



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

MINUTES – 16 May 2012

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier (from 10:05am), Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Glenn Bunny (Group Manager Planning and Environment) and Paul Crimp (Group Manager Corporate Support).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 12:25pm except public excluded business where noted.
- Media** Tessa Johnstone, Wairarapa Times Age.

Procedural Items

A Preliminary Matters

A1. Apologies

*COUNCIL RESOLVED (DC2012/52) to receive apologies for lateness from Cr Napier.
(Moved Cr Craig/Seconded Cr Jephson) Carried*

A2. Conflicts of Interest

Cr Gray declared a conflict of interest due to Greytown Trust Lands interest in the Private Plan Change 3858 appeal (Bidwills Cutting) as presented for discussion in the Planning and Environment Group Report.

A3. Public Participation

There was no public participation.

A4. Quarterly Update from Toi Wairarapa

John Gilberthorpe and Pamela Jefferies presented a Toi Wairarapa quarterly update and answered councillors' questions. At the guidance of the Mayor and councillors Mr Gilberthorpe undertook to create a Toi Wairarapa working party with membership to consist of one councillor from each Wairarapa council as well as members from Toi Wairarapa, and task this group with reviewing Toi Wairarapa's strategy. The working group recommendation should then be presented to Council.

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A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/53):

1. That the minutes of the Council meeting held on 4 April 2012 be received and confirmed as true and correct.

(Moved Cr Davies/Seconded Cr Sexton)

Carried

2. Action 276: Request that the Mayor and councillors submission to the GWRC Draft LTP 2012/22 is able to be presented in person at their hearings meeting; Mayor

A6. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/54) that the minutes of the Council meeting held on 26 March 2012 be received and confirmed as true and correct.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

A7. Action Items

COUNCIL RESOLVED (DC2012/55) to receive the action items from 4 April 2012.

(Moved Cr Gray/Seconded Cr Craig)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2012/56) to receive the minutes of the Policy and Finance Committee 4 April 2012.

(Moved Cr Robertson/Seconded Cr Gray)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2012/57) to receive the minutes of the Martinborough Community Board 30 April 2012.

(Moved Cr Sexton/Seconded Cr Stevens)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2012/58) to receive the minutes of the Featherston Community Board 1 May 2012.

(Moved Cr Sexton/Seconded Cr Stevens)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2012/59) to receive the minutes of the Greytown Community Board 2 May 2012.

(Moved Cr Sexton/Seconded Cr Stevens)

Carried

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B5. Maori Standing Committee

COUNCIL RESOLVED (DC2012/60) to receive the tabled minutes of the Maori Standing Committee 7 May 2012.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

C Decision Papers and Common Seal

C1. Lease of Greytown Campground

Council considered the report and the Chief Executive Officer answered councillors' questions.

COUNCIL RESOLVED (DC2012/61):

1. To receive the information.
2. To grant permission to commence negotiations with the preferred lessee.

(Moved Cr Stevens/Seconded Cr Sexton)

Carried

C2. Council's Representative on the Wellington Regional Strategy Committee

COUNCIL RESOLVED (DC2012/62):

1. To receive the information.
2. To appoint Mayor Staples to the Wellington Regional Strategy Committee and Deputy Mayor Napier as the alternate.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

C3. Participation in Wellington City Council's Survey of Residents

Council considered the report noting that this would provide a way for regional participation in the amalgamation investigation and allow Wairarapa councils to submit pertinent questions to be used in the survey.

COUNCIL RESOLVED (DC2012/63):

1. To receive the information.
2. To participate in Wellington City Council's survey programme.

(Moved Cr Riddell/Seconded Cr Craig)

Carried

C4. Assessment of Options of Joint Management and Service Delivery Report

Council considered the report noting that the Service Delivery Report should be discussed with community boards and the Maori Standing Committee. The Mayor noted that before it was taken to the public for consultation further work on how any proposed structures might look needed to be undertaken.

COUNCIL RESOLVED (DC2012/64):

1. To receive the information and tabled report ('Assessment of Options for Joint Management and Service Delivery').
2. To endorse the recommendations in the tabled report from the Shared Services Working Group with an amendment to the last bullet point on page 1 as follows:

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Change from:

‘Note that SWDC will discuss the Morrison Low report with their Community Boards’; *to*

‘Note that SWDC will discuss the Morrison Low report with their Community Boards and their Maori Standing Committee’

(Moved Mayor Staples/Seconded Cr Napier)

Carried

3. Action 267: Present the Morrison Low report at the June community board and Maori Standing Committee meetings; Mayor

D Operational Reports

D1. Chief Executive Officer Report

Council considered the Chief Executive Officer’s Report and Dr Dowds answered councillors’ questions.

COUNCIL RESOLVED (DC2012/65):

1. To receive the Chief Executive Officer’s Report.

(Moved Cr Robertson/Seconded Cr Davies)

Carried

D2. Planning and Environment Group Report

Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment answered councillors’ questions relating to the bylaws review, the Food Bill and implications to groups fund raising and stallholders at the Martinborough Fair, the impact of the Licensed Building Practitioners (LBP) scheme to Council, and the Private Plan Change 3858 appeal (Bidwills Cutting).

COUNCIL RESOLVED (DC2012/66):

1. To receive the Planning and Environment Group Report.

(Moved Cr Craig /Seconded Cr Davies)

Carried

D3. Corporate Support Group Report

Council considered the Corporate Support Group Report, and the Group Manager Corporate Support answered questions relating to the archives project.

COUNCIL RESOLVED (DC2012/67):

1. To receive the Corporate Support Group Report including the financial statements to 31 March 2012.

(Moved Cr Craig /Seconded Cr Jephson)

Carried

2. Action 268: Update Greytown Trust Lands on the Council archives project; P Crimp

D4. Infrastructure and Services Group Report

Council considered the report and the Chief Executive Officer presented the report and answered councillors’ questions relating to the Martinborough water take consent and

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the Martinborough landfill consent. It was noted that the district water races are self funding as rates collected are used to cover maintenance costs.

On behalf of the Greytown Soccer Club Cr Napier congratulated Council and Transfield on the preparation and condition of the district soccer fields this season.

COUNCIL RESOLVED (DC2012/68):

1. To receive the Infrastructure and Services Group Report.
(Moved Cr Robertson /Seconded Cr Sexton) Carried
2. Action 269: Provide a report to Council presenting the Featherston Cemetery planting plan; M Allingham
3. Action 270: Ensure provision is made in the LTP for rent income from pensioner flats to cover maintenance costs (including capital maintenance); P Crimp
4. Action 271: Provide an email update to councillors advising whether under floor insulation was installed in the Pain Farm homestead; M Allingham
5. Action 272: Make the results of the WLS survey information available to community boards; M Allingham
6. Action 273: When new cremation walls are installed at district cemeteries consider making no provision for ashes at the bottom of the wall (suggest no lower than 600mm); M Allingham

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples tabled a paper with a proposal to mark the centre of the continent Zealandia with an artwork. The Mayor reported that she had spoken at the road works completion celebration of Muldoon's Corner on the Rimutaka Hill Road.

COUNCIL RESOLVED (DC2012/69) to receive the Mayor's report and tabled correspondence.

(Moved Mayor Staples/Seconded Cr Davies) Carried

COUNCIL RESOLVED (DC2012/70) that the Mayor should write to the Aratoi Chairman of the Board inviting her to speak at the next Council meeting and address matters of concern in person.

(Moved Cr Craig/Seconded Cr Riddell) Carried

COUNCIL RESOLVED (DC2012/71) to support the proposed South Wairarapa cycle trails in principal, but decline to allocate money in the LTP 2012/22 to address any road safety considerations specific to cyclist's needs that implementing the proposed trails would require.

(Moved Cr Craig/Seconded Cr Stevens) Carried

COUNCIL RESOLVED (DC2012/72) to support the 'Finding the Center of Zealandia' proposal but decline the allocation of Council funds to the project.

(Moved Cr Gray/Seconded Cr Jephson) Carried

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COUNCIL NOTED:

1. Action 274: Prepare a report for the June community board meetings presenting “To find the Center of Zealandia” proposal; Mayor

E2. Reports from Councillors

Cr Craig

Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig provided an update on the Cobblestones front entrance project.

Cr Craig reported that the Wairarapa Road Safety Council had been working on common share the road signage and were organising a children’s bicycle safety workshop.

Cr Davies

Cr Davies had nothing to report.

Cr Gray

Greytown Oxidation Pond Advisory Group

Cr Gray had nothing to report from the Oxidation Pond Advisory Group, but provided an update from a Wairarapa Public Transport Reference Group meeting.

Cr Napier

SPARC Rural Travel Fund

Cr Napier had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

A meeting of Healthy Homes was scheduled for the week beginning 21 May 2012.

Cr Riddell provided an update from a Wairarapa Library Service Committee meeting.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson had nothing to report.

Cr Stevens

District Rural Fire Board

Cr Stevens tabled and spoke to a PRFO report of April 2012. The Group Manager Corporate Supported confirmed that the Council funding contribution to Rural Fire had been incorporated into the Draft LTP 2012/22.

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COUNCIL RESOLVED (DC2012/73) to receive councillors' reports.

(Moved Cr Napier/Seconded Cr Riddell)

Carried

E3. Focus Group Minutes and Reports

Water Supply and Water Races, Reserves and Amenities and Emergency Services Focus Groups

Cr Robertson provided an update from the Reserves and Amenities Focus Group which had discussed a report on the district swimming pools outlining what was required to bring the pools up to NZS 4441:2008 Swimming Pool Design Standard as well as get adequate solar heating and covers installed. Councillors undertook to discuss allocation of additional funds for swimming pool upgrades during LTP deliberations.

COUNCIL RESOLVED (DC2012/74):

1. To receive the reports from focus group meetings.

(Moved Cr Gray/Seconded Cr Jephson)

Carried

2. Action 275: Put the swimming pool upgrade report on the community board agendas for discussion and recommendations for Council; M Allingham

E4. Council Appointments

Destination Wairarapa

COUNCIL RESOLVED (DC2012/75) to receive the reports from Council appointments.

(Moved Cr Stevens /Seconded Cr Napier)

Carried

E5. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier provided an update from the Floodplain Committee meeting and river visit held on 10 May 2012.

Cr Napier reported that GWRC staff had responded positively to a suggestion that a section of the Waiohine River be designated an off-leash dog area. GWRC pest control in the area would need monitoring.

COUNCIL RESOLVED (DC2012/76) that an application be prepared and submitted to GWRC requesting that the Waiohine River area at the end of the Udy Street walkway be designated an off-leash dog area and that if the request is granted signs are prepared advising the public.

(Moved Cr Napier/Seconded Cr Jephson)

Carried

Awhea Opouawe Scheme Committee

Cr Jephson provided an update from the Awhea Opouawe Scheme Committee.

Lower Valley Development Scheme Advisory Committee

Cr Sexton reported that he would be attending a meeting of the Committee following the Council meeting.

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COUNCIL RESOLVED (DC2012/77) to receive reports from advisory committees.

(Moved Mayor Staples/Seconded Cr Stevens)

Carried

F Public Excluded

F1. Purchase of Local Authority Software

COUNCIL RESOLVED (DC2012/78) to exclude the public from the following part of the meeting.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Purchase of Local Authority Software	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or j) prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7(2)(i),(j)

COUNCIL RESOLVED (DC2012/79) to conclude the public excluded business and to move back into the public section of the meeting.

(Moved Cr Craig/Seconded Cr Napier)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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