



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

17 May 2017

- Present:** Mayor Viv Napier (Chair), Councillors Paora Ammunson (until 12:15pm), Lee Carter, Margaret Craig, Dayle Harwood, Brian Jephson (until 12:39pm), Pip Maynard, Colin Olds (until 1:37pm) and Colin Wright.
- In Attendance:** Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services), Murray Buchanan (Group Manager Planning and Environment), Jennie Mitchell (Group Manager Corporate Support) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:30am and 2:37pm except where expressly noted.
- Forum and Other Presenters:** Brenda West (Chair Featherston Community Board), Deb Hume (Wellington Regional Resilience Coordination Group), Paul Broughton (Destination Wairarapa).

Open Section

- A1. Karakia**
Cr Ammunson opened the meeting with a karakia.
- A2. Apologies**
*COUNCIL RESOLVED (DC2017/45) to receive apologies from Cr Colenso.
(Moved Cr Jephson/Seconded Cr Maynard)* Carried
- A3. Conflicts of Interest**
No conflicts of interest were declared.
- A4. Acknowledgements and Tributes**
There were no acknowledgements or tributes.
- A5. Public Participation**
There was no public participation.
- A6. Actions from Public Participation**
No actions required.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A7. Community Board Participation

Brenda West, Chair of Featherston Community Board, requested Council give consideration and be more proactive in catering for Featherston town infrastructure and planning needs to support the current boom. Mrs West requested the consent process be made easier and that the Featherston 2033 Strategy be revisited.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/46) that the minutes of the Council meeting held on 5 April 2017 are a true and correct record.

(Moved Cr Craig/Seconded Cr Olds)

Carried

A9. Extraordinary Business

There was no extraordinary business.

A10. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

Councillors requested that minutes not yet available be notified as such in the covering report.

COUNCIL RESOLVED (DC2017/47)

1. To receive the Reports/Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Maori Standing Committee 27 March 2017.
3. To receive the minutes of the Martinborough Community Board 24 April 2017.
4. To receive the tabled minutes of the Greytown Community Board 26 April 2017.
5. To receive the minutes of the Audit and Risk Working Party 27 April 2017

(Moved Cr Ammunson/Seconded Cr Jephson)

Carried

C Decision Reports from Chief Executive and Staff

C1. Street Banners and Flags Policy (C700) Review Report

COUNCIL RESOLVED (DC2017/48):

1. To receive the Street Banners and Flags (C700) Policy Review Report.
2. To approve the Street Banners and Flags Policy.
3. To agree that the next review date is April 2020.

(Moved Cr Craig/Seconded Cr Harwood)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

C2. Remuneration Policy (A300) Review Report

COUNCIL RESOLVED (DC2017/49):

1. To receive the Remuneration (A300) Policy Review Report.
2. To approve the Remuneration Policy with the following amendment:
 - a. Inclusion of the word ‘determination’ to follow Remuneration Authority in paragraph 3.1.2.
3. To agree that the next review date is May 2020.

(Moved Cr Maynard/Seconded Cr Olds)

Carried

C3. Financial Delegations Policy (0200) Review Report

Mr Crimp discussed temporary delegations and remuneration, the planned operating expenditure level monetary signoff splits and authority for staff employment with councillors.

COUNCIL RESOLVED (DC2017/50):

1. To receive the Financial Delegations Policy (0200) Review Report
(Moved Cr Harwood/Seconded Cr Wright)
2. To note that the draft Financial Delegations Policy (0200) had been reviewed by the Audit and Risk Working Party and recommended to Council for adoption.
3. To approve the Financial Delegations Policy.
4. To agree that the next review date is May 2019.

(Moved Cr Jephson/Seconded Cr Wright)

Carried

Carried

C4. Proposed District Licensing Committee (DLC) Member Extension

COUNCIL RESOLVED (DC2017/51):

1. To receive the Proposed District Licensing Committee (DLC) Member Extension Report.
2. That the appointments for all current list members of the DLC be extended until 30 June 2018 subject to their agreement.

(Moved Cr Craig/Seconded Cr Ammunson)

Carried

Cr Carter left the meeting at 10:25am.

Cr Carter returned to the meeting at 10:29am.

C5. Ratification of Submission to Local Government Commission

Councillors noted that the proposed Community Board Terms of Reference were to be discussed by the Wairarapa councils and community boards with finalisation delegated to the transition body. Concern was expressed about the quantity of decisions and tasks delegated to the transition body and suggested that the newly formed Council should be charged with some of the decision making. Council agreed with the proposed makeup of the transition body.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2017/52):

1. To receive the Submission to the Local Government Commission Report.
2. To adopt the submission as South Wairarapa District Council's formal submission to the Local Government Commission.

(Moved Cr Wright/Seconded Cr Olds)

Carried

Cr Carter left the meeting at 10:43am.

Cr Carter returned to the meeting at 10:43am.

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed dog control responses and targets, the Wairarapa joint councils' dog pound initiative, new earthquake legislation requiring monitoring of swimming pools, public availability of building staff, the Greytown Structure Plan, and the proposed Natural Resources Plan hearing with councillors.

Cr Carter left the meeting at 11:00am.

Cr Carter returned to the meeting at 11:01 am.

COUNCIL RESOLVED (DC2017/53):

1. To receive the Planning and Environment Group Report.
(Moved Cr Jephson/Seconded Cr Ammunson)
2. Action 273: Include an article in the rates newsletter advising of the new legislation that requires swimming pools to be audited by Council; M Buchanan

Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed staffing changes, the solid waste contract and service level review, installation of the North Tora toilet, the Featherston water supply plant location and continuity of supply and connections, wastewater project publicity, and Tora Coast roading with councillors.

COUNCIL RESOLVED (DC2017/54) to receive the Infrastructure and Services Group Report.

(Moved Cr Olds/Seconded Cr Harwood)

Carried

D3. Chief Executive Officer Report

COUNCIL RESOLVED (DC2017/55):

1. To receive the Chief Executive Officer's Report.
2. To receive the financial statements for the period ended 31 March 2017 and the financial report for that period.

(Moved Cr Carter/Seconded Cr Maynard)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

D4. Action Items Report

COUNCIL RESOLVED (DC2017/56) to receive the District Council Action Items Report.

(Moved Cr Harwood/Seconded Cr Craig)

Carried

E Chairperson's Report

E1. Report from Her Worship the Mayor

Mayor Napier discussed the proposal from Greater Wellington Regional Council to create a Wairarapa Committee with councillors. The purpose of the Committee was to build relationships between the Wellington regional territorial authorities.

Cr Wright outlined Rimutaka Hill Road alteration proposals from a meeting of a Masterton economic programme group. Mayor Napier discussed the Rimutaka Hill Road Committee meeting with councillors and advised that NZTA have agreed to improve the road as much as possible but had discounted a tunnel due to other roading priorities.

Council agreed to refer the request for funding for Sustainable Farming to develop a region-wide cropping strategy to the annual planning process.

COUNCIL RESOLVED (DC2017/57):

1. To receive the Mayor's Report.

(Moved Mayor Napier/Seconded Cr Maynard)

Carried

2. To appoint Cr Colin Wright and Cr Jephson as the SWDC representatives on the GWRC Wairarapa Committee and to recommend that paragraph 4.1 of the proposed Terms of Reference for this Committee is altered to allow the alternate to attend meetings and partake in discussion.

(Moved Cr Craig/Seconded Cr Olds)

Carried

3. To appoint Cr Paora Ammunson as the SWDC representative on the Joint Wairarapa Cycle Strategy Group.

(Moved Cr Craig/Seconded Cr Maynard)

Carried

F Members' Report

F1. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wgtn Region Waste Forum, Wgtn Region Waste Management and Minimisation Plan Joint Committee, Awards and Gifts Working Party

Cr Craig tabled a Community Safety and Resilience Working Party report from a meeting attended, and a report had been submitted for the Wairarapa Road Safety Council. Cr Craig was to attend a Wellington Region Waste Forum meeting on 19 May 2017.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

A Wairarapa Library Service Working Group Report had been included in Council papers.

Cr Wright

WAIconnect Steering Group, Cobblestones Museum

Cr Wright provided an update from a Cobblestones Museum Trust Board meeting and a proposal from a consortium of mobile telecommunications companies to improve mobile phone and rural broadband coverage.

COUNCIL RESOLVED (DC2017/58) to receive councillor reports.

(Moved Cr Maynard/Seconded Cr Carter)

Carried

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Olds

Lower Valley Development Scheme Advisory Committee, Ruamahanga Whaitua Committee

The Lower Valley Scheme Committee had agreed to a rates increase with funds to be allocated to remedial works and plantings.

Cr Olds reported that the Tinui delta on the lower Ruamahanga River can silt and remedial work was nearly complete.

Cr Harwood

Wairarapa Moana Governance Group

Cr Harwood reported that the Wairarapa Moana Governance Group wanted to create new signs for the area around Lake Wairarapa.

Cr Olds

Ruamahanga Whaitua Committee

Cr Olds reported that the Whaitua Committee were still awaiting modelling information. A meeting was scheduled for 22 May 2017.

Cr Wright

Cr Wright reported that GWRC had arranged a stakeholder and residents meeting to discuss the Waiohine Floodplain Management Plan and had proposed a new structure for managing the process to completion. A peer review of the Floodplain Management Plan had been completed.

COUNCIL RESOLVED (DC2017/59) to receive reports from appointments to GWRC Committees.

(Moved Cr Harwood/Seconded Cr Carter)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

G Reports from Appointments and Outside Organisations

G1. Destination Wairarapa

Paul Broughton presented the Destination Wairarapa report to councillors and answered questions relating to grant funding of Destination Wairarapa, improvement of public transport services, accommodation for local events such as the Lions tour, impact of Easter Trading and targeted strategic growth for the retail sector.

Mayor Napier outlined a request from Masterton District Council's economic development programme to create a series of web pages promoting the Wairarapa as a place to live linked via Destination Wairarapa's website. Council deferred discussion to the long term planning process.

H Deputation

H1. Wellington Regional Resilience Coordination Group (WRRCoG)

Deb Hume made a presentation to Council about the creation and purpose of WRRCoG which was to fast track emergency preparedness.

COUNCIL RESOLVED (DC2017/60) to receive the reports from outside organisations.

(Moved Cr Craig/Seconded Cr Maynard)

Carried

I Public Excluded

I1. Actions from Public Participation

COUNCIL RESOLVED (DC2017/61): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Minutes for Confirmation – District Council Public Excluded 5 April 2017	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

(Moved Cr Craig/Seconded Cr Wright)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2017/63) to move out of the public excluded section of the meeting.

(Moved Cr Craig/Seconded Cr Wright)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness