



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

18 November 2015

- Present:** Mayor Adrienne Staples (chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Helen McNaught (Amenities Manager) and Lawrence Stephenson (Assets and Operations Manager).
- Public Participation and Media:** Martin Freeth and Trish Higginson, Martinborough Ratepayers Action Group and Hayley Gastmeier (Wairarapa Times Age).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 12:00pm except where expressly noted.

A Preliminary Matters

A1. Apologies

COUNCIL RESOLVED (DC2015/150) to receive apologies from Cr David Montgomerie and Michael Roera.

(Moved Cr Napier/Seconded Cr Jephson)

Carried

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Public Participation

On behalf of the Martinborough Ratepayers Action Group Mr Freeth with support from Mrs Higginson requested a meeting with the Mayor and councillors, a response to questions asked via written correspondence and for Council to clarify its position on the Martinborough Community Centre. Two-way community consultation was requested and Mr Freeth offered the Group's support to help rebuild, repair and develop a shared vision moving forward. The Group believed two proposals with supporting documentation should form part of the consultation process as well as a personal request to ratepayers to provide feedback.

Mayor Staples advised that Council had not yet made a decision on the way forward and that Council's current position was as per resolution DC2015/136.

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A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2015/151) that the minutes of the Council meeting held on 7 October 2015 be received and confirmed as a true and correct record.

(Moved Cr Craig/Seconded Cr Davies)

Carried

A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2015/152) that the minutes of the extraordinary Council meeting held on 28 October 2015 be received and confirmed as a true and correct record.

(Moved Cr Napier/Seconded Cr Olds)

Carried

A6. Minutes for Confirmation

COUNCIL RESOLVED (DC2015/153) that the minutes of the extraordinary Council meeting held on 4 November 2015 be received and confirmed as a true and correct record.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

A7. District Council Actions

COUNCIL RESOLVED (DC2015/154) to receive the action items.

(Moved Cr Napier/Seconded Cr Jephson)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2015/155) to receive the minutes of the Policy and Finance Committee 7 October 2015.

(Moved Cr Stevens/Seconded Cr Davies)

Carried

B2. Featherston Community Board

COUNCIL RESOLVED (DC2015/156) to receive the minutes of the Featherston Community Board 27 October 2015.

(Moved Cr Olds/Seconded Cr Riddell)

Carried

B3. Greytown Community Board

COUNCIL RESOLVED (DC2015/157) to receive the minutes of the Greytown Community Board 28 October 2015.

(Moved Cr Olds/Seconded Cr Riddell)

Carried

B4. Martinborough Community Board

COUNCIL RESOLVED (DC2015/158) to receive the minutes of the Martinborough Community Board 2 November 2015.

(Moved Cr Olds/Seconded Cr Riddell)

Carried

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B5. Maori Standing Committee

COUNCIL RESOLVED (DC2015/159) to receive the minutes of the Maori Standing Committee 19 October 2015.

(Moved Cr Craig/Seconded Cr Olds)

Carried

C Decision Papers and Common Seal

C1. Martinborough Square – Tree Lights for Soldiers’ Memorial Park

COUNCIL RESOLVED (DC2015/160):

1. To receive the information.
2. To approve the permanent installation of lights in Soldiers’ Memorial Park in Martinborough Square.

(Moved Cr Stevens/Seconded Cr Jephson)

Carried

C2. Ngawi and South Coast Toilets

Councillors discussed the North Tora and Ngawi self-contained toilet installations, and traffic counts along the coastal roads as a gauge to increasing tourist numbers. Council’s Amenities Manager undertook to ensure the North Tora toilet was being placed above the Awhea flood zone.

COUNCIL RESOLVED (DC2015/161):

1. To receive the information.
2. To approve Option 2 – decommission the existing toilets and replace with self-contained dry vault toilets with holding tanks.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

C3. Watering of Council Parks During Periods of Water Restriction

Councillors discussed the report noting that watering after community events would help to rejuvenate the grass and that all Council reserves could benefit from the decision.

COUNCIL RESOLVED (DC2015/162):

1. To receive the information.
2. That Infrastructure and Services develop a “key asset irrigation policy” that allows for the irrigation of key assets during periods of water restriction.
3. That Infrastructure and Services investigate possible alternative water supplies for irrigation of Council assets.
4. That current arrangements for watering, including the operation of the Martinborough Square irrigation system, is to continue through summer 2015/16 even if water restrictions are put in place, but that this arrangement be monitored to keep watering at minimum levels and reviewed in extreme circumstances and that a public communication strategy is developed.
5. That a water meter be installed onto the supply for the Martinborough Square irrigation system so that the amount of water used over summer 2015/16 can be determined.

(Moved Cr Stevens/Seconded Cr Craig)

Carried

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C4. 16/17 Annual Plan

Mr Crimp discussed annual plan consultation legislation requirements with councillors. Councillors noted that the first sentence of the report should read the '2016/17 Annual Plan' as opposed to '2016/17 Annual Report'.

COUNCIL RESOLVED (DC2015/163):

1. To receive the information.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

2. Action 722: Put together an Annual Plan consultation paper, identifying issues as officers see them, for councillors to provide feedback by 11 December 2015; P Crimp

C5. Local Government Funding Agency

Report not available for discussion, agenda item deferred until the next meeting.

C6. Waihinga Centre

COUNCIL RESOLVED (DC2015/164):

1. To receive the tabled report.

2. To recognise there is strong community support for the Waihinga Centre project and to continue to work closely with the Steering Group and SGL Group to review the capital funding programme and the building plans to identify where savings can be made.

3. That the Waihinga Centre project be completed in two phases subject to funding availability. The first being the core building including refurbishment of the Town Hall and phase 2 being the playground. Further public consultation will be undertaken on the playground and surrounding area design.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

Cr Olds voted against the motion.

C7. Water Supply Service to Cromarty Drive, Martinborough

Council's Assets and Operations Manager discussed water supply services to Cromarty Drive with councillors. Mr Stephenson noted that all but one property had been changed to restricted supply as per the rural water supply policy, that none of the water supply infrastructure within the de Boers boundary was owned by Council and that the obligation of supply was to the boundary.

COUNCIL RESOLVED (DC2015/165):

1. To receive the information and tabled letter of 13 November 2015.

2. That no further information was available that supported a change to the decision of 19 October 2015.

(Moved Cr Davies/Seconded Cr Craig)

Carried

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D Operational Reports

D1. Planning and Environment Group Report

COUNCIL RESOLVED (DC2015/166) to receive the Planning and Environment Group Report.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

D2. Infrastructure and Services Group Report

Mr Crimp discussed the Cross Creek to Featherston Cycle Trail, Hardie Grove road works and utilisation of pool covers with councillors.

COUNCIL RESOLVED (DC2015/167):

1. To receive the Infrastructure and Services Group Report.
(Moved Cr Stevens/Seconded Cr Riddell) Carried
2. Action 723: Provide an email update to councillors outlining when the Cross Creek cycle trail build will commence; M Allingham
3. Action 724: Provide an email update to councillors outlining when the agreed section of Tora Road will be sealed; M Allingham
4. Action 725: Update councillors and residents of Hardie Grove regarding when road works will commence and be completed; M Allingham

D3. Chief Executive Officer Report

Mr Crimp discussed the Greytown Wastewater hearings, commencement of work in the Featherston Town Square and the low rate arrears result with councillors.

COUNCIL RESOLVED (DC2015/168):

1. To receive the Chief Executive Officer Report.
(Moved Cr Olds/Seconded Cr Craig) Carried
2. To ratify the Martinborough Community Board resolution MCB2015/62 that \$5,000 be granted to Martinborough Tennis Club from Pain Farm Funds.
(Moved Cr Napier/Seconded Cr Jephson) Carried
3. To ratify the nomination of Francis John McNally-Te Maari from Kohunui Marae to the Maori Standing Committee.
(Moved Cr Stevens/Seconded Cr Davies) Carried
4. To receive the tabled financial statements for the period ended 31 October 2015.
(Moved Cr Craig/Seconded Cr Robertson) Carried

E Representation Reports

E1. Mayor's Report

Mayor Staples gave a verbal update from a CDEM meeting attended. An emergency messaging mobile application was being developed in conjunction with the Red Cross and the shakeout exercise uptake was discussed.

Sir Wira Gardiner had presented a consistent message of local government reorganisation to the Mayoral forum. At the same Forum, the Chief Executives had

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been tasked with developing a consistent laterals policy for the whole of the Wellington region.

Councillors agreed that with local government reorganisation looming, the cost of rebranding could not be justified. Despite recognising that the logo is old fashioned, the logo is symbolic of the four Councils unifying to become South Wairarapa District Council.

Mayor Staples had sufficient information to respond to the Martinborough Ratepayers Action Group.

COUNCIL RESOLVED (DC2015/169) to receive the tabled Mayor's Report.

(Moved Mayor Staples/Seconded Cr Jephson)

Carried

E2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig had included a report from the inaugural Waste Management and Minimisation Plan Joint Committee with the Council agenda.

The Wellington Region Waste Forum was to meet on the 20 November 2015 and the Road Safety Council was to meet on the 19 November 2015.

Cr Napier

SportNZ Rural Travel Fund, Wairarapa Safer Community Trust

Cr Napier gave a report from the launch of Wairarapa Safer Community Trust and asked Council to financially support the alternative education students landscaping project being undertaken in Carterton.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell reported that Healthy Homes funding for 15/16 had been fully allocated. A report from the Wairarapa Library Service Committee was included with agenda papers.

Cr Stevens

Wairarapa Rural Fire Board

Cr Stevens tabled and spoke to his report from the Wairarapa Rural Fire Board noting an announcement from Minister Dunne about the reorganisation of fire and emergency services.

COUNCIL RESOLVED (DC2015/170) to write and thank Dave Hilliard for his contribution as chair on the Wairarapa Rural Fire Board.

(Moved Cr Riddell/Seconded Cr Olds)

Carried

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E3. Council Groups and Working Parties

Community Safety and Resilience Working Party

Cr Riddell had included a report from the Community Safety and Resilience Working Party with agenda papers.

COUNCIL RESOLVED (DC2015/171):

1. To receive all councillor, Council groups and working party reports, including tabled and verbal reports.
(Moved Cr Davies/Seconded Cr Stevens) Carried
2. Action 726: Determine whether Council or City Care could provide assistance to the Wairarapa Safer Community Trust alternative education landscaping project; M Allingham
3. Action 727: Prepare an article for the rates newsletter reminding people of fire responsibilities over the summer period; M Allingham

E4. Council Appointments

Destination Wairarapa

Councillors Napier and Craig had attended the Destination Wairarapa AGM. Councillors discussed statistics collection and the need for local business input to statistics collected at a nation level in order to obtain a correct overall tourism profile for the Wairarapa.

COUNCIL RESOLVED (DC2015/172) to receive the report from Destination Wairarapa.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

E5. GWRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier reported that the Committee had adopted a high level Floodplain Management document. GWRC were to develop a draft plan for public consultation in early 2016. It wasn't clear how the various GWRC plans under development linked together.

Lower Valley Development Scheme Advisory Committee

Cr Jephson tabled minutes from the Committee saying farmers were happy with the scheme but the floodgates required renewing.

Awhea Opouawe Scheme Committee

Cr Jephson reported that a meeting had been held on the 17 November 2015.

Whaitua Committee

The Committee were still waiting for modelling work to be completed, with public consultation scheduled to start in February 2016 and all work completed by July 2016. Cr Olds understood the Whaitua Committee to be concerned with water quality as well as quantity despite advice to other GWRC groups to the contrary.

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COUNCIL RESOLVED (DC2015/173) to receive reports from the GWRC advisory committees.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

F Public Excluded

F1. Minutes for Confirmation – Extraordinary Council Minutes Public Excluded of 28 October 2015

COUNCIL RESOLVED (DC2015/174): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Minutes for Confirmation – Extraordinary Council Minutes Public Excluded of 28 October 2015	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
b)protect information where the making available of the information – (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. h) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(a)

(Moved Cr Napier/Seconded Cr Stevens)

Carried

COUNCIL RESOLVED (DC2015/176) to move out of the public excluded section of the meeting.

(Moved Cr Craig/Seconded Cr Davies)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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