



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

MINUTES – 15 September 2010

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Viv Napier, Dianne Phelps, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens
- In attendance:** Dr Jack Dowds (Chief Executive Officer), Paul Crimp (Group Manager Corporate Support) for part only, Rachel Hornsby (Group Manager Planning and Environment) for part only, Mark Allingham (Group Manager Infrastructure and Services) for part only, and Suzanne Clark (Committee Secretary)
- Conduct of Business:** The meeting was held in the South Wairarapa Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 12:00pm.

A Preliminary Matters

A1. Apologies

No apologies were received.

A2. Public Participation

Steve Lillyston representing The Rotary Club of South Wairarapa Inc. spoke to their proposal requesting permission for the next 10-years to hold the Martinborough Fair. Mary Mason co-convenor of the Martinborough Fair spoke about fair organisation and funds raised.

COUNCIL RESOLVED (DC2010/39) to include the request from The Rotary Club of South Wairarapa Inc. for permission to hold the Martinborough Fair for the next 10-years on the 15 September 2010 agenda for decision. (Gray/Napier)

A3. Minutes for Confirmation

COUNCIL RESOLVED that the minutes of the Council meeting held on 4 August 2010 were received and confirmed as true and correct. *(Stevens/Davies)*

A4. District Council Action List from 4 August 2010

Action item 128 has been actioned and action 189 was in hand.

RESOLVED to receive the action items. *(Sexton/Robertson)*

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B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED to receive the 4 August 2010 minutes of the Policy and Finance Committee. *(Riddell/Napier)*

B2. Featherston Community Board

COUNCIL RESOLVED to receive the tabled minutes of the Featherston Community Board 7 September 2010. *(Riddell/Napier)*

B3. Greytown Community Board

COUNCIL RESOLVED to receive the minutes of the Greytown Community Board 1 September 2010. *(Riddell/Napier)*

B4. Planning & Environment, Application Sub Committee Minutes

COUNCIL RESOLVED to receive the minutes of the Planning & Environment Application Sub Committee from 29 July 2010 – 16 August 2010. *(Riddell/Napier)*

COUNCIL NOTED:

1. Action 229: Include SPARC minutes on next regular Council agenda; P Crimp.

C Operational Reports

C1. Chief Executive Officer Report

Cr Gray congratulated Dr Dowds for effectively representing Council at the public meeting of the Greytown Park Development Committee and Cr Craig thanked Council Officers and Transfield for attending. Dr Dowds publically undertook to get a cyclical programme for cleaning and maintenance of Soldiers Memorial Park implemented and to speak to those organisations using the Park to undertake cleaning and maintenance as necessary.

COUNCIL RESOLVED to receive the Chief Executive Officers report including the finance reports for this period. *(Robertson/Gray)*

C2. Planning and Environment Group Report

Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment expanded verbally on the report and answered Councillors questions.

COUNCIL RESOLVED to receive the Planning and Environment report. *(Stevens/Craig)*

C3. Corporate Support Group Report

Council considered the Corporate Support Group Report and the Group Manager Corporate Support expanded verbally on the report and answered Councillors questions regarding customer service software.

COUNCIL RESOLVED to receive the Corporate Support Group Report. *(Napier/Gray)*

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C4. Infrastructure and Services Group Report

Council considered the Infrastructure and Services Group Report and the Group Manager Infrastructure and Services expanded verbally on the report and answered Councillors questions.

Mr Allingham said a joint effort by the three local Councils and the Wellington Regional Council to coordinate emergency events was underway. Councillors asked that the Civil Defence Coordinator contact the town civil defence coordinators and provide regular updates in event situations.

COUNCIL RESOLVED:

1. To receive the Infrastructure and Services Group Report. (*Sexton/Robertson*)
2. Action 226: The power box in Martinborough Square is reportedly substandard, liaise with The Rotary Club of South Wairarapa Inc. to see if they are able to assist Council in upgrading; M Allingham
3. Action 227: Provide Councillors with the latest water usage chart and include in future I&S Group Reports to Council; M Allingham
4. Action 228: Request that the section of road dug up for water main work on Brandon Street in Featherston be sealed as soon as possible; M Allingham

D Representation Reports

D1. Mayor's Monthly report

Council considered the Mayor's monthly report and Mayor Staples expanded further on the report.

The Wellington Regional Land Transport Strategy 2010-2040 had now been adopted. At the same meeting of the Regional Land Transport Committee a paper evaluating the Let's Carpool Programme was presented which showed a 7% increase in carpooling and a decision was made to continue the programme.

The Mayor raised with NZTA the need for better communications to the public for road and bridge closures. Cr Napier undertook to follow-up on whether a sign in the Greytown area for Rimutaka Hill Road status could be erected.

A letter of support and a cheque for \$500 from the Mayor discretionary fund was sent to Christchurch City Council following the earthquake.

Chor Farmer presented the Mayor with a cheque for \$1500 for use in the Garden of Remembrance in Featherston. The mayor invited feedback from the Lions, Lionesses, The Rotary Club of South Wairarapa, the Community Boards and Council for an appropriate project for the Gardens. The Mayor undertook to thank Chor Farmer for their generosity.

The Mayor undertook to write a letter of appreciation to Felicity Warren and Philippa Arapoff for organizing the COOL campaign on the 19 September 2010.

COUNCIL RESOLVED (DC2010/40)

1. To receive the Mayor's monthly report.
2. Approve lodging a funding application for five thousand dollars to Trust House on behalf of COOL Campaign organisers (*Staples/Napier*)

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D2. Reports from Councillors

Cr Craig – Cobblestones Trust, Healthy Homes and Wellington Region Waste Forum

Cr Craig spoke to her report and answered Councillors questions.

Cr Davies – Wairarapa Library Service Committee

Cr Davies had nothing to report.

Cr Gray – Greytown Town Centre and GWRC Water Strategy

Cr Gray had been assisting Greg Boyle who was writing a Management Plan for the Greytown Town Centre.

Cr Stevens – Wairarapa Rural Fire District Committee

Cr Stevens gave an update on the transition of the Wairarapa Rural Fire Board from being a Council Controlled Organisation to being autonomous.

Cr Riddell – Wairarapa Road Safety Council

Cr Riddell attended a Wairarapa Road Safety Council meeting on the 19 August 2010 and provided information on the Blow the Whistle campaign.

Cr Robertson – South Wairarapa Community Arts Council

Cr Roberston had nothing to report from the SWCAC. Cr Robertson had attended a Wairarapa Moana Governance Meeting on behalf of the Mayor and provided an update.

Cr Sexton – Moroa Water Race Committee

Cr Sexton had nothing to report.

D3. Council Appointments

Destination Wairarapa

Councillors considered the Destination Wairarapa Report for July and August 2010, and expressed concern about the decline in membership numbers, tour buses not stopping at historic sites of interest in Featherston and Greytown and expressed an expectation that the Rugby World Cup promotion be conducted for all Wairarapa locations.

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COUNCIL RESOLVED

1. To receive the reports from Destination Wairarapa (Davies/Craig)
2. Action 233: Write to Destination Wairarapa outlining concerns raised at 15 September 2010 Council meeting, including decline in membership and promotion of all locations within the Wairarapa in general and for Rugby World Cup; Dr Dowds

D4. WRC Advisory Committees

Cr Sexton reported that flood waters were close to breaching banks but banks held and the District has come out with minimal damage.

E Decision Papers

E1. Lease of Land in Considine Park to Martinborough Village Camping

Councillors noted that by approving the lease Martinborough Village Camping would be provided with 50% more sites than what they currently have.

COUNCIL RESOLVED (DC2010/41)

1. To receive the report. (*Napier/Staples*)
2. Approve that a lease be granted to Martinborough Village Camping for a period that is in line with their existing lease. (*Stevens/Phelps*)
3. Agree that officers negotiate the other terms of that lease in relation to minor and/or open structures on the new lease area. (*Stevens/Phelps*)

E2. Naming of Helen Cook Reserve

Councillors considered the report and the Group Manager Planning and Environment expanded on the report by saying that a request had come from a member of Helen Cooks family who had asked that the reserve be named for Helen Cook before her 90th birthday.

COUNCIL RESOLVED (DC2010/42)

1. To receive the report. (*Napier/Gray*)
2. Resolve to name Council owned gazetted land NZGZ 1995 3515 “Helen Cook Reserve”. (*Napier/Gray*)
3. Action 236: Write to Helen Cook and family informing them of Council decision in naming Helen Cook Reserve; R Hornsby

E3. Naming of Right-of-Way, Ponatahi Road, Martinborough – John’s Way

Council considered the road naming report.

COUNCIL RESOLVED (DC2010/43)

1. To receive the report. (*Davies/Riddell*)
2. To approve the name John’s Way pursuant to section 319A of the Local Government Act 1974. (*Davies/Riddell*)

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E4. Report on Dog Control Policy and Practices – 2009/2010 (Report No. 6)

Council considered the Dog Control Policy and Practices Report.

COUNCIL RESOLVED (DC2010/44)

1. To receive the information. *(Craig/Napier)*
2. That pursuant to Section 10A of the Dog Control Act 1996, the South Wairarapa District Council report on Dog Control Policy and Practices for 2009/10 (Appendix 1) be adopted, publicly notified and forwarded to the Secretary for Local Government. *(Craig/Napier)*

E5. Report on Community Committees

Council considered the Report on Community Committees and commented that Council Officers should be present at community meetings to act as liaison where Council assets are being discussed.

COUNCIL RESOLVED (DC2010/45)

1. To receive the information. *(Gray/Craig)*
2. Agree that officers undertake further work to clarify the working relationships between the Council and community committees. *(Gray/Craig)*

E6. South Wairarapa Rotary Club Martinborough Fair

Council considered the request from the South Wairarapa District Rotary Club for Council to grant permission for the Martinborough Fair to be held over the next 10 years. Councillors discussed the practical aspects of preparing for the Fair such as road closures, use of facilities as well as scope and growth of the Martinborough Fair.

COUNCIL RESOLVED (DC2010/46) that Council Officers contact Steve Lillyston of the South Wairarapa District Rotary Club (SWDRC) to discuss the development of a contractual document between South Wairarapa District Council (SWDC) and the SWDRC. This agreement should cover items such as the agreement period, road closures, use of facilities, rubbish collection, a cap on expected growth, and that the scope of the Martinborough Fair remain the same or similar. *(Gray/Napier)*

F. Matters for Decision

F1. CEO Remuneration

COUNCIL RESOLVED (DC2010/47) to approve the increase in the Chief Executives base salary from \$172,000 to \$178,500 to reflect 105% of the median, or a 3.7% increase. *(Staples/Sexton)*

G. Correspondence

G1. Inwards

The following inwards correspondence was received.

1. 12 month report to SWDC from Sport Wellington Wairarapa July 09 – June 10 (available for inspection at Martinborough Counter)

COUNCIL RESOLVED to receive inwards correspondence. *(Sexton/Robertson)*

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G2. Outwards

There was no outward correspondence.

The Mayor thanked Councillors for their work over the last triennium and wished those Councillors restanding good luck. The Mayor thanked Cr Phelps who was not restanding for her commitment and for representing the Coastal areas of the South Wairarapa well.

Confirmed as a true and correct record

.....(Mayor)

.....(CEO)

.....(Date)

.....(Date)

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