

SOUTH WAIRARAPA DISTRICT COUNCIL

11 MARCH 2015

AGENDA ITEM D1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and work progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey

Over and above normal consent processing and plan administration tasks, staff have been engaged with consultant Kerry Geange, in order to prepare a presentation to the Infrastructure and Planning Working Party on the VUW Landscape Architecture students study of Featherston (February 25).

Subsequently, work is now progressing on how the 4 themes taken from the VUW work can be built into a work programme based on the 3 actions or tasks that Council and the Featherston Community Board members present at that meeting, identified for inclusion into a report back to Council on the workshop (for April Council).

This work is designed to provide an understanding of such initiatives around New Zealand through a desktop review of similar urban design and community developments. It will also provide an outline of the process for

developing a strategy for Featherston (including a draft outline of the strategy) and an allied “community engagement plan” to facilitate consultation around the development of the strategy.

The setting out of a Water Conservation Strategy and Water Management Plans for Council’s consented public water supply takes, is also progressing in accord with Council’s April 2014 resolution. Drafts have now been completed by a consultant. These drafts are being reviewed by IS and PE staff at present so that final recommended documents can be presented to the April Council meeting.

The WCS deals with how Council should manage public water supplies, alternative water sources (onsite storage) and conservation of water (efficiency of use). Once these matters are adopted publicity material can be prepared and other actions taken to manage water provision and use.

At the same time the indirectly related development of the bore field for the new groundwater supply of freshwater to the public water supply system for Featherston [and Greytown] (alongside the Waiohine River at Woodside) has now been largely completed (testing of the 3rd bore is underway).

Discussions with the Bore Field development project consultant (Greg Butcher) and IS staff has resulted in a final timetable being agreed for lodgement of the Resource Consent application by PE staff with the Wellington Regional Council in mid to late April.

This would enable (if consent is issued) the IS Group to let contracts for the required works to take place around mid-year.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	96.3%	NCS – Two applications both one day over (Council consents for Heritage Trees)
s.223* certificates issued within 10 working days	100%	100%	NCS (manually corrected as on-hold times not recognised by NCS)
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	100%	NCS (manually corrected as on-hold times not recognised by NCS)

Council received 17 (the previous year 19) resource consent applications between 16/01/2015 and 27/02/2015.

Officers provide detailed information as part of regular (target monthly) updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council's LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	NCS data

TYPE	YTD (1 JULY 14 TO 27 FEB 15)	PREVIOUS YTD (1 JULY 13 TO 27 FEB 14)	PERIOD (16 JAN 15 TO 27 FEB 15)	PREVIOUS PERIOD (16 JAN 14 TO 27 FEB 14)
Standard LIMs (Processed within 10 working days)	80	98	33	50
Urgent LIMs (Processed within 5 working days)	72	74	32	25
Totals	152	172	65	75

Staff have noted a trend away from applications for a standard (10 working day) LIM to the urgent LIM (5 working day). This has been straining processing systems and has begun to impact on the processing of other statutory consents governed by timelines (Building and Resource Consents). It is thought that this may be a result of the relatively small differential in cost between the two LIM's (\$188 versus \$255) and the relatively low cost in anycase for an urgent LIM compared to what many other Council's charge. This is proposed to be addressed as part of a wider review of fees and charges as part of the LTP process.

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	142/228	The government is proposing to make changes where by the assessments will need to completed by a certain time. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 20 February 2015 (Year to Date) total 214 consents. For the same period the year before the total was 224.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	1	\$5,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	2	\$212,986
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	25	\$3,273,116
Other (public facilities - schools, toilets, halls, swimming pools)	0	\$0
Totals	28	\$3,491,102

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date. 1-2 planned for this year
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	

As at 24th February 2015 there were 2862 registered dogs in the South Wairarapa District, with 1627 owners. There are currently only 69 unregistered dogs, with 32 owners.

Of the unregistered dogs, owners have paid for registration for 33, but tags are yet to be issued because of incomplete application information.

Six infringement notices have been issued during this period, four for "Failing to Register" a dog and two for "Failing to Control" a dog.

One unpaid infringement for "Failing to Control" a dog was sent to the Courts in February for enforcement.

The table overpage provides a brief snapshot of dog control incidents for the period between 12 January 2015 and 24 February 2015.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	0	0
Attack on Person	0	0	0
Attack on Stock	0	0	0
Barking and whining	1	1	3
Lost Dogs	0	1	1
Found Dogs	0	0	0
Rushing Aggressive	1	2	0
Wandering	3	5	6
Welfare	0	1	0
Total	5	10	7

3.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	CEM & NCS service requests
Council responds to complaints regarding animals within 40 hours	100%	100%	CEM & NCS service requests

The following table provides a summary snapshot of stock control incidents between 12 January 2015 and 24 February 2015.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	0	0	2
Total	0	0	2

3.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	Spreadsheet records

The following table provides a summary snapshot of afterhours noise complaint responses between 16 January 2015 and 24 February 2015.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD (1 JULY 14 TO 27 FEB 15)	PREVIOUS YTD (1 JULY 13 TO 27 FEB 14)	PERIOD (16 JAN 15 TO 27 FEB 15)	PREVIOUS PERIOD (16 JAN 14 TO 27 FEB 14)
Total	73	92	15	19

3.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	NCS data and Inspectors reports to the District Licensing Committee

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD (1 JULY 14 TO 27 FEB 15)	PREVIOUS YTD (1 JULY 13 TO 16 JAN 14)	PERIOD (16 JAN 15 TO 27 FEB 15)	PREVIOUS PERIOD (16 JAN 14 TO 27 FEB 14)
On Licence	21	9*	3	1
Off Licence	14	10*	2	1
Club Licence	0	2*	0	0
Manager's Certificate	53*	79*	17*	16
Special Licences	35	34*	6	

Note : all figures marked with *unable to be updated due to data and reporting issues with NCS

Toast Martinborough: A debrief has been held with the partner agencies Police and Medical Officer of Health.

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

Food Act 2014

A consultation document for the proposed regulations have been received and deadlines for submissions close on the 31 March 2015. The proposed regulations, if adopted, propose to allow Council to cost recover for all services it is required to provide under the Act.

Annual audits of food premises using the template FSP continue to generate a steady workload. The new regime is expected to place considerable pressure on resources if Council is to perform its functions at a reasonable standard.

Martinborough Fair: All participating food stalls at Martinborough Fair were inspected during the February event. In general there was good compliance however one food stall required significant follow up.

Bylaws

Three litter complaints and two abandoned vehicles complaints were received from 12th January 2015 to 24th February 2015.

25 long grass notices were issued (because of the inherent fire risk the sites posed). Seven property owners are still to comply, Council is currently arranging for a contractor to clear ongoing non-compliant properties.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment