

SOUTH WAIRARAPA DISTRICT COUNCIL

18 NOVEMBER 2015

AGENDA ITEM D1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and work progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	71%	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	92%	NRB Survey

Proposed Natural Resources Plan Submission - WRC

Preparing the submissions on the proposed Natural Resources Plan proved to a significant logistical and work effort. Staff drawn from all three Wairarapa Councils, along with two consultants, have developed and lodged a two stepped submission with the Wellington Regional Council.

The first section responds to the "principles" and thrust of the proposed NRP. A main concern highlighted, was the sheer number and detail of rules in the plan and the lack of justification for that extremely regulatory approach. Costs implicit in meeting these new rules have been raised and the "tone" or "tenor" of the document has been questioned.

The second section covers the more detailed points of concern, and focusses on specific clauses and provisions and how they work.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	92.31%	NCS
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	100%	100%	NCS

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here. In general consent numbers this year have tracked at last years levels (45 YTD 2015/16 vs 48 previous year)

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	0	No complaints received to date. All Lim's completed correctly.
My non-urgent LIM is processed within 10 days	100%	100%	

Consequent to the fee adjustments made this year, there has been a notable switch back to non-urgent Lim's. Workloads have continued to rise overall however (as noted below), this putting additional pressures on officers responsible for inputting data and undertaking the processing of Lim's.

TYPE	YTD 1 JULY 15 TO 31 OCTOBER 15	PREVIOUS YTD 1 JULY 14 TO 31 OCTOBER 2014	PERIOD 1 OCTOBER 15 TO 31 OCTOBER 15	PREVIOUS PERIOD 1 OCTOBER 14 TO 31 OCTOBER 14
Standard LIMs (Processed within 10 working days)	83	49	34	17
Urgent LIMs (Processed within 5 working days)	20	35	10	18
Totals	103	84	44	35

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	97.30%	NCS – Continued monitoring of processing days. Due to staff shortages processing contractors have been used to maintain service levels.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	143/227	The government is proposing to make changes where by the assessments will need to completed by a certain time. The government is currently working on this.

One BC has gone over time by 2 days, hence the 97.3% timeframe record. This consent was processed externally.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$871,200.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	5	\$91,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	25	\$2,183,890.00
Other (public facilities - schools, toilets, halls, swimming pools)	3	\$497,130.00
Totals	37	\$3,643,220.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership.	3	6	Education programme targeting schools is in progress using the Christchurch City Council Dog Smart programme.
Complaints about roaming and nuisance dogs are responded to within 4 hours.	100%	100%	

The new (as of July) Bylaws position and officer, have been undertaking the in-school dog education programme. The 3 school visits have been very well received by the children and praised by school staff as being both highly engaging and informative.

INCIDENTS REPORTED	
Attack on Pets	1
Attack on Person	0
Attack on Stock	0
Barking and whining	2
Lost Dogs	8
Found Dogs	0
Rushing Aggressive	2
Wandering	17
Welfare	2
Unregistered	0

The dog control vehicle has recently been replaced. As part of setting up the vehicle, new "Animal Control" signage has been developed for the vehicle, including the use of reflectorized lettering and hazard stripes. This is in recognition of the requirement to work at night from time to time, particularly for stock incidents but also for dog incidents. In addition staff have been investigating for purchase "on person" video cameras. This is again for safety, but also for recording staff interaction with members of the public who may dispute events or what is advised by staff. The first camera is expected to be in use in the next few weeks with a second planned for later in the financial year if the first proves successful.

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour.	100%	100%	
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property, taking enforcement action against the property owner.	100%	100%	

INCIDENTS REPORTED	TOTAL
Stock	6

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours.	100%	100%	

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 15 TO 31 OCT 15	PREVIOUS YTD 1 JULY 14 TO 31 OCT 14	PERIOD 1 OCT 15 TO 31 OCT 15	PREVIOUS PERIOD 1 SEPT 15 TO 30 SEPT 15
Total	27	36	10	12

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 15 TO 31 OCTOBER 15	PREVIOUS YTD 1 JULY 14 TO 31 OCTOBER 14	PERIOD 1 OCTOBER 15 TO 31 OCTOBER 15	PREVIOUS PERIOD 1 OCTOBER 14 TO 31 OCTOBER 14
On Licence	7	5	6	2
Off Licence	8	7	2	2
Club Licence	1	1	0	0
Manager's Certificate	28	36	6	15
Special Licence	14	18	12	14
Temporary Authority	0	2	0	1

Note: Previous YTD and period figures unavailable due to reporting errors with NCS

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premise have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	All premises inspected at new or renewal application.

2.6.1. Bylaws

TREES	VEHICLES	RUBBISH	CAMPING	MISCELLANEOUS	LONG GRASS
5	1	1	0	2	1

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment