

SOUTH WAIRARAPA DISTRICT COUNCIL

5 APRIL 2017

AGENDA ITEM C4

COUNCIL AND COMMITTEES (A100) AND COUNCIL REPRESENTATION ON OTHER ORGANISATIONS (A200) POLICY REVIEW

Purpose of Report

To inform Councillors of the proposed changes to Policy A100 Council and Committees and Policy A200 Council Representation on Other Organisations.

Recommendations

Officers recommend that the Council:

1. *Receive the Council and Committees and Council Representation on Other Organisations Policy Review Report.*
2. *Approve the amendments to the policies to update new members of each group subsequent to the 2016 local government elections.*
3. *Approve combining the two policies into one policy A100 to reduce duplication.*
4. *Approve the addition of the need to review Terms of reference (TOR) and a target date of 30 June 2017 to review TOR for those groups where this work is needed.*
5. *Agree the next review date should be July 2017.*
6. *Constitute the Hearings Committee to determine matters under the Resource Management Act 1991 and appoint Mayor Viv Napier and subject to gaining accreditation councillors Brian Jephson and Colin Olds.*
7. *That for any other matters requiring a hearing that Mayor Vivien Napier and Councillors Brian Jephson and Colin Olds and such other councillors as nominated by the Mayor for a particular hearing, form the Hearings Committee.*
8. *Appoint Cr Colin Wright to the WAIConnect Steering Group.*

1. Executive Summary

The two policies: A100 Council and Committees and Policy A200 Council Representation on Other Organisations were due for review due to changes in personnel representing South Wairarapa District Council as a result of the 2016 local government elections.

Policy A100 has been reviewed and updated for changes in personnel and also adapted so the committees, working parties and other groups fit into four categories:

- SWDC Committees, Board, working parties and groups
- Joint council working groups
- Working groups convened by the Greater Wellington Regional Council; and
- Working groups convened by other parties

During the review it was noted there was some duplication between Policy A100 and A200 and it is recommended the two policies be combined.

It is recommended that an additional item be added to those working parties that require a review of their Terms of reference (TOR) to provide a target review date. The proposed date for completion is 30 June 2017.

It is recommended a further review of policy A100 is completed in July 2017 to ensure the TOR are updated by this date.

As there were a large number of changes resulting from combining these two policies, tracked changes are not shown on the attached document.

2. Committees and Appointments

The following groups have yet to be formally established and appointments made by this Council:

- WAIConnect Steering Group
- Waiohine Floodplain Management Committee (GWRC)
- Hearings Committee

Cr Colin Wright is acting as Council's representative on the WAIConnect Steering Group and it is recommended Council formally appoint him to this group.

The Waiohine Floodplain Management Committee has not yet been formally established at Greater Wellington Regional Council's request (GWRC). GWRC are undertaking a peer review of the Waiohine River findings and proposal and will make contact when they are ready to move forward.

2.1 Hearings Committee

The Local Government Act and other legislation make provision for councils to hear and consider matters, where a review of an officer's decision is requested or a formal Council determination is required. Some examples of

legislation where this occurs include the Resource Management Act, the Dog Control Act, the Gambling Act, Psychoactive Substances Act and the Reserves Act.

Councils' typically establish hearings committees in order to deal with these legislative requirements to reduce the overall workload on councillors, as hearings can be complex, require specialist skills and/or be time consuming. In addition for hearings under the RMA1991 councillors are required to be assessed and certified as hearing commissioners. The revised policy is designed to provide flexibility for Mayor Napier in liaison with Council officers to determine the appropriate hearings option and then appoint members (if applicable) as the need arises.

3. Appendix

Appendix 1 – Council and Committees Policy (A100)

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Council and Committees Policy (A100)



COUNCIL COMMITTEES AND WORKING PARTIES

Rationale

This policy includes the governance structure which details how South Wairarapa District Council will carry out its governance functions according to the provisions and requirements of the Local Government Act 2002.

Guidelines

1. Appointments are normally for the electoral triennium.
2. All appointments are decided by the Mayor in accordance with the Local Government Act 2002 or by resolution by Council.
3. The Mayor can remove or change an appointee.

Council Structure

1. The Council has a current structure comprising of the following Committees, Board, working parties and groups:
 - Martinborough Community Board
 - Featherston Community Board
 - Greytown Community Board
 - Hearings Committee
 - Maori Standing Committee
 - District Licensing Committee
 - Chief Executive Officer's Review Working Party
 - Audit and Risk Working Party
 - Infrastructure and Planning Working Party
 - South Wairarapa Long Term/Annual Plan Working Party
 - Community Safety and Resilience Working Party
 - Awards Working Party
 - Sport NZ Rural Travel Fund Assessment Group
 - Martinborough Community Centre Steering Group
 - Creative Communities Assessment Group
 - Water Race Users Group
2. The Council is a member of the following joint council working groups:

- Wairarapa Library Service Joint Working Group
 - Wairarapa District Combined Plan Joint Working Group
 - Wairarapa Policies Working Group
 - Wairarapa Economic Development Task Group
 - Wairarapa Councils' Shared Services Working Party
 - Wellington Regional Waste Management and Minimisation Plan Joint Committee
3. The Council is a member of the following working groups convened by Greater Wellington Regional Council:
- Awhea Opouawe Scheme Committee
 - Lower Valley Development Scheme Advisory Committee
 - Wairarapa Moana Wetlands Governance Group
 - Ruamahunga Whaitua (Catchment) Committee
 - GWRC Public Transport Working Group
 - Waiohine Floodplain Management Committee
4. The Council is a member of the following working groups convened by other parties:
- Cobblestones Museum Trust
 - Arbor House Trust Board
 - Destination Wairarapa
 - Wairarapa Safer Community Trust
 - Wairarapa Irrigation Governance Group
 - Wellington Regional Transport Committee
 - Wellington Regional Strategy Committee
 - Wairarapa Rural Fire District Board (until 30 June 2017)
 - Wairarapa Road Safety Council Inc.
 - Wellington Region Waste Forum
 - Rimutaka Hill Road Working Party
 - Waiconnect Steering Group
5. The Mayor unless specifically included or excluded, is ex officio a member of all committees, working parties and groups with the exception of the Hearings Committee.
6. All community boards, committees, working parties and groups make recommendations to Council, for matters beyond their delegations. The Chief Executive Officer or group managers convene the appropriate committee meetings, working parties or groups which come within their areas of responsibility unless otherwise indicated.
7. Committees, working parties and groups should only be formed with at least the following information:

- a. Membership
 - b. Consideration to chairperson appointment/election
 - c. Meeting frequency
 - d. Quorum
 - e. Functions/Delegations
 - f. Responsibility for convening/hosting/minuting the meeting
 - g. Terms of Reference
8. Working parties or groups often have a sunset or winding up clause to ensure they are not on-going beyond their original brief, which if not sooner will be at the start of every triennium.

Council, Committees, Working Parties and Groups

Council

Chairperson:	Mayor (Deputy Mayor as alternative).
Membership:	The Mayor and all councillors. The Maori Standing Committee chairperson may attend and participate in debate but does not have voting rights.
Meeting Frequency:	6-weekly, dates as per an adopted schedule of meetings. Extraordinary meetings may be held on occasions.
Convened by:	Chief Executive Officer.
Quorum:	6 members.
Meeting Order:	Conducted in accordance with Standing Orders and the Local Government Official Meetings and Information Act 1987.

Functions:

The Local Government Act 2002 shows the purpose of local government is:

- To enable democratic local decision-making and action by, and on behalf of, communities.
- To meet the current and future needs of communities for good-quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost-effective for households and businesses. (Local Government Act 2002, section 10 (1)).

Council makes its own decisions about how it will structure or organise itself to work for and on behalf of its community.

Activities that can only be decided by the full Council, include:

- Setting rates and making bylaws.
- Borrowing money, or buying or selling land, unless already approved under the long-term plan.
- Adopting a long-term plan, annual plan or annual report.
- Adopting policies in response to LTP or by the local governance statement.
- Appointing a chief executive.
- To hear and consider matters as related to but not limited to the Resource Management Act, the Dog Control Act, Wairarapa Gambling Policy and the Reserves Act.

Martinborough Community Board

Chairperson:	An elected member appointed by Martinborough Community Board members.
Membership:	Four Martinborough ward members elected by the community. Two councillors appointed by the Mayor.
2016-2019 Appointments:	Crs Pip Maynard and Pam Colenso.
Meeting Frequency:	6-weekly, dates as per an adopted schedule of meetings. Extraordinary meetings may be held on occasions.
Convened by:	Chief Executive Officer.
Quorum	3 members.
Meeting Order:	Conducted in accordance with Standing Orders and the Local Government Official Meetings and Information Act 1987.
Terms of Reference (TOR) status	TOR under review

Functions:

- Refer to the Community Board Terms of Reference.

Delegations:

- All matters relating to urban reserves, urban amenities and town main streets that meet current Council policy or management plans and fall within the Annual Plan/Long Term Plan budget.
- Determination of priorities for footpath maintenance and priority locations for new footpaths.
- Naming for public roads, private roads and rights of way. This power may not be sub-delegated and is undertaken according to policy.
- Community Grants.
- Pain Farm income distribution in accordance with the Bequest.
- Determination of priorities for and expenditure of town beautification fund.

Featherston Community Board

Chairperson:	An elected member appointed by Featherston Community Board members.
Membership:	Four Featherston ward members elected by the community. Two councillors appointed by the Mayor.
2016-2019 Appointments:	Crs Colin Olds and Dayle Harwood
Meeting Frequency:	6-weekly, dates as per an adopted schedule of meetings. Extraordinary meetings may be held on occasions.
Convened by:	Chief Executive Officer.
Quorum:	3 members.
Meeting Order:	Conducted in accordance with Standing Orders and the Local Government Official Meetings and Information Act 1987.
Terms of Reference Status	TOR under review

Functions:

- Refer to the Community Board Terms of Reference.

Delegations:

- All matters relating to urban reserves, urban amenities and town main streets that meet current Council policy or management plans and fall within the Annual Plan/Long Term Plan budget.
- Determination of priorities for footpath maintenance and priority locations for new footpaths.
- Naming for public roads, private roads and rights of way. This power may not be sub-delegated and is undertaken according to policy.
- Community Grants.
- Determination of priorities for and expenditure of town beautification fund.

Greytown Community Board

Chairperson:	An elected member appointed by Greytown Community Board members.
Membership:	Four Greytown ward members elected by the community Two councillors appointed by the Mayor.
2016-2019 Appointments:	Crs Paora Ammunson and Margaret Craig.
Meeting Frequency:	6-weekly, dates as per an adopted schedule of meetings. Extraordinary meetings may be held on occasions.
Convened by:	Chief Executive Officer.
Quorum:	3 members.
Meeting Order:	Conducted in accordance with Standing Orders and the Local Government Official Meetings and Information Act 1987.
Terms of Reference Status	TOR under review

Functions:

- Refer to the Community Board Terms of Reference.

Delegations:

- All matters relating to urban reserves, urban amenities and town main streets that meet current Council policy or management plans and fall within the Annual Plan/Long Term Plan budget.
- Determination of priorities for footpath maintenance and priority locations for new footpaths.
- Naming for public roads, private roads and rights of way. This power may not be sub-delegated and is undertaken according to policy.
- Community Grants.
- Determination of priorities for and expenditure of town beautification fund.
- To make a recommendation to Council on the appointment of a representative to the Arbor House Trust Board.

Maori Standing Committee

Chairperson:	The chairperson and deputy chairperson are elected by the Committee.
Membership:	Two councillors appointed by the Mayor. Two representatives from each of the three South Wairarapa district Marae and one representative from each of the two Wairarapa iwi. Nominations must be received in writing from each participating body Membership is ratified by Council.
2016-2019 Appointments:	Crs Pip Maynard and Paora Ammunson.
Meeting Frequency:	6-weekly, dates as per an adopted schedule of meetings. Extraordinary meetings may be held on occasions.
Convened by:	Chief Executive Officer.
Quorum:	5 members.
Meeting Order:	Conducted in accordance with Standing Orders and the Local Government Official Meetings and Information Act 1987.

Functions:

- Refer to the Maori Standing Committee Terms of Reference and the Maori Policy.

Hearings Committee

Chairperson:	A Councillor who holds the 'chair' and hearings commissioner ¹ accreditation except when independent hearings commissioners are appointed for hearings under the Resource Management Act (RMA). An appointed councillor for all other hearings.
Membership: (on RMA matters)	Up to three councillors who hold the hearings commissioner accreditation which may include appointments from Carterton or Masterton District Councils. Independent commissioners will be appointed for specific hearings as required.
Membership: (on other matters such as but not limited to, hearings under the Dog Control Act, Wairarapa Gambling Policy and Reserves Act)	Above members <i>PLUS</i> other councillors if appointed (by the Mayor).
Membership: (on Reserve Management Plan Hearings)	Mayor and all councillors.
Meeting Frequency:	As required.
Convened by:	Group Manager Planning and Environment.

Notes:

1. Hearings commissioner accreditation is required for Resource Management Act hearings only.
2. Current accredited member: Mayor Viv Napier.
3. Deputy Mayor Brian Jephson and Councillor Colin Olds will be available for hearings under the Resource Management Act 1991 once accredited.

Functions

- To hear and consider matters as related to but not limited to the Resource Management Act, the Dog Control Act, Wairarapa Gambling Policy and the Reserves Act.

District Licensing Committee

Chairperson:	Commissioner.
Membership:	One Councillor, one commissioner and seven external members appointed by Council.
Chairperson:	Commissioner.
Membership:	One Councillor, one commissioner and seven external members appointed by Council.
2016-2019 Appointments:	Julie Riddell (Chair), Cr Margaret Craig (Deputy chair), Damien Pivac, Gregory Ariell, Jessie Hunt, Catherine Rossiter-Stead, Bruce Farley, Andrew Beck, Donald Adams (until 1 June 2017).
Meeting Frequency:	As required.
Convened by:	Group Manager Planning and Environment.

Functions and delegations:

- s187 of the Sale and Supply of Alcohol Act 2012.

Chief Executive Officer's Review Working Party

Chairperson:	Mayor.
Membership:	Mayor, Deputy Mayor and two councillors appointed by the Mayor. All councillors to participate in a pre-review workshop to discuss performance matters.
2016-2019 Appointments:	Mayor Viv Napier, Crs Margaret Craig, Colin Olds and Brian Jephson.
Meeting Frequency:	As required.
Convened by:	Mayor.
Quorum	2 members.
TOR status	TOR to be agreed by 30 th June 2017.

Functions:

- To review the Chief Executive's performance and to recommend to the Council the terms and conditions of the CE's employment including any performance agreement measures and annual remuneration.

Audit and Risk Working Party

Chairperson:	Deputy Mayor.
Membership:	Deputy Mayor and three councillors appointed by the Mayor.
2016-2019 Appointments:	Crs Brian Jephson, Colin Wright, Dayle Harwood and Margaret Craig.
Meeting Frequency:	Monthly excluding December and January
Convened by:	Chief Executive Officer.
Quorum	2 members.

Functions:

- Refer to the Audit and Risk Working Party Terms of Reference.

Infrastructure and Planning Working Party

Chairperson:	Cr Brian Jephson
Deputy Chairperson:	Cr Colin Olds
Membership:	Mayor and all councillors, chair of each community board, chair of the Maori Standing Committee.
Meeting Frequency:	6-weekly.
Convened by:	Group Manager Infrastructure and Services.
Quorum:	2 members.
TOR Status	TOR to be agreed by 30 th June 2017.

Functions:

- To provide direction to Council officers on Infrastructure and Planning matters to enable policy or reports to be prepared and then received by Council.

South Wairarapa Annual Plan/Long Term Plan Working Party

Chairperson:	Mayor.
Membership:	Mayor and all councillors, chair of each community board, one representative of the Maori Standing Committee.
Meeting Frequency:	As required in the six months prior to the release of the Annual/Long Term Plan.
Convened by:	Group Manager Corporate Support
Quorum:	6 members.
TOR Status:	Draft TOR to be agreed by 30 th June 2017.

Functions:

- Refer to the South Wairarapa Annual Plan/Long Term Plan Working Party Terms of Reference.

Community Safety and Resilience Working Party

Chairperson:	Cr Colin Olds
Membership:	Two councillors, one representative from each community board, others as per the Terms of Reference.
2016-2019 Appointments:	Crs Lee Carter, Pip Maynard, Margaret Craig and Pam Colenso.
Meeting Frequency:	As required.
Convened by:	Amenities Manager.
Quorum:	4 members, 2 to be an elected member.

Functions:

- Refer to the Community Safety and Resilience Working Group Terms of Reference.

Awards Working Party

Chairperson:	Cr Margaret Craig
Membership:	Mayor and three councillors appointed by the Mayor.
2016-2019 Appointments:	Mayor Viv Napier, Crs Pam Colenso, Margaret Craig and Lee Carter.
Meeting Frequency:	As required.
Convened by:	Mayor.
Quorum:	2 members.
TOR Status:	TOR to be agreed by 30 th June 2017.

Functions:

- Community Awards

Sport NZ Rural Travel Fund Assessment Group

Chairperson:	Deputy Mayor.
Membership:	Deputy Mayor and three councillors appointed by the Mayor.
2016-2019 Appointments:	Crs Brian Jephson, Dayle Harwood, Margaret Craig and Pip Maynard
Meeting Frequency:	As required but generally once a year.
Convened by:	Committee Secretary.
Quorum:	2 members.

Functions:

- Refer to the Grants Policy and Sport NZ Rural Travel Fund Assessment Group Terms of Reference.

Martinborough Community Centre Steering Group

Chairperson:	Mayor.
Deputy Chairperson:	Councillor appointed by the Mayor.
Membership:	Mayor, three Martinborough ward councillors. Other non-elected members as per the Martinborough Community Centre Steering Group Terms of Reference.
2016-2019 Appointments:	All councillors.
Meeting Frequency:	As required.
Convened by:	Chief Executive Officer.
Quorum:	2 members, 1 to be an elected member.
TOR Status:	TOR drafted. To be approved by Council before 30 April 2017.

Functions:

- Refer to the Martinborough Community Centre Steering Group Terms of Reference.

Creative Communities Scheme Assessment Group

Chairperson:	Elected from within the group on a yearly basis.
Membership:	Councillor appointed by the Mayor. Other non-elected members appointed as per the contract with Creative NZ.
2016-2019 Appointment:	Cr Lee Carter.
Meeting Frequency:	Between 2-4 times per year.
Convened by:	Committee Secretary.
Quorum:	3 members.

Functions:

- Refer to the Grants Policy and the Creative Communities Scheme Assessment Group Terms of Reference.

Water Race Users Group

Chairperson:	Elected from within the group on a yearly basis.
Membership:	Councillor appointed by the Mayor. Other non-elected members appointed Terms of Reference
2016-2019 Appointment:	Cr Colin Olds.
Meeting Frequency:	Between 2-4 times per year.
Convened by:	Asset and Operations Manager
Quorum:	4 members, 1 to be an elected member.

Functions:

- Refer to Water Race Users Group Terms of Reference.

Joint Working Groups

Wairarapa Library Service Working Group (a joint group with Carterton)

Chairperson:	Elected from committee
Membership:	One councillor appointed by the Mayor and one member from a community board. Carterton District Council's representatives as determined by their Mayor.
2016-2019 Appointments:	Cr Pam Colenso, Featherston Community Board member Robyn Ramsden.
Meeting Frequency:	As required.
Convened by:	SWDC Amenities Manager and CDC Library Manager

Functions:

- Refer to the Wairarapa Library Service Working Group Terms of Reference.

Wairarapa Combined District Plan (a joint working group with Carterton and Masterton)

Chairperson:	Elected from within the working group.
Membership:	Mayor and two councillors. Masterton and Carterton District Council's representatives as determined by their mayors.
2016-2019 Appointments:	Mayor Viv Napier, Cr Brian Jephson and Cr Colin Olds.
Meeting Frequency:	As required.
Convened by:	Planning and Environment Group Manager following the recommendation from one or more of the Wairarapa councils that a plan change is required.

Functions:

- To approve proposed plan changes for notification, hear submissions and release decision.
- Instigate reviews of the Combined District Plan.

Wairarapa Policies Working Group (a joint working group with Carterton and Masterton)

Chairperson:	Elected from Committee
Membership:	Two councillors appointed by Mayor Masterton and Carterton District Council's representatives.
2016-2019 Appointments:	Crs Margaret Craig and Dayle Harwood
Meeting Frequency:	As required
Convened by:	Chairperson
TOR Status:	TOR to be reviewed with other Councils.

Functions:

- Formulation and review of the Wairarapa Local Approved Products Policy.
- Formulation and review of the Wairarapa Local Alcohol Policy.

Wairarapa Economic Development Task Group (a joint group with Carterton and Masterton)

Chairperson:	Elected from Committee
Membership:	One councillor appointed by the Mayor at the start of the triennium. Masterton and Carterton District Council's representatives.
2016-2019 Appointment:	Cr Paora Ammunson
Meeting Frequency:	As required.
Convened by:	Masterton District Council
TOR Status:	TOR to be reviewed with other Councils.

Functions:

- To identify key economic development objectives for the Wairarapa region.
- To foster collaboration between Councils and local businesses to create opportunities that generate positive economic outcomes.
- To consider and advise Councils on Wairarapa wide economic developments proposals and projects.
- To report progress to the Wellington Regional Economic Development Agency (WREDA) and Wellington Regional Strategy Committee.

Wairarapa Councils Shared Services Working Party (a joint working group with Carterton and Masterton)

Chairperson:	Elected from within the Working Party.
Membership:	Mayor and two councillors appointed by the Mayor. Masterton and Carterton District Council’s representatives.
2016-2019 Appointments:	Mayor Viv Napier, Cr Colin Wright and Cr Brian Jephson
Meeting Frequency:	As required.
Convened by:	Chairperson

Functions:

- Refer to the Shared Services Working Party Terms of Reference.

Wellington Region Waste Management and Minimisation Plan Joint Committee

Chairperson:	Elected from within the Committee at least once a triennium.
Membership:	Wellington regional representative councillors appointed by their council including one SWDC representative.
2016-2019 Appointment:	Cr Margaret Craig.
Meeting Frequency:	As required.
Quorum:	4 members.

Functions and delegations:

- Refer to the Waste Management and Minimisation Plan Joint Committee Terms of Reference.

Representation on Greater Wellington Regional Council (GWRC) Committees

From time to time requests are received for Council representation on Greater Wellington Regional Council Committees.

Awhea Opuawe Scheme Committee

Appointments:	One councillor appointed by the Mayor.
2016-2019 Appointment:	Cr Brian Jephson.
Convened by:	GWRC.

Lower Valley Development Scheme Advisory Committee

Appointments:	One councillor appointed by the Mayor.
2016-2019 Appointment:	Cr Colin Olds.
Convened by:	GWRC.

Wairarapa Moana Wetlands Governance Group

Appointments:	One councillor appointed by the Mayor.
2016-2019 Appointment:	Cr Dayle Harwood.
Convened by:	GWRC.

Ruamahunga Whaitua (Catchment) Committee

Appointments:	One councillor appointed by the Mayor.
2016-2019 Appointment:	Cr Colin Olds. (Note: there is additional remuneration for this role).
Convened by:	GWRC.

Public Transport Working Group

Appointments:	Three councillors appointed by the Mayor.
2016-2019 Appointments:	Mayor Viv Napier, Cr Lee Carter and Cr Brian Jephson
Convened by:	GWRC.

Waiohine Floodplain Management Committee

Appointments:	Awaiting confirmation.
2016-2019 Appointments:	Awaiting confirmation.
Convened by:	GWRC.

Representation on Other Organisations

From time to time requests are received for Council representation on community organisations or initiatives. These requests are considered on a case by case basis with appointments made as seen fit by the Mayor.

Destination Wairarapa Board

Appointments:	Councillor or member of the public with business and/or financial skills appointed by the Mayor or by Council resolution.
2016-2019 Appointment:	Paul Broughton (External appointment)
Role Description:	As per the Destination Wairarapa Constitution. To report quarterly to Council on Destination Wairarapa activities and to take Council's views back to Destination Wairarapa Board.

Wairarapa Rural Fire District Board

Appointments:	Councillor or member of the public with business and/or financial skills appointed by the Mayor or by Council resolution.
2016-2019 Appointment:	Max Stevens (External appointment) until 30 June 2017 when the Wairarapa Rural Fire District Board will cease to exist and be replaced by Fire and Emergency New Zealand.
Role Description:	As per the Wairarapa Rural Fire District Constitution.

Cobblestones Museum Trust

Appointments:	1 Councillor appointed by the Mayor or by Council resolution.
2016-2019 Appointment:	Cr Colin Wright
Role Description:	As per the Cobblestones Museum Trust Document.

Arbor House Trust Board

Appointments:	1 representative appointed by Council resolution (recommended by the Greytown Community Board).
2016-2019 Appointment:	Dr Rob Tuckett
Role Description:	As per the Arbor House Trust Deed

Wairarapa Safer Community Trust

Appointments:	1 Councillor appointed by the Mayor or by Council resolution.
2016-2019 Appointment:	Cr Lee Carter

Wairarapa Irrigation Governance Group

Appointments:	The Mayor to represent Council, Deputy Mayor may attend as alternative.
2016-2019 Appointment:	Mayor John Booth (Carterton)

Wairarapa Regional Transport Committee

Appointments:	The Mayor to represent Council, Deputy Mayor may attend as alternative.
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Wellington Regional Strategy Committee

Appointments:	1 Wairarapa appointment made in agreement with the other Wairarapa councils.
2016-2019 Appointment:	Mayor Lyn Patterson (Masterton), Deputy John Booth (Carterton)

Wairarapa Road Safety Council Inc.

Appointments:	1 Councillor appointed by the Mayor or by Council resolution.
2016-2019 Appointment:	Cr Margaret Craig
Role Description:	As per the Wairarapa Road Safety Council Constitution.

Wellington Region Waste Forum

Chairperson:	Elected annually at the Forum AGM.
Membership:	1 Councillor appointed by the Mayor or by Council resolution and one Council officer. Appointments from other councils within the boundaries of Greater Wellington and associate members.
2016-2019 Appointments:	Cr Margaret Craig.
Role Description:	Refer to the Waste Forum Terms of Reference.

Rimutaka Hill Road Working Party

Chairperson:	Elected from within the Committee at least once a triennium.
Membership:	Mayors of Upper Hutt City Council, Carterton District Council, Masterton District Council and South Wairarapa District Council. Representatives from NZTA, NZ Police and Automobile Association.
2016-2019 Appointments:	Mayor Viv Napier.
Meeting Frequency:	As required.
Quorum:	4

Functions:

A collaborative group which discusses and addresses issues regarding improving the Rimutaka Hill Road which is the key link to the Wairarapa from the South.

WAIConnect Steering Group

Chairperson:	Elected from within the Committee at least once a triennium.
Membership:	Wairarapa representative councillors appointed by their council including one SWDC representative. Tim Lusk, Victoria Read, Jenny Taylor and Tina Nixon.
2016-2019 Appointments:	Cr Colin Wright.
Meeting Frequency:	As required.

Functions:

To put together bids for Wairarapa broadband funding.