

SOUTH WAIRARAPA DISTRICT COUNCIL

17 MAY 2017

AGENDA ITEM D4

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 17 May 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 17 May 2017

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
75	Council	24-Feb-16	Resolution	Paul	COUNCIL RESOLVED (DC2016/14): 1. To receive the information. 2. To defer a decision on appointing a nominee to the Wairarapa Moana Statutory Board until 6 April 2016. (Moved Mayor Staples/Seconded Cr Davies) Carried	Open	7/3/16: MSC advised of outcome, on hold until advice received from Office of Treaty Settlements
291	Council	25-May-16	Resolution	Mark	COUNCIL RESOLVED (DC2016/84) to request a report from Council officers recommending streets and roads in the district to be included in a speed reduction request submission to NZTA. (Moved Cr Riddell/Seconded Cr Craig) Carried	Open	List generated from the annual plan process received. 23/9 More detailed information required from some submitters. 14/10/16 Opus Consultants providing offer of service for the speed review. 7-2-17 Consultants now have access to the RAMM database and final traffic counts and are working on it. Schools have been visited by Roading Manager and Wairarapa Road Safety Co-ordinator. 16-03-17 Review by OPUS continues Report completed.
738	Council	14-Dec-16	Resolution	Murray	Local Alcohol Policy for the Wairarapa COUNCIL RESOLVED (DC2016/190): 1. To receive the information. 2. To adopt the Local Alcohol Policy for the South Wairarapa district; subject to its adoption by Masterton and Carterton District Councils. 3. To agree the policy come into force 3 months from the date that the Alcohol Regulatory Licencing Authority (ARLA) determines that all appeals have been resolved. (Moved Mayor Napier/Seconded Cr Jephson) Carried	Open	13/2/17: CDC and MDC have adopted resolution. Now awaiting agreement to a consent order between the 3 Councils and the 2 appellants. Final wording is currently being discussed for sign-off. 27/3/17: Due to delays in ARLA getting a hearing date in the Wellington Court to consider the agreement, officers have agreed to it being scheduled in the Auckland Court in July. This matter is on hold until ARLA can issue the consent order.
86	Council	22-Feb-17	Action	Murray	Create a list of management plans and development	Open	27/3/17: A list will be provided for the

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					plans; including the planned review date of these plans		May Council meeting for discussion. Due to staff absences this has not been completed. Now planned to be available for June Council.
87	Council	22-Feb-17	Action	Mark	Provide information on the income and expenses of swimming pools for review during an annual plan workshop	Open	
162	Council	5-Apr-17	Resolution	Mayor Napier	COUNCIL RESOLVED (DC2017/19) to formally thank Ravi Mangar for his service to Council and that this acknowledgement is passed on to family members. (Moved Cr Wright/Seconded Cr Craig) Carried	Actioned	Correspondence sent
164	Council	5-Apr-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/21) that the minutes of the Council meeting held on 22 February 2017 are a true and correct record subject to the following correction: Under 'F1 Reports from Councillors' 'Cr Craig reported that the Wairarapa Library Service Joint Committee' Should be changed to 'Cr Colenso reported that the Wairarapa Library Service Joint Committee' (Moved Cr Colenso/Seconded Cr Craig) Carried	Actioned	Amendment made
165	Council	5-Apr-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/22) that the minutes of the Council extraordinary meeting held on 2 March 2017 are a true and correct record subject to a minor grammatical correction and the removal of 'Cr' and insertion of 'Mrs' where they precede all instances of Lee Carter except agenda item '1 Apologies'. (Moved Cr Olds/Seconded Cr Harwood) Carried	Actioned	Amendment made
170	Council	5-Apr-17	Resolution	Mark	COUNCIL RESOLVED (DC2017/27): 1. To receive the Draft Wellington Region Waste Management and Minimisation Plan and Waste Assessment Report. 2. To adopt the draft Wellington Region Waste Management and Minimisation Plan 2017-2023, and notes the Wairarapa Joint Management Plan on	Open	Points 1-6 actioned, hearing tentatively scheduled for 8:30-9:30 1 June

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					<p>pages 83-100.</p> <p>3. To adopt the Statement of Proposal Joint Wellington Region Waste Management and Minimisation Plan 2017-2023 and the associated submission form in Appendix 2.</p> <p>4. To agree to publicly notify the Waste Assessment and the Statement of Proposal for public consultation.</p> <p>5. To authorise the Mayor and Chief Executive to approve any minor amendments that may be necessary for publication.</p> <p>6. To agree to consult alongside the consultation and hearings processes of the consultation document for the 2017/18 Annual Plan (7April-12 May 2017).</p> <p>7. To note that the Council will provide to the Wellington Region Waste Management and Minimisation Plan Joint Committee the feedback from the consultation process.</p> <p>(Moved Cr Craig/Seconded Cr Harwood) Carried</p>		
171	Council	5-Apr-17	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2017/28):</p> <p>1. To receive the Council and Committees and Council Representation on Other Organisations Policy Review Report.</p> <p>(Moved Cr Jephson/Seconded Cr Maynard) Carried</p> <p>2. To approve the amendments to the policies to update new members of each group subsequent to the 2016 local government elections, typographical errors and further changes as discussed.</p> <p>3. To approve combining the two policies into one policy A100 to reduce duplication.</p> <p>4. To approve the addition of the need to review Terms of Reference (TOR) and a target date of 30 June 2017 to review TOR for these groups where this work is needed.</p> <p>5. To agree the next review date should be July 2017.</p> <p>(Moved Cr Carter/Seconded Cr Maynard) Carried</p> <p>6. To constitute the Hearings Committee to determine matters under the Resource Management Act 1991</p>	Actioned	

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					and appoint Mayor Viv Napier and subject to gaining accreditation councillors Brian Jephson and Colin Olds. (Moved Cr Craig/Seconded Cr Colenso) Carried 7. That for any other matters requiring a hearing that Mayor Viv Napier and councillors Brian Jephson and Colin Olds and such other councillors as nominated by the Mayor for a particular hearing, for the Hearings Committee. (Moved Cr Wright/Seconded Cr Colenso) Carried 8. To appoint Cr Colin Wright to the WAIConnect Steering Group. (Moved Cr Olds/Seconded Cr Jephson) Carried		
172	Council	5-Apr-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/29): 1. To receive the Planning and Environment Group Fees and Charges for 2017/18 Year Report. (Moved Cr Harwood/Seconded Cr Colenso) Carried 2. To approve the schedule of fees and charges relating to the Resource Management and Food Acts as set out in Appendix 1 for inclusion into the 2017/18 Annual Plan (AP) for consultation, with the balance of fees and charges listed in appendix 1 to take effect from 1 July 2017. 3. To give notice of fees for registration of dogs by public notification no less than one month prior to the new fees taking effect. (Moved Cr Jephson/Seconded Cr Craig) Carried 4. To reduce the figure for CF- Commercial/Industrial < \$50,000 from \$2256 to \$1900 on the basis of attracting commercial business to the district. (Moved Cr Colenso/Seconded Cr Olds) Carried	Open	Council resolved fees and charges have been actioned and will commence on 1 July 2017. RMA and Food Act fees awaiting final adoption of Annual Plan before auctioning.
173	Council	5-Apr-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/30): 1. To receive the information contained in the report titled "Martinborough Urban Area: Residential growth focus, a process for exploring growth options" dated 15 March 2017, Kaha Consultancy". (Moved Cr Colenso/Seconded Cr Maynard) Carried	Open	Second phase of work requires confirmation of funding in 2017/18 Annual Plan which is still going through consultation processes.

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					2. To approve the commissioning of a second phase of work in principal and undertaking of an initial investigative phase in more detail. (Moved Cr Colenso/Seconded Cr Olds) Carried		
174	Council	5-Apr-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/31): 1. To receive the Proposed DLC Member Appointment Report. (Moved Mayor Napier/Seconded Cr Jephson) Carried 2. To appoint Cr Margaret Craig as deputy chairperson for the DLC until 30 June 2018. 3. That the Chief Executive Officer extend the appointment of the current DLC Chairperson, Julie Riddell, until 30 June 2018. (Moved Cr Olds/Seconded Cr Colenso) Carried	Actioned	
175	Council	5-Apr-17	Resolution	Jennie	COUNCIL RESOLVED (DC2017/32): 1. To receive the Annual Plan Consultation Report. (Moved Mayor Napier/Seconded Cr Craig) Carried 2. To adopt the "South Wairarapa District Council Supporting Documentation for the 2017/18 year" subject to minor changes as agreed between the Chief Executive and Mayor. (Moved Mayor Napier/Seconded Cr Craig) Carried 3. To adopt the Consultation Document 2017/18. (Moved Cr Olds/Seconded Cr Colenso) Carried	Actioned	
176	Council	5-Apr-17	Resolution	Jennie	COUNCIL RESOLVED (DC2017/33): 1. To receive the financial information for the Mayoral Visit to Messines Report. (Moved Cr Harwood/Seconded Cr Colenso) Carried 2. To approve a budget of up to \$4,000 for this trip. (Moved Cr Colenso/Seconded Cr Olds) Carried Cr Carter abstained.	Actioned	
183	Council	5-Apr-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/40): 1. To receive the Mayor's Report. (Moved Mayor Napier/Seconded Cr Maynard) Carried 2. To make a submission to the Local Government Draft Proposal for the Wairarapa District Council.	Actioned	

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					(Moved Cr Jephson/Seconded Cr Craig) Carried 3. To approve the Mayor and three councillors (Cr Pam Colenso, Cr Colin Olds and Cr Pip Maynard) attendance at the Local Government NZ Conference in July 2017. (Moved Cr Jephson/Seconded Cr Ammunson) Carried		
188	Council	5-Apr-17	Action	Mark	Rectify drainage issues on Watt Street, Featherston	Actioned	Contractors have cleared a large quantity of roots from pipe. Review of pipe ongoing.
189	Council	5-Apr-17	Action	Paul	On behalf of SWDC, write to Bruce Pepperell, Chief Executive of WREMO, and thank him for his input	Actioned	Correspondence sent