

SOUTH WAIRARAPA DISTRICT COUNCIL

19 NOVEMBER 2014

AGENDA ITEM E3

CHIEF EXECUTIVE OFFICER REPORT

Purpose of Report

To report to Council on general activities since the last meeting.

Recommendations

The Chief Executive Officer recommends that Council:

1. *Receive the information.*
2. *Receives the financial statements for the period ended 30 September 2014.*

1. Executive Summary

The 2013/14 Annual Report was signed off by Audit New Zealand on 31 October. Preparation of the Annual Report dominated proceedings since the last Council meeting.

Audit New Zealand Director; John O'Connell commented that the audit process went very well, and that management controls are appropriate for a council of this size.

Taking a broader view, Mr O'Connell said that South Wairarapa District ratepayers were well served by Council management and elected members.

Attention now turns to the 2015/25 Long term Plan. Internally budgets are being prepared and service performance measures being considered. The Long Term Plan is one of Councils key strategic documents.

I had the pleasure of attending the inauguration of John Booth as Mayor of Carterton District Council, and also the farewell of Ron Mark. I also had the pleasure of attending another citizenship ceremony where a dozen or so people have chosen to make New Zealand, and more importantly South Wairarapa their home. These ceremonies are a chance to reflect that we are lucky to live in such a wonderful country, something we take for granted a lot of the time.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report is as at 30 June 2014]

GOVERNANCE/LEADERSHIP/ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council's decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64%(very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

2.1 Local Government Commission/Governance Review

... still no word

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

This provides an update on regional matters at CE level, general matters discussed are roading and rail, regional economic development and Civil Defence. Other matters discussed include shared services, highlighted by the combination of water services across the Wellington basin. There are a number of IT initiatives that the Wairarapa Councils are keeping a watching brief on.

3.1.2. Mayoral Forum

This was highlighted by the attendance of the Local Ministers, where key issues for the region were discussed.

3.1.3. Wairarapa Water Use Project

The project team presented an update on progress. All five previously identified sites are still under consideration.

It is planned to have key project findings around May next year.

3.2 Legislation

While no new legislation has been introduced recently, we are still bedding down the various pieces of legislation recently enacted, and I believe it will

be some time before we fully understand the resourcing implications required to comply.

The cost of enforcing Government driven legislation has come to the fore once again, highlighted by the recent well publicised case where this enforcement has cost \$12,000 so far, with the chance of recovering only a quarter of this. We have no choice but to enforce this legislation, as we have no choice to enforce all legislation, but there is a cost. The cost of enforcing dog control matters is not a cost on the general ratepayer; these are funded from dog licence fees.

3.3 Wastewater Consents

As was previously advised, the Featherston Wastewater consent will not now be heard until after the Martinborough and Greytown consent, later next year.

There appears to have been a change in thinking whereby we had been operating on a "catchment based" approach, gains in one part of the catchment could be offset across the catchment, unfortunately the first time this was tested that approach failed.

In the scheme of things this delay is not great; we now have to come up with some mitigation options for the intervening period between when the consent is issued and when we had planned to install the High Rate Treatment plant. This mitigation work had not been factored in to the overall costings and therefore will be in addition to the overall cost already estimated.

4. Monitoring and Reporting

4.1 Financial Statements

Financial statements for the three months ended 30 September are attached as Appendix 1.

4.2 Annual Report

As indicated earlier, the Annual Report was approved on 31 October

4.3 Long Term Plan

Work has commenced internally on the LTP, with our first two workshops being held, and timetable set.

4.4 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623

As at 30 September the balance outstanding amounted to \$1,008K of which \$608K related to prior year (30 June 2014 and earlier).

For those properties that have a mortgage, all mortgagors have been written to and while we cannot demand payment until mid-January \$121K has been paid, leaving \$487K of arrears.

We will be demanding payment in January as soon as we are able. For those properties that do not have a mortgage, legal action has commenced.

5. Corporate

5.1 Staffing

Pamela Atrill has joined us in the planning department and is settling in well.

The Infrastructure and Services team has been joined by Melanie Maynard and Tim Langley. Melanie will be looking after customer services admin requests (among other things) and Tim has been appointed to the roading manager role.

Finally, Brodie Simmons joins us as part time by laws officer. Brodie will be carrying out the coastal ranging duties during the summer period.

5.2 Occupational Health and Safety

There were no OH & S matters since the last reporting period.

5.3 General Revaluation

Quotable Value will be carrying out a revaluation across the Wairarapa shortly which will provide updated valuation data for our rates database.

This valuation is specific for the rates database, the aim of which is to split up the district by property values so that rates can be calculated from a consistent and comparable base.

The revaluation will be as at 1 September 2014 and will apply to the rates database from 1 July 2014.

5.4 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
3 October	Details of plan for the building in Main Street, Greytown owned by T Base 2 Limited	Details provided
21 October	Private Training Establishment located in Dunedin delivering the Licence Controller Qualification want all the names of Licensed establishments	Details provided
21 October	Requests Climate Change Risk Assessment and/or Adaption Plans the Council holds	
28 October	Attendance of members on committees, their responsibilities, their membership of other boards etc. and length of time served on Council.	Details provided
5 November	Liability for maintenance and repair of sewer laterals	

6. Appendix

Appendix 1- Financial Statement for the Three Months Ended 30 September 2014

Contact Officer: Paul Crimp, Chief Executive Officer

**Appendix 1 - Financial
Statement for the Three
Months Ended 30 September
2014**