

SOUTH WAIRARAPA DISTRICT COUNCIL

9 AUGUST 2017

AGENDA ITEM D1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the Planning and Environment Group Report.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Consultants have been working with the 3 Councils to establish which data is recorded and how it is stored so as to enable effective reporting against AER's in WCDP. A working paper has been completed setting out a proposed framework and a stock take has been finished.

Work has progressed on the updating of the schedule of protected notable trees. A consultant has been engaged to undertake the more technical planning work along with an arborist to advise on the specifics of each tree.

A brief report has been presented to the 3 community boards and the Maori Standing Committee seeking input. A review of the records of each existing tree in the schedule has also been commenced along with site visits to confirm current status of each tree.

A difficulty has occurred with the “ground truthing” exercise due to the timing of the seasons. Being winter, many trees are currently without leaf cover and this has proved problematic when attempting to identify the specific type of tree, even for an arborist. It is now proposed to await spring when leaf cover will reappear.

The presentation of evidence to the independent hearings panel acting for the regional council, in relation to the proposed Natural Resources Plan is ongoing.

Council along with MDC are using Boffa Miskell to prepare and present Councils planning evidence with staff providing additional evidential inputs as required.

This is a very complex and time consuming process that is putting considerable pressure on staff time and resources and it is expensive in terms of the consultants work, even on a shared cost basis with MDC.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	96.1%	NCS. 5 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	94%	NCS. 3 applications have exceeded timeframes as previously reported.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	98%	NCS. 1 application has exceeded timeframe as previously reported.

20 resource consent applications were received between the 1st and 30th of June 2017.

71 land use and 60 subdivision (131 total) resource consents were processed in the 2016/2017 financial year.

133 resource consents were processed in the 2015/2016 financial year.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	100 %	99.99%	All information provided to applicants as required by LG Act. One complaint received to date – not proven as fault of Council, but was an error- approx. 50% refund of fee made (urgent to non-urgent). G:\LIMs\LIMS PROCESSED 2016-17
My non-urgent LIM is processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2016-17

TYPE	YTD	PREVIOUS YTD	PERIOD	PREVIOUS PERIOD
	1 JULY 2016 TO 30 JUNE 2017	1 JULY 2015 TO 2016	1 JUNE 2017 TO 30 JUNE 2017	1 JUNE 2016 TO 30 JUNE 2016
Standard LIMs (Processed within 10 working days)	225	256	19	11
Urgent LIMs (Processed within 5 working days)	85	85	4	11
Totals	310	341	23	29

As shown above the number of LIM's processed has decreased slightly in the last 12 months from 341 to 310, an end of year decrease of 9%. Over previous years the number of LIMs processed had steadily increased each year and this represents a levelling off of the numbers of LIM's processed.

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.48%	NCS
Building consent applications are processed within 20 working days	100%	98.71%	NCS
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
Earthquake prone buildings reports received	80%	63.44 %	148 of 229 known EQP premises had been addressed. A new process is now in place.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	7	\$196,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$350,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	51	\$4,082,411
Other (public facilities – schools, toilets, halls, swimming pools)	0	0
Totals	59	\$4,628,411

Work to prepare for the next programmed Accreditation Review of Councils BCA functions (processing and inspecting Building Consents) has begun.

This review is programmed to take place in January of 2018. In the previous 2 accreditation reviews Council has not received any Corrective Action Requests (CARs) and few strong recommendations for improvements, this representing excellence in performance.

However due to changes in the regulations surrounding this process and the requirements for accreditation, we are having to make a substantial number of changes to our current processes.

If we are to achieve a similar result to those achieved in the last 2 reviews, a significant amount of work is required to be done. To assist with that work we have engaged a specialist, Mr John Tait to help staff prepare, over the next few months.

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Not commenced due to staff member responsible being on maternity leave.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	96%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls

The government has recently announced changes to the legislation around dangerous dogs. This follows widespread public concern about attacks on children. The proposal is to strengthen the requirements around dangerous breeds and dogs declared to be dangerous so as to protect the public better from attacks. These changes are long overdue.

INCIDENTS REPORTED 1 JUNE 2017 TO 30 JUNE 2017	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	0	0	0
Attack on Person	0	0	0
Attack on Stock	1	0	0
Barking and whining	1	0	5
Lost Dogs	2	0	0
Found Dogs	0	0	0
Rushing Aggressive	2	2	0
Wandering	9	5	0
Welfare	0	0	0
Fouling	0	0	0
Total	15	7	5

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	95%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls

INCIDENTS REPORTED	TOTAL
Stock	5

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	94.64%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 106/112 call outs were attended within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 30 JUNE 17	PREVIOUS YTD 1 JULY 15 TO 30 JUNE 16	PERIOD 1 JUNE 17 TO 30 JUNE 17	PREVIOUS PERIOD 1 JUNE 16 TO 30 JUNE 16
Total	112	103	7	5

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	

Due to a review of the classification of wineries (related to the applicable risk assessment) when the new legislation came into force, we have recently completed making refund payments in relation to 20 premises. Most refunds covered a 3 year period and were on average around \$5-700. Approximately \$14,000 was refunded.

The premises had been over charged in relation to a) obtaining alcohol licences and b) payment of annual monitoring charges under the Act.

As shown below, the amount of work has continued at high levels for the year. We are currently preparing the annual report to the Alcohol Regulatory and Licencing Authority as required under the Act. This will be provided to Council for its information in the next Council meeting round. One matter officers will be specifically highlighting are the difficulties surrounding the requirements relating to special licences.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 30 JUNE 2017	PREVIOUS YTD 1 JULY 2015 TO 30 JUNE 2016	PERIOD 1 JUNE 2017 TO 30 JUNE 2017	PREVIOUS PERIOD 1 JUNE 2016 TO 30 JUNE 2016
On Licence	19	31	0	7
Off Licence	20	23	3	1
Club Licence	4	6	0	1
Manager's Certificate	131	118	8	8
Special Licence	60	45	4	5
Temporary Authority	7	5	4	0
Total	241	228	19	22

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.7 Bylaws

Between 1 and 30 June 2017 one notice was sent out relating to trees and hedges interfering with public access along a road. There were 3 abandoned vehicle complaints responded to.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment