



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

20 September 2017

Present: Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson, Councillors Paora Ammunson, Lee Carter, Pam Colenso, Margaret Craig, Dayle Harwood, Pip Maynard, Colin Olds and Colin Wright.

In Attendance: Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Group Manager Planning and Environment), Jennie Mitchell (Group Manager Corporate Support) and Mark Allingham (Group Manager Infrastructure and Services).

Conduct of Business: The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:30am and 12:50pm except where expressly noted.

Forum and Other Presenters: John Gilberthorpe (Greytown Little Theatre).

Open Section

A1. Karakia

Cr Craig opened the meeting with a karakia.

A2. Apologies

Apologies were received from Reuben Tipoki.

A3. Conflicts of Interest

No conflicts of interest were declared.

A4. Acknowledgements and Tributes

There were no acknowledgements or tributes.

A5. Public Participation

Mr Gilberthorpe requested that Council support in principal the proposal to relocate Greytown Little Theatre to Council owned land on West Street, Greytown. The existing theatre building was not fit for purpose and was in poor condition. Greytown Little Theatre had been through a process of investigation to identify the best solution for moving forward.

A6. Actions from Public Participation

Refer to agenda item C3, 'Relocation of Greytown Little Theatre'.

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A7. Community Board Participation

There was no community board participation.

A8. Minutes for Confirmation

Members noted that Greater Wellington Regional Council (GWRC) had revoked the Waiohine Floodplain Management Plan, but that the 50-year flood lines as incorporated into the Combined District Plan stood.

COUNCIL RESOLVED (DC2017/121):

1. That the minutes of the Council meeting held on 9 August 2017 are a true and correct record.
(Moved Cr Craig/Seconded Cr Maynard) Carried
2. Action 566: Liaise with Greater Wellington Regional Council regarding the 50-100-year forecast flood line levels; M Buchanan

A9. Extraordinary Business

Council agreed to defer agenda item C10 ‘Chief Executive Officer’s Remuneration’ to after public excluded business.

Mayor Napier noted artwork received from Mesen School accompanied by a letter from the Principal.

A10. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2017/122)

1. To receive the Reports and Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Martinborough Community Board 4 September 2017.
3. To receive the minutes of the Featherston Community Board 29 August 2017.
4. To receive the minutes of the Greytown Community Board 30 August 2017.
5. To receive the minutes of the Audit and Risk Working Party 26 July 2017.
6. To receive the minutes of the Audit and Risk Working Party 6 September 2017.
7. To receive the tabled minutes of the Maori Standing Committee 11 September 2017.

(Moved Cr Ammunson/Seconded Cr Colenso) Carried

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C Decision Reports from Chief Executive and Staff

C1. Adoption of the Wellington Region Waste Management and Minimisation

COUNCIL RESOLVED (DC2017/123):

1. To receive the Wellington Region Waste Management and Minimisation Plan 2017-2023 (WMMP) Report.
2. To adopt the WMMP.
3. To approve officers to make minor amendments or corrections that are not material changes (e.g. typographical) to the WMMP.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

C2. Change to Consultation Requirements for Earthquake Prone Building Prioritisation

COUNCIL RESOLVED (DC2017/124):

1. To receive the Change to Consultation Requirements for Earthquake Prone Building Prioritisation Report.

(Moved Cr Olds/Seconded Cr Ammunson)

Carried

2. To rescind resolution “DCD2017/100 – 3. To adopt the proposed attached documents for the purposes of undertaking consultation pursuant to Section 83 of the Local Government Act 2002”.

(Moved Cr Olds/Seconded Cr Carter)

Carried

C3. Relocation of Greytown Little Theatre

Members noted that Greytown Little Theatre had presented to the Greytown Community Board under public participation on the 30 August 2017, that the districts theatre groups were working in cohesion, and that the Greytown Little Theatre Group would celebrate its 100th year in 2021.

COUNCIL RESOLVED (DC2017/125):

1. To receive the Relocation of Greytown Little Theatre Report.

(Moved Cr Jephson/Seconded Cr Maynard)

Carried

2. To approve in principle the proposal to locate a new Little Theatre building on Council land in West Street.

3. To authorise officers to continue to work with Greytown Little Theatre on the development of a more detailed proposal subject to consultation with Greytown Community Board.

(Moved Cr Wright/Seconded Cr Jephson)

Carried

C4. Health and Safety Policy (H1300) Report

COUNCIL RESOLVED (DC2017/126):

1. To receive the Health and Safety Policy Report.
2. To approve the Health and Safety Policy H1300.
3. That the next review date should be August 2020.

(Moved Cr Craig/Seconded Cr Olds)

Carried

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C5. Local Government Members Determination 2017

Mr Crimp advised that the Remuneration Authority use Strategic Pay as their adviser as did SWDC. Members discussed the Remuneration Authority's vehicle expenses reimbursement determination, which Council officers estimated would cost an additional \$10,000 per year, and due to the high personal cost of operating a vehicle accepted this determination. Due to a trial of an electronic agenda distribution system consideration of the communications allowance was deferred.

COUNCIL RESOLVED (DC2017/127):

1. To receive the Local Government Members Determination 2017 Report.
(*Moved Cr Colenso/Seconded Cr Maynard*) Carried
2. To note the 1.7% p.a. increase determined by the Remuneration Authority for elected members for the 2017/2018 financial year.
(*Moved Cr Wright/Seconded Cr Craig*) Carried
3. To confirm the proposed hourly rate for hearing fees for SWDC hearings for the chair as \$78.00 per hour and \$50.00 per hour for other members.
(*Moved Cr Olds/Seconded Cr Harwood*) Carried
4. Not to adopt the Remuneration Authority's proposed change regarding elected members claiming a travel allowance of \$37.50 per hour after the first hour of travel on Council business.
(*Moved Cr Olds/Seconded Cr Harwood*) Carried
5. To defer a decision on the Remuneration Authority's proposed communication allowance payment until December 2017.
(*Moved Cr Wright/Seconded Cr Jephson*) Carried
6. Action 567: Include the Local Government Act definition of a hearing in the Remuneration Policy; J Mitchel

C6. Schedule of Ordinary Meetings

COUNCIL RESOLVED (DC2017/128):

1. To receive the Schedule of Ordinary Meetings Report.
2. To adopt the 2018 schedule of ordinary meetings for Council, community boards and committees noting that the Council meeting would start at 9am for 2018.
(*Moved Cr Jephson/Seconded Cr Craig*) Carried

C7. Remission of Rates Policy

COUNCIL RESOLVED (DC2017/129):

1. To receive the Remission of Rates Policy Report.
2. To approve the amendments to the Remission of Rates Policy M900.
3. That the next review date should be September 2020.
(*Moved Cr Olds/Seconded Cr Jephson*) Carried

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C8. Greytown Wastewater Treatment Plant Stage 1B Works Contract No C 1230-2017

Mr Crimp advised that work was being brought forward as part of the agreed acceleration programme and came with additional funding requirements. Mr Crimp had discussed the programme of work with the Jury Hill Gliding Club and noted the planned operational date for Stage 1B as early 2018.

COUNCIL RESOLVED (DC2017/130):

1. To receive the Greytown Wastewater Treatment Plant Stage 1B Works Contract Report.

(Moved Cr Wright/Seconded Cr Harwood)

Carried

2. To approve the tender of WaterForce Ltd for Contract C1230 in the maximum sum of \$2,594,238.24 GST exclusive accepted by the Tenders Committee on 29 August 2017.

(Moved Cr Craig/Seconded Cr Wright)

Carried

C9. Tourism Infrastructure Fund Application

Mr Crimp discussed the application with councillors noting that projects undertaken would be future proofing the district.

COUNCIL RESOLVED (DC2017/131):

1. To receive the Tourism Infrastructure Fund Application Report.
2. To approve the lodgement of the Tourism Infrastructure Fund Application totalling \$202,000.
3. To approve funding, if the application is successful, of \$110,000 from the district property reserve and/or Asset Realisation reserve.

4. *(Moved Cr Jephson/Seconded Cr Carter)*

Carried

C11. Community Groups Use of and Access to Council Parks and Reserves Policy

Councillors noted that correspondence to community boards would be accepted as submissions to the consultation.

COUNCIL RESOLVED (DC2017/132):

1. To receive the information.
2. To approve Policy E502: Community Groups Use of and Access to Council Parks and Reserves, including incorporating Terms and Conditions of use, to go to public consultation.

(Moved Cr Olds/Seconded Cr Harwood)

Carried

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed the high number of resource consent application received and community dog control education with members.

COUNCIL RESOLVED (DC2017/133) to receive the Planning and Environment Group Report.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

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D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services confirmed NZTA would be available to attend Featherston and Greytown Community Boards and discussed the Featherston water supply project costs with councillors.

COUNCIL RESOLVED (DC2017/134) to receive the Infrastructure and Services Group Report.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

D3. Chief Executive Officer Report

Mr Crimp discussed outcomes from the Wairarapa rail services forum and the Waihinga Centre project with councillors. The high risk areas of the Waihinga Centre project had now been completed and \$5,000 of building cost savings were still to be applied to the budget.

COUNCIL RESOLVED (DC2017/135) to receive the Chief Executive Officer's Report.

(Moved Cr Olds/Seconded Cr Maynard)

Carried

D4. Action Items Report

COUNCIL RESOLVED (DC2017/136) to receive the District Council Action Items Report.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

D5. Annual Return on District Licensing Committee Operations for South Wairarapa

The Group Manager Planning and Environment advised that the Alcohol Regulatory and Licensing Authority (ARLA) had been asked for feedback in regard to variations in interpreting the Sale and Supply of Alcohol Act 2012 with regards to requirement for alcohol licenses when unlicensed premises are used for consumption of alcohol.

COUNCIL RESOLVED (DC2017/137) to receive the Annual Return on District Licensing Committee Operations for South Wairarapa.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

E Chairperson's Report

E1. Report from Her Worship the Mayor

COUNCIL RESOLVED (DC2017/138) to receive the Mayor's Report.

(Moved Mayor Napier/Seconded Cr Colenso)

Carried

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F Members' Reports

F1. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wgtn Region Waste Forum, Wgtn Region Waste Management and Minimisation Plan Joint Committee, Civic Awards Working Party

A Wellington Region Waste Forum Report and Wairarapa Road Safety Council Report had been included in Council papers and Cr Craig tabled the Wellington Region Waste Management and Minimisation Plan Joint Committee minutes from 18 September 2017.

The Civic Awards Working Party had met and agreed to hold awards in March 2018.

Cr Carter left the meeting at 12:00pm.

Cr Carter returned to the meeting at 12:01pm.

Cr Jephson

SportNZ Rural Travel Assessment Group, Audit and Risk Working Party

Cr Jephson tabled minutes from the SportNZ Rural Travel Assessment Group meeting held 6 September 2017.

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

The Community Safety and Resilience Working Party had met and Rachel Hope from Lifeline had attended. Cr Colenso recommended Council consult with Ms Hope during long term plan preparations.

Cr Carter

Creative Communities Scheme Assessment Group

The Creative Communities Scheme Assessment Group had met on the 14 September 2017 and assessed twelve applications requesting a total of \$25,163; only \$7,023 was available to distribute.

Cr Carter had attended a GWRC community meeting on proposed public transport fare increases to cover the snapper card system rollout and noted that savings were not available to Wairarapa train commuters due to timetabling.

Cr Wright

WAIconnect, Cobblestones Museum

Cr Wright reported that the \$250m central government's Rural Broadband Initiative contract had been let to a consortium and that Wairarapa would benefit with additional towers planned to help plug cell phone black spots.

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F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Jephson

Awhea Opouawe Scheme Committee, Wairarapa Committee

Cr Jephson asked councillors to support a Tukurumuri community meeting in on the 17 October 2017 and noted the pressure on infrastructure at Stoney Creek due to pine tree harvesting.

Cr Olds

Ruamahanga Whaitua Committee

Cr Olds reported that meetings continued and the draft document was being prepared for a November 2017 release.

Cr Harwood

Wairarapa Moana Governance Group

A Wairarapa Moana Governance Group Report had been included in Council papers.

G Reports from Appointments and Outside Organisations

G1. Appointments

There were no reports from appointments.

COUNCIL RESOLVED (DC2017/139) to receive the reports from councillors.

(Moved Cr Maynard/Seconded Cr Harwood)

Carried

H Public Excluded

COUNCIL RESOLVED (DC2017/140): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Public Excluded Minutes 9 August 2017	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)
Crown Redress for Wairarapa	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)
Solid Waste Contract (to be tabled)	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)

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Chief Executive Officer's Remuneration	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

(Moved Cr Olds/Seconded Cr Colenso)

Carried

COUNCIL RESOLVED (DC2017/141) to move out of the public excluded section of the meeting.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

C10. Chief Executive Officer's Remuneration

COUNCIL RESOLVED (DC2017/142):

1. To receive the Chief Executive Officer's Remuneration Report.
2. To approve a 2.5% increase which would amount to total remuneration of \$224,782pa to be effective from 1 July 2017 with the same conditions of contract outlined in Mr Crimp's Individual Employment Agreement (IEA), and as recommended by the Chief Executive Officer's Review Working Party on a finding of effective performance.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

Cr Lee Carter voted against the motion.
Cr Pip Maynard voted against the motion.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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