

SOUTH WAIRARAPA DISTRICT COUNCIL

5 APRIL 2017

AGENDA ITEM D4

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 5 April 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 5 April 2017

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
75	Council	24-Feb-16	Resolution	Paul	COUNCIL RESOLVED (DC2016/14): 1. To receive the information. 2. To defer a decision on appointing a nominee to the Wairarapa Moana Statutory Board until 6 April 2016. (Moved Mayor Staples/Seconded Cr Davies) Carried	Open	7/3/16: MSC advised of outcome, on hold until advice received from Office of Treaty Settlements
103	P&F	24-Feb-16	Resolution	Jennie	P&F RESOLVED (P&F2016/03): 1. To receive the information. 2. To adopt the: a. Infectious Disease and Pandemic Policy on the proviso that Council Officers check with the Wairarapa District Health Board and update the policy prior to publication if necessary. b. Council Committees and Working Parties Policy with the minor corrections as noted. c. Defer the adoption of the Acquisition and Disposal of Property Policy until the next meeting. (Moved Mayor Staples/Seconded Cr Napier) Carried	Actioned	16/3/17: Feedback received from DHB. 27/3/17: 5 April 17 meeting for adoption
291	Council	25-May-16	Resolution	Mark	COUNCIL RESOLVED (DC2016/84) to request a report from Council officers recommending streets and roads in the district to be included in a speed reduction request submission to NZTA. (Moved Cr Riddell/Seconded Cr Craig) Carried	Open	List generated from the annual plan process received. 23/9 More detailed information required from some submitters. 14/10/16 Opus Consultants providing offer of service for the speed review. 7-2-17 Consultants now have access to the RAMM database and final traffic counts and are working on it. Schools have been visited by Roading Manager and Wairarapa Road Safety Co-ordinator. 16-03-17 Review by OPUS continues
735	Council	14-Dec-16	Resolution	Cr Craig	COUNCIL RESOLVED (DC2016/187): 1. To receive the information. (Moved Cr Jephson/Seconded Cr Carter) Carried 2. That feedback is provided on the following sections to Cr Craig by the 30 January 2017. a. Part A 4.0 Vision, Goals, Objectives and Targets b. Part A 5.0 Proposed Methods c. Part A 6.0 Funding the Plan d. Part B 9.0 Regional Actions Plans e. Part B 10.5 Wairarapa Joint Plan (Moved Cr Harwood/Seconded Cr Jephson) Carried	Actioned	No feedback received from SWDC Crs, very little from wider Wairarapa
736	Council	14-Dec-16	Resolution		Maori Standing Committee Nomination for Ratification COUNCIL RESOLVED (DC2016/188): 1. To receive the information. 2. To ratify the Kohunui Marae recommendation to appoint Teresa Aporo to represent Kohunui Marae on the Council	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					Maori Standing Committee. (Moved Cr Olds/Seconded Cr Wright) Carried		
738	Council	14-Dec-16	Resolution	Murray	Local Alcohol Policy for the Wairarapa COUNCIL RESOLVED (DC2016/190): 1. To receive the information. 2. To adopt the Local Alcohol Policy for the South Wairarapa district; subject to its adoption by Masterton and Carterton District Councils. 3. To agree the policy come into force 3 months from the date that the Alcohol Regulatory Licencing Authority (ARLA) determines that all appeals have been resolved. (Moved Mayor Napier/Seconded Cr Jephson) Carried	Open	13/2/17: CDC and MDC have adopted resolution. Now awaiting agreement to a consent order between the 3 Councils and the 2 appellants. Final wording is currently being discussed for sign-off. 27/3/17: Due to delays in ARLA getting a hearing date in the Wellington Court to consider the agreement, officers have agreed to it being scheduled in the Auckland Court in July. This matter is on hold until ARLA can issue the consent order.
742	Council	14-Dec-16	Resolution	Mark	Section 17A Solid Waste Service Delivery COUNCIL RESOLVED (DC2016/194): 1. To receive the information. (Moved Cr Jephson/Seconded Cr Colenso) Carried 2. That the Council (in collaboration with Masterton District Council and Carterton District Council) proceeds with tendering of the Solid Waste Service's contract. 3. That the service levels relating to kerbside collection be discussed and confirmed prior to letting of the new tender. 4. To recommend to the other Wairarapa councils that governance of the joint contract be undertaken by the Shared Services Working Party rather than setup of a new group. 5. That in relation to section 17A of the Local Government Act, that the status quo is considered to be the most efficient and effective means of service delivery at this time. (Moved Cr Wright/Seconded Cr Craig) Carried	Actioned	Preparation of tender documents underway, with various meetings between SWDC, CDC, MDC. Kerbside collection service levels have been included in these discussions. Governance was raised and discussed at the Shared Services Working Party, however this remains unresolved. 7-2-17 Still under discussion with other councils.
751	Council	14-Dec-16	Action	Murray	Consult with the community boards and the Maori Standing Committee on suitable names for inclusion in a preapproved street names list that could be provided to developers for consideration and bring to Council in a report for approval	Open	Consultation with CB's and MSC occurred in March. Awaiting lists before a report is prepared for Council 27/3/17: Article also placed in Council Newsletter inviting members of public to put forward suitable names for consideration.
2	Council	18-Jan-17	Action	Paul	Update the Martinborough Town Hall history on Council's website	Actioned	
76	Council	22-Feb-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/07) to have a future item on Council's agenda called 'Actions from Public Participation'. Moved Cr Wright/Seconded Cr Harwood) Carried	Actioned	
78	Council	22-Feb-17	Resolution	Jennie	Policies Review Process COUNCIL RESOLVED (DC2017/09):	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					1. To receive the tabled Policies Review Process Report. (Moved Cr Craig/Seconded Cr Carter) Carried 2. Agree that policies noted in paragraph 2 be sent to community boards for review prior to presentation to Council. (Moved Cr Carter/Seconded Cr Colenso) Carried		
83	Council	22-Feb-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/14): 1. To receive the Mayor's Report. 2. To approve Mayoral attendance at the commemorative ceremony in Messines. (Moved Cr Wright/Seconded Cr Olds) Carried 3. To appoint Cr Wright as the Council representative on the Cobblestones Museum Board. (Moved Cr Craig/Seconded Cr Maynard) Carried	Actioned	27/3/17: Cobblestones advised of appointment Budget analysis report for Messines visit to be completed
85	Council	22-Feb-17	Action	Jennie	Prepare a report for the community boards showing the amended list of policies that will be reviewed by the boards alongside their planned review date	Actioned	
86	Council	22-Feb-17	Action	Murray	Create a list of management plans and development plans; including the planned review date of these plans	Open	27/3/17: A list will be provided for the May Council meeting for discussion.
87	Council	22-Feb-17	Action	Mark	Provide information on the income and expenses of swimming pools for review during an annual plan workshop	Open	
88	Council	22-Feb-17	Action	Jennie	Include a line item on the community boards' income and expenditure statements to track the beautification budget	Actioned	Added for March 2017 reporting
90	Council	22-Feb-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/17): 1. To receive the information. (Moved Cr Olds/Seconded Cr Craig) Carried 2. That after considering all submissions, to adopt the Easter Sunday Shop Trading Policy for the whole of the South Wairarapa district, with the addition of the words 'or shop' in paragraph 3.1.3 after 'choose not to work'. (Moved Cr Wright/Seconded Cr Jephson) Carried 3. To review the Easter Sunday Shop Trading Policy during the current term of office. (Moved Cr Craig/Seconded Cr Colenso) Carried 4. To direct Council officers to develop a communications plan, to be implemented in a fortnight, to disseminate information about workers and employers rights and responsibilities in relation to this policy. (Moved Cr Ammunson/Seconded Cr Maynard) Carried 5. To express thanks to Council officers for organising this proposal. (Moved Cr Wright/Seconded Cr Olds) Carried	Actioned	