

SOUTH WAIRARAPA DISTRICT COUNCIL

27 AUGUST 2014

AGENDA ITEM E1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and work progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey

As previously verbally advised to Council, during this period the decision from the independent commissioner on the Martin subdivision application was issued. The commissioner declined the application because of the potential for adverse effects on the neighbours. The applicants (Martin and Read) have since lodged an appeal with the Environment Court. The Court has subsequently confirmed lodgement of the Appeal and has asked for a report from Council as to the status of the case and whether Court led mediation may be desired by all the parties. At this time Council has advised the Court of its willingness to attend mediation (this is "expected" by the Court).

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	99%	NCS data
s.223* certificates issued within 10 working days	100%	100%	NCS data
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	96%	NCS data

In the previous financial year Council processed a total of 115 resource consents (01/07/13 to 30/06/14). This was up on the total for the previous year of 101.

In the period (beginning of new financial reporting year 01/07/14 to 14/08/14) Council processed 14 resource consents. Officers are presently unable to provide detailed information as part of the regular update service to Council and Community Board members in consequence of reporting problems with NCS and the recent resignation of the RMO.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	1	All plans are currently up to date. Work may be required to update the Clifford Square Reserve Management Plan later this year. A decision will be made on whether to do so by the end of this calendar year

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council's LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	NCS data

TYPE	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 TO 14/8/14)	PREVIOUS PERIOD (1/7/13 TO 14/8/13)
Standard LIMs (Processed within 10 working days)	11	12	11	12
Urgent LIMs (Processed within 5 working days)	6	13	6	13
Totals	17	25	17	25

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. Due to current staff shortages external contractors have been used to help with processing.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review 2016
Earthquake prone buildings reports received	100%	132/223	The government is proposing to make changes where by the assessments will need to be completed by a certain time. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 7 August 2014 (Year to Date) total 41 consents. For the same period the year before the total was 40.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	3	\$169,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	7	\$439,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	32	\$3,083,020
Other (public facilities - schools, toilets, halls, swimming pools)	2	\$28,000
Totals	44	\$3,719,020

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	NCS data

As at 13 August 2014 there are 2,656 registered dogs with 1,487 owners. There are currently 262 unregistered dogs, with 162 owners. This represents a 91% compliance rate for registrations which is very positive. The penalty fee has recently been applied to all unregistered dogs. Council officers will be following up owners and issuing infringements if required.

The following table provides a snapshot of dog control incidents for the period.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	1	0
Attack on Person	1	0	0
Barking and whining	0	3	2
Lost Dogs	2	1	1
Found Dogs	1	0	0
Rushing Aggressive	0	1	0
Wandering	4	6	4
Total	8	12	7

3.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	NCS data
Council responds to complaints regarding animals within 40 hours	100%	100%	NCS data

The following table provides a summary snapshot of stock control incidents between 3 July 2014 and 12 August 2014.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	4	4	2
Total	4	4	2

3.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	The afterhours contract is currently being reviewed and renegotiated. Improved response times are being negotiated.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 – 14/8/14)	PREVIOUS PERIOD (1/7/13 TO 14/8/13)
Total	9	23	9	23

3.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	NCS data and Inspectors reports to the District Licensing Committee

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 TO 14/8/14)	PREVIOUS PERIOD (1/7/13 – 14/8/13)
On Licence (New)	1	1	1	1
On Licence (Renewal)	1	1	1	1
Off Licence (New)	0	1	0	1
Off Licence (Renewal)	1	2	1	2
Club Licence (New)	0	0	0	0
Club Licence (Renewal)	0	1	0	1
Manager's Certificate (New)	5	7	5	7
Manager's Certificate (Renewal)	6	16	6	16
Special Licence	5	3	5	3
Temporary Authority	1	0	1	0
TOTALS	20	32	20	32

The District Licensing Committee had one hearing to determine a Temporary Authority order. All other applications were determined by the deputy Chairperson on the papers.

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

Annual registration of premises is almost completed. Council has received three applications from food businesses seeking to change from the Food Hygiene Regulations to registration under the Ministry of Primary Industries Food Safety Programme exemption. Annual audits of food premises using the FSP continue at a steady pace.

2.6.1. Food Bill Update

There have been no further developments with the Food Bill.

2.6.2. Bylaws

4 litter complaints were received from 3 July 2014 to 12 August 2014. 2 abandoned vehicles were reported.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment