

SOUTH WAIRARAPA DISTRICT COUNCIL

19 NOVEMBER 2014

AGENDA ITEM NO E1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and work progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey (xx%)
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey (xx%)

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	NCS data
s.223* certificates issued within 10 working days	100%	100%	NCS data
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	100%	100%	NCS data

1.2.1. Consent Processing

Council has processed 47 resource consents during the year to date (01/07/14 to 06/11/14). In the same period during the previous year (01/07/13 to 06/11/13) the Council processed 40 resource consents.

In the period since the last report (01/09/14 to 30/09/14) Council have received 7 new applications and processed 13 resource consents. Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.2.2. "One Stop Shop"

Discussions have been ongoing in preparation for lodging building consents for the "trial run" proposal (by GTLT) being considered under the One Stop Shop process.

The benefits identified to date relate to the applicant being more aware of the information required prior to lodging consents. Council is expecting the building consent for this trial project to be lodged during the week of 10 November, with technical aspects already peer reviewed.

This will enable Council's approval process to be shortened considerably.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	0	0	Work is currently underway to check whether additional RMP's should be developed.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council's LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	

TYPE	YTD (1 JULY 2014 TO 5 NOVEMBER 2014)	PREVIOUS YTD (1 JULY 2013 TO 5 NOVEMBER 2013)	PERIOD (1 OCTOBER 2014 TO 5 NOVEMBER 2014)	PREVIOUS PERIOD (1 OCTOBER 2013 TO 5 NOVEMBER 2013)
Standard LIMs (Processed within 10 working days)	45	42	17	13
Urgent LIMs (Processed within 5 working days)	42	31	24	10
Totals	87	73	41	23

2. Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	136/225	The government is proposing to make changes where by the assessments will need to be completed by a certain time and more exemptions may be applied. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 30 October 2014 (Year to Date) total 131 consents. For the same period the year before the total was 137. The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	6	\$185,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	4	\$156,454
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	25	\$1,535,140
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$55,000
Totals	36	\$3,725,445

3. Public Protection

3.1 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD	PREVIOUS YTD	PERIOD (1 OCTOBER 2014 TO 5 NOVEMBER 2014)	PREVIOUS PERIOD (1 OCTOBER 2013 TO 5 NOVEMBER 2013)
Total	34	34	10	10

3.2 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	NCS data and Inspectors reports to the District Licensing Committee

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD	PREVIOUS YTD	PERIOD (1 OCTOBER 2014 TO 5 NOVEMBER 2014)	PREVIOUS PERIOD (1 OCTOBER 2013 TO 5 NOVEMBER 2013)
On Licence (New)	4	2	1	0
On Licence (Renewal)	3	3	1	2
Off Licence (New)	3	1	0	0
Off Licence (Renewal)	5	8	2	5
Club Licence (New)	0	0	0	0
Club Licence (Renewal)	0	1	0	0
Manager's Certificate (New)	16	15	7	4
Manager's Certificate (Renewal)	20	39	9	13

3.3 District Licensing Committee

The District Licensing Committee held one hearing to determine a Temporary Authority order. All other applications were determined by the deputy Chairperson on the papers.

3.4 Toast Martinborough

The Inspector has attended a pre event meeting with the Toast management, the nine participating vineyards and NZ Police to finalize the licensing requirements for this event.

Each participating winery had been granted a special licence under the Sale and Supply of Alcohol Act by the DLC.

Additional conditions have been included on the licenses including the requirement to have at least two substantive food items priced at or below \$10 and the provision of security for each site.

3.5 Wairarapa Combined Agency Agreement

The Wairarapa Combined Agency Agreement 2014, which sets out the compliance and enforcement roles and responsibilities for NZ Police, Masterton District Council, Carterton District Council, South Wairarapa District Council, NZ Fire Service and Regional Public Health has been agreed.

3.6 Wairarapa Alcohol Working Group

The hearings panel drawn mostly from the working group has now heard all the verbal submissions on the draft Local Alcohol Policy. The panel will be meeting in due course to consider a report and recommendations on all the submissions currently being prepared by the TAG (senior officers from each Council).

The draft LAP with any changes agreed by the panel, will be referred back to Council for adoption once that process is completed.

One of the initiatives of previously advised to Council sponsored by the TAG has been the Licensed Venue Compliance Essential Manual. This manual is a useful resource where licensees can store all their important documentation in one place. The manual includes essential compliance requirements, training for staff, incident recording and host responsibility.

Most premises in the South Wairarapa have now been given the manual. The response from the premises to this initiative has been very positive.

3.7 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

Annual audits of food premises using the template FSP continue to generate a steady and substantial workload.

3.8 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	

As at 5th November 2014 there are 2811 registered dogs with 1589 owners who have registered their dogs. There are currently 72 unregistered dogs, with 34 owners. Of the unregistered dogs 33 have paid but tags are yet to be issued because of incomplete application information.

38 infringements have been issued for failure to register a dog.

The following table provides a snapshot of dog control incidents for the period.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	0	2
Attack on Person	1	0	0
Attack on Stock	0	1	0
Barking and whining	0	0	1
Lost Dogs	0	2	1
Found Dogs	0	1	0
Rushing Aggressive	0	0	1
Wandering	0	3	0
Total	1	7	5

3.9 Legal Proceedings

The appeal by John Phelps to the High Court against his conviction in the District Court on 10 counts of failing to microchip a dog was heard on Tuesday the 21st of October at the High Court in Wellington.

The basis of the appeal was substantively dismissed. The sitting judge did however determine that the level of fines imposed by the District Court should be reduced from \$300 per offence to \$100 per offence.

3.10 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	CEM & NCS service requests
Council responds to complaints regarding animals within 40 hours	100%	100%	CEM & NCS service requests

The following table provides a summary snapshot of stock control incidents between 2 October 2014 and 5 November 2014.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	2	3	2
Total	2	3	2

3.11 Bylaws

1 litter complaint, 2 abandoned vehicles and 3 general complaints were received from 2 October to 5th November.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment