

SOUTH WAIRARAPA DISTRICT COUNCIL

27 JUNE 2018

AGENDA ITEM C6

EXECUTION OF COUNCIL COMMON SEAL

Purpose of Report

To seek approval to ratify the application of the common seal to an easement agreement.

Recommendations

Officers recommend that Council:

1. *Receives the information.*
2. *Ratifies the affixation of the Common Seal to the following:*
 - a. *A lease agreement between South Wairarapa District Council and Jeniah Janet Peterson for a grazing licence for the Featherston Cemetery dated 22 January 2014 for the period 1 December 2013 to 30 November 2014.*
 - b. *A deed of licence to occupy between South Wairarapa District Council and the Greytown Men's Shed dated 22 January 2014 for the period 1 January 2014 to 31 December 2023.*
 - c. *A deed of lease to occupy at Papawai between South Wairarapa District Council and the Greytown Sourcing Centre for the period 1 August 2015 to 10 August 2050 dated 19 July 2017.*
 - d. *A deed of lease to occupy land at Sandy Bay between South Wairarapa District Council and Hiwi Trust for the period 1 July 2013 to 1 July 2018 dated 29 July 2013.*
 - e. *A contract (C1219) for the state 2 upgrade of the Featherston Water Supply between South Wairarapa District Council and Citycare dated 6 July 2016.*

1. Execution Under Seal

The Council seal needs to be applied to the agreement as described in the recommendation as per paragraph 3.6 of the Common Seal Policy.

The above documents have been uncovered as having the Common Seal applied but no formal Council approval.

2. Financial Implications

There are no financial implications.

The water supply contract (C1219) was budgeted works.

Resolutions for the Hiwi Trust and Greytown Men's Shed leases are as per below.

COUNCIL RESOLVED (DC2013/10):

1. To receive the information.
2. To enter into a lease arrangement with Hiwi Trust for the lease of Sandy Bay and that officers should commence lease and condition negotiations with the Trust.

(Moved Mayor Staples/Seconded Cr Stevens) Carried

COUNCIL RESOLVED (DC2013/158):

1. To receive the information.
2. To instruct officers that the Greytown Men's Shed (once incorporated) is to be granted a licence to occupy the above premises at a peppercorn rental.
3. To instruct officers to remove the SWDC owned material currently stored in the shed for disposal or storage elsewhere.
4. To review the lease terms and conditions (including rental rate) in one year.

(Moved Cr Craig/Seconded Cr Robertson) Carried

The lease agreement between the Greytown Sourcing Centre and SWDC was approved on the 23 April 2014 under public excluded, resolution DC2014/78PE.

The Featherston Cemetery lease has existed for some time and lease income is known and accounted for.

3. Update on Leases/Licences

3.1 Featherston Cemetery

The grazing lease between Council and Jeniah Peterson has been rolling over on a monthly basis.

3.2 Sandy Bay

The Sandy Bay lease is nearing the end of the five year agreement. Council officers will be opening negotiations with Hiwi Trust in the very near future.

3.3 Greytown Men's Shed

The Greytown Men's Shed licence to occupy has been reviewed every two years.

Contact Officer: Suzanne Clark, Committee Secretary

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