



**SOUTH WAIRARAPA DISTRICT COUNCIL
Ordinary Meeting
Minutes from 26 June 2019**

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| Present: | Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson, Councillors Lee Carter, Pam Colenso, Margaret Craig, Mike Gray, Pip Maynard, Colin Olds and Colin Wright (until 12:40pm). |
| In Attendance: | Harry Wilson (Chief Executive Officer), Jennie Mitchell (Group Manager Corporate Support), Russell O’Leary (Group Manager Planning and Environment), Mark Allingham (Group Manager Infrastructure and Services), Suzanne Clark (Committee Advisor) and for part only Shane Sykes (Environmental Services Manager), Lawrence Stephenson (Assets and Operations Manager) and Bryce Neems (Amenities Manager). |
| Conduct of Business: | The meeting was held in the Supper Room, Waihinga Centre, Martinborough and was conducted in public between 9:00am and 1:38pm. |
| Forum and Other Presenters: | Nelson Rangī, Robyn Ramsden (Featherston Community Board Chair), Leigh Hay (Greytown Community Board Chair), Lisa Cornelissen (Martinborough Community Board Chair) and Vicky Read (Waihinga Charitable Trust). |

Open Section

A1. Karakia

Cr Maynard read the Council affirmation and Cr Olds opened with a karakia.

A2. Apologies

COUNCIL RESOLVED (DC2019/105) to accept apologies from Cr Ross Vickery and Raihānia Tipoki (Māori Standing Committee Chair).

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

A3. Conflicts of Interest

There were no conflicts of interest declared.

A4. Acknowledgements and Tributes

There were no acknowledgements or tributes.

A5. Public Participation

Warren Woodgyer had tendered his apologies.

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Mr Rangi spoke about historical surveying errors in the Papawai area and noted that the recent Council purchase of land had resulted in an opportunity to progress a land swap with Papawai hapu. Mr Rangi noted that the land swap negotiations had been agreed and approved by the Māori Land Court in 2016, and requested that the exchange be moved through the formal processes and finalised.

A6. Actions from Public Participation

Councillors agreed that the Papawai land exchange should be progressed through to finalisation and requested Council officers move the process forward with lawyers.

COUNCIL RESOLVED (DC2019/106) to adjourn the meeting at 9:15am in order to hear a presentation from NZ Police.

(Moved Mayor Napier/Seconded Cr Jephson)

Carried

The Council meeting reconvened at 10:00am.

A7. Community Board/Māori Standing Committee participation

Mrs Ramsden had received a letter from Mayor Dalziel, Christchurch City Council, thanking the Featherston and Greytown Community Board's for their messages of condolence. Mrs Ramsden had attended the Greytown wastewater to land go-live celebration and was to escort Mr Wilson around Featherston.

Cr Craig left the meeting at 10:00am.

Cr Craig returned to the meeting at 10:01am.

Mrs Hay outlined the Greytown Community Board achievements over the last triennium, thanked the Mayor for membership on Council committees and working parties, thanked Council for recent works in parks and reserves, and encouraged Council to take a cautious approach to signage when the District Plan was reviewed. Street lighting coverage and the lighting audit was discussed.

Cr Gray left the meeting at 10:01am.

Cr Gray returned to the meeting at 10:02am.

Mrs Cornelissen thanked Council for recent works in parks and reserves and improved communications. The Board were focused on completing their project list complete before the end of the triennium. As key supporters of the Waihinga Centre and Playground Project, Mrs Cornelissen supported Council working with the Waihinga Trust to complete the Playground Project. Mrs Cornelissen strongly urged Council to give priority to securing a safe and reliable water supply and promoting key water conservation messages.

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A8. Extraordinary Business

There was no extraordinary business.

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2019/107) that the minutes of the Council meeting held on 24 April 2019 are a true and correct record.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

COUNCIL RESOLVED (DC2019/108) that the minutes of the Council meeting held on 15 May 2019 are a true and correct record.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

COUNCIL RESOLVED (DC2019/109) that the minutes of the Council meetings held on 29 May 2019, 30 May 2019 and 31 May 2019, including the tabled grants allocations, are a true and correct record.

(Moved Cr Wright/Seconded Cr Jephson)

Carried

A10. Notices of Motion

There were no notices of motion.

B Reports of Committees and Community Boards

B1. Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2019/110):

1. To receive the information.
2. To receive the minutes of the Featherston Community Board meeting 4 June 2019.
3. To receive the minutes of the Finance, Audit and Risk Committee meeting 5 June 2019.
4. To receive the minutes of the Greytown Community Board meeting 5 June 2019.
5. To receive the minutes of the Martinborough Community Board meeting 6 June 2019.
6. To receive the tabled minutes of the Assets and Services Committee meeting 19 June 2019.

(Moved Cr Colenso/Seconded Cr Olds)

Carried

B2. Recommendations from Committees

Mr Wilson advised that Council have a responsibility to provide a safe and secure water supply for Martinborough and that unless Council agreed to proceed, Council officers would not be in a position to guarantee this. Mr Wilson undertook to

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engage and consult with the public in a manner consistent with the communications plan that would be developed.

COUNCIL RESOLVED (DC2019/111):

1. To receive the Recommendations from Other Committees Report.
(Moved Cr Jephson/Seconded Cr Gray) Carried
2. To engage with the district on proceeding with a manganese plant to allow permanent chlorination based on 75% loan funding with 25% of the funding coming from the Martinborough infrastructure reserve.
3. To continue to temporarily chlorinate the Martinborough water supply in the meantime.
4. To continue to design a manganese removal plant, and that purchase of long lead time priority items be approved and then undertaken as soon as possible with a progress report back.
5. That Council officers take all reasonable measures to reduce demand and publicise water use regularly.
6. To prepare an engagement and communication plan within two weeks.
(Moved Cr Carter/Seconded Cr Craig) Carried

C Decision Reports

C1. Adoption of Annual Plan and Setting of Rates

Cr Carter left the meeting at 11:29am.

Cr Carter returned to the meeting at 11:30am.

Cr Carter tendered apologies for not being able to attend the annual plan hearings due to other commitments.

Mayor Napier thanked Ms Mitchell for work undertaken to get the Annual Plan through to adoption process.

COUNCIL RESOLVED (DC2019/112):

1. To receive the Adoption of Annual Plan and Setting of Rates Report.
(Moved Cr Maynard/Seconded Cr Olds) Carried
Cr Carter abstained
2. To approve the grants as per the attached schedule (Appendix 1), noting that funding for two years has been committed for the following:
Booktown, YETE, Aratoi, Martinborough Colonial Museum, Wairarapa Trails Advisory Group (for the Cycling Co-ordinator) and Cobblestones Museum.
(Moved Cr Olds/Seconded Cr Colenso) Carried
Cr Carter abstained
3. To adopt the 2019/20 Annual Plan in accordance with Section 95 of the Local Government Act 2002.
(Moved Cr Jephson/Seconded Cr Olds) Carried
Cr Carter abstained

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4. To delegate to the Chief Executive and Mayor the authority to make minor changes to the 2019/20 Annual Plan document.
(Moved Cr Maynard/Seconded Cr Wright) Carried
Cr Carter abstained
5. To allocate \$20,000 pa operating expenditure for the Māori Standing Committee, to operate in a similar way to the community boards from operating funding.
(Moved Cr Wright/Seconded Cr Maynard) Carried
Cr Carter abstained
6. To include the ongoing costs of the manganese plant for Martinborough to be conservative, knowing that this matter is the subject of community engagement over coming weeks, noting the urgency to get a solution before the peak summer demand for water.
(Moved Cr Jephson/Seconded Cr Craig) Carried
Cr Carter abstained
7. To allocate \$20,000 as a one-off payment towards the Wairarapa Water Project to be funded from the economic development budget.
(Moved Cr Olds/Seconded Cr Jephson) Carried
Cr Carter abstained
8. To support option 2 of the reduction in library changes (noting that Carterton District Council would also support this option). A trial for 12 months is to be undertaken and data could be gathered to determine the success.
(Moved Cr Maynard/Seconded Cr Colenso) Carried
Cr Carter abstained
9. To support extended swimming pool hours for one season to be followed by a review of swimmer numbers during the extension times.
(Moved Cr Wright/Seconded Cr Jephson) Carried
Cr Carter abstained
10. To support the change in funding of housing for seniors, noting that a rental increase is implicit in this option.
(Moved Cr Craig/Seconded Cr Colenso) Carried
Cr Carter abstained
11. To undertake extra footpath maintenance using infrastructure reserves.
(Moved Cr Maynard/Seconded Cr Wright) Carried
Cr Carter abstained
12. To increase the funding allocated in the Annual Plan for building a new dog pound.
(Moved Cr Olds/Seconded Cr Jephson) Carried
Cr Carter abstained
13. To adopt the rates resolution for the 2019/20 year in accordance with the Local Government rating Act 2002, including the “Part B” notice, noting that reference to Rural Fire needs to be removed.

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(Moved Mayor Napier/Seconded Cr Jephson)

Carried

Cr Carter abstained

14. To note that the updated fees and charges schedule is included in the adopted Annual Plan.

(Moved Cr Olds/Seconded Cr Craig)

Carried

Cr Carter abstained

C2. Proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy

Mr O'Leary with support from Dr Sykes outlined the Policy amendment process and discussed policy considerations for business relocations in extraordinary circumstances with members.

COUNCIL RESOLVED (DC2019/113):

1. To receive the Proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy Report.
2. To approve the proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy.
3. To approve the suggested responses to submitters.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

C3. Proposed Wairarapa Consolidated Bylaw 2019

Mr O'Leary with support from Dr Sykes discussed the proposed whole of the Wairarapa bylaw, changes to parts following submissions, and the proposed bylaw differences between the Wairarapa councils with councillors.

Councillors discussed potential inconsistencies between Part 8 Wastewater Bylaw and Council's Wastewater Disposal Policy.

COUNCIL RESOLVED (DC2019/114):

1. To receive the Proposed Wairarapa Consolidated Bylaw 2019.
(Moved Cr Craig/Seconded Cr Olds)
2. That the bylaws are the most appropriate way of addressing the perceived problems.
3. That the bylaws are the most appropriate form of bylaw and can be justified as a reasonable limitation on people's rights and freedoms.
4. That the bylaws do not give rise to any implications under the New Zealand Bill of Rights Act 1990.
5. To revoke the Masterton and South Wairarapa District Council Consolidated Bylaw 2012.
6. To adopt the proposed Wairarapa Consolidated Bylaw 2019.
7. To adopt the Masterton and South Wairarapa District Council Solid Waste Bylaw.
8. To approve officers to undertake further consultation on proposed new clauses in Part 12: Beauty Therapy, Tattooing and Skin Piercing of the

Carried

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Wairarapa Consolidated Bylaw 2019 regarding eyeball tattooing and Ta Moko practitioners.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

9. Action 464: Confirm that the way South Wairarapa District Council manages sewer laterals under the Wastewater Disposal Policy and the adopted Part 8 Wastewater Bylaw is consistent; M Allingham

C4. Waihinga Park and Playground Project (Stage 2)

Ms Read and Mr Neems tabled the tender pricing report, including plans, and discussed financing the \$9,000 shortfall and Council funding of the districts playgrounds in a consistent manner with councillors.

COUNCIL RESOLVED (DC2019/115):

1. To receive the Waihinga Park and Playground Project (Stage 2) Report.
(Moved Cr Olds/Seconded Cr Colenso)
2. To note the Tender Pricing Report.
3. To agree that the Waihinga Charitable Trust in partnership with SWDC can commence and manage the Waihinga Park and Playground Project to its completion.

Carried

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

4. Action 465: Write to the Waihinga Trust offering Council's congratulations on the Waihinga Centre Stage 1 and Stage 2 of the Project; Mayor Napier

D Information Reports from Chief Executive and Staff

D1. Financial Report

COUNCIL RESOLVED (DC2019/116):

1. To receive the Financial Report.
2. To receive the financial statements and report for the period ended 30 April 2019.

(Moved Cr Colenso/Seconded Cr Jephson)

Carried

D2. Action items

Cr Maynard left the meeting at 12:17pm.

Cr Maynard returned to the meeting at 12:18pm.

COUNCIL RESOLVED (DC2019/117):

1. To receive the District Council Action Items Report.
(Moved Cr Olds/Seconded Cr Carter)
2. Action 466: Hold a workshop to discuss the ratepayer survey, incorporation of the right questions into future surveys, retaining the ability to look at trend information and to look at improvements; J Mitchell
3. Action 467: Forward suggestions for ratepayer survey questions to Jennie Mitchell; councillors

Carried

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E Chairperson's Report

E1. Report from Her Worship the Mayor

On behalf of Council, Mayor Napier welcomed Harry Wilson to his new role as Chief Executive.

Mayor Napier discussed her proposed visit to Cowra, and key issues as discussed at the Rural and Provincial meeting with councillors. Mayor Napier undertook to find out the age-group of youth eligible to attend the youth development course in Trentham.

Cr Craig left the meeting at 1:12pm.

Cr Craig returned to the meeting at 1:12pm.

Cr Colenso left the meeting at 1:14pm.

Cr Colenso returned to the meeting at 1:15pm.

COUNCIL RESOLVED (DC2019/118):

1. To receive the Report from her Worship the Mayor.
(Moved Mayor Napier/Seconded Cr Maynard) Carried
2. To note that delegates to the LGNZ Conference have guidance from Council on how to vote on remits and rules.
3. That delegates have leeway to change the way they vote, if the discussion at the conference brings up further information that is relevant.
(Moved Mayor Napier/Seconded Cr Colenso) Carried

F Members' Reports

F1. Reports from Councillors

Cr Colenso

Wairarapa Library Service Joint Committee, Community Safety and Resilience Working Party, Wellington Region Waste Management and Minimisation Plan (WRWMMP) Joint Committee, Waste Forum, Wairarapa Safer Community Trust

The Wairarapa Library Service Joint Committee had met.

The Community Safety and Resilience Working Party meeting had been cancelled, but members undertook to provide feedback on the Terms of Reference by email.

The Waste Forum members were due to meet, and the WRWMMP Joint Committee meeting had been deferred.

Cr Jephson

Sport NZ Rural Travel

Applications were now being received for the SportNZ Rural Travel Fund and a funding meeting would be held in September 2019.

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Cr Olds

Wairarapa Road Safety Council, Wairarapa Trails Advisory Group

Minutes from a recent Wairarapa Road Safety Council meeting had been included in the agenda papers.

The Wairarapa Trails Advisory Group had met and was now the Wairarapa Trails Action Group. The Group were working on trail linkages between the five Wairarapa towns and funding for a bridge across the Tauherinikau River.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Olds

Wairarapa Moana Governance Group, Ruamāhanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee

The Lower Valley Development Scheme Advisory Committee had met and discussed the work programme for the coming year. A meeting of the Wairarapa Moana Governance Group was set for 3 July 2019.

Cr Wright

Wairarapa Committee, Waiohine Floodplain Management Plan Steering Group

The Waiohine Floodplain Management Plan was shown to the public during the Greytown Expo on the 23 June 2019; cooperation between GWRC and the Waiohine Action group was good. A meeting of the Wairarapa Committee had been cancelled.

Cr Jephson

Awhea Scheme Advisory Committee, Wellington Region Climate Change Working Group

The Awhea Scheme Advisory Committee had met and the scheme was working well. Cr Jephson had taken Mr Wilson view works at Ushers Hill.

The Climate Change Working Group had met and good traction was being made driven by necessity on the Kapiti Coast.

Cr Jephson had attended the Mayoral Forum; local government spatial planning had been discussed and was being encouraged by central government as the starting point for planning the provision of core services.

G Reports from Appointments and Economic, Cultural & Community Development

G1. Appointments

There were no reports from appointments.

A Memorandum of Understanding between the Wairarapa councils and Destination Wairarapa was being prepared.

The Pukaha to Palliser was being run through Department of Conservation; SWDC was a stakeholder with an appointed member.

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Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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