



**SOUTH WAIRARAPA DISTRICT COUNCIL  
Extraordinary Meeting  
Minutes from 20 May 2020**

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<b>Present:</b>	Mayor Alex Beijen (Chair), Deputy Mayor Garrick Emms, Councillors Pam Colenso, Rebecca Fox (from 9:34am), Leigh Hay, Brian Jephson, Pip Maynard, Alistair Plimmer, Ross Vickery and Brenda West.
<b>In Attendance:</b>	Harry Wilson (Chief Executive Officer), Karen Yates (Group Manager Policy and Governance), and Suzanne Clark (Committee Advisor).
<b>Conduct of Business:</b>	Due to current COVID-19 restrictions Council are holding this meeting via video conference as elected members and members of the public could not be physically present. This meeting was held in accordance with clause 25B of Schedule 7 to the Local Government Act 2002 and in accordance with clause 47A of the Local Government Official Information and Meetings Act 1987. The meeting was held between 9:30am and 10:20am.

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### **Open Section**

Cr Emms read the Council affirmation.

**A1. Apologies**

There were no apologies.

**A2. Conflicts of Interest**

There were no conflicts of interest declared.

**Acknowledgements**

Cr Maynard acknowledged the generosity of Wairarapa farmers who were donating animal feed to drought impacted Hawkes Bay farmers.

**A3. Public Participation**

There was no public participation.

**A4. Actions from public participation**

There were no actions from public participation.

**DISCLAIMER**

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## **A5. Extraordinary Business**

There was no extraordinary business.

## **B Decision Reports from Chief Executive and Staff**

### **B1. Proposed Governance Arrangements for the Wairarapa Recovery**

Mr Wilson outlined the options for creating a new joint committee to oversee COVID-19 recovery in the Wairarapa. Members discussed the size of the committee, the level of proposed delegation, the role of Greater Wellington Regional Council in the recovery, availability of a draft Recovery Plan, agility of the committee to allow sector experts to provide advice, potential financial implications, the need for regular elected member briefings, and preserving transparency of proceedings for the public.

Cr Plimmer left the meeting at 9:53am.

Cr Plimmer returned to the meeting at 9:55am.

Members noted a spelling mistake in the report. The second sentence of the third paragraph of section 2.3 Wairarapa Recovery should read 'However, that does not mean Wairarapa businesses and people are not being significantly adversely impacted.'

*COUNCIL RESOLVED (DC2020/46):*

1. To receive the Proposed Governance Arrangements for the Wairarapa Recovery Report.  
(Moved Cr Plimmer/Seconded Cr Hay) Carried
2. To endorse a combined Wairarapa Recovery Plan and a combined governance arrangement for it.
3. To establish a formal joint Wairarapa COVID-19 Response Committee to oversee the recovery of Wairarapa from the COVID-19 pandemic.
4. To agree the draft terms of reference for a Wairarapa COVID-19 Response Committee.  
(Moved Cr Jephson/Seconded Cr Fox) Carried

### **B2. Review of COVID-19 Emergency Measures and Reinstatement of Council Committees**

Members believed that processes and means were available that allowed governance decisions to be made at L1 and L2 COVID-19 and that CEO emergency delegations were not prudent at lower levels of COVID-19.

*COUNCIL RESOLVED (DC2020/47):*

1. To receive the Review of COVID-19 Emergency Measures and Reinstatement of Council Committees Report.  
(Moved Cr West/Seconded Cr Colenso) Carried
2. To agree that the Emergency Committee is not operational in L1 or L2 of COVID-19, however if the country enters L3 or L4 of COVID-19, then the Emergency Committee is automatically operational within this triennium including the emergency delegations to the CEO.  
(Moved Cr Fox/Seconded Cr Maynard) Carried

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3. To reinstate Council committees and subcommittees to operate during L1 or L2 of COVID-19, but, with the exception of the Finance, Audit and Risk Committee, suspend committees and subcommittees if there is a return to L3 or L4 of COVID-19.

*(Moved Cr Colenso/Seconded Cr Hay)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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