



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

15 October 2014

- Present:** Mayor Adrienne Staples (chair), Councillors Margaret Craig, Brian Jephson, Dean Davies, David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Planning and Environment Group Manager) and Mark Allingham (Infrastructure and Services Group Manager).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 1:10pm.

A Preliminary Matters

Mayor Staples advised the removal of the public excluded agenda item F1 – Lease of Land Report and the removal and lapse of the report under agenda item C4 – Combined Moroa Longwood Water Race Bylaw Report. Councillors agreed to consider tabled correspondence from the Greytown Swimming Club and Kahungunu Wairarapa and a tabled Draft Terms of Reference for the Wairarapa Moana Governance Group for consideration under agenda item E1 – Mayor’s Report.

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2014/154) that the minutes of the Council meeting held on 27 August 2014 be received and confirmed as a true and correct record.

(Moved Cr Napier/Seconded Cr Stevens)

Carried

A7. District Council Actions

COUNCIL RESOLVED (DC2014/155) to receive the District Council Action Items.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

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B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2014/156) to receive the minutes of the Policy and Finance Committee 27 August 2014.

(Moved Cr Montgomerie/Seconded Cr Craig)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2014/157) to receive the minutes of the Martinborough Community Board 15 September 2014.

(Moved Cr Riddell/Seconded Cr Olds)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2014/158) to receive the minutes of the Featherston Community Board 16 September 2014.

(Moved Cr Riddell/Seconded Cr Olds)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2014/159) to receive the minutes of the Greytown Community Board 17 September 2014.

(Moved Cr Riddell/Seconded Cr Olds)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2014/160) to receive the minutes of the Maori Standing Committee 8 September 2014.

(Moved Cr Robertson/Seconded Cr Napier)

Carried

COUNCIL RESOLVED (DC2014/161) to receive the tabled email from Kahungunu Wairarapa and to ratify the nomination and appointment of Johni Rutene to the Maori Standing Committee.

(Moved Cr Robertson/Seconded Cr Napier)

Carried

C Decision Papers and Common Seal

C1. Execution of Council Common Seal

COUNCIL RESOLVED (DC2014/162):

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:
 - a. A grazing rights lease of 11.90ha of land around the Greytown Oxidation Ponds valuation number 18170/05300 between South Wairarapa District Council and Bryan Tucker.

(Moved Cr Craig/Seconded Cr Napier)

Carried

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C2. Report on Dog Control Policy and Practices 13/14

COUNCIL RESOLVED (DC2014/163):

1. To receive the information.
2. That pursuant to Section 10A of the Dog Control Act 1996, the attached report on Dog Control Policy and Practices for 2013/14 year be adopted, publicly notified, and forwarded to the Secretary for Local Government.

(Moved Cr Davies/Seconded Cr Riddell)

Carried

3. Action 589: Send a copy of the Dog Control Policy Report 13/14 to Roger Barton; M Buchanan
4. Action 590: As part of the LTP process review whether the pound facilities meet condition requirements and whether outsourcing dog stays to an existing kennel is viable; M Buchanan

C3. Aligning for Growth – Wellington Regional Economic Development Agency (WREDA)

Councillors considered the report and draft agreement, noting that a 5-yearly review had been built in, that Destination Wairarapa would continue to be funded outside the WREDA agreement, that a director with primary/industry sector experience had been included, and that the agreement would need reviewing should local government organisation change.

COUNCIL RESOLVED (DC2014/164):

1. To receive the information.
2. Note that the public is generally supportive of the WREDA proposal.
3. Agree to the formation of WREDA as set out in this report.
4. Agree to delegate responsibility for agreeing any further changes to the Multilateral Agreement and its Terms of Reference, to the Chief Executive, and the Mayor.
5. Agree to delegate responsibility for signing the Multilateral Agreement on behalf of the Council to the Chief Executive and the Mayor.
6. Agree to consult with the other Wairarapa councils regarding the Wairarapa appointee to the WRS Committee, and to promote the regular sharing of information.
7. Note that Wellington City Council, Upper Hutt City Council and Greater Wellington Regional Council (on behalf of the region) will work together as the WREDA Appointments Group, to provide feedback and assist in the selection of a shortlist of directors for consideration by Wellington City Council and Greater Wellington Regional Council.

(Moved Cr Jephson/Seconded Cr Stevens)

Carried

8. That confirmation in writing be provided to Council's Chief Executive that clause 5.3 of the WRS-WREDA agreement refers to elected members only; i.e. as per the membership recommendation in paragraph 14 of the officer's report.

(Moved Cr Napier/Seconded Cr Robertson)

Carried

9. Action 591: Request that paragraph 5.6 of the WRS-WREDA agreement is corrected and readers are pointed to clause 5.5 not clause 6.5; P Crimp

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C4. Combined Moroa Longwood Water Race Bylaw Report

Councillors discussed ways to move forward noting that water race bylaws around the country were essentially the same, differing only on points relating to stock access and restriction to water. Mr Crimp advised that officers would work to meet the terms of the consent that is currently held.

COUNCIL RESOLVED (DC2014/165):

1. To review the Longwood water race bylaw when the resource consent comes up for renewal.
(Moved Cr Napier/Seconded Cr Craig) Carried
2. Action 592: Write to water race users and update them on the Council resolution of 15 October 2014 and advise them that when the Longwood water race resource consent expires in five years' time money will need to be spent on headworks and monitoring, and that these costs will need to be met by the users. Encourage the formation of a management user group for the Longwood water race with the purpose of assisting Council meet the current consent conditions; M Allingham

C5. Martinborough Community Centre Steering Group

Councillors discussed the report noting that Council was the ultimate decision maker for all matters relating to the Martinborough Community Centre.

COUNCIL RESOLVED (DC2014/166):

1. To receive the information.
2. To place the Martinborough Town Hall Working Group in recess.
3. To create the Martinborough Community Centre Steering Group.
4. To appoint Mayor Staples and councillors' Max Stevens, Julie Riddell and Brian Jephson to the Martinborough Community Centre Steering Group.
5. To appoint Paul Crimp, Steve Bramley, Victoria Read, Catherine de Groot, Lisa Cornelissen, Ro Griffiths and David Kershaw to the Martinborough Community Centre Steering Group.
6. To appoint Mayor Adrienne Staples as chair and Councillor Max Stevens as deputy chair.
7. To advise the Martinborough Community Board that the Martinborough Town Hall Working Group is in recess.
(Moved Cr Davies/Seconded Cr Jephson) Carried
8. To instruct officers to develop a Terms of Reference for the Martinborough Community Centre Steering Group for signoff by Council on the 31 October 2014, and that until this has been completed the Terms of Reference for the Martinborough Town Hall Working Group applies.
(Moved Cr Robertson/Seconded Cr Montgomerie) Carried

C6. Wairarapa Youth Awards

Councillors discussed the proposal noting that South Wairarapa youth were represented on the Wairarapa Youth Council.

COUNCIL RESOLVED (DC2014/167):

1. To receive the information.

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2. To agree to work with Masterton and Carterton District Councils to offer a Wairarapa Youth Award as outlined.
3. To agree to delegate decision making on the Wairarapa Youth Council's recommendation regarding recipients to the South Wairarapa District Council Awards Working Party.
(*Moved Cr Napier/Seconded Cr Stevens*) Carried
4. To approve funding in principal subject to the annual plan process.
(*Moved Mayor Staples/Seconded Cr Olds*) Carried
5. Action 593: Obtain clarification of the eligible youth age bracket for the Wairarapa Youth Awards and advise councillors; P Crimp

C7. No Rubbish Dumping Signs – Greytown Soldiers Memorial Park

COUNCIL RESOLVED (DC2014/168):

1. To receive the information.
2. To approve the erection of a sign (option 2 with amendments).
(*Moved Cr Craig/Seconded Cr Davies*) Carried

C8. Appointment of Panel to Hear and Decide Submission on the Draft Local Alcohol Policy

COUNCIL RESOLVED (DC2014/169):

1. To receive the information.
2. To approve the establishment of a joint panel to hear and decide public submissions on the draft Local Alcohol Policy subject to the terms of reference set out in paragraph 3.1 of this report.
3. To appoint Cr Viv Napier and Cr Julie Riddell to represent Council on the panel.
(*Moved Cr Stevens/Seconded Cr Robertson*) Carried

C9. Schedule of Ordinary Meetings

COUNCIL RESOLVED (DC2014/170):

1. To receive the information.
2. To adopt the 2015 schedule of ordinary meetings for Council, community boards and committees.
(*Moved Cr Jephson/Seconded Cr Napier*) Carried

C10. Significance and Engagement Policy

COUNCIL RESOLVED (DC2014/171):

1. To receive the information.
2. To adopt the Significance and Engagement Policy included in Appendix 1 as recommended in option 2 with the addition of a bullet point to add solid waste facilities under section 4 Strategic Assets.
(*Moved Cr Montgomerie/Seconded Cr Jephson*) Carried

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D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed the One Stop Shop process, the after hour's noise contract renewal and freedom camping in Council's reserves.

COUNCIL RESOLVED (DC2014/172):

1. To receive the Planning and Environment Group Report.
(*Moved Cr Napier/Seconded Cr Robertson*) Carried
2. Action 594: Email councillors a list of all Council reserves where camping is permitted; M Buchanon

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed management of Council's tree assets, Council's roading contract, the status of the wastewater treatment consents, the increase in solid waste and the status of the Greytown Campground lease.

COUNCIL RESOLVED (DC2014/173):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Riddell/Seconded Cr Davies*) Carried
2. Action 595: Ensure the repairs required for the Martinborough pool cover have been completed; M Allingham

D3. Chief Executive Officer Report

Mr Crimp discussed rates arrears and the annual report preparation and advised that there had been no communications from the Local Government Commission regarding local government reorganisation.

COUNCIL RESOLVED (DC2014/174) to receive the Chief Executive Officer Report.

(*Moved Cr Craig/Seconded Cr Davies*) Carried

D4. Chief Executive Review Committee

COUNCIL RESOLVED (DC2014/175):

1. To receive the information.
2. To approve a 1.5% base salary increase to the Chief Executive's salary in recognition of Mr Crimp's overall contribution and efforts through the year.
(*Moved Mayor Staples/Seconded Cr Napier*) Carried

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples gave an update from the Rimutaka Crossing meeting attended (Cr Robertson was also in attendance representing the Featherston Community Board).

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GWRC have agreed in principal for interpretation panels to be erected on the Rimutaka Hill Road summit.

Mayor Staples had attended a National Council meeting where the water assets and public opinion surveys were discussed.

Cr Montgomery left the meeting at 12:25pm.

Cr Montgomery returned to the meeting at 12:27pm.

COUNCIL RESOLVED (DC2014/176):

1. To receive the Mayor's Report.
2. To receive the tabled Wairarapa Moana Governance draft terms of reference and the tabled letter from Greytown Swimming Club.
3. To approve the signing of the Wairarapa Moana Governance draft terms of reference document as previously circulated.
4. To maintain the Rimutaka Summit memorial once it is completed.
5. That the design criteria, for the Rimutaka Summit memorial, be approved by the Group Manager Infrastructure and Services before the design competition commences.
6. That the final design for the Rimutaka Summit memorial is approved by the Group Manager Infrastructure and Services before the competition winner is announced and building commences.

(Moved Mayor Staples/Seconded Cr Stevens)

Carried

7. Action 596: Write to the Greytown Swimming Club advising of Councils decision that the Greytown pool will be fibreglassed in 2014 and that this doesn't preclude the pool being shortened in future years. Funding for shortening the pool is to be sourced by the Club as per the precedent set by the Featherston Swimming Club; Mayor Staples

E2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council (WRSC)

Cr Craig had attended the WRSC AGM and undertook to organise a presentation to the next Wairarapa combined council meeting.

Cr Montgomerie

Cobblestones Museum

Cr Montgomerie expected the Cobblestones Museum fitout to be completed in November 2014.

Cr Riddell

Healthy Homes, Wairarapa Library Service (WLS)

Cr Napier had provided the WLS report in the agenda papers.

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Cr Robertson

South Wairarapa Arts Council

Cr Robertson reported that a good range of applications had been received for the last Creative Communities funding round and minutes had been included in the agenda papers.

COUNCIL RESOLVED (DC2014/177) that Cr Robertson should draft a submission to the Heritage NZ proposal for the Featherston Military Training Camp to be a category 1 historic site, to be circulated to councillors by email for approval before being submitted to Heritage NZ.

(Moved Cr Craig/Seconded Cr Olds)

Carried

Cr Napier

South Wairarapa Arts Council, Wairarapa Safer Community Council Trust

Cr Napier reported that the minutes from the Sport NZ Rural Travel Fund were included in the agenda papers.

Cr Napier reported that the Southern Wairarapa Safer Community Council would now be called the Wairarapa Safer Community Trust and that there were good reports from some of the social sector trial interventions.

Cr Stevens

District Rural Fire Board

Cr Stevens said a meeting was scheduled for the week commencing 20 October 2014.

COUNCIL RESOLVED (DC2014/178) to receive councillor reports.

(Moved Cr Montgomerie/Seconded Cr Jephson)

Carried

E3. Council Groups and Working Parties

Graffiti Working Party

Cr Riddell tabled a Graffiti Working Party report.

Martinborough Community Centre Steering Group

Cr Stevens updated councillors on upcoming meetings and presentations from the Group.

COUNCIL RESOLVED (DC2014/179) to receive reports, including tabled reports, from Council working parties and committees.

(Moved Cr Robertson/Seconded Cr Jephson)

Carried

E4. Council Appointments

Nil reports received.

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E5. GWRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

The next Committee meeting was scheduled for 30 October 2014 and Cr Napier noted that Masterton were just starting a flood plain management program following the release of flood modelling information.

Lower Valley Development Scheme Advisory Committee

Cr Jephson reported a meeting was scheduled for December 2014.

Wairarapa Moana Wetlands Co-ordinating Committee

Cr Olds had attended a meeting on the 2 October 2014 and noted that an application for the Wetlands to be granted Ramsar status had been made.

Whaitua Committee

Cr Olds gave an update from a meeting attended.

COUNCIL RESOLVED (DC2014/180) to receive reports from GWRC Advisory Committees.

(Moved Cr Montgomerie/Seconded Cr Jephson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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