



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

MINUTES – 15 December 2010

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer) and Suzanne Clark (Committee Secretary). For part only Rachel Hornsby (Group Manager Planning and Environment), Mark Allingham (Group Manager Infrastructure and Services) and Greg Boyle (External Consultant).
- Conduct of Business:** The meeting was held in the South Wairarapa Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 12:30pm.
- Media** Sarah Hardie (Wairarapa Times Age)

A Preliminary Matters

A1. Apologies

No apologies were received.

A2. Conflicts of Interest

No conflict of interest declarations were made.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC 2010/80) that the minutes of the Council meeting held on 17 November 2010 were received and confirmed as true and correct when modified as shown below.

Under members present remove 'Dianne Phelps' and insert 'Brian Jephson'.

Section D1

Replace the last sentence of the 5th paragraph "A sympathy card had been sent to Mr Matthews on behalf of councillors and council officers" with "A card with a message of support was sent to Mr Matthews on behalf of councillors and council officers".

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Section D2

The last paragraph of Cr Davies report should be moved to section D1 and updated to show that it was the Mayor who gave this report “The Mayor reported that Southern Wairarapa Safer Community Council had not received advice on whether government funding would be available to pay for a truancy officer for the region.”

Replace “focus group meetings” with “meetings with rural fire parties” under Cr Sextons report.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

A5. District Council Action List from 17 November 2010

COUNCIL RESOLVED (DC2010/81) to receive the action items list.

(Moved Cr Gray/Seconded Cr Jephson)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2010/82) to receive the minutes of the Policy and Finance Committee 17 November 2010.

(Moved Cr Napier/Seconded Cr Craig)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2010/83) to receive the minutes of the Martinborough Community Board 29 November 2010.

(Moved Cr Napier/Seconded Cr Craig)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2010/84) to receive the minutes of the Featherston Community Board 30 November 2010.

(Moved Cr Napier/Seconded Cr Craig)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2010/85) to receive the minutes of the Greytown Community Board 1 December 2010.

(Moved Cr Napier/Seconded Cr Craig)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2010/86) to receive the minutes of the Maori Standing Committee 8 November 2010.

(Moved Cr Napier/Seconded Cr Craig)

Carried

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B6. Planning & Environment, Application Sub-Committee Minutes
COUNCIL RESOLVED (DC2010/87) to receive the minutes of the Planning & Environment Application Sub-Committee from 1 November 2010 – 1 December 2010.
(Moved Cr Gray/Seconded Cr Sexton) Carried

B7. Creative Communities Assessment Committee
COUNCIL RESOLVED (DC2010/88) to receive the minutes of the Creative Communities Assessment Committee 12 November 2010.
(Moved Cr Riddell/Seconded Cr Napier) Carried

C Operational Reports

C1. Chief Executive Officer Report

Council considered the Chief Executive Officer Report and Dr Dowds expanded further and answered councillor's questions.

COUNCIL RESOLVED (DC2010/89)

1. To receive the Chief Executive Officers Report including the tabled finance reports for this period.
(Moved Mayor Staples/Seconded Cr Stevens) Carried
2. Action 385: Request that the Chief Executives Group Meeting is not scheduled for the same day as the Rural and Provincial Sector Meeting; Dr Dowds

C2. Planning and Environment Group Report

Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment expanded further and answered councillors questions pertaining to camping on the South Wairarapa Coast.

Councillors noted that a charge for freedom camping should be considered during the Annual Plan process.

COUNCIL RESOLVED (DC2010/90) to receive the Planning and Environment Group Report.

(Moved Cr Jephson/Seconded Cr Sexton) Carried

COUNCIL RESOLVED (DC2010/91) that councillors would provide feedback on the Alcohol Reform Bill to the Mayor who would work with Cr Napier to put in a submission on behalf of councillors.

(Moved Cr Riddell/Seconded Cr Craig) Carried

COUNCIL NOTED:

1. Action 386: Include targets in the building consents table; R Hornsby

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2. Action 387: Locate last season's feedback form/survey given to campers in the South Wairarapa and request council rangers hand out the survey to campers this season (as time allows); R Hornsby
3. Action 388: Provide South Wairarapa Camping information pamphlet to Pirinoa Store and ensure Council Service Centres have the pamphlet on hand; R Hornsby
4. Action 389: Write to the Department of Conservation regarding division of responsibilities for monitoring camping on the South Wairarapa Coast and in particular Ocean Beach; R Hornsby
5. Action 390: Determine whether it is appropriate for officers to prepare a submission on the Alcohol Reform Bill; R Hornsby

C3. Corporate Support Group Report

Councillors considered the Corporate Support Group Report.

COUNCIL RESOLVED (DC2010/92):

1. To receive the Corporate Support Group Report.

(Moved Cr Stevens/Seconded Cr Gray)

Carried

C4. Infrastructure and Services Group Report

Council considered the Infrastructure and Services Group Report and the Group Manager Infrastructure and Services expanded further on the report and answered Councillors questions.

COUNCIL RESOLVED (DC2010/93):

1. To receive the Infrastructure and Services Group Report, including the tabled Appendix 7 – Water Usage Graph.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

2. Action 391: Update the baseline on the Bonny Glenn Waste Graph; M Allingham

D Representation Reports

D1. Mayor's Monthly Report

Councillors considered the Mayor's monthly report and Mayor Staples expanded on her report.

Cr Viv Napier expanded on the Rural and Provincial Sector Meeting and emphasized the need for rural councils to ensure messages and/or submissions are sent to MP's and central government on key issues.

COUNCIL RESOLVED (DC2010/94) to receive the Mayor's monthly report including the tabled Appendix 4 – GWRC Bright Ideas.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

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COUNCIL RESOLVED (DC2010/95) to bring agenda item F2 “Wastewater Strategy and Position Paper” forward on the agenda due to time constraints of Mr Greg Boyle (author and presenter).

(Moved Mayor Staples/Seconded Cr Napier)

Carried

F2. Wastewater Position Paper and Strategy for Future Upgrade Works

Greg Boyle presented the background to the Wastewater Report and the Manager of Infrastructure and Services and Mr Boyle answered councillor’s questions.

The Mayor noted that at this stage Council were not being asked to make major financial decisions.

COUNCIL RESOLVED (DC2010/96)

1. To receive the information.
2. To adopt the Draft Wastewater Strategy for consultation with the community.
3. To note the forecast financial impact of implementing the Draft Wastewater Upgrade Strategy.
4. That a final wastewater strategy is developed following community feedback on the draft and is used to inform the next generation resource consent applications for the Greytown, Featherston and Martinborough wastewater discharges, the revised Wastewater Asset Management Plan and Council’s draft 2011/12 Annual Plan and the draft 2012 – 2022 LTCCP.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

D2. Reports from Councillors

Cr Craig

Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig expanded on her report.

COUNCIL RESOLVED (DC2010/97) to receive the report from Cr Craig.

(Moved Cr Craig/Seconded Cr Davies)

Carried

Cr Davies

Southern Wairarapa Safer Community Council, Combined Plan Committee, Planning Hearings Committee

Cr Davies had attended a meeting of the Southern Wairarapa Safer Community Council and he provided a report from that meeting.

Cr Gray

Greytown Oxidation Pond Advisory Group, GWRC Waiohine Floodplain Management Planning Advisory Committee

Cr Gray had nothing to report.

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Cr Napier

SPARC Rural Travel Fund, GWRC Waiohine Floodplain Management Planning Advisory Committee

Cr Napier had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell had nothing to report.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson had nothing to report.

Cr Stevens

Wairarapa District Rural Fire Board

Cr Stevens reported that a positive meeting had been held with Phil Wishnowsky and Council Officers and that financial arrangements had been agreed between Council and the Fire Board.

Cr Sexton

Wairarapa District Rural Fire Board

Cr Sexton had nothing to report.

COUNCIL RESOLVED (DC2010/98) to receive the verbal reports from Councillors.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

D3. Focus Group Minutes and Reports

Waste Management

Cr Craig reported that over \$27k had been received from the Waste Minimisation Levy portion returned to Council. Cr Craig suggested investigating the allocation of additional funds to the EnviroSchools Programme during the Annual Plan process.

COUNCIL RESOLVED (DC2010/99) to receive the minutes of the Waste Management Focus Group date 10 November 2010.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

Emergency Services

Cr Riddell provided a verbal update on items discussed at the Emergency Services Focus Group meeting.

COUNCIL RESOLVED (DC2010/100) to receive the verbal report from the Emergency Services Focus Group.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

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Water Supply & Water Races

COUNCIL RESOLVED (DC2010/101) to receive the minutes of the Water Supply and Water Races Focus Group

(Moved Cr Sexton/Seconded Cr Stevens)

Carried

Reserves & Amenities

COUNCIL RESOLVED (DC2010/102) to receive the minutes of the Waste Management Focus Group date.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

COUNCIL NOTED:

1. Action 392: Email updates to I&S action items to councillors or include in the next Council agenda papers; M Allingham

D4. Council Appointments

Destination Wairarapa

COUNCIL RESOLVED (DC2010/103) to receive the reports from Destination Wairarapa.

(Moved Cr Davies/Seconded Cr Gray)

Carried

D5. WRC Advisory Committees

Nothing to report.

E Recommendations from Community Boards

E1. Arbor House Trust Board & Wairarapa Library Service

As both nominated candidates for the Wairarapa Library Service Committee vacancy were considered qualified, a random draw was conducted.

COUNCIL RESOLVED (DC2010/104)

1. To receive the information.
2. To appoint Mr Rob Tuckett to the Arbor House Trust Board
3. To appoint Mrs Michele Falleni to the Wairarapa Library Service Committee.

(Moved Cr Craig/Seconded Cr Robertson)

Carried

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F Decision Papers

F1. Soldiers Memorial Park Playground Upgrade

COUNCIL RESOLVED (DC2010/105)

1. To receive the information.
2. To approve the proposed playground upgrade concept; and
3. To agree that project management and implementation rest with the Group Manager Infrastructure and Services.

(Moved Cr Napier/Seconded Cr Gray)

Carried

F3. Adoption of Provisions to Enable Issuing of Infringement of Notices

COUNCIL RESOLVED (DC2010/106)

1. To receive the information.
2. That under Section 38 of the Resource Management Act 1991 to authorise Bylaw Officers and Environmental Health Officers to issue infringement notices for infringement offences as defined in the Resource Management Act 1991 and the Resource Management (Infringement Offences) Regulations 1999.
3. Resolves to set the litter infringement fine at \$400.

(Moved Cr Stevens/Seconded Cr Gray)

Carried

F4. Wairarapa Combined Planning Committee for the new Triennium

Councillors considered the report noting that three appointments had been made to the Wairarapa Combined Planning Committee on 27 October 2010 and that these appointments stand.

COUNCIL RESOLVED (DC2010/107)

1. To receive the report and the tabled amendment for recommendation 2.
2. That pursuant to clause 30 of Schedule 7 to the Local Government Act 2002, the South Wairarapa District Council together with the Masterton District Council and Carterton District Council, discharges the Wairarapa Combined District Plan Planning Commissioners from 1 March 2011, *AND*
3. Pursuant to sections 34(1) of the Resource Management Act 1991 (RMA) and clause 30 of Schedule 7 to the Local Government Act 2002, the South Wairarapa District Council:
 - a) unites with the Masterton District Council and Carterton District Council in appointing a joint committee to be known as the Wairarapa District Joint Committee (the Joint Committee) to exercise the functions, duties, and powers of the Council under the First Schedule to the RMA which are delegated to the Joint Committee.
 - b) agrees that each Council will appoint three members to the Joint Committee.

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4. Pursuant to section 34 of the Resource Management 1991 the South Wairarapa District Council delegates to the Wairarapa District Plan Joint Committee all its functions, powers and duties under the First Schedule to the Act (including the powers of delegation confirmed by section 34A of that Act) except:
 - a) the power to hear submissions and make decisions on the Council's notices of requirement and delegations, *AND*
5. Agree that three members of the Committee constitutes a quorum provided that there is at least one representative from each Council.
 (*Moved Mayor Staples/Seconded Cr Gray*) Carried

F5. Naming of Right-of-Way, Western Lake Road, Featherston – Rotomanu Rise
COUNCIL RESOLVED (DC2010/108)

1. To receive the information.
2. To approve the name Rotomanu Rise pursuant to section 319A of the Local Government Act 1974.

(*Moved Cr Jephson/Seconded Cr Riddell*) Carried

F6. Council-Owned Land at the South of Greytown (Old Stella Bull Park)

Councillors considered the report and discussed the risks versus the benefits of the recommendations as presented and whether property development was a function that should be undertaken by Council.

COUNCIL RESOLVED (DC2010/109)

1. To receive the information.
 (*Moved Cr Davies/Seconded Cr Craig*) Carried
2. To agree that Officers provide a report outlining the costs for option 2 (development of the land) and for the installation of infrastructure (paragraph 3.5) for consideration as part of the Annual Plan process. That report should include the value of the land and the potential return for the sale of the land.

(*Moved Mayor Staples/Seconded Cr Stevens*) Carried

COUNCIL RESOLVED (DC2010/110) that the public be excluded from item F7 of the meeting: Transfer of Existing Waste Management Operations to a New Provider; a report from the Group Manager Infrastructure and Services. This resolution is made in reliance of section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act, which would be prejudiced by the holding of this part of the meeting in public are as follows:

- a) Protection of the privacy of natural persons - section 7(2)(a)
- b) Conduct of negotiations - section 7(2)(i)

(*Moved Mayor Staples/Seconded Cr Sexton*) Carried

Item F7 was discussed and will be separately minuted.

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COUNCIL RESOLVED (DC2010/112) to come out of the public excluded section of the meeting.

(Moved Mayor Staples/Seconded Cr Gray)

Carried

G. Correspondence

G1. Inwards

There was no inwards correspondence.

G2. Outwards

There was no outwards correspondence.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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