

# SOUTH WAIRARAPA DISTRICT COUNCIL

27 JUNE 2018

## AGENDA ITEM D1

### PLANNING AND ENVIRONMENT GROUP REPORT

#### Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and progress against Annual Plan performance measures.

#### Recommendations

Officers recommend that the Council:

1. *Receive the Planning and Environment Group Report.*

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

#### 1.1.1. Greytown Development Area Structure Plan

The commissioner's recommendation on the Greytown Development Area was released to Council on 10<sup>th</sup> May 2018. Mr van Voorthuysen heard submissions on 16 and 17 April 2018, his recommendation is for approval of the Structure Plan with some amendments (including removal of two local roads, amending the location of the easternmost local road, retaining the Wilks Block" as Future Development Area) to that of the notified version.

#### 1.1.2. Martinborough Residential Growth

Consultants have undertaken further identification of consideration aspects associated with the proposed Martinborough Residential Growth Area. Proposed future investigation work along with community consultation

needs to be undertaken as part of further progress and analysis work on the area and the proposed structure plan/plan change.

The future aim of this work is to provide Council with sufficient information to make a decision to rezone the land from rural to urban (residential) and to apply an appropriate set of controls for the management of development, over that land.

### 1.1.3. Trees

Work on the assessment of the nominated trees continues, with arborist Richie Hill finalising the nominated trees Standard Tree Evaluation Method (STEM) assessments.

Once this assessment is complete a report of the work to date will be presented to Council for consideration prior to the final drafting of a Plan Change. A key decision to make will be whether Council wishes to list trees that the TAG and other members of the community have nominated without landowner agreement, and if so, what STEM assessment threshold is appropriate.

## 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	97%	134 of 138 applications (land use, subdivision, and permitted boundary activities) were processed within statutory timeframes. NCS.
s.223 certificates issued within 10 working days	100%	89%	43 of 45 s223 certificates were processed within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	42 s224 certificates processed. NCS.

Council received 19 applications (9 subdivision, 8 land use, 1 s226, and 1 permitted boundary activity) between 1 May 2018 and 31 May 2018.

Officers provide detailed information as fortnightly updates on all consents direct to Council and Community Board members, so this information is not listed here.

## 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			anticipated that any updates will be undertaken this year.

#### 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	99.5%	G:\LIMs\LIMS PROCESSED 2017-18 One LIM application via email was missed and was issued late.

TYPE	YTD 1 <sup>ST</sup> JULY 2017 TO 31 <sup>ST</sup> MAY 2018	PREVIOUS YTD 1 <sup>ST</sup> JULY 2016 TO 31 <sup>ST</sup> MAY 2017	PERIOD 1 <sup>ST</sup> MAY 2018 TO 31 <sup>ST</sup> MAY 2018	PREVIOUS PERIOD 1 <sup>ST</sup> MAY 2017 TO 31 <sup>ST</sup> MAY 2017
Standard LIMs (Processed within 10 working days)	208	205	22	20
Urgent LIMs (Processed within 5 working days)	72	80	10	6
<b>Totals</b>	<b>280</b>	<b>285</b>	<b>32</b>	<b>26</b>

## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.08%	NCS – 324 of 327 CCC's were issued within 20WD. NCS status error caused incorrect report data for 3 CCC's which went overtime.
Building consent applications are processed within 20 working days	100%	100%	NCS – 466 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2020. Council was re-accredited in January 2018

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFF's and Swimming Pools	Yes	Yes	<p><b>Building Consents</b> Council inspects all new work to ensure compliance (May 2018 – 435 inspections)</p> <p><b>BWOFF's –</b> Total 169 – average of 3 audits per month required, 4 audit carried out in May.</p> <p><b>Swimming Pools –</b> Total 279 – average of 7 audits per month required. 8 audit carried out in May</p>
Earthquake prone buildings reports received	90%	N/A	<p>Under previous legislation 148 of 229 known premises had been addressed.</p> <p>Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status. 104 letters sent out in total. 69 - identified as no longer EQP 20 - require engineer assessment 11 - still being assessed by LGE 15 - identified as EQP and have been sent notices to be affixed to the building.</p>

TYPE – MAY 2018	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$80,000
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	6	\$183,000
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	59	\$4,215,577
<b>Other</b> (public facilities - schools, toilets, halls, swimming pools)	2	\$15,000
<b>Totals</b>	<b>71</b>	<b>\$4,493,577</b>

## 2.2 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	3	South Featherston school visit occurred on 14 December 2017. Positive feedback was received from school staff and children. Kahutara School presentation was done 20 March 2018. Featherston School done 11 May and was an excellent visit.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	99.0%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 216/218
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	87.0%	20/23 3 incidents previously reported

INCIDENTS REPORTED 1 MAY 18 TO 31 MAY 18	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	1	-	1
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	1	1	-
Lost Dogs	2	2	2
Found Dogs	2	2	2
Rushing Aggressive			1
Wandering	9	3	4
Welfare	1	-	-
Fouling	-	-	-
Uncontrolled	-	-	-

## 2.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 17 incidents

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 33 incidents

INCIDENTS REPORTED	TOTAL 1 JULY 17 TO 31 MAY 2018
Stock	26

## 2.4 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.7%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 84/86 attended within timeframe Two incidents in December 2017 previously reported on.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 31 MAY 2018	PREVIOUS YTD 1 JULY 2016 TO 31 MAY 2018	PERIOD 1 MAY 2018 TO 31 MAY 2018	PREVIOUS PERIOD 1 MAY 2017 TO 31 MAY 2017
Total	86	118	1	2

## 2.5 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	NCS data. All premises inspected at new or renewal application stage (47).
Premises that are high or medium risk are inspected annually, while	100%	61.53%	There are 26 premises and 30 licences that are high or medium

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
low risk premises are audited no less than once every three years.			risk. Of these, 16 premises and 17 licences have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period. A review of the medium risk premises has shown that one business is no longer a medium risk premises and previous inconsistencies were due to reporting premises on one report and licenses on the other without making this distinction clear. Future reports will document the number of premises and the number of licenses. Percentage value shown is the percentage of premises inspected annually.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	The CLEG has met and compliance inspections are schedule for late June in conjunction with Police and Public Health

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 31 MAY 2018	PREVIOUS YTD 1 JULY 2016 TO 31 MAY 2017	PERIOD 1 MAY 2018 TO 31 MAY 2018	PREVIOUS PERIOD 1 MAY 2017 TO 31 MAY 2017
On Licence	24	19	0	0
Off Licence	8	14	2	1
Club Licence	2	4	0	0
Manager's Certificate	88	115	24	3
Special Licence	54	49	6	3
Temporary Authority	3	4	4	0
<b>Total</b>	<b>215</b>	<b>212</b>	<b>36</b>	<b>7</b>

## 2.6 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data. 25 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data. 59 premises inspected at new or renewal application stage to date

## **2.7 Bylaws**

Between 1 May 18 and 31 May 18 there were 21 notices relating to trees and hedges, two litter and no abandoned vehicle complaints.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment