



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

15 May 2013

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In Attendance:** Paul Crimp (Acting Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services), Vanessa Tipoki (Group Manager Planning and Environment) and Bronwyn Johnson (Environmental Health Team Leader).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted, between 9:30am and 11:55am.
- Presentation:** John Bell (Destination Wairarapa)
- Media:** Vomle Springford (Wairarapa Times Age)

Procedural Items

Councillors agreed that agenda item E5 Destination Wairarapa would be considered after item A3 Public Participation.

Mayor Staples advised that finances for the ten months to 30 April 2013 had been tabled and would be received under agenda item D3 Corporate Support Group/Chief Executive Officer Report.

A Preliminary Matters

A1. Apologies

COUNCIL RESOLVED (DC2013/58) to receive apologies from Cr Mike Gray.

(Moved Cr Napier/Seconded Cr Craig)

Carried

A2. Conflicts of Interest

There were no conflicts of interest to declare.

A3. Public Participation

There was no public participation.

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A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2013/59) that the minutes of the Council meeting held on 3 April 2013 be received and confirmed as true and correct with the following amendments.

Spelling of public participant Chris Engel to be corrected in two locations from 'Chris Ingle' to 'Chris Engel'.

Item E1 Mayor's Monthly Report, the word 'Lower' should be inserted before North Island so the phrase reads 'Cr Napier gave a report from a meeting hosted by Rangitane iwi where a Lower North Island fisheries plan was released.

(Moved Cr Napier/Seconded Cr Riddell)

Carried

A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2013/60) that the minutes of the Council meeting held on 17 April 2013 be received and confirmed as true and correct.

(Moved Cr Davies/Seconded Cr Craig)

Carried

A6. District Council Action Items

COUNCIL RESOLVED (DC2013/61) to receive the Council action items.

(Moved Cr Robertson/Seconded Cr Craig)

Carried

A7. 2012/22 LTP Action Items

Mr Crimp undertook to email an update to councillors.

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2013/62) to receive the minutes of the Policy and Finance Committee 3 April 2013.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2013/63):

1. To receive the minutes of the Martinborough Community Board 29 April 2013.

(Moved Cr Stevens/Seconded Cr Sexton)

Carried

2. Action 300: As part of the community boards' defibrillator project suggest St Johns courses for using defibrillators are organised for the community; P Crimp

B3. Featherston Community Board

COUNCIL RESOLVED (DC2013/64) to receive the minutes of the Featherston Community Board 30 April 2013.

(Moved Cr Stevens/Seconded Cr Sexton)

Carried

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B4. Greytown Community Board

COUNCIL RESOLVED (DC2013/65) to receive the minutes of the Greytown Community Board 1 May 2013.

(Moved Cr Stevens/Seconded Cr Sexton)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2013/66) to receive the tabled minutes of the Maori Standing Committee 6 May 2013.

(Moved Cr Napier/Seconded Cr Stevens)

Carried

C Decision Papers and Common Seal

C1. Dog Control Fees for 2013/2014

COUNCIL RESOLVED (DC2013/67):

1. To receive the information.
2. To adopt the Dog Control fees for 2013/14 as contained in Appendix 1 of the report to Council.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

C2. Proposed Inclusion of New Members to the District Licensing Agency

COUNCIL RESOLVED (DC2013/68):

1. To receive the information.
2. To amend the Council's delegations for the District Licensing Agency to include Cr Vivien Napier and Cr Julie Riddell.

(Moved Cr Craig/Seconded Cr Davies)

Carried

C3. Amendment to Council's Control of Dogs Policy 2007 and Control of Dogs Bylaw 2007

Councillors congratulated the Planning and Environment Group on the report and requested some minor clarification changes be made to the proposed bylaw before it was released for public consultation. Mr Crimp advised that the proposed amendments to the policy and bylaw would not impose more work for Council officers.

COUNCIL RESOLVED (DC2013/69):

1. To receive the information.
2. To adopt the Statement of Proposal to go out for public consultation.
(Moved Cr Napier/Seconded Cr Jephson)
3. Action 301: Work towards naming off the lead dog areas in Greytown, including the river reserve at the end of Kuratawhiti Street, before the bylaw is released for consultation; V Tipoki
4. Action 302: Remove the reference to '10 metres' from point iii) of Schedule A of the proposed Control of Dogs Bylaw 2013; V Tipoki

Carried

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5. Action 303: Add a statement to Schedule A of the proposed Control of Dogs Bylaw 2013 that explains that prohibition does not include the areas directly outside buildings and/or facilities; V Tipoki

C4. Pan Charge Analysis

Councillors acknowledged that inequalities existed with the current method of allocating pan charges however there remained an overall amount of money that needed to be collected to cover the cost of waste water. Mr Crimp advised that most local authorities charge a waste water rate on a per pan basis and that businesses could claim rates as a business expense.

COUNCIL RESOLVED (DC2013/70):

1. To receive the information.
2. That status quo for pan charges be retained.

(Moved Cr Jephson/Seconded Cr Riddell)

Carried

C5. Wairarapa Governance

Councillors declined to discuss an alternative local governance option as circulated by Cr Gary Caffell from Masterton and were in full agreement to the proposal as circulated by the Wairarapa Governance Review Working Party.

COUNCIL RESOLVED TO (DC2013/71):

- a. AGREE that the WGRWP report on its processes and findings be received.
- b. AGREE that the Council makes joint application to the Local Government Commission for a reorganisation proposal comprising the union of the three Wairarapa councils into a single Wairarapa unitary authority, in accordance with Schedule 3 of the Local Government Act 2002.
- c. AGREE that the proposed representation, governance structure and supporting details be in accordance with the preferred option adopted for public consultation by each of the three Wairarapa councils at meetings held on 23 November 2013.
- d. NOTE that the proposal is in summary:
 - i. The current three councils become a single Wairarapa council responsible for all district and regional council activities.
 - ii. The representation structure comprises a single mayor and 12 councillors representing seven wards.
 - iii. Five community boards will provide additional representation in support of local input to decision making at each of the urban areas.
 - iv. Specific provision for Maori and rural participation within the proposed governance structure.
- e. AGREE that the single change to the proposed governance structure, beyond those already adopted for public consultation by each of the three Wairarapa councils at meetings held on 23 November 2013, is an amendment to the current northern boundary of the Wellington region.

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- f. AGREE that the northern boundary of the proposed Wairarapa unitary authority be coincident with the current Masterton/Tararua district boundary, with the existing Manawatu Wanganui Regional boundary adjusted southwards accordingly.
- g. AGREE that the mayor, in consultation with the Wairarapa Governance Review Working party, be delegated authority, on behalf of this council, to make a joint application to the Local Government Commission for reorganisation of local government in Wairarapa to a single unitary authority.
- h. AGREE that the WGRWP be delegated to:
 - i. Continue to liaise with the Commission through its process on matters requiring further information or in response to its various notifications
 - ii. Continue engagement with Wairarapa iwi and hapu on the possible terms of reference and structure of future Maori participation on a Wairarapa unitary authority
 - iii. AGREE to continue engagement with Wairarapa rural interests on the possible terms of reference and structure of future rural sector participation on a Wairarapa unitary authority.
 - iv. Continue to work with other councils and central government agencies on the structure and form of relevant, collaborative management structures for cross-boundary services
 - v. Report back to Wairarapa councils on all progress on all the above matters
 - vi. Communicate progress on the above matters to the community.
- i. NOTE that the significance of the decision to make an application to the Local Government Commission for reorganisation of local government in Wairarapa to a single unitary authority has been recognised through the development and independent analysis of reasonable options and extensive consultation by the three Wairarapa councils across both Wairarapa and the western area of the Wellington Region.
- j. NOTE that the decision to adopt a final proposal and reorganisation scheme for Wairarapa will be made by the Local Government Commission following its own mandatory investigations and consultation processes and will be given effect to through specific Orders in Council.

(Moved Cr Jephson/Seconded Cr Riddell)

Carried

D Operational Reports

D1. Planning and Environment Group Report

Council considered the report and the Group Manager Planning and Environment undertook to clarify categories in the consents granted by project as shown in tables of the report.

COUNCIL RESOLVED (DC2013/72) to receive the Planning and Environment Group Report.

(Moved Cr Stevens/Seconded Cr Sexton)

Carried

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D2. Infrastructure and Services Group Report

Council considered the report and the Group Manager Infrastructure and Services answered queries relating to the increasing cost of GWRC consents, the consent applications for coastal works, progress on the ewaste contract, street gutter cleaning, monitoring and the cost of graffiti, and library staff training in Kotui.

COUNCIL RESOLVED (DC2013/73) to receive the Infrastructure and Services Group Report.

(Moved Cr Davies/Seconded Cr Robertson)

Carried

D3. Corporate Support Group/Chief Executive Officer Report

Council considered the report and Mr Crimp answered queries relating to pursuing rates debts and progress on the Sandy Bay lease. Councillors thanked Mr Crimp for the presentations made at the annual plan public meetings.

COUNCIL RESOLVED (DC2013/74):

1. To receive the Corporate Support Group/Chief Executive Officer Report.
2. To receive the financial statements for the nine months ended 31 March 2013 and the tabled financial statements for the ten months ended 30 April 2013.

(Moved Cr Sexton/Seconded Cr Davies)

Carried

3. Action 304: Prepare a flow chart for use by elected officers so they can advise members of the public who to contact for various council related matters; P Crimp

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples tabled inwards correspondence from the Balance Farm Environment Awards, the Didsbury family, the Vintage Car Club of NZ and a business plan from Local Government NZ. Mayor Staples spoke to her report and updated councillors on the application by South Wairarapa Safer Community Council to provide Social Sector Trials.

After consultation with the Awards, Refurbishment and Gifts Working Party, Mayor Staples advised that civic awards would be resumed again this year.

COUNCIL RESOLVED (DC2013/75):

1. To receive the Mayor's report.
2. That Featherston Community Board be delegated to approve the content of the interpretation panels for the shelter in the Garden of Remembrance, SH2, Featherston.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

E2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig tabled and spoke to a report from the Wairarapa Road Safety Council. The Wellington Region Waste Forum would be meeting in the week commencing 20 May 2013.

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Cr Davies

Southern Wairarapa Safer Community Council

Cr Davies reported that he had attended a Combined Plan meeting.

Cr Napier

Sport NZ Rural Travel Fund

Cr Napier reported that preparations for the 2013/2014 Sport NZ grant process were commencing.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell tabled a report from the Wairarapa Library Service noting another meeting of the Committee was scheduled for the 20 May 2013.

Cr Stevens

Wairarapa Rural Fire District Board

Cr Stevens tabled and spoke to a report from the Principal Fire Officer of the WRFD Board.

COUNCIL RESOLVED (DC2013/76) to receive councillors' reports, including tabled reports.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

E3. Focus Group Minutes and Reports

Three Waters (Supply, Races and Waste), Waste Management, Reserves and Amenities, Emergency Services and Transport Focus Groups

Cr Sexton reported that a water race bylaw was being drafted by Council officers and a workshop for all councillors would be held on 4 June 2013 to discuss. Cr Riddell reported that CDEM was progressing well and an update had been given in the Infrastructure and Services Group Report.

E4. Martinborough Town Hall Working Group

Cr Stevens reported that an informal meeting with Steve Bramely, a professional fundraiser, had been held and that the Working Group was yet to make a decision on whether to engage his services.

E5. Council Appointments

Destination Wairarapa (presentation at 9:30am – 9:45am)

John Bell presented the Destination Wairarapa report and answered councillors' questions.

COUNCIL RESOLVED (DC2013/77) to receive the reports from Council appointments.

(Moved Cr Stevens/Seconded Cr Sexton)

Carried

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E6. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier presented Cr Gray's report, advising that representatives of the Committee would be presenting at the GWRC Environmental Wellbeing Committee meeting on the 21 May 2013. Councillors were in agreement that it was not appropriate to endorse the recommendations as presented in the report at this time.

COUNCIL RESOLVED (DC2013/78) to receive the Waiohine River Floodplain Management Planning Advisory Committee report from Cr Gray.

(Moved Mayor Staples/Seconded Cr Stevens)

Carried

Awhea Opouawe Scheme Committee

Cr Jephson tabled minutes from the Awhea Opouawe Scheme Committee from the 8 May 2013.

Lower Valley Development Scheme Advisory Committee

Cr Sexton advised that the Committee was meeting on the 15 May 2013.

COUNCIL RESOLVED (DC2013/79) to receive the reports from Advisory Committees.

(Moved Cr Sexton/Seconded Cr Jephson)

Carried

F Correspondence

F1. Inwards

From Neil and Anne Smith to SWDC (c/o Committee Secretary) dated 6 May 2013.

COUNCIL RESOLVED (DC2013/80):

1. To receive the inwards correspondence.

(Moved Cr Napier/Seconded Cr Craig)

Carried

2. Action 305: Write to Vodafone highlighting the issues with Greytown reception and advising them that this affects locals as well as overseas tourists; Mayor

G. Public Excluded

COUNCIL RESOLVED (DC2013/81) that the public be excluded from the following part of the meeting at.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Greytown Waste Water Land Purchase	Good reason to withhold exists under section 7(2)(a)(b)(h)	Section 48(1)(a)
Featherston Land Swap	Good reason to withhold exists under section 7(2)(a)(b)(h)	Section 48(1)(a)

(Moved Cr Robertson/Seconded Cr Stevens)

Carried

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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons. b) protect information where the making available of the information – (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. h) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(a)(b)(h)

COUNCIL RESOLVED (DC2013/85) to conclude public excluded business and to move back into the public section of the meeting.

(Moved Cr Napier/Seconded Cr Stevens)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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