



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**12 March 2014**

- Present:** Mayor Adrienne Staples (chair), Councillors Margaret Craig, Dean Davies (from 9:35am), David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson, and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Planning and Environment Group Manager) and Mark Allingham (Infrastructure and Services Group Manager).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 11:40am.
- Also in Attendance:** David Hancock and John Bell (Destination Wairarapa).
- Media:** Vomle Springford (Wairarapa Times Age) and Caleb Harris (Dominion Post).

## **A Preliminary Matters**

Mayor Staples advised that agenda item C5 Security Camera Report, would not be received as Masterton District Council was not as far advanced into their security camera project as previously thought.

### **A1. Apologies**

*COUNCIL RESOLVED (DC2014/24) to receive apologies from Cr Brian Jephson.  
(Moved Cr Robertson/Seconded Cr Stevens)*

Carried

### **A2. Conflicts of Interest**

There were no conflicts of interest declared.

### **A3. Public Participation**

There was no public participation.

### **A4. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2014/25) that the minutes of the Council meeting held on 29 January 2014 be received and confirmed as a true and correct record.*

*(Moved Cr Montgomerie/Seconded Cr Riddell)*

Carried

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**A5. District Council Actions**

*COUNCIL RESOLVED (DC2014/26)* to receive the District Council Action Items.  
(*Moved Cr Davies/Seconded Cr Robertson*)

Carried

**A6. LTP and Annual Plan 13/14 Actions**

*COUNCIL RESOLVED (DC2014/27)* to receive the 12/22 Long Term Plan and  
13/14 Annual Plan Action Items.  
(*Moved Cr Craig/Seconded Cr Stevens*)

Carried

**B Council Committee and Community Board Minutes**

**B1. Policy and Finance Committee**

*COUNCIL RESOLVED (DC2014/28)* to receive the minutes of the Policy and  
Finance Committee 29 January 2014.  
(*Moved Cr Olds/Seconded Cr Napier*)

Carried

**B2. Martinborough Community Board**

*COUNCIL RESOLVED (DC2014/29)* to receive the minutes of the Martinborough  
Community Board 17 February 2014.  
(*Moved Cr Davies/Seconded Cr Stevens*)

Carried

**B3. Featherston Community Board**

*COUNCIL RESOLVED (DC2014/30)* to receive the minutes of the Featherston  
Community Board 18 February 2014.  
(*Moved Cr Davies/Seconded Cr Stevens*)

Carried

**B4. Greytown Community Board**

*COUNCIL RESOLVED (DC2014/31)* to receive the minutes of the Greytown  
Community Board 19 February 2014.  
(*Moved Cr Davies/Seconded Cr Stevens*)

Carried

**B5. Maori Standing Committee**

*COUNCIL RESOLVED (DC2014/32)* to receive the minutes of the Maori Standing  
Committee 10 February 2014.  
(*Moved Cr Craig/Seconded Cr Robertson*)

Carried

**C Decision Papers and Common Seal**

**C1. Execution of Council Common Seal**

*COUNCIL RESOLVED (DC2014/33):*

1. To receive the information.
2. That Council resolves to ratify the affixation of the Common Seal to the following:

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A contract agreement between John William Bushell and Lynnlea Joy Bushell and South Wairarapa District Council dated 21 January 2014 to register a right of way easement shown as A on DP80283.

*(Moved Cr Napier/Seconded Cr Riddell)*

Carried

## **C2. Film Friendly Agreements**

Mayor Staples advised that the Wairarapa mayors had met with Film Wellington and agreed to pursue an approach that would make it as easy as possible for film crews to film in the Wairarapa.

*COUNCIL RESOLVED (DC2014/34):*

1. To receive the information.
2. To advise Grow/Film Wellington of Council's commitment to meet the (checklist) requirements to become a film friendly area.
3. To adopt the standard terms and conditions for filming activities in the Wellington region for South Wairarapa.

*(Moved Cr Stevens/Seconded Cr Olds)*

Carried

## **C3. Naming of New Roads at Pinot Grove Subdivision – 95 Jellicoe Street, Martinborough**

*COUNCIL RESOLVED (DC2014/35):*

1. To receive the information.
2. To approve the names "Burgundy Drive" and "Tuscan Lane" pursuant to Section 319A of the Local Government Act 1974.

*(Moved Cr Craig/Seconded Cr Davies)*

Carried

## **C4. Triennial Agreement**

*COUNCIL RESOLVED (DC2014/36):*

1. To receive the information.
2. To delegate authority to Her Worship the Mayor to sign the triennial agreement, once finalised.

*(Moved Cr Napier/Seconded Cr Riddell)*

Carried

## **D Operational Reports**

### **D1. Planning and Environment Group Report**

Councillors considered the report and the Group Manager Planning and Environment verbally updated the service level agreement information and answered questions relating to accreditation recommendations, the time required to undertake Food Safety Premises audits, and dogs at Council's coastal camp sites.

Councillors congratulated the building team on the IANZ accreditation assessment of January 2014 noting excellent results.

*COUNCIL RESOLVED (DC2014/37):*

1. To receive the Planning and Environment Group Report.

*(Moved Cr Stevens/Seconded Cr Olds)*

Carried

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2. Action 114: Ensure the Motor Caravan Association are aware of Council's no dog policy at coastal camp sites and request that this information is included in their relevant publications; M Buchanan

## **D2. Infrastructure and Services Group Report**

Councillors considered the report and the Group Manager Infrastructure and Services answered questions relating to the e-waste take back scheme.

Councillors thanked Mr Allingham for the Council infrastructure tour.

*COUNCIL RESOLVED (DC2014/38)* to receive the Infrastructure and Services Group Report.

*(Moved Cr Riddell/Seconded Cr Olds)*

Carried

## **D3. Chief Executive Officer Report**

Councillors considered the report and Mr Crimp answered queries relating to rates arrears, new OSH legislation and LGOIMA requests.

Mr Crimp congratulated the Infrastructure and Services Group on progressing the waste water consents to the current stage of submission with GWRC.

*COUNCIL RESOLVED (DC2014/39):*

1. To receive the Chief Executive Officer Report.

*(Moved Cr Riddell/Seconded Cr Montgomerie)*

Carried

2. Action 115: Investigate implications the new OSH legislation has for elected members; M Buchanan

## **E Representation Reports**

### **E1. Mayor's Monthly Report**

The Mayor reported that the Regional Transport Committee were starting a review of the Regional Transport Strategy and that Grow Wellington had received funding for two programmes which would benefit local industry. Mayor Staples briefed councillors on a civil defence community resilience research programme based in Wellington for which she had attended the launch.

Councillors discussed the structure reorganisation of the Southern Wairarapa Safer Community Council and items of correspondence.

*COUNCIL RESOLVED (DC2014/40):*

1. To receive the Mayor's report.

*(Moved Mayor Staples/Seconded Cr Craig)*

Carried

2. Action 116: Arrange for the tree stumps in Greytown Memorial Park, near the boundary facing the Scout Hall, to be removed prior to Anzac Day 2014; M Allingham

### **E2. Reports from Councillors**

#### **Cr Craig**

#### **Wairarapa Road Safety Council, Wellington Region Waste Forum**

Wellington Waste Forum and Wairarapa Road Safety Council reports were included in the agenda papers.

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### **Cr Montgomerie**

#### **Healthy Homes, Wairarapa Library Service Committee, Local Alcohol Policy**

Cr Montgomerie reported that the Cobblestones Museum new entrance project was progressing well. Fundraising would continue for fitout and displays and assistance from Te Papa for collection displays had been received.

### **Cr Napier**

#### **Southern Wairarapa Safer Community Council**

Cr Napier updated councillors on a Wairarapa wide meeting with Sport Wellington, noting similar challenges region wide.

### **Cr Riddell**

#### **Healthy Homes, Wairarapa Library Service (WLS)**

A Graffiti Working Group report was included in the agenda papers and Cr Riddell advised that the WLS were now working on a 2014 strategy.

### **Cr Robertson**

#### **South Wairarapa Community Arts Council**

Cr Robertson reported that minutes from the February 2014 funding round would be included in the next agenda.

### **Cr Stevens**

#### **Wairarapa Rural Fire Board**

Cr Stevens was to attend a meeting of the WRFB in the week commencing 24 March 2014.

## **E3. Council Groups and Working Parities**

### **Wairarapa Alcohol Working Group**

Cr Napier advised that a Terms of Reference had been agreed and the Wairarapa Liquor Working Group was now known as the Wairarapa Alcohol Working Group. Cr Napier noted the process for approving unopposed licensing requests was working well.

Mayor Staples thanked Cr Napier and Cr Riddell for the work undertaken to get the Sale and Supply of Alcohol Act processes implemented for Council.

### **Martinborough Town Hall Working Group**

Cr Stevens advised that a meeting was scheduled for the 19 March 2014, that key supporter meetings were being held and that a public meeting was organised for the 3 April 2014 to introduce the community facility concept.

#### **COUNCIL RESOLVED (DC2014/41):**

1. To receive councillors' reports.  
(Moved Cr Craig/Seconded Cr Stevens) Carried
2. Action 117: Undertake repairs to the 'Welcome to Featherston' sign at the Featherston Railway Station that was recently defaced; M Allingham

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**E4. Council Appointments**

**Destination Wairarapa (presentation given at 9:30am)**

David Hancock with support from John Bell presented the Destination Wairarapa report and circulated various published articles on the South Wairarapa from national newspapers and magazines.

*COUNCIL RESOLVED (DC2014/42)* to receive the report from Destination Wairarapa.

*(Moved Cr Craig/Seconded Cr Olds)*

Carried

**E5. GWRC Advisory Committees**

**Waiohine Floodplain Management Planning Advisory Committee**

Cr Montgomerie advised councillors that further consultation with landowners was being undertaken before a decision on stopbank design was made and a revised decision timeframe of May 2014 now applied.

**Wairarapa Moana Wetland Co-ordinating Committee**

Cr Olds advised a meeting was scheduled for the week commencing 17 March 2014.

**Whaitua Committee**

Cr Olds had joined the Committee for a field trip and had presented a brief on Council’s waste water and wetlands projects. Councillors discussed fresh water quality standards and the need to find a quality level that was acceptable to the community when weighed up against the cost.

*COUNCIL RESOLVED (DC2014/43)* to receive the reports from GWRC Advisory Committees.

*(Moved Cr Davies/Seconded Cr Stevens)*

Carried

**F Correspondence**

**F1. Inwards**

From Hau Arika Marae to Chair of Maori Standing Committee, SWDC dated 19 December 2013

*COUNCIL RESOLVED (DC2014/44):*

1. To receive inwards correspondence.
2. To approve the recommendation from Hau Arika Marae to appoint Johnny Shaw as their representative to the Maori Standing Committee.

*(Moved Mayor Staples/Seconded Cr Riddell)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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