private sector players and discover synergies between urban planning, water and environmental solutions.

The Mayor will return from her travel in July via San Francisco and explore what closer connections could be made with Wellington, ensuring that KEA, Central Government’s Launch Pad and Tourism New Zealand are in the loop. Any recommendations will be brought to Council subsequently.

Appendix A: Draft Itinerary for Mayoral Visit to China May/June 2012

26 May – Depart Wellington

27 May–29 May - Beijing

- Attend the China International Fair for Trade in Services
- Meet the Mayor of Beijing
- Hold a Wellington student alumni event
- Visit the site of New Zealand Agriculture Park

30 May – Tianjin

- Support Wellington businesses
- Meet the Mayor of Tianjin

31 May – Hangzhou, Zhejiang

- Meeting with the Governor of Zhejiang (or other senior leader)
- Support Wellington businesses in meetings

1 June – Shanghai

- KEA networking event
- Support Wellington businesses in meetings

2 June – Depart China

3 June – Arrive in Wellington

Appendix 2 – Safer Community Council Managers Report

Southern Wairarapa Safer Community Council Board

10 April 2012

Manager's Report

Department of Internal Affairs (DIA) – Community Development Scheme

A number of people committed much time and energy to the development of an application under the Community Development Scheme. This involved Carterton District Council representative, Whaioira representative, Hurunuiorangi Marae representative and representatives from SWSCC.

The application is based on the needs of the Youth Workstream under Safer Wairarapa and if successful will be of benefit to all youth within Carterton and South Wairarapa region.

Much of our time since the last meeting has been spent on SWSCC being prepared for our CYF's Approval Status, which I am pleased to advise that we have maintained the standards as per the accreditation process.

We have another audit mid April with Family and Community Services regarding the contract that SWSCC hold on behalf of WYCT. Policies under the Alternative Education contract are close to completion and will be emailed out to members for sign off during the next two weeks.

Truancy Service

Our recruitment process is well underway and 10 candidates have undergone the first stage which consisted of a typing and personality test. This has enabled my briefly meeting the candidates and viewing their abilities on the computer.

Truancy staff report they are receiving on average between 4-16 referrals a day and at times the number has surpassed 20 referrals. Work continuing with agencies, schools, Police Youth Aid and other services to ensure the highest standard of delivery is maintained.

Have assisted some families in making a referral to Life to the MAX and there appears to be a trend for parents seeking help to control their young people.

Life to the MAX

A number of referrals have been received for entrance on the Life to the MAX programme and are all in the pre-entry stage for various reasons. Some are awaiting assessments for partners and young people; others are pending due to FGC dates.

Staff has been out in the Wairarapa community introducing themselves and gaining knowledge of what services exist for potential clients.

Wairarapa Youth Choices Trust (WYCT)

The first referral has been received on the new enrolment template which was developed in our office and has been adopted by the Secondary schools. This introduces a dramatic change for Alternative Education as schools need to demonstrate that there is a Transition Plan in place for the student enabling a process back into mainstream schooling.

The remaining student from 2011 when we first took on the management of WYCT turns sixteen this week. While it has been disappointing that this student has made little educational gain the student has demonstrated a dramatic positive change in behaviour during his time in Alternative Education.

WYCT have had their financial accounts Audit completed and the Board will now be in a position to ascertain what the future holds for this entity.

Tere Lenihan

Manager

Appendix 3 - Aratoi Matters

Memo to members of the Electoral College for the Aratoi Regional Trust

Re: Removal from the Board of the Aratoi Regional Trust

26 March 2012

Dear Adrienne

I have recently been removed from the Board of the Aratoi Regional Trust by a 75% majority of the Board according to the provision 8.9 (2007) of the deed. This provision states: 'the Trustees shall remove any one or more of their number.....if they resolve to do so by 75% of the Trustees other than the Trustee being removed voting in favour'.

This action was taken by the majority of Trustees because I had argued very strongly against:

- the Board's treatment of staff
- the expenditure of funds on unnecessary litigation
- restricted and inadequate analysis and discussion of issues as they arose
- an un-collegial culture of control
- an unwillingness to take advice or consult with staff and stakeholders
- and the enforcement of a culture of confidentiality and secrecy on all proceedings

I believe that such Governance style poses significant risks for Aratoi.

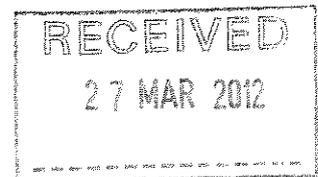
Under section 8.2.4 (c) of the Trust Deed the Electoral College is required to monitor the performance of the Board. Accordingly, I make this report for your information. I would be happy to expand on this in person if you require more detailed information.

I am not seeking to be re-instated to the Board.

Yours faithfully



Paul Melser





Office of the Mayor
Adrienne Staples



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3 April 2012

Mr P Melser
659 Norfolk Road
Carterton RD1

Dear Paul

I wish to acknowledge receipt of your letter of 26 March raising concerns about governance matters at Aratoi. Your concerns have been noted and your correspondence copied to Councillors through my report which is a public document.

Yours sincerely

Adrienne Staples
MAYOR



aratoi

Wairarapa Museum
of Art and History

(TO ALL MEMBERS OF THE ARATOI ELECTORAL COLLEGE)

28 March 2012



Dear Adrienne Staples
Tena koe

We, the committee of the Friends of Aratoi, are writing to you as fellow members responsible for the election of the Aratoi Regional Trust (formerly Wairarapa Cultural Trust) Board.

We have become increasingly concerned about the deteriorating situation within the Aratoi community. This concern has increased with the dismissal of Paul Melser as an elected Board member and the resignation of the Office Administrator, Fiona Reid. The staff are a dedicated and loyal team who we have worked with over the years. They are now finding themselves in a stressful and invidious situation. This we believe, is the consequence of direct pressure from the Board.

We understand that the overall operation and successful performance of an organisation is the responsibility of the governing body. However, we don't understand why there is such disillusionment when it comes to how the Board carries out these functions and engages with the staff. Transparency and accountability are good jargon words and now we no longer have any direct representation on the Board, it appears there is little evidence of either. For example, has there been adequate communication between the Board and staff over the last few months, particularly initially so that expectations were clearly defined and the staff were supported in order to meet them? If not, why not?

We do not wish to interfere with the legitimate processes of governance nor are they any of our business. We are writing to you the Aratoi Electoral College, because of our awareness of a situation that is not improving. We are all involved with Aratoi because we want to be. It is a unique taonga and kaitiaki that our community is privileged to own. We need it to be healthy and thriving; continuing to enhance, inform and challenge the Wairarapa community.

Please support us in asking the Chair of the Electoral College, the Mayor of Masterton to convene a meeting as soon as possible. Our Electoral College members will attend with a commitment to finding a way forward.

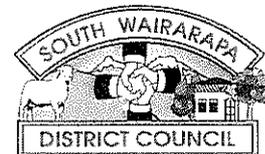
Yours sincerely




Penelope Bunny
Chair
Friends of Aratoi Committee
Electoral College Members

Stephanie Kirby
Deputy Chair

Office of the Mayor
Adrienne Staples



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3 April 2012

Mrs P Bunny
Chairperson
Friends of Aratoi Committee
PO Box 648
Masterton 5840

Dear Penny

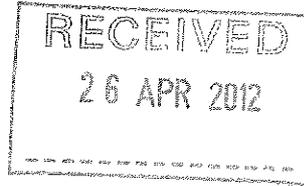
Thank you for your letter of 28 March raising concerns over current Aratoi matters.

As a funder of Aratoi it is of concern to us if all is not well within both the management and governance of the organisation. I am aware however that often change is the driver of such disquiet and that sometimes change is necessary within any organisation to allow it to keep pace with its users and funders requirements. I have spoken to the Mayor of Masterton as asked and he has assured me that the meeting you have requested is scheduled for Thursday. Hopefully this meeting will allow any grievances to be aired and for the organisation to then continue on providing a wonderful resource for Wairarapa. If however the proposed meeting does not provide the answers you seek then please let me know if there is any way I can assist in finding an agreeable way forward.

Yours sincerely

Adrienne Staples
MAYOR

THE FRIENDS OF ARATOI. INC.



The Stakeholders

Aratoi,

The Wairarapa Museum of Art and History,

P.O. Box 640

MASTERTON, 5840

Dear

Advocine

The Operational Review of Aratoi

Since the apparent leaking of the Review report findings to the media and the published claims of the Board Chair that the Review will herald a bright future for Aratoi, the Friends of Aratoi is concerned that the inadequacies of the Review, and the significant questions surrounding it, are not allowed to pass without notice.

The committee has undertaken a "review" of the Review. Our review suggests that there are some serious matters raised by the Review. These relate to its commission, its costs, its methodology and its findings.

You are in a position to influence the future of Aratoi. For this reason the Committee thinks it important that you should be aware of what appear to the Friends to be the deficiencies in the review process and in its findings.

We believe your awareness of our thinking will enable you, too, to seek to protect Aratoi from further damage.

Yours faithfully,

Robyn Harker

Robyn Harker

Secretary.

WHAT IS IN A REVIEW?

A Review Of The “Operational Review” Of Aratoi.

Introduction.

The Friends of Aratoi, Inc, has great difficulty in understanding the justification for this review, or for its unbudgeted costs (whether or not they come to charge against operational grants), particularly given the tight financial position in which Aratoi has long found itself.

Not surprising then that serious questions have arisen both around the real purpose of the Review and more particularly around its findings.

The Aratoi Environment

The components of the Aratoi environment are:-

- Four full time equivalent permanent staff currently

- A Board of five (since the expulsion of one)

- A building provided at pepper corn rental

- Funding by a series of one-off grants

- A substantial collection of growing significance

- A growing national recognition for excellence

This is a community enterprise, in the truest sense of the term, evidenced by its history, its funding, and in the appointment of its Board by a community based College of Electors. It is an Incorporated society registered with the Charities Commission. It does not operate in a commercial or business environment, or only in so far as such an environment exists in the communities in which it is required to provide a service. It is a not for profit

organization in which Local Authorities and various Trusts invest for other reasons which relate to cultural and social goals, often required by legislation.

The Report makes no reference to this environment which has shaped both the management and governance structure of the organization. It reports indeed as though accounting and reporting requirements can exist in a vacuum

The Authors Of The Report.

The authors of the report are not identified other than by a single name which in this community, at least, is largely meaningless. The Terms of Reference for the report were presumably set out at the time but are not given, so it is impossible to check the results against these. The credentials of the reviewer, and the group of which she is part are not revealed. Nor is there any indication of the experience that either the reviewer or her employer consultancy company, have had in the community, and more particularly the museum, sector. No other reviewer was considered apart from Shirley Flaherty who it is understood was nominated by the Board Chair. In short, there is absolutely indication that the reviewer is either qualified to, or capable of, judging whether the administration of Aratoi is fit for purpose. And if neither the reviewer nor RBI Consulting Ltd are not capable of this judgement then why were they engaged and by whom? And this question begs others. Were they engaged to run a quite inappropriate yardstick over Aratoi so that adverse judgements might be made to discredit for example past governance or, worse, present management.

The Review Approach

The description of the Review approach seems selective. Only two Board members are interviewed ; the two most identifiable as having required the review in the first place. The longest serving members of the Board are not included nor are past Chairs who influenced the development of the Aratoi culture. Neither was the Collections Manager interviewed although substantial focus is on the process of collection management. There was no reference to the Board minutes over the past ten years which might have enhanced an understanding of the Aratoi operation.

Comments on the Key Findings.

(a) Formulation and Approval of Policy and Procedures. The report is misleading at the very least. "Aratoi does not have documented and approved policy and procedures" . Previous Boards have been at some pains to produce policies in the detail which they considered appropriate particularly with regard to collections and accounting procedures, and to the expertise and professional experience and competence of the small staff. In addition Aratoi has, of course, been subject to annual review procedures as required by both the Registrar of Incorporated Societies and the Charities Commission. Further, there has been close attention by the Audit committee of the Masterton District Council. Reports are also made to the other local authorities and Trusts.

And of course all these policies, procedures and reports feature in the minutes of the Board minutes since the inception of the Wairarapa Cultural Trust .

By implication the reviewer casts a substantial slur on the reviewers and auditors of the Trust (previously Government Audit and now a reputable local firm of accountants and auditors) and on the monitoring of the principal stake holders all of whom are themselves subject to stringent Audit.

(b) Comprehensive Reporting to the Board.

This section of the Executive summary descends into the realms of 'gobble de gook'.

There is no attempt to identify the Director's role. He is not designated a Chief Executive for very good reason. Like the Principal of a school he is intended to multi task. His primary functions are to manage the institution, the collection, the exhibitions, the small staff, relations with the community and to service the Board in its governance role. He presents a written report in person to the Board, a minuted process. Board members, particularly any who understand the operation, are able to question, explore, require further information or action and , if necessary, impose sanction. A healthy governance/management relationship is based on

personal interaction grounded in mutual respect, only some of which can be detailed, in a manual style procedure.

There has always been a strategic plan, a business plan, and an annual plan for Aratoi. In fact much funding is reliant on these. Board members should be capable of interpreting monthly reports against these plans, and instruct accordingly. That is they might be expected to “govern” not to follow a rule book.

So if the 2011 Financial Plan was not approved until December 2011 whose responsibility was that. Which Board did not ask the right questions provide or provide for adequate management resource?

(c) Exhibitions, Sales commission policy and procedures.

What the report proposes is a bureaucratic strait jacket. Surely once the Board has agreed parameters it must be the job of the Director to negotiate with exhibitors on all matters related to an exhibition. Such negotiations require trust from the Board and discretionary powers for the Director. Again the “manual” approach will not operate effectively. And one suspects, exhibitors would not buy it. Aatoi is unusual in operating as a sales gallery. The revenue stream is significant, necessary for the operation, and should not, one assumes, be put at risk by a reviewer who does not understand the sector or by a Board which has no trust in the professionalism of a director.

(d) Friends of Aratoi Expenditure.

The objections raised about the payments made on behalf of the Friends, or about subscription collection encapsulate the problems with this report. These payments and receipts have always been fully accounted for. Subscribers often require a GST receipt. The purchases made are for Aratoi. In effect The Friends are making a grant to the WCT for each purchase which is agreed by the Director. An example is the recent purchase of chairs.

This has been along established practice and the auditors/reviewers of both the Friends and the Trust have had no problem with it nor with the

accounting methods involved. Neither has the Audit Committee of the Masterton District Council,

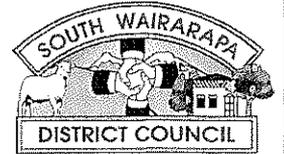
CONCLUSIONS

The effects of any implementing of the recommendations of this report will result in:

- Further fracturing of the relationships between Board and Management already severely damaged by the departure of the Administrator
- Overloading the Director with administrivia to the detriment of the artistic management of the institution, especially as at the Board behest the administrator has not been replaced.
- Any resulting reduction of artistic management time could lead to a loss in status for Aratoi, which could be difficult to rebuild.
- Destroy any management flexibility under a weight of prescribed procedures and operations manuals.
- Divert the staff and Director into report writing and check lists, destroying any role for management skill and reduce the attractiveness of Aratoi as a place to work
- A continued increase in the suspicion and lack of trust which continues to surround the operations of Aratoi since the departure of the Administrator and the expulsion of a dissenting Board member.



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30 April 2012

R Harker
Secretary
The Friends of Aratoi
Wairarapa Museum of Art and History
P O Box 640
Masterton 5840

Dear Robyn

Thank you for your letter received 26 April concerning the recent review of Aratoi. Your concerns are noted and will be conveyed to our Council via my report to them for our meeting of 16 May. We believe it is in everyone's interests to have a well run and harmonious organisation caring for our cultural interests in the Wairarapa.

Yours sincerely

Adrienne Staples
MAYOR

Appendix 4 - Trails Wairarapa Trust

13th April 2012



Trails Wairarapa Trust

51 Oak St, Masterton 5810

Ph: 063771551 M: 0212319173

Adrienne Staples
Mayor
South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Adrienne

I am writing this letter on behalf of Trails Wairarapa Trust, a group set up to promote cycling and walking in the Wairarapa. We have undertaken the task of providing an application to the New Zealand Cycle Trail to establish a route from the Hawkes Bay Trails great ride to the Rimutaka Incline Trail, and from the Manawatu Trail to the Rimutaka Incline Trail. The main purpose of these routes are to allow touring cyclists a pleasant and safe conduit through our regions, from one great ride to another. The New Zealand Cycle Trail Expansion Project is explained on their web site, www.nzcycletrail.com/big-idea/network-expansion-project

This task has not been easy, and no route fills all the required criteria. I have been helped by a number of people, including Simon Kennett, Active Transport and Road Safety Coordinator, Greater Wellington Regional Council. Steve MacArthur, your Roading and Reserves Engineer, has also been helpful in providing road usage data.

Any application has to have a letter of support from the Road Controlling Authority that has jurisdiction over the roads proposed for the route. For these routes we need a letter of support from each of the following District Councils; Hastings, Central Hawkes Bay, Tararua, Masterton, Carterton, and South Wairarapa, and also the Greater Wellington Regional Council. I have enclosed a draft of our applications for your Council to consider.

As we understand it, a successful application will allow NZ Cycle Trail signage along the route and will have the route posted on the NZ Cycle Trail web site to be viewed in NZ and abroad. The Road Controlling Agencies would be responsible for erecting and maintaining the signage.

Unfortunately all applications should be entered to the NZ Cycle Trail team by the end of April, accordingly I would very much appreciate your response by Monday 23rd April.

Yours sincerely

A handwritten signature in cursive script, appearing to read "Bob Jones".

Chair TWT



THE NEW ZEALAND CYCLE TRAIL APPLICATION FORM

PLEASE REFER TO THE NZCT'S 'ROUTE PLANNING & SELECTION GUIDELINES' & 'CYCLE TRAIL DESIGN GUIDE' PRIOR TO COMPLETING THIS APPLICATION

Post or email your proposal to the NZCT, at the Ministry of Economic Development, at one of the addresses provided below. All applicants will receive acknowledgement of receipt of their proposal.

<u>Postal Address:</u> New Zealand Cycle Trail Network Expansion Project Ministry of Economic Development PO Box 1473 WELLINGTON 6011	<u>Physical Address:</u> New Zealand Cycle Trail Network Expansion Project Ministry of Economic Development 33 Bowen Street WELLINGTON 6140	<u>Email Address:</u> nzct@med.govt.nz Enter "Network Expansion Project" in the subject heading.
<u>Office Use Only:</u>	Date Received:	Date Acknowledged:

CONTACT INFORMATION & SIGNED DECLARATION

<u>Organisation:</u>	Trails Wairarapa Trust	
<u>Legal status of Applicant:</u>	Registered Charitable Trust No: 2316849	
<u>Key Contact Details</u>	<u>Name:</u>	Rob Irwin
	<u>Phone (daytime):</u>	06 377 1551
	<u>Phone (evening):</u>	06 377 1551
	<u>Phone (mobile):</u>	021 231 9173
	<u>Email:</u>	kilraesurg@xtra.co.nz
<u>Postal Address:</u>	Kilrae Olives, 51 Oak St, Masterton 5810	

I declare on behalf of the applicant that:

- I have read the New Zealand Cycle Trail's *Route Planning & Selection Guidelines* and *Cycle Trail Design Guide* for the purpose of submitting an application for a cycle route to be recognised under the New Zealand Cycle Trail brand.
- The information provided in this application is complete and correct and there have been no misleading statements, omission of any relevant facts nor any misrepresentation made.

<u>Name:</u>	Robin James Irwin		
<u>Position/Title:</u>	Chair		
<u>Sign:</u>		<u>Date:</u>	

CYCLE ROUTE DETAILS				
Proposed name of cycle route:	Wairarapa Valley Trail			
Start / finish points:	Palmerston North Square to Rimutaka Rail Trail, (Martinborough to Big Coast Ride)			
Total length of cycle route (kms):	190km, (34Km)			
Duration of ride (hours /days):	3-4 days			
Estimated trail grade (as per the Cycle Trail Design Guide):	3			
Surface conditions:	% On-Road:	100 %	% Off-Road:	%
	% Sealed	% Unsealed	% Sealed	% Unsealed
	100%	0 %	%	%
List the Road Controlling Authorities:	Manawatu District Council, Tararua District Council, Masterton District Council, Carterton District Council, South Wairarapa District Council, New Zealand Transport Agency			

ALIGNMENT WITH NZCT OBJECTIVES
Describe how the proposed cycle route aligns with the objectives of the NZCT:
<p>The Wairarapa Trail will provide cyclists with a most interesting and safe route connecting Wellington with Manawatu. It will bring New Zealand and international cycling tourists into the Wairarapa region, increasing business for providers along the way. Three nights accommodation is expected for the full trail so hostels, cafes, restaurants and shops will benefit from the increased tourist traffic, and the cyclists will be rewarded with spectacular scenery, interesting history, and a diversity of places of interest. The route is fully sealed and, for the most part travels through quiet rural countryside with low traffic numbers. It passes through some of the towns in the region and those it bypasses are not too distant to reach. Most importantly it provides the essential linkage between the Mountains to Sea Trail (via Manawatu) and Wellington (Big Coast Trail, presently in planning).</p> <p>This application is for the Wairarapa Valley Trail linking the Manawatu Trail to the Rimutaka Rail Trail and planned Big Coast Trail. The Route 52 Trail is to join the Wairarapa Valley Trail north of Alfredton, linking the Hawkes Bay Trails with the Rimutaka Rail Trail and Big Coast Trail.</p>

CYCLIST SAFETY

Provide details on the speed limit, the annual average daily traffic and any potential hazards (and mitigating treatments) along the route. How does the route align with the specifications outlined in the *Cycle Trail Design Guide* (Section 4)?

Most of the proposed route is along quiet sealed country roads with low AADT (daily traffic) numbers. The trail from Palmerston North follows the Pahiatua Track which is moderately busy, more so presently with the temporary closure of the Manawatu Gorge. This is due to reopen in July 2012 and traffic volumes will then return to AADTs shown. At Mangamutu there is an off road pathway into Pahiatua. The Mangahao Valley, Pa Valley and Whangaehu Valley Roads are quiet, Mangahao and Pa Valley have a few one lane bridges with good visibility. Colombo Rd has cycle lanes also shared paths on each side of the Colombo Rd bridge over the Waipoua River. The centre of Masterton can be reached via Church Rd or along a separate trail along the banks of the Waipoua. From Masterton the trail follows the Masterton Martinborough Rd through the Longbush Valley to join Hinakura Rd into Martinborough along sealed country roads with low AADT (daily traffic) numbers. SH53 is the only option from Martinborough to Featherston.

The areas of concern are :

- The T junction at Te Ore Ore Bideford Rd and Te Ore Ore Rd; there are high traffic volumes along Te Ore Ore Rd which leads into Masterton over the Te Ore Ore bridge. This segment is only 500m long including the bridge, which has a shared path along its south side.
- SH53 between Martinborough and Featherston, over 2000 AADTs and narrow shoulders
- Waihenga Bridge SH53, narrow 2 lane bridge.
- Tauherinikau Bridge SH53, narrow 2 lane bridge.

The Waihenga bridge is due to be replaced in 2016, presumably with accommodation for cyclists.

Generally the roads are all open roads with 100kph speed limits and no shoulders, and all road surfaces are sealed. There are a number of T junctions, side roads, and small narrow bridges but AADTs are low and visibility is good.

AADTS:

• Pahiatua Mangahao Rd	1190
• Mangahao Valley Rd	179
• Whangaehu Valley Rd	113
• Te Ore Ore Bideford Rd	1160
• Te Ore Ore Rd	7671
• Colombo Rd	3512
• Longbush Rd (north end)	412
• Longbush Rd (south end)	109
• Hinakura Rd	204
• SH53 (west of Princess St)	2621
• Western Lake Rd (near Featherston)	299
• Lake Ferry Rd to Kahutara turn off	669
• Hakutara Rd to East West Rd	181
• East West Rd	299

LOGIC & DIRECTNESS

Describe the logic for including this cycle route in the NZCT network. Why is this route being proposed over other alternative routes in the region? Does it link with the start/finish of a Great Ride or is there the potential to link?

The Pahiatua Track is the best road to link Manawatu with Wairarapa, it is easier than the Saddle Rd option, avoids the difficulties of a Woodville to Pahiatua route also providing views of Palmerston North, and on the other side, of Pahiatua.

From Pahiatua the options are a route west of SH2 to Pukaha Mt Bruce, the Mangaone Valley Rd to Eketahuna, or the route chosen. The west route involves many turns and different roads, which may be confusing, and sets the path to Masterton through Mauriceville and Opaki along SH2. The Mangaone Valley Rd, Alfredton Rd route to Eketahuna leads to the use of SH2 to Kaiparoro Opaki Rd, Mauriceville and SH2 to Masterton at Opaki. The chosen route avoids heavy traffic and links nicely with the proposed Route 52 Trail. Scenery along the way is of pleasant rural countryside following streams and small rivers and tracks into Masterton at the pleasant Henley Lake recreational area. From the Colombo Rd bridge an off road trail leads into the centre of Masterton.

Masterton to Martinborough basically is a choice of 2 routes. The Ponatahi Rd route is quicker and easier, but is the unofficial Masterton to Martinborough highway. Although longer, the Longbush route chosen has less traffic and follows a pleasant stream valley, there is also a small detour to the Gladstone Pub and vineyards at the Gladstone corner.

Martinborough to Featherston along SH53 is the only logical way to get to the Rimutaka Railway Incline. When the Big Coast Trail is an option, cyclists may leave Martinborough on the Pirinoa Lake Ferry Rd, take the Kahutara Rd and turn onto the Western Bypass Rd to reach the Big Coast Trail on the Western Lake Rd. This route will give them an optional route to Wellington along the coast at the southern base of the Rimutaka mountains.

The Wairarapa Valley Trail links The Mountains to Sea Great Ride (via the Manawatu Trail) to The Big Coast Ride and therefore Wellington. It also links The Hawkes Bay Rides (via the Route 52 Trail) to the Big Coast Ride.

APPEAL FOR CYCLISTS

Describe how and why this cycle route will appeal to cyclists and cycle tourists in particular.

The Wairarapa Valley Trail is quintessentially rural following countryside that has changed little over decades. Most of the roads are peaceful and the scenery pleasantly pastoral. One meets expanded views with vistas of the Tararua and Rimutaka Ranges. The trail leads into Wairarapa's wine district with its abundant accommodation and fine dining. Although there are a few testing hills, most of the cycling is not difficult, and daily travel distances may be tailored to meet all capabilities, say 50 to 80km per day. Cyclists may wish to take time in the region to explore the mountains, the coast and the many places of history and interest before moving on.

SERVICES & ACCOMMODATION

Describe the number and type of service amenities located on or near the cycle route (include access to water and toilet facilities, food and accommodation services).

Accommodation and Services along the route are:

- In and around Pahiatua ,7 accommodation facilities, 11 food outlets, supermarket and camping ground.
- Alfredton Domain has tables, toilets and water and is suitable for camping. (It is expected that accommodation and food outlets will develop to meet demand).
- Masterton, Martinborough and Featherston have plentiful accommodation , food outlets, restaurants, supplies, and camping facilities.
- Gladstone Pub has meals and a winery provide dining and accommodation.

INTEGRATION WITH EXISTING CYCLING INFRASTRUCTURE

Describe how the cycle route makes use of and integrates with existing cycling facilities to provide a seamless cycling experience, particularly where it enters/exits urban centres.

Palmerston North is particularly blessed with cycle lanes and paths due to being a University city. It is easy to cycle safely along Fitzherbert St and up Summerhill Drive to reach Aokautere Drive and so on to Pahiatua Aokautere Rd.

At Mangamutu there is an off road trail into Pahiatua, about 2km.

In Masterton work is due to begin on the Waipoua Trail along the south bank of the Waipoua river, linking Colombo Rd and the Henley Lake trails with Akura Rd just west of the railway beside the station. This trail will link the Long Valley Trail to Masterton Railway Station and the i-Site in Dixon St.

The Tranz Metro trains may take up to 7 bicycles on the Wairarapa line, but larger numbers can be taken if a larger luggage van is prebooked. Rail services to the Hutt Valley and Wellington can be accessed at Masterton and Featherston giving an alternative means of travel to either enter or leave the Wairarapa.

DoC has put in a new upgraded trail from the Cross Creek road end to the Cross Creek start of the Rimutaka Rail Trail.

STAKEHOLDER COMMITMENT & SUPPORT

List the various stakeholders that have an interest in the proposed cycle route. Describe how you have engaged with those stakeholders and provide any evidence of their support:

The stakeholders with an interest in this Long Valley Trail Part 1 are:

- Manawatu District Council
- Tararua District Council
- Masterton District Council
- Carterton District Council
- South Wairarapa District Council
- New Zealand Transport Agency
- Greater Wellington Regional Council

A copy of this application has been sent to KiwiRail, Destination Wairarapa, and the Wairarapa Branch of the NZ Automobile Association for their interest and comment.

CHECKLIST FOR ATTACHED DOCUMENTATION

Please check the boxes below to ensure you have attached the required documentation:

- Completed application form
- Letter of support of the proposal from the Road Controlling Authority (RCA) that has jurisdiction over the cycle route (Note there may be more than one RCA involved)
- Letters of support from other key stakeholders within the communities the cycle route passes through
- A map showing the cycle route, surface conditions, AADT, speed limits & RCA jurisdictions (scale 1:250,000)
 - Please provide enlarged maps of the route where the it navigates built up urban areas
- A map showing key services (water, public toilets, food, accommodation, rest stops) and tourist attractions located along the route (scale 1:250,000)

Please check the boxes below if any additional (optional) documentation is attached:

- Photographic images illustrating key aspects of the cycle route
- Copies of promotional material (if any) relating to the cycle route (or part thereof)
- Other additional documentation attached – please specify below:

1.

2.

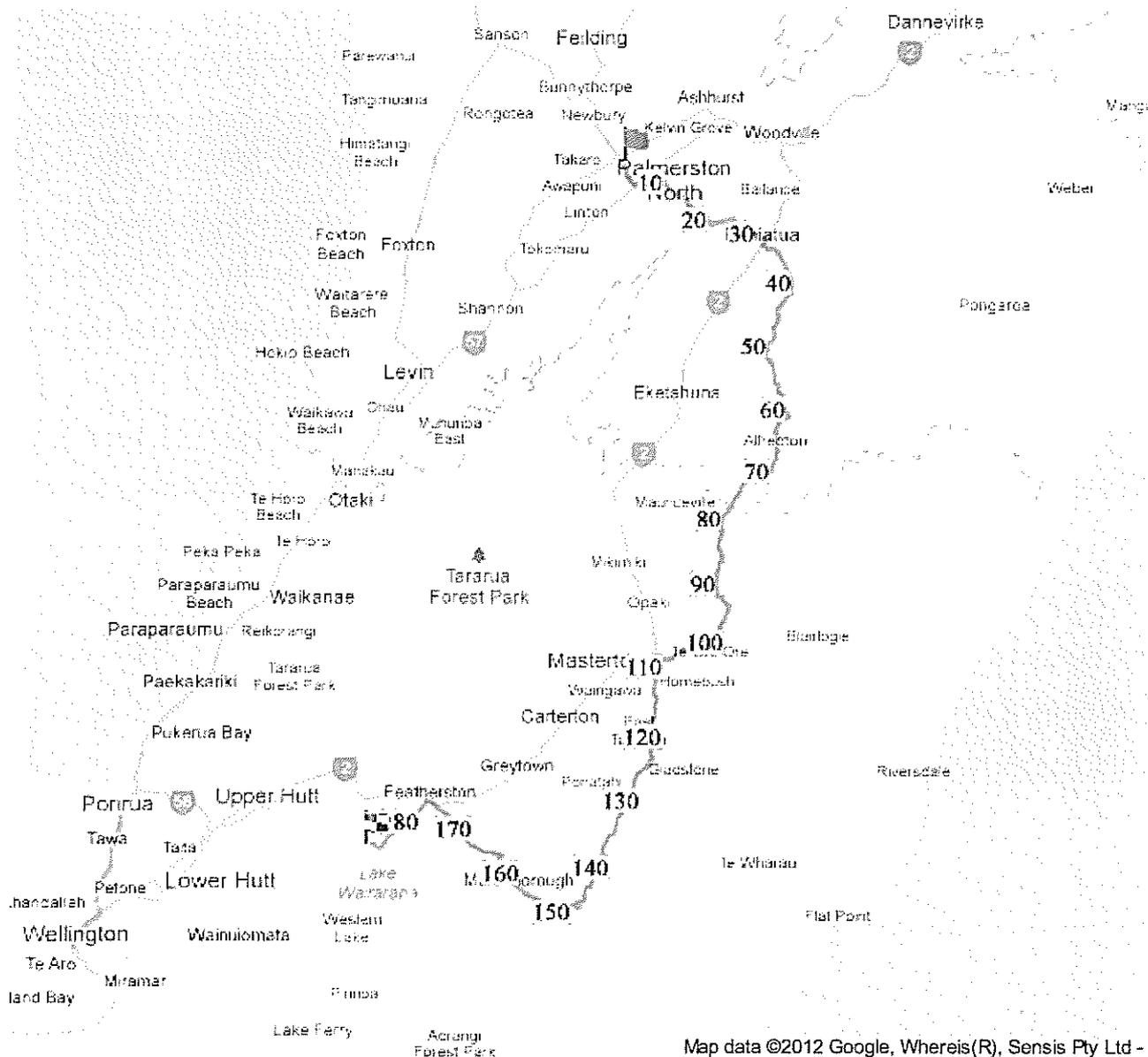
3.

4.

5.

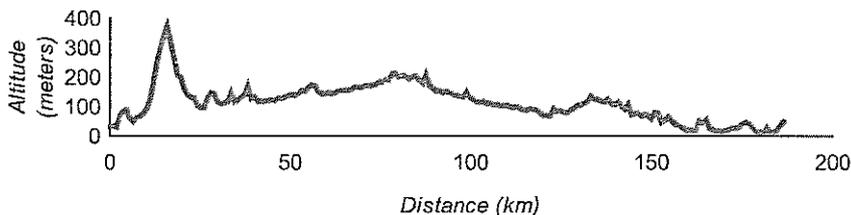


mapometer.com



Map data ©2012 Google, Whereis(R), Sensis Pty Ltd -

max height: 373m
 min height: 9m
 total asc: 888m
 total desc: 869m



Route Information

Name: Wairarapa Valley Trail
 Notes:
 Distance: 186.32 Km



THE NEW ZEALAND CYCLE TRAIL APPLICATION FORM

PLEASE REFER TO THE NZCT'S '*ROUTE PLANNING & SELECTION GUIDELINES*' &
'*CYCLE TRAIL DESIGN GUIDE*' PRIOR TO COMPLETING THIS APPLICATION

Post or email your proposal to the NZCT, at the Ministry of Economic Development, at one of the addresses provided below. All applicants will receive acknowledgement of receipt of their proposal.

<u>Postal Address:</u> New Zealand Cycle Trail Network Expansion Project Ministry of Economic Development PO Box 1473 WELLINGTON 6011	<u>Physical Address:</u> New Zealand Cycle Trail Network Expansion Project Ministry of Economic Development 33 Bowen Street WELLINGTON 6140	<u>Email Address:</u> nzct@med.govt.nz Enter "Network Expansion Project" in the subject heading.
<u>Office Use Only</u>	Date Received:	Date Acknowledged:

CONTACT INFORMATION & SIGNED DECLARATION

<u>Organisation:</u>	Trails Wairarapa Trust	
<u>Legal status of Applicant:</u>	Registered Charitable Trust No: 2316849	
<u>Key Contact Details:</u>	<u>Name:</u>	Rob Irwin
	<u>Phone (daytime):</u>	06 377 1551
	<u>Phone (evening):</u>	06 377 1551
	<u>Phone (mobile):</u>	021 231 9173
	<u>Email:</u>	kilraesurg@xtra.co.nz
<u>Postal Address:</u>	Kilrae Olives, 51 Oak St, Masterton 5810	

I declare on behalf of the applicant that:

- I have read the New Zealand Cycle Trail's *Route Planning & Selection Guidelines* and *Cycle Trail Design Guide* for the purpose of submitting an application for a cycle route to be recognised under the New Zealand Cycle Trail brand.
- The information provided in this application is complete and correct and there have been no misleading statements, omission of any relevant facts nor any misrepresentation made.

<u>Name:</u>	Robin James Irwin		
<u>Position/Title:</u>	Chair		
<u>Sign:</u>		<u>Date:</u>	

CYCLE ROUTE DETAILS				
Proposed name of cycle route	Route 52 Trail			
Start / finish points	Hawkes Bay Trails (Havelock North) to Rimutaka Rail Trail (Cross Creek)			
Total length of cycle route (kms)	326km			
Duration of ride (hours / days)	3 – 6 days			
Estimated trail grade (as per the Cycle Trail Design Guide)	3			
Surface conditions	% On-Road	100 %	% Off-Road	%
	% Sealed	% Unsealed	% Sealed	% Unsealed
	100%	0 %	%	%
List the Road Controlling Authorities	Hastings District Council, Central Hawkes Bay District Council, Tararua District Council, Masterton District Council, Carterton District Council, South Wairarapa District Council, New Zealand Transport Agency			

ALIGNMENT WITH NZCT OBJECTIVES
Describe how the proposed cycle route aligns with the objectives of the NZCT
<p>The Route 52 Trail will provide cyclists with a most interesting and safe route connecting Wellington with Hawkes Bay. It will bring New Zealand and international cycling tourists through the Hawkes Bay, Tararua, and Wairarapa regions, increasing business for providers along the way. 3 to 5 nights accommodation is expected so hostelryes, cafes, restaurants and shops will benefit from the increased tourist traffic, the cyclists will be rewarded with spectacular scenery, interesting history, and a diversity of places of interest. The route is fully sealed and, for the most part travels through quiet rural countryside with low traffic numbers. Most importantly it provides the essential linkage between the Hawkes Bay Trails and Wellington.</p>

CYCLIST SAFETY

Provide details on the speed limit, the annual average daily traffic and any potential hazards (and mitigating treatments) along the route. How does the route align with the specifications outlined in the *Cycle Trail Design Guide* (Section 4)?

Almost all of the proposed route is along quiet sealed country roads with low AADT (daily traffic) numbers. The areas that may be of concern are :

- SH2 between Waipawa and Waipukurau. There are high AADTs but wide road shoulders. The rail overbridge has been realigned and a wide shared path has been built along this part of the trail.
- SH53 between Martinborough and Featherston. The AADTs are over 2000, and the road has narrow shoulders.
- Waihenga Bridge SH53. This is a long narrow 2 lane bridge with no shoulders. It is due to be replaced in 2016
- Tauherinikau Bridge SH53. This is a narrow 2 lane bridge, about 30m long.

The roads are all open roads with 100kph speed limits, all road surfaces are sealed. There are a number of T junctions and side roads but AADTs are low and visibility is good. There are narrow bridges on the Longbush Rd but approach visibility is good and the traffic numbers are low. Generally traffic numbers close to towns are highest and quickly decline further out.

Traffic volumes (AADTs)

• Middle Rd (between Endsleigh and School Rds)	766	
• Middle Rd (near Te Aute Trust Rd)	252	
• Pourerere Rd	795	
• SH2 Waipawa – Waipukurau		
• Route 52 (near Waipukurau)	802	
• Route 52 (mid section Blackhead Rd)	354	
• Route 52 (mid section Wimbledon Rd)	142	
• Route 52 (near CHBDC/TDC boundary)	51	
• Te Ore Ore Bideford Rd	1160	
• Te Ore Ore Rd (500m long inc bridge).		7671
• Masterton Martinborough Rd (north)	412	
• Masterton Martinborough Rd (south end)	109	
• Hinakura Rd	204	
• SH53 (west of Princess St)	2621	
• Western Lake Rd	299	
• Lake Ferry Rd	669	
• Kahutara Rd	181	
• East West Rd	299	

LOGIC & DIRECTNESS

Describe the logic for including this cycle route in the NZCT network. Why is this route being proposed over other alternative routes in the region? Does it link with the start/finish of a Great Ride or is there the potential to link?

This linkage route between the Hawkes Bay Trails and the Rimutaka Rail Trail is by no means the most direct route, but it does take the cycling tourist away from busy SH2 (apart from one 6km section), through an interesting mix of scenery, and seemingly transports them into the history of an earlier New Zealand. It avoids the difficult Woodville transit to Ballance and joins with the Wairarapa Valley Trail just north of Alfredton, it also keeps cyclists off the busy parts of SH2 north and south of Masterton, thus linking the Ohakune Mountains to Sea Trail to the Rimutaka Rail Trail. To have the two trails merging brings a safer, more desirable and less expensive proposition.

APPEAL FOR CYCLISTS

Describe how and why this cycle route will appeal to cyclists and cycle tourists in particular.

Leaving Havelock North with its plentiful facilities, including a cycle shop, one heads south along Middle Rd. This is a well sealed road starting in the Hastings fruit bowl area and passes along mellow gradients to reach the Tukituki river. Route 52 follows it, one of Hawkes Bay's main rivers, to reach Waipawa via Pourerere Rd. Refreshments are available at Patangata Tavern, 34km from Havelock North. From Waipawa the trail now follows 6km of SH2 to reach Waipukurau, along this stretch there is 1.4km of shared path, and a footpath over both the Waipawa and Tukituki bridges.

Both Central Hawkes Bay towns offer multiple facilities and accommodation. Travelling out of Waipukurau along Route 52, Porangahau is reached after 40km. Here a 3.5km deviation leads to the beach with accommodation, the store and Tavern are just 500m off route. Continuing south for 20km, Route 52 travels along a moderately hilly section with more forests and passes the hill with the world's longest place name, in Maori, to reach Wimbeldon and its historic Tavern.

Pongoroa is a further 44km on and has a Tavern, store and toilets. Accommodation is available about 10km further south near Tiraumea, and also a few km further to the west off the trail. The farms are now larger and have pockets of forest as the trail passes along rolling terrain and small valleys to reach Alfredton, 44km from Pongoroa. 5km north of Alfredton the Wairarapa Valley Trail is joined. At Alfredton there is a Domain with water and toilets but no other services or accommodation, although these would be expected to develop with demand. Masterton is now 35km away along pleasant small river valleys.

Masterton has plentiful accommodation, dining, supermarkets and shops, including 2 cycle shops. The Henley Lake complex is a pleasant recreational place to rest and enjoy, then the way to Martinborough passes along Colombo Rd and Johnstone St to leave Masterton along the Masterton Martinborough Rd. This well sealed road passes through Gladstone, and a short detour reaches wineries and the Gladstone Tavern. Then the trail meanders along the Longbush Rd with low traffic volumes through pleasant tree lined stream scenery to reach Martinborough, 51km from Masterton.

Martinborough is a well known wine region and so is well set up for dining and accommodation, and has many shops.

There is no logical choice in reaching Featherston other than via SH53. Here a train may be taken to reach the Hutt Valley and Wellington, or cyclists may continue down Western Lake Rd to the Cross Creek turn off for the Rimutaka Incline.

In the future, once the Big Coast Ride is established, cyclists may wish to head down Lake Ferry Rd to the Kahutara Rd, and cycle down the very pleasant East West Rd over the flood protection gates to reach Lake Ferry Rd at the bottom end of Lake Wairarapa.

The Route 52 Trail unites the Hawkes Bay Trails with Wellington via the Rimutaka Rail Trail, and with the expected Big Coast Trail.

By cycling into the peaceful Wairarapa valley, many days can be spent exploring the region in a leisurely fashion, enjoying the places of interest, fine wines and cuisine on offer.

SERVICES & ACCOMMODATION

Describe the number and type of service amenities located on or near the cycle route. (include access to water and toilet facilities, food and accommodation services)

Accommodation and Services

- Havelock North : plentiful accommodation, cafes and restaurants, food outlets and a cycle shop.
- Patangata has a tavern
- Waipawa has accommodation, cafes and food outlets
- Waipukurau has a hotel, accommodation, cafes and food outlets
- Porangahau has a cafe, tavern and accommodation
- Wimbledon has a tavern
- Pongoroa has a tavern, food and store
- Tiraumea has accommodation
- Alfredton has a domain with water and toilets
- Masterton has comprehensive accommodation, food outlets, supermarkets, shopping and camping, and two cycle shops.
- Gladstone has accommodation and dining, a tavern, but no shops.
- Martinborough has excellent accommodation, food outlets, shops, wine centre.
- Featherston has full services and accommodation.

INTEGRATION WITH EXISTING CYCLING INFRASTRUCTURE

Describe how the cycle route makes use of and integrates with existing cycling facilities to provide a seamless cycling experience, particularly where it enters/exits urban centres.

The Route 52 Trail starts on Middle Rd with many Share the Road signs. It has 1.4 km of shared path and paths over the Waipawa and Tukituki bridges on the SH2 segment.

In Masterton, the Henley Lakes trails link to the Colombo Rd bridge and along the north side of the Waipoua river, then over a swing bridge into Queen Elizabeth Park and into the centre of town, about 1 km. A trail on the south side of the Waipoua is to start this year which will link the Route 52 Trail to Masterton Railway Station, 3km from Henley Lake.

The trail from the Cross Creek road end to Cross Creek has recently been upgraded by DOC, to link in with the Rimutaka incline.

STAKEHOLDER COMMITMENT & SUPPORT

List the various stakeholders that have an interest in the proposed cycle route. Describe how you have engaged with those stakeholders and provide any evidence of their support.

The stakeholders with an interest in this Long Valley Trail Part 2 are:

- Hastings District Council
- Central Hawkes Bay District Council
- Tararua District Council
- Masterton District Council
- Carterton District Council
- South Wairarapa District Council
- New Zealand Transport Agency
- Greater Wellington Regional Council

A copy of this application has been sent to KiwiRail, Destination Wairarapa, and the Wairarapa Branch of the NZ Automobile Association for their interest and comment.

CHECKLIST FOR ATTACHED DOCUMENTATION

Please check the boxes below to ensure you have attached the required documentation:

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- Letters of support from other key stakeholders within the communities the cycle route passes through
- A map showing the cycle route, surface conditions, AADT, speed limits & RCA jurisdictions (scale 1:250,000)
 - Please provide enlarged maps of the route where the it navigates built up urban areas
- A map showing key services (water, public toilets, food, accommodation, rest stops) and tourist attractions located along the route (scale 1:250,000)

Please check the boxes below if any additional (optional) documentation is attached:

- Photographic images illustrating key aspects of the cycle route
- Copies of promotional material (if any) relating to the cycle route (or part thereof)
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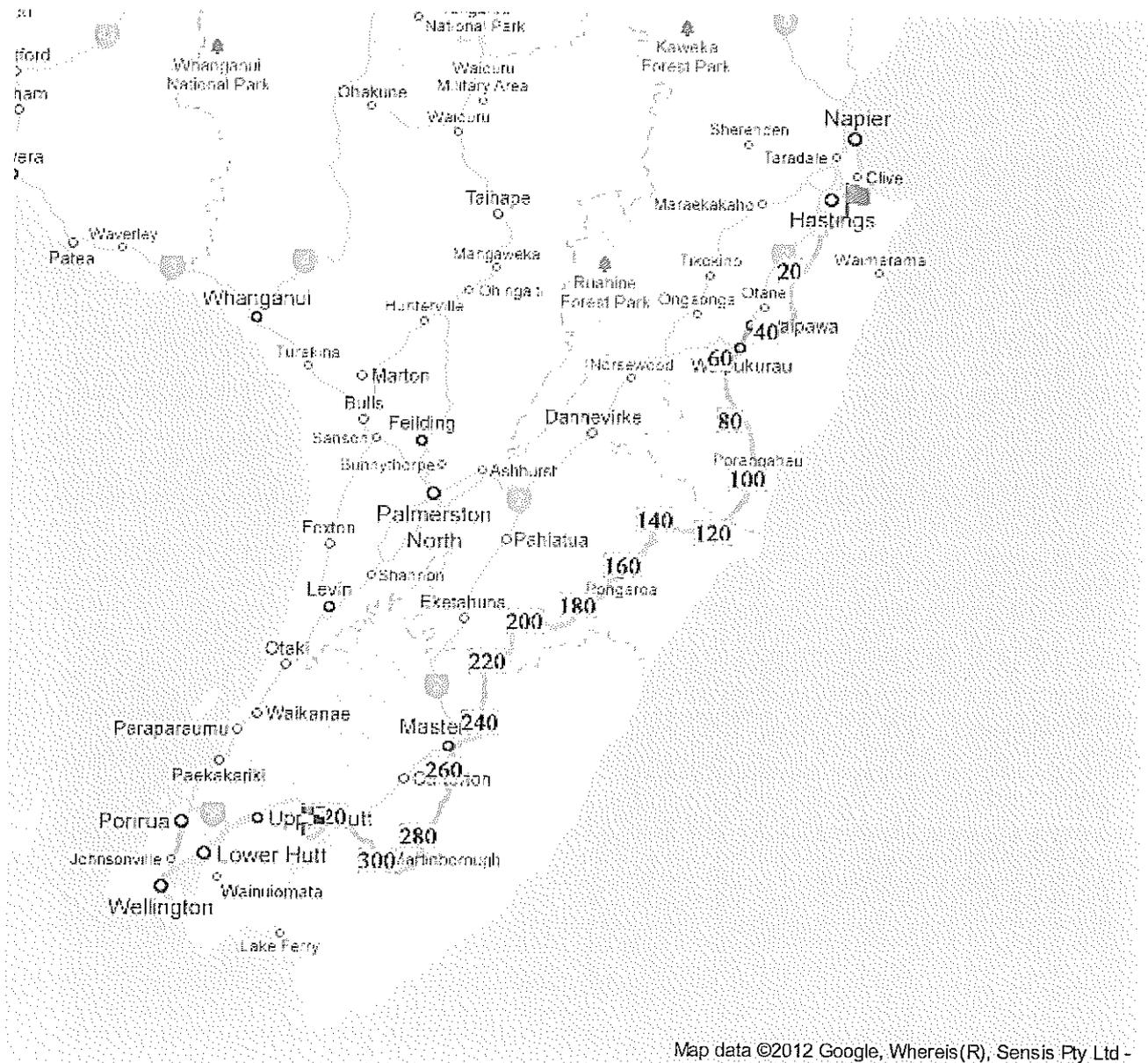
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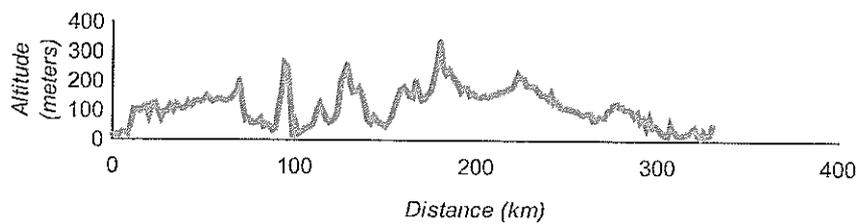


mapometer.com



Map data ©2012 Google, Whereis(R), Sensis Pty Ltd -

max height: 337m
 min height: 10m
 total asc: 1157m
 total desc: 1121m



Route Information

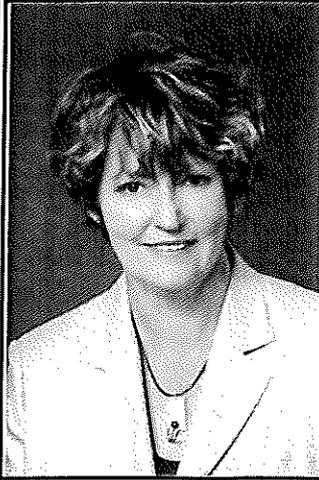
Name: Route 52 Trail
 Notes:
 Distance: 330.17 Km

Office of the Mayor
Adrienne Staples



P.O. Box 6
MARTINBOROUGH
Telephone (06) 306 9611
Cell 0274 468 060
Email – themayor@swdc.govt.nz

19 Kitchener Street
MARTINBOROUGH
Telephone (06) 306 9611
Facsimile (06) 306 9373
Email enquiries@swdc.govt.nz



17 April 2012

Mr Rob Irwin
Trails Wairarapa Trust
51 Oak St
Masterton 5810

Dear Rob

Thank you for your letter regarding the Trust's application to the New Zealand Cycle Trail, received 17 April.

South Wairarapa District Council supports in principle the concept of a joined up cycle network throughout New Zealand. We fully understand and support the benefits to both tourism and health of the proposed network. I cannot however supply a letter of support for this specific application without a resolution from Council. Our next meeting is 16 May and I will ensure it is on the agenda through my report. Councillors need the opportunity to discuss the budget implications of probable increased road edge maintenance and berm mowing for our narrow rural roads. Also, we have made no allowance for additional signage in this year's budget at this stage.

I do not want this project to fail because of bureaucratic process however to commit our Council without the opportunity for discussion would be overstepping the responsibilities of my position.

Yours sincerely

Adrienne Staples
MAYOR

Adrienne Staples - Her Worship the Mayor

From: Robin J Irwin [kilraesurg@xtra.co.nz]
Sent: Thursday, 19 April 2012 9:44 a.m.
To: Adrienne Staples - Her Worship the Mayor
Subject: TWT Application

Hi Adrienne

Thanks for your response, when I put the application in to the NZ Cycle Trail at the end of this month, I will mention that full Council support has yet to be received in a number of cases, and they will be advised in due course.

Hamish Pringle made the point that having a route identified bits and pieces can be done over time to increase verges, provide more safety on bridges, and generally make the route safer and more cycle friendly. If this application succeeds NZTA may have a rethink about SH53 and in particular the Waihenga bridge replacement, so things may work out better for SWDC, I hope so.

The signage for the route will be the NZ Cycle Trail signage, Council would be expected to erect it and maintain it I think.

Cheers

Rob Irwin

Trails Wairarapa Trust

Kilrae Olives

51 Oak St

Masterton 5810

ph: 06 377 1551

fax: 06 3771571

mob:021 231 9173

Adrienne Staples - Her Worship the Mayor

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The signage for the route will be the NZ Cycle Trail signage, Council would be expected to erect it and maintain it I think.

Cheers

Rob Irwin

Trails Wairarapa Trust

Kilrae Olives

51 Oak St

Masterton 5810

ph: 06 377 1551

fax: 06 3771571

mob:021 231 9173

Appendix 5 – Other Correspondence



16 April 2012

Adrienne Staples
Mayor
South Wairarapa District Council
PO Box 6
Martinborough 5741



Dear Adrienne

You may be aware that I have recently lodged a Member's Bill to look at the process of setting local government chief executive's remuneration.

After recent CEO pay increases were reported in the media, the public were every vocal in their desire to see a more transparent and independent process.

I believe my 'Local Government (Salary Moderation) Amendment Bill' will address many of the concerns people have expressed. Please find a copy of my bill enclosed.

The Bill follows the process used in the public sector. Generally, under s38 of the State Sector Act 1988, public service chief executive remuneration is determined by agreement between the CEO and the State Services Commissioner, subject to the agreement of the Prime Minister and the Minister of State Services.

My bill proposes an amendment to the Local Government Act to add a requirement by specifying that the terms and conditions, including the remuneration of the chief executive of a local authority, must be approved in advance by the State Services Commissioner.

There are four main advantages to such an approach:

- An independent input into remuneration, terms and conditions of chief executives;
- Transparency of process removing the appearance of a 'behind closed doors deal';
- Protection for elected councillors and chief executives from public criticism through the use of a more open and independent process and,
- Use of appropriate comparison for determining remuneration, terms and conditions for chief executives.

From my experience, the State Service Commission has built up considerable knowledge on both recruitment and remuneration of chief executives in the public sector. It makes sense to use it to enhance the operation of local government.

If you wish to discuss my Bill further, please do not hesitate to contact me via my Executive Assistant, Emma Williams, emma.williams@parliament.govt.nz or 04 817 9103.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Annette King', with a stylized flourish at the end.

Hon Annette King
Labour Spokesperson for Local Government

Local Government (Salary Moderation) Amendment Bill

Member's Bill

Explanatory note

General policy statement

Generally, under s38 State Sector Act 1988, public service chief executive remuneration is determined by agreement between the chief executive and the State Services Commissioner, subject to the agreement of the Prime Minister and the Minister of State Services.

At present, the remuneration of local authority chief executives is a matter for negotiation between the chief executive and the local authority. No statutory method exists to require that local authority chief executive remuneration be moderated by reference to other comparable positions.

This Bill proposes an amendment to the Local Government Act to add such a requirement by specifying that the terms and conditions, including the remuneration, of the chief executive of a local authority, must be approved in advance by the State Services Commissioner.

Clause by clause analysis

Clause 1 is the Title provision.

Clause 2 provides for the Bill's provisions to come into force on the day after the date on which it receives the Royal assent.

Clause 3 provides that the Local Government Act 2002 is the principal Act.

Clause 4 describes the purpose of the Bill.

Clause 5 amends Schedule 7, clause 34 of the Local Government Act 2002 by adding a requirement that the terms and conditions, including the remuneration, of the chief executive of a local authority, must be approved in advance by the State Services Commissioner.

Hon Annette King

Local Government (Salary Moderation) Amendment Bill

Member's Bill

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The Parliament of New Zealand enacts as follows:

1 Title

This Act is the Local Government (Salary Moderation) Amendment Act 2012.

2 Commencement

This Act comes into force on the day after the date on which it receives the Royal assent.

3 Principal Act

This Act amends the Local Government Act 2002 (the **principal Act**).

4 Purpose

The purpose of this Act is to provide for the moderation of the terms and conditions of local authority chief executives.

5 Schedule 7, clause 34 amended (Terms of employment of chief executive)

In Schedule 7, clause 34, after subclause (1), insert:

- “(1A) The conditions of employment, including the remuneration of the chief executive, shall be determined by agreement between the local authority and the chief executive, but the local authority must obtain the prior written consent of the State Services Commissioner to any such agreement, and to any variation.
- (1B) In determining whether or not to give written consent to any agreement or variation of the type referred to in subclause (1A), the State Services Commissioner must determine whether the agreement or variation provides for terms and conditions, including remuneration, that are comparable to those that apply in similar positions.
- (1C) No local authority may give effect to any agreement or variation of the type referred to by subclause (1A) until the State Services Commissioner consents to it in writing.”

Eketahuna Community Board

C/- P O Box 115
Dannevirke 4942

COMO2-0200

17 April 2012

Adrienne Staples
Mayor
South Wairarapa District Council
P O Box 6
Martinborough 5741



Dear Adrienne

Local Government Reform

With the release of the Government's document on "Better Local Government" and its reform, the Eketahuna Community Board is mindful of possible changes that may occur through the direction of this work programme.

As you are aware, this has significant implications for the structure of councils and the way that they operate. With this in mind, the Board has decided to write to each of the councils in the Wairarapa to ascertain if they are intending to consider any plans for future amalgamations.

In raising this matter, the Board emphasises that it has no particular views on any option, and its objective is to seek information about such proposals that may be of relevance to the Eketahuna community. This will ensure that the interests of its residents are included as part of the discussions that may affect the basis of their local authority arrangements.

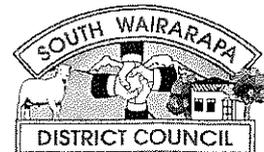
The Board would also appreciate the opportunity to send a representative to attend any meetings held with regard to this matter. This would be beneficial to ensuring the best outcome for its area.

Yours sincerely

A handwritten signature in black ink, appearing to be "Richard Taylor".

Richard Taylor
For and On Behalf of the Eketahuna Community Board

Office of the Mayor
Adrienne Staples



P.O. Box 6
MARTINBOROUGH
Telephone (06) 306 9611
Cell 0274 468 060
Email – themayor@swdc.govt.nz

19 Kitchener Street
MARTINBOROUGH
Telephone (06) 306 9611
Facsimile (06) 306 9373
Email enquiries@swdc.govt.nz



30 April 2012

Mr R Taylor
Eketahuna Community Board
C/- P O Box 115
Dannevirke 4942

Dear Richard

Thank you for your letter of 17 April concerning Local Government Reform. South Wairarapa District Council is keeping an open mind with regards to any proposal for change and will certainly consider all options. You are probably already aware that the three Wairarapa councils have commissioned a study on governance options for Wairarapa and that study, which will be completed shortly, will form the basis for discussion with the public. You will of course be most welcome to be part of that discussion.

Yours sincerely

A handwritten signature in cursive script that reads 'Adrienne Staples'.

Adrienne Staples
MAYOR



26 April 2012

HP 22012-033

Mayor Adrienne Staples
South Wairarapa District Council
P O Box 6
FEATHERSTON 5741,



Dear Adrienne,

Featherston

We are thankful for your attendance at the meeting on Monday night and for your indication of support for registration to recognise the heritage values of the former Featherston Military Training Camp site.

We would like to confirm that the proposal to extend the gazettal to the south side of State Highway 2 is off the table, and the alternative recommendation for a future registration will be taken to the NZHPT Board in June as a matter for noting.

With regard to registration we also wish to confirm the effect of registration as discussed. As registration is a tool to confirm the heritage values of a place it does not carry direct regulatory consequences. This means that you would be able to continue to use your land and buildings without any need to enter into discussions-informal or formal with the NZHPT.

If in due course the South Wairarapa District Council chose to list the site in their District Plan and following a public consultation and hearing process this was finalised, then here are the kinds of things that could trigger an interest from the NZHPT to be consulted: subdivision and the placement of fences, buildings and services; large scale earthworks, intensification of existing farming or horticulture- i.e greater than that presently being carried out. Consultation provides for discussion it does not mean that agreement must be reached.

We won't be approaching you with a draft registration report for several months as this is not yet in our work programme. We will however be keen to have the registration in process for the forthcoming 100th anniversary of start of World War 1 in 2014.

We did acknowledge that we could help each other to record history if in the due process of doing earthworks items of interest such as pipework, foundations or wells were uncovered. In this situation we would appreciate a phone call so that an archaeologist could record and photograph the material in situ and then remove it. This would not require an archaeological authority and is a voluntary agreement between yourselves and the NZHPT. We would also ask that future owners would be advised of this agreement.

Central Region Office
Level 7, Alan Burns Insurances House,
69-71 Boulcott Street Wellington 6011,
P O Box 2629 Wellington 6140
Phone (04) 494-8320 Fax (04) 802 5180
www.historic.org.nz

For any enquiries regarding material found please call regional archaeologist David Rudd,
phone 04 494 8321.

Best wishes



Ann Neill
General Manager
Central Region
New Zealand Historic Places Trust
P O Box 2629
Wellington 6140

04 494 8320

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