



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

25 October 2017

- Present:** Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson, Councillors Lee Carter (from 10:30am), Pam Colenso, Margaret Craig, Dayle Harwood, Pip Maynard, Colin Olds, Colin Wright and Reuben Tipoki (from 9:35am until 10:15am).
- In Attendance:** Paul Crimp (Chief Executive Officer), Murray Buchanan (Group Manager Planning and Environment), Jennie Mitchell (Group Manager Corporate Services) and Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services).
- Conduct of Business:** The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:30am and 12:50pm except where expressly noted.
- Forum and Other Presenters:** Andrew Petit, John Priest (Waimeha Camping Village), Honor Clark and Mike Hewison (Eastern Consulting Ltd), Mari-Anne Williamson and Stephen Usher (Audit NZ), David Hancock and Paul Broughton (Destination Wairarapa).

Open Section

A1. Karakia

Mayor Napier opened the meeting with a reading from Kristin Armstrong.

A2. Apologies

COUNCIL RESOLVED (DC2017/143) to receive apologies from Cr Ammunson and lateness apologies from Cr Carter and Mr Tipoki.

(Moved Cr Colenso/Seconded Cr Harwood)

Carried

A3. Conflicts of Interest

No conflicts of interest were declared.

A4. Acknowledgements and Tributes

Mayor Napier acknowledged the passing of Noelene Ball for her work in the community, particularly Greytown Little Theatre, and for her and her husband's custodianship of Greytown Campground over many years.

Crs Colenso and Wright acknowledged the passing of David Bull. Mr Bull had previously been both a Wellington City and Greater Wellington Regional City councillor.

Cr Harwood acknowledged the one-year anniversary of the 2016 elected councillors.

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A5. Public Participation

Mr Priest spoke about the effect freedom campers parking along the Ngawi coast had on his business and the coastline itself. Mr Priest asked Council to promote the use of camping grounds to save on the costs of rubbish removal, and to halt the destruction of native grasses. Mr Priest requested that Council move the public toilet facility and to provide freedom camping spots in strategic locations only.

Mr Petit invited councillors to attend a presentation on fluoridation from Professor Paul Connett on the 18 February 2018 at the Carterton Events Centre. If the fluoridation bill was passed communities with a population of 800 or more would be mandatorily fluoridated and subsequently deliver upper limit levels of fluoride to bottle fed babies. Mr Petit stated that tooth health related to depredation level.

A6. Actions from Public Participation

Mr Crimp noted that central governments solution to freedom camping was to provide a tourism infrastructure fund to support local solutions.

COUNCIL NOTED:

1. Acton 647: Arrange a for a discussion of freedom camping as part of the long term planning process; J Mitchell

A7. Community Board Participation

There was no community board participation.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/144) that the minutes of the Council meeting held on 20 September 2017 are a true and correct record.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

A9. Extraordinary Business

There was no extraordinary business.

A10. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2017/145)

1. To receive the Reports and Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Martinborough Community Board 9 October 2017.
3. To receive the minutes of the Audit and Risk Working Party 11 October 2017.

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4. To receive the minutes of the Wellington Region Waste Management and Minimisation Plan Joint Committee 18 September 2017.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

C Decision Reports from Chief Executive and Staff

C1. Investment Policy and Liability Management Policy Review Report

COUNCIL RESOLVED (DC2017/146):

1. To receive the Investment Policy and Liability Management Policy Review Report.

(Moved Cr Olds/Seconded Cr Colenso)

Carried

2. To approve the changes to the Investment Policy M200.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

3. To approve the changes to the Liability Management Policy M300.

(Moved Cr Olds/Seconded Cr Maynard)

Carried

4. To agree the next review date for both policies should be June 2021.

(Moved Cr Jephson/Seconded Cr Wright)

Carried

C2. Library Policies Review

Councillors noted that Carterton District Council formally adopted the Wairarapa Library Service (WLS) policies and that it was appropriate for Council's managers to review the policies against Council policies for inconsistencies.

COUNCIL RESOLVED (DC2017/147):

1. To receive the Library Policies Review Report.
2. That the Wairarapa Library Service Joint Working Group forward policy adoption recommendations to Council for ratification.
3. That adoption of library policies be deferred to the next Council meeting.

(Moved Cr Harwood/Seconded Cr Carter)

Carried

C3. Toast Martinborough Liquor Ban Request

The Group Manager Planning and Environment discussed the ability of the public to buy unopened alcohol from licensed premises, one which resides inside the temporary liquor ban area, with councillors.

COUNCIL RESOLVED (DC2017/148):

1. To receive the Toast Martinborough Liquor Ban Request.
2. That pursuant to clause 3.2 of the South Wairarapa Liquor Control Bylaw 2011, order a prohibition of alcohol consumption or possession of liquor for the public places as shown in Appendix 1 of the associated Council report, as a "Liquor Prohibition Area".

(Moved Cr Jephson/Seconded Cr Olds)

Carried

3. Action 648: Ensure Martinborough alcohol retailers are advised the rules for selling alcohol during the temporary liquor ban on the 19 November 2017; M Buchanan

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C4. Seal Extension

COUNCIL RESOLVED (DC2017/149):

1. To receive the Seal Extension Recommendation Report.
2. To accept Shooting Butts Road as the section of metal road to be sealed for the 17/18 financial year.

(Moved Cr Wright/Seconded Cr Craig)

Carried

Cr Carter left the meeting at 10:45am.

Cr Carter returned to the meeting at 10:45am.

C5. Adoption of the 16/17 Annual Report

Ms Williamson acknowledged Council staff involved with preparing the Annual Report and advised councillors that the audit was complete and Audit NZ would be issuing an unmodified audit opinion. Attention was drawn to the disclosure about amalgamation potential and associated what-ifs.

COUNCIL RESOLVED (DC2017/150):

1. To receive the information.
2. To adopt the tabled 2016/17 Annual Report.
3. To adopt the tabled 2016/17 Summary Annual Report.
4. To delegate to the Mayor and Chief Executive authority to sign these reports.
5. To express appreciation to Council officers for work undertaken on the Annual Report.

(Moved Cr Wright/Seconded Cr Maynard)

Carried

C6. Greytown Structure Plan and Plan Change: Resource Management Act 1991

Ms Clark and Mr Hewison presented the final draft Greytown Structure Plan to councillors. Soil contamination findings, access road designations, toanga conditions, flood risk, storm water and water race location, financial contributions, and timing of the Plan adoption was discussed with councillors.

Cr Carter left the meeting at 11:02am.

Cr Carter returned to the meeting at 11:02am.

COUNCIL RESOLVED (DC2017/151):

1. To receive the Greytown Structure Plan and Plan Change Report.
2. To adopt the “Proposed Plan Change: Greytown Development Area” dated 16 October 2017, structure plan titled “Appendix 15, Greytown Development Area Structure Plan” dated 16 October 2017; and s32 Report titled “Proposed Plan Change: Greytown Development Area Structure Plan Section 32 Resource Management Act 1991 Evaluation Report dated 16 October 2017”.
3. To rezone the land described as Lot 15 DP 310 from Urban (Residential – Future Development Area) to Rural (Primary Production).

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4. To designate as road in the Wairarapa Combined District Plan Lot 7 DP 70079, and an adjoining 2-metre wide strip within Lot 5 DP 70079 and Lot 2 DP 64859 (Plan and Cross Section dated 16 October 2017).
5. To publicly notify the proposed plan change and associated documents as described in resolution 2, 3 and 4 above, in accordance with the First Schedule of the Resource Management Act 1991.
6. To authorise the Group Manager Planning and Environment to engage a suitably qualified hearings commissioner or commissioners to consider submissions and further submissions and recommend decisions to Council.
(*Moved Cr Wright/Seconded Cr Maynard*) Carried

C7. Electronic Document Delivery Software

COUNCIL RESOLVED (DC2017/152):

1. To receive the Electronic Document Delivery Software Report.
2. That Council agenda documents, including community board, committee and working group papers are delivered to councillors electronically utilising Stellar Board Books.

(*Moved Cr Craig/Seconded Cr Harwood*) Carried

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed liquor and event licencing, and abandoned vehicles.

COUNCIL RESOLVED (DC2017/153) to receive the Planning and Environment Group Report.

(*Moved Cr Craig/Seconded Cr Colenso*) Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed the NZTA investment audit, roading concerns, and Martinborough wastewater Stage 1B implementation timeframes with councillors.

Cr Jephson left the meeting at 12:11pm.

Cr Jephson returned to the meeting at 12:11pm.

COUNCIL RESOLVED (DC2017/154):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Harwood/Seconded Cr Jephson*) Carried
2. Action 649: Work with the Featherston Menz Shed, or other group, to devise a device so road cones cannot be placed on the Featherston gazebo; M Allingham

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D3. Chief Executive Officer Report

COUNCIL RESOLVED (DC2017/155) to receive the Chief Executive Officer's Report.

(Moved Cr Maynard/Seconded Cr Olds)

Carried

D4. Action Items Report

COUNCIL RESOLVED (DC2017/156):

1. To receive the District Council Action Items Report.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

2. Action 650: Outline the proposed timeframe for a Martinborough structure plan development in Council communications; M Buchanan

E Chairperson's Report

E1. Report from Her Worship the Mayor

Cr Jephson had attended a meeting of the P2P rodent eradication group and had canvassed Mr Paton regarding representing Council.

Mayor Napier acknowledged Greytown's win of NZ's Most Beautiful Small Town Award and the work undertaken by Leigh Hay and the Greytown Community Board in preparing the application.

COUNCIL RESOLVED (DC2017/157):

1. To receive the Mayor's Report.

(Moved Mayor Napier/Seconded Cr Craig)

Carried

2. To appoint Cr Brian Jephson and Cr Colin Olds (as voting alternate) as the SWDC representatives to the GWRC Regional Climate Change and Natural Hazards Working Group.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

3. To appoint Cr Pam Colenso as Chair of the Community Safety and Resilience Working Party.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

4. To appoint Cr Dayle Harwood as the SWDC representative on the Wairarapa Trails Advisory Group.

(Moved Mayor Napier/Seconded Cr Olds)

Carried

5. To appoint Clive Paton as the SWDC representative to the Pukaha to Palliser (P2P) Working Group.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

F Members' Reports

F1. Reports from Councillors

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

The Wairarapa Whanau Trust and South Wairarapa Rotary were partnering, with volunteers being organised to manage after school programmes and other activities.

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A Sunday bus service between Martinborough and Featherston would now be operating to pick-up travellers arriving/departing via Featherston Railway Station.

Cr Olds

Wairarapa Water Race Users Group

A meeting had been held and a proposed code of practice was discussed. A dedicated long term plan sector group meeting was scheduled to gather views.

Cr Wright

Cobblestones, WAIConnect

Cobblestones had held a successful fete and continued to fund raise for planned works.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Jephson

Awhea Opouawe Scheme Committee, Wairarapa Committee

Cr Jephson provided an update from a recent community meeting at Tuturumuri noting that Tuturumuri School had unofficially closed.

A Wairarapa Committee meeting had been held 9 November 2017. No progress had been made on amending local authority representation on the Committee.

Cr Olds

Ruamahanga Whaitua Committee

The Whaitua Committee continued to work on modelling results. Public consultation on the draft document was on track for early 2018.

Cr Harwood

Wairarapa Moana Governance Group

At a recent workshop the Group had discussed stock exclusion from Wairarapa Moana and the effect this would have on land owners. The Group would liaise with land owners and make them aware of any changes.

Cr Wright

Waiohine Floodplain Management Plan Steering Group

The Steering Group had met and approved the setup of a project team to work through a review of the flood management plan proposals. The floodplain modelling was currently being rebuilt.

G Reports from Appointments and Outside Organisations

G1. Appointments

Mr Hancock with assistance from Mr Broughton presented the Destination Wairarapa quarterly report. Cycling, Martinborough iSite volumes, freedom

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camping, wine cellar door sales, and an upcoming ‘not far from’ marketing campaign were discussed with councillors.

COUNCIL RESOLVED (DC2017/158) to receive the reports from councillors and appointments.

(Moved Cr Carter/Seconded Cr Harwood)

Carried

H Public Excluded

COUNCIL RESOLVED (DC2017/159): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Public Excluded Minutes 20 September 2017	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

(Moved Cr Craig/Seconded Cr Jephson)

Carried

COUNCIL RESOLVED (DC2017/160) to move out of the public excluded section of the meeting.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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