



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**27 August 2014**

**Present:** Deputy Mayor Viv Napier (chair), Councillors Margaret Craig, Brian Jephson, Dean Davies, David Montgomerie, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.

**In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Planning and Environment Group Manager) and Mark Allingham (Infrastructure and Services Group Manager).

**Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 12:10pm.

## **A Preliminary Matters**

### **A1. Apologies**

*COUNCIL RESOLVED (DC2014/133)* to receive apologies from Mayor Adrienne Staples.

*(Moved Cr Craig/Seconded Cr Jephson)*

Carried

### **A2. Conflicts of Interest**

Cr Davies declared a conflict of interest with agenda item D2 'Wairarapa Alcohol Working Group – Adoption of Draft Local Alcohol Policy for Consultation' due to business interests.

### **A3. Public Participation**

There was no public participation.

### **A4. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2014/134)* that the minutes of the Council meeting held on 16 July 2014 be received and confirmed as a true and correct record.

*(Moved Cr Stevens/Seconded Cr Robertson)*

Carried

### **A5. District Council Actions**

*COUNCIL RESOLVED (DC2014/135)* to receive the District Council Action Items report.

*(Moved Cr Montgomerie/Seconded Cr Jephson)*

Carried

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## **B Council Committee and Community Board Minutes**

### **B1. Policy and Finance Committee**

*COUNCIL RESOLVED (DC2014/136)* to receive the minutes of the Policy and Finance Committee 16 July 2014.

*(Moved Cr Jephson/Seconded Cr Craig)*

Carried

### **B2. Martinborough Community Board**

*COUNCIL RESOLVED (DC2014/137)* to receive the minutes of the Martinborough Community Board 4 August 2014.

*(Moved Cr Riddell/Seconded Cr Stevens)*

Carried

### **B3. Featherston Community Board**

*COUNCIL RESOLVED (DC2014/138)* to receive the minutes of the Featherston Community Board 5 August 2014.

*(Moved Cr Riddell/Seconded Cr Stevens)*

Carried

### **B4. Greytown Community Board**

*COUNCIL RESOLVED (DC2014/139)* to receive the minutes of the Greytown Community Board 6 August 2014.

*(Moved Cr Riddell/Seconded Cr Stevens)*

Carried

### **B5. Maori Standing Committee**

*COUNCIL RESOLVED (DC2014/140)* to receive the minutes of the Maori Standing Committee 28 July 2014.

*(Moved Cr Jephson/Seconded Cr Riddell)*

Carried

## **C Recommendations from Community Boards**

### **C1. Featherston Community Board Recommendation**

After considerable discussion councillors tasked the working group (establishment as per resolution DC2014/141 below) with finalising development decisions relating to Featherston town square, including the use of commercial land, by 30 November 2014.

*COUNCIL RESOLVED (DC2014/141):*

1. To establish a small working group consisting of the Featherston Community Board, Featherston ward councillors and Council officers to progress development of Featherston town square.

*(Moved Cr Craig/Seconded Cr Riddell)*

Carried

2. Action 500: CEO to advise The Residents and Ratepayers Association and the Featherston Community Board of the Featherston town square resolution (DC2014/141) and organise the first meeting for mid-September; P Crimp

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**C2. Greytown Community Board Recommendation**

*COUNCIL RESOLVED (DC2014/142)* that the Hillview subdivision road names would be Garrity Lane and Prendiville Lane, with the most prominent street to be named Garrity Lane.

*(Moved Cr Montgomerie/Seconded Cr Jephson)*

Carried

**D Decision Papers and Common Seal**

**D1. Graffiti Prevention and Management Policy**

*COUNCIL RESOLVED (DC2014/143):*

1. To receive the information.
2. To adopt the Graffiti Prevention and Management Policy.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

**D2. Wairarapa Alcohol Working Group – Adoption of Draft Local Alcohol Policy for Consultation**

The Planning and Environment Group Manager informed councillors that a summary would also be made available for public consultation. The purpose of the policy was to provide guidelines for the District Licensing Committee (DLC) when considering licence applications and had been developed to meet the requirements of the Sale and Supply of Alcohol Act. When preparing a draft LAP the Act required the Council to show that it had profiled and understood the make-up of its community and the demographics included as an appendix to the draft LAP were included for that purpose. Councillors discussed the proposed opening hours.

*COUNCIL RESOLVED (DC2014/144):*

1. To receive the information.
2. To adopt the Draft Local Alcohol Policy (statement of proposal) for public consultation.
3. To authorise the WAWG to make any minor amendments that may be required before notification of the draft LAP for public consultation.
4. To agree that the consultation be undertaken jointly with Carterton and Masterton District Council's under the direction of the WAWG.

*(Moved Cr Riddell/Seconded Cr Craig)*

Carried

Cr Davies abstained.

**D3. Proposed Temporary Liquor Ban**

*COUNCIL RESOLVED (DC2014/145):*

1. To receive the information.
2. That pursuant to Clause 3.2 of the South Wairarapa Liquor Control Bylaw 2011 order a prohibition of alcohol consumption or possession of liquor for the public places as shown in Appendix 1 to the Proposed Temporary Liquor Ban Report as "Liquor Prohibition Area".

*(Moved Cr Robertson/Seconded Cr Davies)*

Carried

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**D4. New Waste Water Connection – 25A Fitzherbert Street, Featherston**

*COUNCIL RESOLVED (DC2014/146):*

1. To receive the information.
2. To decline to fund the cost of the new waste water connection to 25A Fitzherbert Street, Featherston unless Council sees fit to vary current policy.
3. To decline to refund building consent fees as these reflect the actual cost of the service.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

**D5. Rural Health Alliance**

*COUNCIL RESOLVED (DC2014/147):*

1. To receive the information.
2. To delay a decision on whether to continue membership with Rural Health Alliance until a report on activities has been received.

*(Moved Cr Davies/Seconded Cr Craig)*

Carried

**D6. Electoral System for 2016 Elections – Voting System**

*COUNCIL RESOLVED (DC2014/148):*

1. To receive the information.
2. To retain the First Past the Post (FPP) electoral system for the 2016 local authority elections.

*(Moved Cr Robertson/Seconded Cr Jephson)*

Carried

**E Operational Reports**

**E1. Planning and Environment Group Report**

The Group Manager Planning and Environment tabled a list of resource consent applications received for the last period and a summary of activity relating to removal of noncompliant signs in the South Wairarapa.

*COUNCIL RESOLVED (DC2014/149) to receive the Planning and Environment Group Report.*

*(Moved Cr Stevens/Seconded Cr Robertson)*

Carried

**E2. Infrastructure and Services Group Report**

Councillors considered the report and the Infrastructure and Services Group Manager answered questions relating to consultation progress of the proposed water race bylaw. Councillors noted the importance of the water races to farmers including the issues surrounding their cost, maintenance and environmental impact. Councillors discussed upcoming waste water consent hearings, employment of a waste minimisation officer, and plans for an advanced flood notification warning system.

*COUNCIL RESOLVED (DC2014/150):*

1. To receive the Infrastructure and Services Group Report.

*(Moved Cr Craig/Seconded Cr Montgomerie)*

Carried

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2. Action 501: Circulate concerns and questions from water race users along with Council responses to councillors via email; M Allingham
3. Action 502: Send the graffiti statistics to all councillors by email on a regular basis; M Allingham

### **E3. Chief Executive Officer Report**

Councillors considered the report and Mr Crimp discussed preparation of the annual report, the LTP timetable and rates matters.

*COUNCIL RESOLVED (DC2014/151)* to receive the Chief Executive Officer Report.

*(Moved Cr Montgomerie/Seconded Cr Jephson)*

Carried

## **F Representation Reports**

### **F1. Mayor's Monthly Report**

On behalf of Mayor Staples, Cr Napier had attended the Regional Transport and Wellington Regional Strategy Committee meetings.

Cr Riddell had attended the Citizens Advice Bureau AGM on behalf of Mayor Staples.

*COUNCIL RESOLVED (DC2014/152)* to receive the Mayor's Report.

*(Moved Cr Riddell/Seconded Cr Stevens)*

Carried

### **F2. Reports from Councillors**

#### **Cr Craig**

##### **Wairarapa Road Safety Council (WRSC), Wellington Regional Waste Forum**

Cr Craig tabled a report for Wairarapa Road Safety Council (WRSC) and the Wellington Region Waste Forum noting that NZTA were providing additional funding to WRSC to address four high priority areas.

#### **Cr Riddell**

##### **Healthy Homes, Wairarapa Library Service (WLS)**

Healthy Homes were meeting on the 27 August 2014 and Cr Riddell had tendered her apology.

Cr Riddell drew councillors' attention to the recommendation from the WLS in the report as submitted to Council.

#### **Cr Robertson**

Cr Robertson reported that organisation for hosting an international Black Sticks game at Clareville in October 2014 was well underway.

#### **Cr Montgomerie**

Cr Montgomerie had volunteered to assist with Masterton District Council's Civic and Youth Awards.

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### **Cr Napier**

#### **SportNZ Rural Travel Fund Assessment Group**

Cr Napier reported that the SportNZ Rural Travel Fund Assessment Group was meeting following the Council meeting.

### **Cr Stevens**

#### **Wairarapa District Rural Fire Board**

Cr Stevens reported that a presentation from the Board had been made at the Wairarapa combined council meeting.

### **Cr Olds**

#### **Featherston Fell Heritage Museum**

Cr Olds reported that a committee had been formed and plans had been drawn up to integrate the buildings.

## **F3. Council Groups and Working Parties**

#### **Wairarapa Alcohol Working Group, Psychoactive Substances Working Group**

There were no matters arising from the Wairarapa Alcohol Working Group report as provided by Cr Riddell.

#### **Graffiti Working Party**

There were no matters arising from the Graffiti Working Party report as provided by Cr Riddell.

#### **Emergency Services Working Party**

Cr Riddell reported that an Emergency Services Working Party meeting had been held.

#### **Martinborough Town Hall (Community Centre) Working Group**

Cr Stevens reported that Warren and Mahony had been selected as architects for the project. Meetings with stakeholders and funders were continuing. Cr Stevens undertook to organise a presentation to Council from Warren and Mahony.

## **F4. Council Appointments**

There were no matters arising from the report as received from Destination Wairarapa.

## **F5. GWRC Advisory Committees**

#### **Waiohine Floodplain Management Planning Advisory Committee**

Mr Crimp discussed issues relating to the GWRC rural floodplain rating system and steps taken by SWDC to assist GWRC update records.

#### **Lower Valley Development Scheme Advisory Committee**

Councillors had received a presentation from GWRC staff updating them on the Lower Valley Development Scheme.

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**Whaitua Committee**

Cr Olds had attended the Canterbury field trip and a meeting of the Committee held at Papawai Marae.

*COUNCIL RESOLVED (DC2014/153):*

1. To receive councillor representation and council appointment reports.  
*(Moved Cr Craig/Seconded Cr Montgomerie)* Carried
2. Action 503: Determine the cost of providing Fundview through the libraries and whether provision of the service in the 14/15 year will impact other library services; M Allingham

**Confirmed as a true and correct record**

.....(Deputy Mayor)

.....(Date)

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