



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES – 23 June 2010

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Viv Napier, Dianne Phelps, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens

In attendance: Dr Jack Dowds (Chief Executive Officer), Rachel Hornsby (Group Manager Planning and Environment) for part only, Mark Allingham (Group Manager Infrastructure and Services) for part only, and Suzanne Clark (Committee Secretary)

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers, Martinborough and was conducted in public between 9.30am and 12:05pm

A Preliminary Matters

A1. Apologies

No apologies were tendered.

RESOLVED to accept leave of absences from Cr Napier for the period 1 July to 15 August 2010 inclusive and from Cr Craig for the period 18 July to 22 August 2010 inclusive.

A2. Public Participation

There was no public participation.

A3. Minutes for Confirmation

The minutes of the Council meeting held on 12 May 2010 were received and confirmed as true and correct subject to the insertion of the word 'and' before 'answered' under Cr Phelps' and Cr Sexton's reports in Section E2.

(Davies/Robertson)

A4. District Council Action List from 12 May 2010

The action item from 12 May 2010 is to be carried forward, however confirmation of landowner consent was required for the Cape Palliser Coastal Walkway not the Greytown Trail.

B Council Committee and Community Board Minutes

Council reviewed the minutes and noted some corrections to the Planning & Environment, Application Sub Committee minutes dated 4 May 2010.

DISCLAIMER

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B1. Policy and Finance Committee

COUNCIL RESOLVED to receive the 12 May 2010 minutes of the Policy and Finance Committee. *(Stevens/Sexton)*

B2. Martinborough Community Board

COUNCIL RESOLVED to receive the minutes of Martinborough Community Board 31 May 2010. *(Stevens/Sexton)*

B3. Featherston Community Board

COUNCIL RESOLVED to receive the minutes of Featherston Community Board 1 June 2010. *(Stevens/Sexton)*

B4. Greytown Community Board

COUNCIL RESOLVED to receive the minutes of Greytown Community Board 2 June 2010. *(Stevens/Sexton)*

B5. Planning & Environment, Application Sub Committee minutes

COUNCIL RESOLVED to receive the minutes of the Planning & Environment Application Sub Committee from 4 May, 11 May, 18 May, 25 May, and 1 June 2010. *(Phelps/Craig)*

B5. Maori Standing Committee

COUNCIL RESOLVED to receive the minutes of the Maori Standing Committee from 14 June 2010. *(Gray/Napier)*

C Operational Reports

C1. Chief Executive Officer – Finance and Corporate Support Reports

Council considered the Financial and Corporate Support reports and Dr. Dowds expanded verbally on the reports and answered Councillors questions.

COUNCIL RESOLVED to receive the Chief Executive Officers report including the Finance and Corporate Support reports for this period. *(Stevens/Davies)*

C2. Infrastructure and Services Group Report

Council considered the Infrastructure and Support Group Report and the Group Manager Infrastructure and Services expanded verbally on the report and answered Councillors' questions.

Councillors discussed emergency management planning including emergency event readiness.

COUNCIL RESOLVED

1. To receive the Infrastructure and Services Group Report. *(Craig/Riddell)*

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2. Action (*Council/133*): Liaise with Phill Wishnowsky (WRFD) regarding Councils share for maintenance of the Lake Ferry fire appliance; M Allingham.
3. Action (*Council/134*): Review the Emergency Management Plan including roles and responsibilities of Councillors and Community Board members. Run a simulated emergency management event (flood or earthquake) and report on District emergency management readiness and improvements needed to meet NZ Emergency Management Standards; M Allingham.
4. Action (*Council/135*): The Wairarapa Rural Fire Board is expected to become exempt from being a Council Controlled Organisation (CCO). Put in place a memorandum of understanding for emergency response and rural fires; M Allingham.

C3. Planning and Environment Group Report

Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment expanded verbally on the report and answered Councillors questions.

Councillors discussed the need to ensure advance planning was undertaken to ensure adequate allowances for future roading and services.

COUNCIL RESOLVED

1. To receive the Planning and Environment report. (*Phelps/Stevens*)
2. Action (*Council/128*): Investigate whether caravans are being parked at Blue Disk Subdivision illegally and take appropriate action if necessary; R Hornsby.

D Representation Reports

D1. Mayor's Monthly report

Council considered the Mayor's monthly report and Mayor Staples expanded verbally on the report and answered Councillors questions.

The Mayor, Crs Robertson and Sexton along with some Council Officers and a member of Transfield represented SWDC at the Wairarapa Moana Launch; the Mayor provided an update on the proceedings.

The Mayor undertook to contact Greater Wellington Regional Council requesting they contact Featherston schools and provide them with details of the EnviroSchools Programme and environment learning opportunities in the Lake Wairarapa area.

The Mayor reported that SWDC policy does not allow for Council credit cards and any expenses incurred by the Mayor are paid for personally and reimbursement is then sought. The Wairarapa Times Age has been advised of this policy and that an amount of \$1,320 of Mayoral expenses was incurred for this year.

COUNCIL RESOLVED to receive the Mayor's monthly report. (*Staples/Craig*)

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D2. Reports from Councillors

Cr Craig - Cobblestones Trust, Wairarapa Healthy Homes and Wellington Regional Waste Forum

Cr Craig tabled a report from the Waste Minimisation Group meeting attended on 10 June 2010 and provided a verbal update from the Wellington Regional Waste Forum.

Councillors requested E-day be placed on the Infrastructure and Services agenda for 14 July.

Cr Davies – Wairarapa Library Service Committee

Cr Davies referred Councillors to the two Library Service reports included in the agenda. Cr Davies advised that Rachel Hornsby, the Group Manager Planning & Environment is now overseeing Council involvement on the Wairarapa Moana Working Group.

Cr Gray – Greytown Town Centre and GWRC Water Strategy

Nothing to report.

Cr Stevens – Wairarapa Rural Fire District Committee

Cr Stevens requested a resolution to exempt the Wairarapa Rural Fire Board (WRFB) from being a Council Controlled Organisation be included on the next Council agenda.

Cr Riddell – Wairarapa Road Safety Council

Cr Riddell provided a verbal update from the Wairarapa Road Safety Council meeting attended on 17 June 2010.

Cr Robertson – South Wairarapa Community Arts Council

Cr Robertson provided a verbal update advising that grants had been provided to six applicants by the Community Arts Council Committee.

Cr Sexton – Moroa Water Race Committee

Nothing to report.

COUNCIL RESOLVED to receive the monthly reports including the tabled report from Councillors. (*Davies/Gray*)

D3. Council Appointments

Destination Wairarapa

Reports for April and May 2010 from Destination Wairarapa were tabled and Councillors considered the reports.

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Wairarapa Arts Culture & Heritage Trust

Council considered the Wairarapa Arts Culture & Heritage Trust report.

COUNCIL RESOLVED

- 1. To receive the reports from appointments. *(Craig/Sexton)*
- 2. Action *(Council/138)*: Review the funding agreement from the LTCCP 2009 for Wairarapa Arts Culture & Heritage Trust; Dr J Dowds.

D4. WRC Advisory Committees

No reports were received.

E Decision Papers

E1. Civica Proposal to Wairarapa Library Service

Council considered the Civica Proposal to Wairarapa Library Service report.

COUNCIL RESOLVED (DC2010/26)

- 1. To receive the report. *(Napier/Robertson)*
- 2. To reject the Civica proposal.
- 3. That rejection of the Civica proposal is communicated to the Acting Head of Masterton District Library.

E2. Wairarapa Library Service Memorandum of Understanding

Council considered the Wairarapa Library Service Memorandum of Understanding.

COUNCIL RESOLVED (DC2010/27)

- 1. To accept the Memorandum of Understanding as presented by the Wairarapa Library Committee
- 2. To adopt the Memorandum of Understanding as a formal document between Carterton and South Wairarapa District Councils. *(Riddell/Napier)*

F. Correspondence

F1. Inwards

No correspondence was received.

Confirmed as a true and correct record

.....**(Mayor)**

.....**(Date)**

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