



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**19 November 2014**

**Present:** Mayor Adrienne Staples (chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.

**In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Planning and Environment Group Manager) and Mark Allingham (Infrastructure and Services Group Manager).

**Also in Attendance:** David Hancock and Lisa Cornelissen (Destination Wairarapa), Victoria Read (Martinborough Community Centre Steering Committee), Ralph Roberts (Warren and Mahoney), Patrick Hayes (Rawlinsons) and Vomle Springford (Wairarapa Times Age).

**Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:43am and 1:10pm except where expressly noted.

## **A Preliminary Matters**

### **A1. Apologies**

There were no apologies.

### **A2. Conflicts of Interest**

No conflicts of interest were declared.

### **A3. Public Participation**

There was no public participation.

### **A4. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2014/185)* that the minutes of the Council meeting held on 15 October 2014 be received and confirmed as a true and correct record subject to the following amendment.

On page 9 under item E5 GWRC Advisory Committees Delete 'and Cr Napier noted that Masterton were just starting a flood protection program following the release of flooding predictions' and insert 'and Cr Napier noted that Masterton were just starting a flood plain management program following the release of flood modelling information'.

*(Moved Cr Jephson/Seconded Cr Olds)*

Carried

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**A5. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2014/186) that the minutes of the Council meeting held on 31 October 2014 be received and confirmed as a true and correct record.*

*(Moved Cr Craig/Seconded Cr Davies)* Carried

**A6. District Council Actions**

*COUNCIL RESOLVED (DC2014/187) to receive the District Council Action Items.*

*(Moved Cr Robertson/Seconded Cr Riddell)* Carried

**B Council Committee and Community Board Minutes**

**B1. Policy and Finance Committee**

*COUNCIL RESOLVED (DC2014/188) to receive the minutes of the Policy and Finance Committee 15 October 2014.*

*(Moved Cr Napier/Seconded Cr Riddell)* Carried

**B2. Martinborough Community Board**

*COUNCIL RESOLVED (DC2014/189) to receive the minutes of the Martinborough Community Board 3 November 2014.*

*(Moved Cr Davies/Seconded Cr Stevens)* Carried

**B3. Featherston Community Board**

*COUNCIL RESOLVED (DC2014/190) to receive the minutes of the Featherston Community Board 28 October 2014.*

*(Moved Cr Davies/Seconded Cr Stevens)* Carried

**B4. Greytown Community Board**

*COUNCIL RESOLVED (DC2014/191) to receive the minutes of the Greytown Community Board 29 October 2014.*

*(Moved Cr Davies/Seconded Cr Stevens)* Carried

**B5. Maori Standing Committee**

*COUNCIL RESOLVED (DC2014/192) to receive the minutes of the Maori Standing Committee 20 October 2014.*

*(Moved Cr Davies/Seconded Cr Stevens)* Carried

**C Recommendation from Community Boards**

**C1. Greytown Community Board**

*COUNCIL RESOLVED (DC2014/193) that Council would hold and administer funds raised for the proposed sculpture in Stella Bull Park on behalf of the Friends of Stella and Sarah.*

*(Moved Cr Craig/Seconded Cr Napier)* Carried

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## **D Decision Papers and Common Seal**

### **D1. VUW Featherston Study**

The Group Manager Planning and Environment outlined the background of why the Featherston Community Board and Council engaged with Victoria University and stated a process was needed to form a coherent package.

*COUNCIL RESOLVED (DC2014/194):*

1. To receive the information.
2. To refer the study projects to the Infrastructure and Planning Working Party for further discussion and evaluation, particularly with respect to which aspects are practical, affordable and able to be implemented over time.
3. That the timeframe for starting the discussion and evaluation process is early 2015.
4. To request the review group to make recommendations back to Council and the Featherston Community Board on which aspects should be further investigated and possibly developed into a strategic plan of works for Featherston.

*(Moved Mayor Staples/Seconded Cr Robertson)*

Carried

5. Action 692: Invite all Featherston Community Board members and the three community board chairs to a workshop to discuss the VUW study projects; M Buchanan

### **D2. Extension of Agreement with South Wairarapa Working Men's Club for Greytown Public Car Park**

*COUNCIL RESOLVED (DC2014/195):*

1. To receive the information.
2. To approve the request for the South Wairarapa Working Men's Club to extend the agreement for a further 10 years; and
3. To permit officers to negotiate any revised terms and conditions which may be proposed by the Club.

*(Moved Cr Napier/Seconded Cr Jephson)*

Carried

### **D3. Wellington Regional Council Draft Natural Resources Plan**

The Group Manager Planning and Environment discussed provisions of the Draft Natural Resource Plan potentially affecting Council with councillors.

Mayor Staples thanked Mr Buchanan for the report.

*COUNCIL RESOLVED (DC2014/196):*

1. To receive the information.
2. To approve the lodgement of a written submission by officers with the Greater Wellington Regional Council covering the topics and concerns outlined in section 3.2 of the report.

*(Moved Cr Craig/Seconded Cr Riddell)*

Carried

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## **E Operational Reports**

### **E1. Planning and Environment Group Report**

The Group Manager Planning and Environment discussed dog registration and a resource consent appeal timeframe with councillors.

Cr Napier reported that hearings for the Draft Local Alcohol Policy had been held with submitters supporting most aspects of the proposed policy.

*COUNCIL RESOLVED (DC2014/197):*

1. To receive the Planning and Environment Group Report.  
(*Moved Cr Montgomerie/Seconded Cr Robertson*) Carried
2. Action 693: Include the number of special licences issued under the Sale and Supply of Alcohol Act 2012 in all future P&E Group reports to Council; M Buchanan

### **E2. Infrastructure and Services Group Report**

The Group Manager Infrastructure and Services discussed Tukurumuri waste management, district swimming pools, the reported increase in water use due to a sensor reading problem, formal lease arrangements with Greytown Information Centre and Greytown Sport and Leisure, and maintenance for Featherston Library building.

*COUNCIL RESOLVED (DC2014/198):*

1. To receive the Infrastructure and Services Group Report.  
(*Moved Cr Stevens/Seconded Cr Olds*) Carried
2. Action 694: Follow-up the status of the formal lease arrangements with Greytown Information Centre and Greytown Sport and Leisure and advise councillors; M Allingham
3. Action 695: Invite the waste management officer to an upcoming Infrastructure and Planning Working Party meeting; M Allingham
4. Action 696: Simplify the Bonny Glen graph to include recycling and remove some of the prior years' information; M Allingham

### **E3. Chief Executive Officer Report**

*COUNCIL RESOLVED (DC2014/199):*

1. To receive the Chief Executive Officer Report.
2. To receive the financial statements for the period ended 30 September 2014.  
(*Moved Cr Davies/Seconded Cr Riddell*) Carried

## **F Representation Reports**

### **F1. Mayor's Monthly Report**

Mayor Staples had provided MP Alastair Scott with a tour of the South Wairarapa district and explained the NZTA Funding Assistance Rates (FAR) Review, the Local Government Act 2012, as well as other issues such as derelict buildings.

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*COUNCIL RESOLVED (DC2014/200):*

1. To receive the Mayor's Report.
2. To appoint Cr David Montgomerie as SWDC councillor representative to the Economic Development Working Party.

*(Moved Mayor Staples/Seconded Cr Jephson)*

Carried

**F2. Reports from Councillors**

**Cr Craig**

**Wairarapa Road Safety Council (WRSC), Wellington Regional Waste Forum**

WRSC had given a presentation to the Wairarapa combined council meeting and were applying for grants in order to fund the SADD programme.

Cr Craig had attended a meeting of the Waste Forum on the 14 November 14 where collection and standardisation of national waste data and a food waste prevention project was discussed.

**Cr Davies**

Cr Davies had attended a meeting of the Martinborough Community Centre Steering Group as an observer.

**Cr Montgomerie**

**Cobblestones Museum**

Cr Montgomerie reported that the Cobblestones opening day was on the 22 November 14 that the tour for US cruise ship visitors was very successful.

**Cr Napier**

**Southern Wairarapa Safer Community Council (SWSCC)**

Cr Napier had attended a meeting of the SWSCC the week commencing 10 November 2014.

**Cr Riddell**

**Healthy Homes, Wairarapa Library Service (WLS)**

A written report was included in Council papers and Cr Riddell noted that the WLS monthly issues graph in the Infrastructure and Services Group Report included Carterton Library transactions.

**Cr Stevens**

**District Rural Fire Board**

Cr Stevens tabled a report from the Rural Fire Board Operations Manager and that the AGM was scheduled for the 25 November 2014.

**Cr Olds**

**Featherston Fell Heritage Museum**

Architects had provided a design to the Museum Committee for discussion and if the design was accepted then fundraising for the project could commence.

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### **F3. Council Groups and Working Parities**

#### **Graffiti Working Party**

A written report was included in Council papers and Cr Riddell gave a report from the Wellington Region Graffiti Working Party where they are developing an iPhone application to help combat graffiti. Cr Riddell had also attended the Wai Festival for youth on the 15 November 2015.

Connecting Communities had released information about a school holiday programme.

#### **Martinborough Community Centre Steering Group (presented at 10:45am)**

Ms Read tendered Steve Bramley's apologies and Mr Roberts presented the Martinborough Community Centre preliminary design drawings and answered councillors questions regarding service entrances, securing the library and i-site during afterhours functions and parking.

Mr Hayes discussed estimated project build costs with councillors stating that the fees included all known costs and the core project was within the approved \$5.2m build budget.

Ms Read outlined stakeholder consultation undertaken and advised that pending receipt of written permission from affected parities the resource consent application for the project would be lodged on 21 November 14. Funding sources and amounts raised to date were discussed.

*COUNCIL RESOLVED (DC2014/202) to receive councillor reports, including tabled reports.*

*(Moved Cr Montgomerie/Seconded Cr Davies)*

Carried

### **F4. Destination Wairarapa (presented at 9:30am)**

Mr Hancock with support from Mrs Cornelissen presented the Destination Wairarapa report and updated councillors on current tourism projects. Mr Hancock discussed ongoing development of the Wellington-Wairarapa Cycle Trail with councillors.

Cr Napier congratulated Mr Hancock on a well-attended and successful AGM.

*COUNCIL RESOLVED (DC2014/203) to receive the report from Destination Wairarapa.*

*(Moved Cr Napier/Seconded Cr Stevens)*

Carried

### **F5. GWRC Advisory Committees**

#### **Waiohine Floodplain Management Planning Advisory Committee**

GWRC had given a presentation to the Wairarapa combined council and Cr Napier had attended a recent meeting of the Committee.

#### **Lower Valley Development Scheme Advisory Committee**

Cr Jephson reported that a meeting was scheduled for 14 December 2014.

#### **Wairarapa Moana Wetlands Co-ordinating Committee**

Cr Olds reported that a meeting was scheduled for the 21 November 2014.

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**Whaitua Committee**

Cr Olds continued to attend workshops and meetings and councillors discussed the cross-over of floodplain management with Whaitua.

*COUNCIL RESOLVED (DC2014/204)* to receive reports from GWRC Advisory Committees.

*(Moved Cr Craig/Seconded Cr Jephson)*

Carried

**G. Public Excluded**

The Lease of Land Report and Economic, Cultural and Community Development Report were withdrawn.

*COUNCIL RESOLVED (DC2014/205)* that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Report/General Subject Matter</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
Council Public Excluded Minutes of 31 October 2014	Good reason to withhold exists under section 7(2)(b)(h)	Section 48(1)(a)
Waste Water Matters Report	Good reason to withhold exists under section 7(2)(b)(h)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
b)protect information where the making available of the information – (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. h) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(b)(h)

*(Moved Cr Robertson/Seconded Cr Stevens)*

Carried

*COUNCIL RESOLVED (DC2014/206)* to move out of the public excluded section of the meeting.

*(Moved Cr Olds/Seconded Cr Craig)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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