



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

MINUTES – 27 June 2012

Present: Mayor Adrienne Staples (Chairperson), Councillors Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

In attendance: Dr Jack Dowds (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Glenn Bunny (Group Manager Planning and Environment) and Paul Crimp (Group Manager Corporate Support). Leon Pieterse, Desikan Naidoo and Rebecca Murphy from Audit NZ were also in attendance for part of the meeting.

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted, between 9:30am and 11:50am.

Media Tessa Johnstone, Wairarapa Times Age.

Procedural Items

Councillors agreed to move the agenda item C7 Adoption of LTP 2012/22 after item A6 Minutes for Confirmation to accommodate attendance from Audit NZ.

A Preliminary Matters

A1. Apologies

*COUNCIL RESOLVED (DC2012/86) to receive apologies from Cr Craig.
(Moved Cr Napier/Seconded Cr Davies)*

Carried

A2. Conflicts of Interest

Cr Gray declared a conflict of interest between interests of Greytown Trust Lands Trust and item 1.1.1 in the Planning and Environment Report.

Cr Stevens declared a conflict of interest with the Library Management System Report and his partner's place of work.

Cr Davies declared a conflict of interest between private business interests and the Gambling Venues Policy Report.

A3. Public Participation

There was no public participation.

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A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/87) that the tabled minutes of the Council meeting held on 2 May 2012 be received and confirmed as true and correct.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/88) that the minutes of the Council meeting held on 16 May 2012 be received and confirmed as true and correct.

(Moved Cr Sexton/Seconded Cr Stevens)

Carried

A6. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/89) that the tabled minutes of the Extraordinary Council meetings held on 18 and 19 June 2012 be received and confirmed as true and correct.

(Moved Cr Gray/Seconded Cr Jephson)

Carried

A7. Action Items

COUNCIL RESOLVED (DC2012/90) to receive the action items from May 2012.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2012/91) to receive the minutes of the Policy and Finance Committee 16 May 2012.

(Moved Cr Napier/Seconded Cr Stevens)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2012/92) to receive the tabled minutes of the Martinborough Community Board 11 June 2012.

(Moved Cr Riddell/Seconded Cr Gray)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2012/93) to receive the minutes of the Featherston Community Board 5 June 2012.

(Moved Cr Riddell/Seconded Cr Gray)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2012/94) to receive the minutes of the Greytown Community Board 2 May 2012.

(Moved Cr Riddell/Seconded Cr Gray)

Carried

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B5. Maori Standing Committee

COUNCIL RESOLVED (DC2012/95) to receive the tabled minutes of the Maori Standing Committee 18 June 2012.

(Moved Cr Robertson/Seconded Cr Sexton)

Carried

C Decision Papers and Common Seal

C1. Gambling Venues Policy Report

Council considered the report and agreed that the changes made as a result of a submission from the TAB clarified the policy.

COUNCIL RESOLVED (DC2012/96):

1. To receive the information.
2. To adopt the Draft Board Venues Policy and release the document for public consultation in accordance with the special consultative procedure.
3. To adopt the revised Gambling Venues Policy.

(Moved Cr Napier/Seconded Cr Sexton)

Carried

C2. Swimming Pool Report

Councillors reviewed the report and requested that priority be given to commissioning a pool report so that any required maintenance or installation of improvements does not interfere with the timely opening of the pools for the 2012/13 season.

COUNCIL RESOLVED (DC2012/97):

1. To receive the information.
2. That given the substantial nature of the repairs/upgrades, commissioning of an independent report to review and prioritise works is approved.

(Moved Cr Stevens/Seconded Cr Jephson)

Carried

3. That following the availability of the commissioned report, community stakeholder groups are convened to discuss the future of the pools.

(Moved Cr Gray/Seconded Cr Napier)

Carried

C3. Featherston Walkways & Reserves Trust MOU and Action Plans Report

COUNCIL RESOLVED (DC2012/98):

1. To receive the information.
2. To adopt the Dorset Square Reserve, Otairua Reserve and Featherston Domain Action Plans 2009.
3. To adopt the memorandum of Understanding between the Council, Featherston Community Board and Featherston Walkways and Reserves Trust 2012.

(Moved Mayor Staples/Seconded Cr Davies)

Carried

C4. Library Management System Report

Councillors discussed the report and noted that the report had been superseded by LTP decisions. Although the officer's recommendation would not be resolved, it was noted

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that Council needed to ensure libraries were kept current and that systems do not become inadequate.

COUNCIL RESOLVED (DC2012/99):

1. To receive the information.
2. To defer a decision on library systems given the uncertainty of local governance arrangements in the future.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

C5. Execution of the Common Seal Report

COUNCIL RESOLVED (DC2012/100):

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:
 - a. A deed of lease of farm land (Pain Farm) between Mike Moran and the South Wairarapa District Council.
 - b. An application by Mayor Adrienne Staples to the Department of Internal Affairs to perform a private citizenship ceremony on 17 May 2012.
 - c. The granting of a water race easement for a subdivision on Woodside Rd (LT Plan 449572) between Robert Tosswill, Neil Gray and Allan Newman and the South Wairarapa District Council.
 - d. The granting of a water race easement for a subdivision on Woodside Rd (Title Plan 453291) between James Morton and the South Wairarapa District Council.

(Moved Mayor Staples/Seconded Cr Sexton)

Carried

C6. Policies for Adoption by Council

COUNCIL RESOLVED (DC2012/101):

1. To receive the information.
2. To adopt the Policy on Significance, effective from 2 November 2011.
3. To adopt the Water by Meter Leak Write-Off Policy, effective from 14 December 2011.
4. To adopt the Pain Farm Expenditure Protocol, effective from 4 April 2012.
5. To adopt the Terms of Reference for SWDC Focus Groups, effective from 16 May 2012.
6. To adopt the definition of “Separately used or inhabited part” (SUIP) as “separately used or inhabitable part of a rating unit”.

(Moved Cr Gray/Seconded Cr Napier)

Carried

C7. Adoption of LTP 2012/22 and Setting of Rates (*discussed at 9:35am*)

The Group Manager Corporate Support tabled the report and the Long Term Plan 2012/22 and updated councillors on the changes that had been made to the document. Mr Piertese advised Council that Audit NZ had reviewed the LTP and that any further findings would be minor in nature and advised Council to resolve to adopt the LTP. Council discussed rates water charges and potential changes as outlined in the report noting that increasing the water allowance from 300cum to 350cum per connection

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would cost an extra \$1.85 per connection. This change would reduce administration compliance effort, level income, have minimal effect on low usage users and still discourage water wastage.

Councillors discussed the Regional Amenities Fund proposal and noted that most submitters did not support participation. It was also noted that unless all councils in the region voted to participate in the fund the fund would not be viable.

There was limited feedback from the public regarding the proposal to participate in the Local Government Funding Agency.

COUNCIL RESOLVED (DC2012/102):

1. To receive the information.
(Moved Cr Riddell/Seconded Cr Robertson) Carried
2. To adopt the 2012/22 Long Term Plan in accordance with Section 95 of the Local Government Act 2002, including the policies incorporated in the Long Term Plan and to delegate signoff to the Mayor and Chief Executive Officer.
(Moved Cr Stevens/Seconded Cr Napier) Carried
3. To adopt the rates resolution for 2012/13 in accordance with the Local Government rating Act 2002, including the “Part B” notice, including Option 2 of this report for the water supply rate.
(Moved Cr Gray/Seconded Cr Davies) Carried
4. To participate in the Local Government Funding Agency as a borrower.
(Moved Cr Sexton/Seconded Cr Riddell) Carried
5. To reject the proposed Regional Amenities Fund.
(Moved Cr Sexton/Seconded Cr Riddell) Carried
6. To retain the Wastewater Disposal Policy – Connections to the Sewer Reticulation System
(Moved Cr Napier/Seconded Cr Jephson) Carried

COUNCIL RESOLVED (DC2012/103) that overall staff salary increases should not be above the CPI, but allowed that some individual increases may be greater than the CPI due to individual contracts.

(Moved Cr Napier/Seconded Cr Stevens) Carried

D Operational Reports

D1. Chief Executive Officer Report

Council considered the Chief Executive Officer’s Report and Dr Dowds answered councillors’ questions relating to the meeting with NZ Post.

COUNCIL RESOLVED (DC2012/104):

1. To receive the Chief Executive Officer’s Report.
(Moved Cr Robertson/Seconded Cr Jephson) Carried

D2. Planning and Environment Group Report

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Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment answered councillors' questions relating to the draft bylaws review, the Alcohol Reform Bill and online consenting.

COUNCIL RESOLVED (DC2012/105):

1. To receive the Planning and Environment Group Report.

(Moved Cr Stevens /Seconded Cr Sexton)

Carried

D3. Corporate Support Group Report

Council considered the Corporate Support Group Report, and the Group Manager Corporate Support gave an update on the implementation of NCS.

COUNCIL RESOLVED (DC2012/106):

1. To receive the Corporate Support Group Report including the financial statements to 30 April 2012.

(Moved Cr Davies /Seconded Cr Robertson)

Carried

D4. Infrastructure and Services Group Report

Council considered the report and the Group Manager Infrastructure and Services answered questions relating to the new services contract, Greytown water investigation and library membership.

COUNCIL RESOLVED (DC2012/107):

1. To receive the Infrastructure and Services Group Report.

(Moved Cr Riddell /Seconded Cr Napier)

Carried

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples tabled a list of meetings attended during the last period and gave an update from the Walking Access Commission, the Rural and Provincial LG meeting, a meeting with Marcus Burroughs regarding the art housed in Anzac Hall and the National Council. Mayor Staples advised that Frazer Mailman had been appointed to the Aratoi Board.

COUNCIL RESOLVED (DC2012/108):

1. To receive the Mayor's report.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

E2. Reports from Councillors

Cr Davies

Cr Davies had nothing to report.

Cr Gray

Greytown Oxidation Pond Advisory Group

Cr Gray had nothing to report.

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Cr Napier

Sport NZ Rural Travel Fund

Cr Napier reported that a meeting of the Rural Travel Fund chairs and administrators was to be held in August with the aim of getting consistency for how the funds were distributed across the region.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell reported that the civil defence community team leaders would meet on 27 June 2012 for an update.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson had nothing to report.

Cr Stevens

District Rural Fire Board

Cr Stevens reported that a meeting of the Board was scheduled for the week commencing 2 July 2012.

Cr Jephson

Ngawi Fire Station/Community Building

Cr Jephson tabled a report regarding an initiative by the Ngawi Ratepayers Association to investigate the viability of running a commercial café in the Ngawi Fire Station/Community building.

COUNCIL RESOLVED (DC2012/109) to receive councillors' reports.

(Moved Cr Jephson/Seconded Cr Stevens)

Carried

E3. Focus Group Minutes and Reports

Water Supply and Water Races, Reserves and Amenities and Emergency Services Focus Groups

Councillors reviewed the minutes from focus group meetings.

COUNCIL RESOLVED (DC2012/110):

1. To receive the minutes from focus group meetings.

(Moved Cr Gray/Seconded Cr Davies)

Carried

E4. Council Appointments

Destination Wairarapa

Councillors reviewed the report from Destination Wairarapa.

COUNCIL RESOLVED (DC2012/111) to receive the reports from Council appointments.

(Moved Cr Sexton /Seconded Cr Robertson)

Carried

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E5. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier reported that a meeting was to be held on the 28 June 2012.

Awhea Opouawe Scheme Committee

Cr Jephson advised that he was awaiting minutes of the last meeting.

Lower Valley Development Scheme Advisory Committee

Cr Sexton reported that Mark Lovett had been reappointed as chairman.

COUNCIL RESOLVED (DC2012/112) to receive reports from advisory committees.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

F Correspondence

Councillors discussed the suggestion by Mr Philps to review the Greytown Town Centre removable dividing wall design. Dr Dowds undertook to advise Mr Philps that redesign wasn't a priority given other key projects, but Council may be in a position to review the situation in 3-4 years.

F1. Inwards

From Adam Philps to South Wairarapa District Council dated 16 May 2012.

From Toi Wairarapa to South Wairarapa District Council dated April 2012.

From Kristy McDonald, Aratoi Regional Trust of Wairarapa to Mayor Adrienne Staples dated 28 May 2012.

From Sir Maarten Wevers to Mayor Adrienne Staples dated 18 June 2012.

F2. Outwards

From Mayor Adrienne Staples to Kristy McDonald, Aratoi Regional Trust of Wairarapa dated 23 May 2012.

COUNCIL RESOLVED (DC2012/113) to receive the inwards and outwards correspondence.

(Moved Cr Davies/Seconded Cr Robertson)

Carried

F Public Excluded

F1. Minutes for Confirmation: Public Excluded Council Minutes of 16 May 2012

COUNCIL RESOLVED (DC2012/114) to exclude the public from the following part of the meeting.

(Moved Cr Napier/Seconded Cr Riddell)

Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the

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Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
16 May 2012 Pubic Excluded Council Minutes for Confirmation (Purchase of Local Authority Software)	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or j) prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7(2)(i),(j)

COUNCIL RESOLVED (DC2012/115) to conclude the public excluded business and to move back into the public section of the meeting.

(Moved Mayor Staples/Seconded Cr Gray)

Carried

Confirmed as a true and correct record

.....**(Mayor)**

.....**(Date)**

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