



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

20 February 2013

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In Attendance:** Dr Jack Dowds (Chief Executive Officer), Paul Crimp (Group Manager Corporate Support), Mark Allingham (Group Manager Infrastructure and Services), Vanessa Tipoki (Group Manager Planning and Environment), Suzanne Clark (Committee Secretary) and for part only Bill Sloan (Asset Manager).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted, between 9:30am and 1:35pm.
- Public Participation:** Butch Carrington (Pukemanu Boating & Fishing Club) and Doug Harris and Sara Murphy (Hiwi Trust).
- Presentation:** David Hancock and John Bell (Destination Wairarapa).

A Preliminary Matters

A1. Apologies

No apologies were received.

A2. Conflicts of Interest

Cr Robertson declared a conflict of interest with agenda item C11, 'Proposal to Make a Committee Room in the Anzac Hall' and her membership of the Anzac Club.

A3. Public Participation

Butch Carrington, representing the Pukemanu Boating & Fishing Club, spoke in support of Council leasing the Sandy Bay area from the Hiwi Trust in order to retain boat launching facilities on the south coast. The Club expressed a desire to work with Council.

Doug Harris and Sara Murphy, representing the Hiwi Trust, spoke in support of Council leasing the Sandy Bay area to ensure the public retained certainty of boat launching facilities on the south coast.

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A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2013/01) that the minutes of the Council meeting held on 12 December 2012 be received and confirmed as true and correct subject to the removal of Dr Jack Dowds from attendance and recording his absence as an apology.
(*Moved Cr Riddell/Seconded Cr Gray*) Carried

A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2013/02):

1. That the Council public excluded minutes of 12 December 2012 be heard in public.
2. That the minutes of the Council public excluded meeting held on 12 December 2012 be received and confirmed as true and correct subject to the removal of Dr Jack Dowds from attendance and recording his absence as an apology.
(*Moved Mayor Staples/Seconded Cr Craig*) Carried

A6. District Council Action Items

COUNCIL RESOLVED (DC2013/03) to receive the Council action items.
(*Moved Cr Robertson/Seconded Cr Jephson*) Carried

A7. 2012/22 LTP Action Items

COUNCIL RESOLVED (DC2013/04):

1. To receive the 2012/22 LTP action items.
(*Moved Cr Stevens/Seconded Cr Sexton*) Carried
2. Action 81: As part of the annual planning process identify works agreed for action but not undertaken in the 12/13 year and write to the affected parties outlining an amended delivery timeframe; P Crimp

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2013/05) to receive the minutes of the Policy and Finance Committee 12 December 2012.
(*Moved Cr Davies/Seconded Cr Stevens*) Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2013/06) to receive the minutes of the Martinborough Community Board 28 January 2013.
(*Moved Cr Napier/Seconded Cr Gray*) Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2013/07) to receive the minutes of the Featherston Community Board 29 January 2013.
(*Moved Cr Napier/Seconded Cr Gray*) Carried

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B4. Greytown Community Board

COUNCIL RESOLVED (DC2013/08) to receive the minutes of the Greytown Community Board 30 January 2013.

(Moved Cr Napier/Seconded Cr Gray)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2013/09) to receive the minutes of the Maori Standing Committee 4 February 2013.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

C Decision Papers and Common Seal

C1. Sandy Bay Lease

Councillors considered the report and the information as presented by public participants. It was agreed that cost recovery from boat and commercial users of Council reserves would be considered as part of the annual planning process.

COUNCIL RESOLVED (DC2013/10):

1. To receive the information.
2. To enter into a lease arrangement with Hiwi Trust for the lease of Sandy Bay and that officers should commence lease and condition negotiations with the Trust.

(Moved Mayor Staples/Seconded Cr Stevens)

Carried

C2. Naming of Roads and Rights of Way in the Governors Green Subdivision, Greytown

COUNCIL RESOLVED (DC2013/11):

1. To receive the information.
2. To approve the names “Governors Green Drive”, “Spencer Lane” and “Kawau Lane” pursuant to section 319A of the Local Government Act 1974.

(Moved Cr Craig/Seconded Cr Gray)

Carried

3. Action 82: Advise councillors whether Governors Green Drive is vested as road in Council; V Tipoki

C3. Naming of Right-of-Way, 154 Lake Ferry Road – Waihenga Lane

COUNCIL RESOLVED (DC2013/12):

1. To receive the information.
2. To approve the name “Waihenga Lane” pursuant to Section 319A of the Local Government Act 1974.

(Moved Cr Stevens/Seconded Cr Jephson)

Carried

C4. Maori Standing Committee Nominations

COUNCIL RESOLVED (DC2013/13):

1. To receive the information.

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2. To ratify the Papawai Pa committee recommendation to appoint Michael Roera and Rutu Namana to represent Papawai Marae on the Council Maori Standing Committee.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

C5. Execution of Council Common Seal

COUNCIL RESOLVED (DC2013/14):

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:
 - a. A contract agreement between Earthcare Environmental Ltd and Masterton District Council, Carterton District Council and South Wairarapa District Council dated 1 July 2011 for waste services operations from 2010-2015.
 - b. A warrant of appointment between Malcolm Falk and South Wairarapa District Council dated 5 December 2012 as a dog control and by-laws officer.
 - c. A warrant of appointment between Garry Hardgrave and South Wairarapa District Council dated 5 December 2012 as a dog control and by-laws officer.

(Moved Cr Napier/Seconded Cr Jephson)

Carried

C6. Commercial Water Supply Connection Featherston

Councillors considered the request noting that any decision made did not constitute a precedent. The following arguments were discussed in support of providing a subsidised connection.

- Would assist to bring new business opportunity to Featherston.
- The proposed venture would pay for ongoing water usage.

The following arguments were discussed in support of declining a subsidised connection.

- The capital contribution is a district plan charge.
- The existing connection could possibly be used with the addition of an extra meter.

COUNCIL RESOLVED (DC2013/15):

1. To receive the information.
2. To approve an additional water connection at 19 Fitzherbert Street, Featherston.
3. To waive the water connection charge, but determined that the capital contribution charge would still be payable.

(Moved Cr Davies/Seconded Cr Riddell)

Carried

Carried

C7. Moroa and Longwood Water Races

The Asset Manager advised that there was a Wairarapa wide conflict between Fonterra's water race standards for farms and the Wairarapa councils' water race policies.

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The Group Manager Infrastructure and Services committed to having by-laws updated within a 12 month period. Councillors noted that as part of this process a property audit to ascertain water race use would need to be completed.

The difference in water race rating and maintenance agreements was discussed and councillors agreed this could be considered further as part of the annual planning process.

COUNCIL RESOLVED (DC2013/16):

1. To receive the information.
2. To note the impacts that Fonterra requirements may impose on water race users and approve officer's actions aimed at acquiring an extension of time.
3. That no additional use of water races beyond what is prescribed in current consents be considered until the new by-law is finalised.
4. That consideration is given to a more equitable rating mechanism for water race users through the 13/14 annual plan process.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

C8. Wairarapa Kerbside Refuse Survey

COUNCIL RESOLVED (DC2013/17):

1. To receive the information.
(Moved Cr Stevens/Seconded Cr Craig)
2. Action 83: Replace the Council website recycling information with the Earthcare brochure; P Crimp
3. Action 84: Analyse the survey information for trends, identify areas where recycling behaviour may be influenced, and utilise the rates newsletter as the medium of communication; M Allingham

Carried

C9. Rural Water Supply Connection Martinborough Transport

COUNCIL RESOLVED (DC2013/18):

1. To receive the information.
2. To grant Martinborough Transport at it's premises on 154 Lake Ferry Road a water connection for domestic use.

(Moved Cr Sexton/Seconded Cr Napier)

Carried

C10. Whakarua Flooding Removal of Willow Trees

Councillors considered the request noting that any decision made did not constitute a precedent. The following arguments were discussed in support of providing a one third contribution for the purpose of removing willow trees in Whakarua Stream.

- Protection of Council assets (road and bridge).
- Road maintenance resulting from small floods would be reduced.
- Residents affected by flooding would have improved access to their homes.
- The trees would not be removed unless Council provided a one third share of the cost.

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The following arguments were discussed in support of declining a contribution.

- The stream was GWRC jurisdiction.
- The inability to guarantee future stream maintenance by the land owner.
- It was not clear who was making the landowner/affected resident contribution.

COUNCIL RESOLVED (DC2013/19):

1. To receive the information.
2. To approve contribution up to one third of the total cost, capped at \$8,500, for the purpose of clearing the willow trees in Whakarua Stream to alleviate road maintenance and potential damage to the bridge following flooding. The funds were payable to contractors on presentation of invoices and landowners were to be requested to undertake ongoing maintenance following the removal of the trees.

(Moved Cr Napier/Seconded Cr Gray)

Carried

Cr Robertson voted against resolution DC2013/19.

3. Action 85: Investigate whether a subsidy for clearance of Whakarua Stream can be obtained from NZTA; M Allingham

C11. Proposal to Make a Committee Room in the Anzac Hall

COUNCIL RESOLVED (DC2013/20):

1. To receive the information.
2. To approve the creation of a committee room in the Anzac Hall.

(Moved Cr Davies/Seconded Cr Napier)

Carried

3. Action 86: Provide councillors and the Featherston Community Board with a copy of the Anzac Hall works programme; M Allingham

C12. Cotter Street, Greytown – Investigation of Proposal to Make One Way

The Group Manager Infrastructure and Services answered councillor's questions regarding the inability to improve safety by making Cotter Street a one-way street. Councillors discussed ways of reducing traffic and traffic speed on Cotter Street.

COUNCIL RESOLVED (DC2013/21):

1. To receive the information
2. That Cotter Street not be made a one-way street.
3. That access to the recycling depot be via West Street.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

4. Action 87: That officers look at ways to encourage traffic not to use Cotter Street when other routes are available; M Allingham
5. Action 88: That signs be erected at the entrance to Cotter Street advising traffic that the entrance to the recycling centre was via West Street; M Allingham
6. Action 89: That prior to any changes to Cotter Street access, the Greytown Community Board and the Greytown community (via the Grapevine) be advised; M Allingham

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D Operational Reports

D1. Chief Executive Officer's Report

Council considered the report and the Chief Executive Officer's Report.
COUNCIL RESOLVED (DC2013/22) to receive the Chief Executive Officer's Report.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

D2. Planning and Environment Group Report

Council considered the report and the Group Manager Planning and Environment answered queries relating to the Liquor Act.

COUNCIL RESOLVED (DC2013/23):

1. To receive the Planning and Environment Group Report.

(Moved Cr Napier/Seconded Cr Jephson)

Carried

2. Action 90: Determine whether the reported value and number of garage consents for the January 2013 period is correct; V Tipoki

D3. Infrastructure and Services Group Report

Councillors discussed district pool use, the possibility of hiring cameras for short periods to deter vandalism, the need for the regional CDEM website to be updated and Martinborough and Greytown Library matters.

COUNCIL RESOLVED (DC2013/24):

1. To receive the Infrastructure and Services Group Report and the tabled Library Statistics Report.

(Moved Cr Davies/Seconded Cr Gray)

Carried

2. Action 91: Investigate whether the letter regarding civil defence matters to Hau Arika Marae and the Martinborough Lions had been sent; M Allingham
3. Action 92: Action civil defence MOU agreements with the Hau Arika Marae and Martinborough Lions; M Allingham

D4. Corporate Support Group Report

Councillors considered the report and the Group Manager Corporate Support answered questions relating to the amended Local Government Act and funding implications. The Productivity Commission Report was discussed and councillors agreed to consider the LGNZ submission when it became available with a view to putting in a supporting submission.

COUNCIL RESOLVED (DC2013/25):

1. To receive the Corporate Support Group Report.

2. To receive the financial statements for the six months ended 31 December 2012.

3. To receive the tabled financial statements for the seven months ended 31 January 2013.

(Moved Cr Craig/Seconded Cr Stevens)

Carried

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E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples formally acknowledged and thanked Dr Jack Dowds for the work achieved as Chief Executive Officer over the last 5 years. The Mayor provided an update from a meeting of the Southern Wairarapa Safer Community Council and spoke to other matters as presented in her report.

Cr Napier advised she had attended a Martinborough Business Breakfast in her capacity as Acting Mayor.

COUNCIL RESOLVED (DC2013/26) to receive the Mayor's report.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

E2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig advised that there had been no Wairarapa Road Safety Council meeting. Cr Craig provided an update from a meeting of the Wellington Region Waste Forum which Council officers had also attended.

Cr Davies

Southern Wairarapa Safer Community Council

Cr Davies had nothing to report.

Cr Gray

Greytown Oxidation Pond Advisory Group

Cr Gray had nothing to report.

Cr Napier

Sport NZ Rural Travel Fund

Cr Napier had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell had nothing to report.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson had nothing to report.

Cr Stevens

District Rural Fire Board

Cr Stevens tabled and spoke to a report which outlined key facts of the NZ Fire Services Act. Cr Stevens noted that it was becoming difficult to secure a volunteer fire force in Ngawi due to the non resident population.

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COUNCIL RESOLVED (DC2013/27):

1. To receive councillors' reports.

(Moved Cr Riddell/Seconded Cr Davies)

Carried

E3. Focus Group Minutes and Reports

Three Waters (Supply, Races and Waste), Waste Management, Reserves and Amenities, Emergency Services and Transport Focus Groups

Cr Craig tabled minutes from the Waste Management Focus Group. Chairs of other focus groups were in the process of organising meetings.

COUNCIL RESOLVED (DC2013/28) to receive reports from focus group meetings.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

E4. Martinborough Town Hall Working Group

Cr Stevens reported that the Working Group had held a brainstorming session to prioritise work and identify uses for the Martinborough Town Hall.

E5. Council Appointments

Destination Wairarapa (10:15am – 10:30am)

Council agreed that David Hancock and John Bell, representing Destination Wairarapa, should present at 10:15am. Mr Hancock spoke to the report as included in the agenda as well as planned upcoming events and answered councillors' questions.

COUNCIL RESOLVED (DC2013/29):

1. To receive the reports from Council appointments.

(Moved Cr Jephson/Seconded Cr Gray)

Carried

2. Action 93: Look at whether resource consent for wineries (e.g. the Alana Wineries concert) should include the placement of portaloos on nearby streets; V Tipoki

E6. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Gray reported that a series of meetings for affected residents had occurred. GWRC presented information about the options being considered for floodplain management. Cr Gray advised that some Greytown residents had expressed concern about water bore drilling currently being undertaken by a landowner at Woodside.

Awhea Opouawe Scheme Committee

Cr Jephson had nothing to report.

Lower Valley Development Scheme Advisory Committee

Cr Sexton reported that he had visited some of sites where work was in progress.

COUNCIL RESOLVED (DC2013/30) to receive the reports from Advisory Committees.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

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COUNCIL RESOLVED (DC2013/31) that the Mayor write to GWRC expressing concern at the water bore drilling being undertaken at Woodside. An explanation and assurance of procedures that will be followed is to be requested and advice should be sought on whether the consent application would be publically notified. The process for keeping affected parties informed was also to be requested.
(Moved Cr Gray/Seconded Cr Robertson) Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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