

SOUTH WAIRARAPA DISTRICT COUNCIL

15 OCTOBER 2014

AGENDA ITEM D1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and work progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey

The "One Stop Shop" process has commenced operation. A development is currently being processed under the system, with the agreement of the Greytown District Trust Lands Trust, as a test run. It involves the construction of a new industrial building in Greytown and establishment of a business new to South Wairarapa. At this stage it is progressing well with Chris Gorman filling the role of the "internal" project manager.

Council will also be aware that a development in Greytown (the old Four Square Store) commenced without the developer obtaining the requisite resource consents. The file has been reviewed and it is considered by officers that a prima facie case exists for prosecution. The file documents and a brief of possible evidence will be forwarded to Council's legal adviser for assessment and a decision then made on the basis of legal grounds whether to proceed with a court action.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	96.8%	NCS
s.223* certificates issued within 10 working days	100%	92.9%	NCS (corrected)
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	100%	NCS

Council received 38 (the previous year 32) resource consent applications between 1/07/2014 and 30/09/2014. Officers provide detailed information, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	0	0	All RMP's are current at this time. Minor adjustments to RMP's will be made by simple Council resolution on an as required basis.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	-	-	No complaints received
My non-urgent LIM is processed within 10 days	100%	100%	

The following table is a snapshot of activity /processing levels for the year to date and period of reporting. Numbers this year are similar to last year.

TYPE	YTD (1/7/14 TO 30/9/14)	PREVIOUS YTD (1/7/13 TO 30/9/13)	PERIOD (14/8/14 TO 30/9/14)	PREVIOUS PERIOD (14/8/13 TO 30/9/14)
Standard LIMs (Processed within 10 working days)	28	29	18	19
Urgent LIMs (Processed within 5 working days)	18	21	10	8
Totals	46	50	28	27

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. Due to current staff shortages external contractors have been used to help with processing.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review 2016
Earthquake prone buildings reports received	100%	134/224	The government is proposing to make changes where by the assessments will need to be completed by a certain time. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 24 September 2014 (Year to Date) total 92 consents.

For the same period the year before the total was 100.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$526,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	3	\$52,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	35	\$3,136,445
Other (public facilities - schools, toilets, halls, swimming pools)	2	\$11,000
Totals	44	\$3,725,445

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	No visits	A programme is being developed.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	

As at 30 September 2014 there are 2,793 registered dogs with 1,575 owners. There are currently 81 unregistered dogs, with 39 owners who have been or are in the process of being infringed for this offence. The following table provides a snapshot of dog control incidents for the period.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	0	0
Attack on Person	0	1	0
Barking and whining	0	3	0
Lost Dogs	1	2	1
Found Dogs	1	2	1
Rushing Aggressive	1	2	0
Wandering	4	4	2
Total	7	14	4

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	
Council responds to complaints regarding animals within 40 hours	100%	100%	

The following table provides a summary snapshot of stock control incidents between 11 August 2014 and 30 September 2014.

One of these incidents on SH 53 involved two vehicles colliding with stock and injured persons having to be taken to hospital for treatment. This incident may result in a prosecution by the NZ Police Force.

In consequence of this event, it became apparent that many farmers were not taking reasonable steps to maintain fences and gates and were unaware of their responsibility to keep their stock on site. Officers will therefore be looking into ways to "get the message out" to farmers about keeping stock and road users safe in the next few months.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	4	4	2
Total	4	4	2

2.4 Resource Management Act – After Hours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	

A new contract has been agreed with Council's after hour's noise contractor. The contract is for one year with a mutual right of renewal for a second year.

The contract proved difficult to conclude as over the past year officers had obtained costs from CDC and MDC for their contracted services (each Council uses the same contractor). These showed lower charges.

After extensive discussion it was concluded that the charges to SWDC were reasonable in the circumstances for the contractor (difference in travel). This then led to further discussion around whether an adjustment to the current charges was justified.

Again after extensive debate it was agreed that an increase of just under 3% was appropriate for the next year. The contractor was of the view that while they had a good relationship with Council and wanted to remain Council's service provider, they could not maintain a service at a loss.

This is the first increase in three years.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD	PREVIOUS YTD	PERIOD (15/8/14 TO 30/9/14)	PREVIOUS PERIOD (15/8/13 TO 30/9/13)
Total	25	40	14	16

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell alcohol that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	

As part of the implementation programme for the Sale and Supply of Alcohol Act 2012, the Technical Advisory Group commissioned the production of an information and compliance folder titled "Licenced Venues Compliance Essentials" for distribution free to all licence holders

(Note: the TAG provides support services to the Working Group chaired by Cr Napier; members of TAG are the Group Managers Planning and Environment from CDC, MDC and SWDC, the MDC Comms Officer and an MDC Policy Analyst).

The decision to invest in the folder was made in order to provide a tool for licence holders to hold and keep and maintain, necessary information about their activities, both for compliance inspections and licence renewal processes and general monitoring of their business activities relative to the supply and sale of alcohol.

Having this information at each venue will hopefully improve the performance of each licensee, as it will enable them to record events and matters of importance to them in operating a licenced venue. It will also make the inspection by each Council (an annual inspection is now required under the Act) much quicker and easier as all relevant information will be stored in one place.

2.5.1. District Licensing Committee

The District Licensing Committee had one hearing to determine a Temporary Authority order. All other applications were determined by the deputy Chairperson on the papers.

The Wairarapa Collaborative Liquor Enforcement Group (CLEG) met on the 16th September 2014. This group is a combined agency approach to coordinate compliance and enforcement activities so as to reduce the incidence of alcohol related harm. CLEG members are NZ Police, NZ Fire Service, Regional Public Health and the three Wairarapa Councils. A draft Combined Agency Agreement which sets out the compliance and enforcement roles and responsibilities is in the final draft and should be ready for signing in October.

2.5.2. Toast Martinborough

A preventative meeting has been held with the Toast management, the nine participating vineyards and NZ Police to plan for the event. Each vineyard has provided an alcohol management plan for their site and lodged an application for a special licence under the Sale and Supply of Alcohol Act.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD (1/7/14 TO 30/9/14)	PREVIOUS YTD (1/7/13 TO 30/9/13)	PERIOD (14/8/14 TO 30/9/14)	PREVIOUS PERIOD (14/8/13 TO 30/9/13)
On Licence (New)	1	2	0	1
On Licence (Renewal)	1	2	0	1
Off Licence (New)	1	1	0	0
Off Licence (Renewal)	1	3	0	1
Club Licence (New)	0	0	0	0
Club Licence (Renewal)	0	1	0	0
Manager's Certificate (New)	10	11	1	4
Manager's Certificate (Renewal)	11	25	8	9

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

2.6.1. Bylaws

Two litter complaints were received from 11 August 2014 to 30 September 2014. Three abandoned vehicles were reported and three general complaints were received.

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