



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

27 November 2013

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson, and Max Stevens.

In Attendance: Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services) and Murray Buchanan (Group Manager Planning and Environment).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted.

Attendance in Part: David Hancock, Lisa Cornelissen (Destination Wairarapa) and John Gilberthorpe, Mena Antonio (Toi Wairarapa) with assistance from students Tom Feringa and Henry Sinclair.

Media: Vomle Springford (Wairarapa Times Age) and Caleb Harris (The Dominion Post).

Procedural Items

A Preliminary Matters

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

Cr Colin Olds declared a conflict of interest with agenda item C11 'Featherston Men's Shed' and his membership with the group and the appointment of a Council representative to Arbor House.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2013/188) that the minutes of the Council meeting held on 30 October 2013 be received and confirmed as true and correct.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A5. Minutes for Receipt

COUNCIL RESOLVED (DC2013/189) that the Council minutes of 19 September 2013 be received.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2013/190) to receive the minutes of the Policy and Finance Committee 19 September 2013.

(Moved Cr Napier/Seconded Cr Stevens)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2013/191) to receive the minutes of the Martinborough Community Board 4 November 2013.

(Moved Cr Davies/Seconded Cr Olds)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2013/192) to receive the minutes of the Featherston Community Board 5 November 2013.

(Moved Cr Davies/Seconded Cr Olds)

Carried

B4. Greytown Community Board

On behalf of the Greytown Community Board Cr Napier acknowledged the work that Kay Gray undertook for the benefit of the community.

COUNCIL RESOLVED (DC2013/193) to receive the minutes of the Greytown Community Board 6 November 2013.

(Moved Cr Davies/Seconded Cr Olds)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2013/194) to receive the minutes of the Maori Standing Committee 11 November 2013.

(Moved Cr Craig/Seconded Cr Davies)

Carried

C Decision Papers and Common Seal

C1. Proposed Temporary Liquor Ban

COUNCIL RESOLVED (DC2013/195):

1. To receive the information.
2. Pursuant to the South Wairarapa Liquor Control Bylaw 2011, to order a prohibition of alcohol consumption or possession of liquor for the public places as described in this report titled "Proposed Liquor Ban" dated 27 November 2013.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

C2. Approval of a Restricted Parking Area Outside 18 Kitchener St, Martinborough

Councillors discussed public advice signage and policing of the parking limit.

COUNCIL RESOLVED (DC2013/196):

1. To receive the information.
2. To approve a 30 minute parking limit as detailed in the report and appendix.

(Moved Cr Montgomerie/Seconded Cr Jephson)

Carried

C3. The District Licencing Committee

Cr Napier advised that the appointments would be included in the Wairarapa pool of Licensing Committee members available to hear any opposed applications.

COUNCIL RESOLVED (DC2013/197):

1. To receive the information.
2. To appoint the following persons as members of the South Wairarapa District Licensing Committee; Damien Pivac, Gregory Ariell, Jessie Hunt, Catherine Rossiter-Stead, Bruce Farley, Andrew Beck, Donald Adams.

(Moved Cr Napier/Seconded Cr Riddell)

Carried

C4. Execution of Council Common Seal

COUNCIL RESOLVED (DC2013/198):

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:
 - a. A lease agreement between South Wairarapa District Council and Christine Reed of Featherston for the lease of the Featherston Cemetery extension paddock on Western Lake Road.
 - b. An amended agreement between NZTA and South Wairarapa District Council on the South Wairarapa District Council Roading Procurement Strategy dated 30 September 2013.

(Moved Cr Robertson/Seconded Cr Stevens)

Carried

**C5. Road Treatment Report &
C6. Seal Extension Funding**

Councillors considered the report and the Group Manager Infrastructure and Services answered queries relating to the use of waste oil. Councillors acknowledged that the districts unsealed roads were an asset and that alternative and new methods for maintenance of these roads should be investigated.

COUNCIL RESOLVED (DC2013/199):

1. To receive the information.
2. To note the change in the maintenance cost structure between an unsealed road and a sealed road.

(Moved Cr Craig/Seconded Cr Montgomerie)

Carried

3. Action 769: Put together an information pack for rural residents explaining facts about gravel roads versus sealed roads and the processes that Council officers will be using to achieve a better quality road; M Allingham

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

C7. Seal Extension Priority List

The Infrastructure and Services Group Manager acknowledged that road data required updating. Traffic counts would be scheduled and the seal extension list would be reviewed based on updated information as it became available.

COUNCIL RESOLVED (DC2013/200):

1. To receive the information.
2. To note the information in the report should be considered for Annual Plan and Long Term Plan budgets.
3. To identify any specific sections of road for further analysis and on-going review.

(Moved Cr Olds/Seconded Cr Stevens)

Carried

C8. Electoral Matters – Voting and Candidate Order Report

COUNCIL RESOLVED (DC2013/201):

1. To receive the information.
2. That in accordance with section 79 of the Local Electoral Act 2001 that the voting documents for the 2013 Greytown Community Board by-election be processed during the voting period.
3. That in accordance with section 31 of the Electoral Regulations, Council determines the method used to order the names of candidates on the voting paper to be pseudo-random.

(Moved Cr Jephson/Seconded Cr Davies)

Carried

C9. Whaitua Committee Remuneration

Councillors discussed the report noting that meeting preparation, attendance and follow-up work could take a considerable amount of time. Mayor Staples advised that Council recognised that councillors had other commitments and that it was acceptable to tender an apology.

COUNCIL RESOLVED (DC2013/202):

1. To receive the information.
2. To approve an additional \$2,500 additional allowance due to the anticipated workload associated with the Whaitua process.

(Moved Cr Napier/Seconded Cr Stevens)

Carried

C10. Appointments to Wairarapa Library Service Committee and Arbour House

COUNCIL RESOLVED (DC2013/203):

1. To receive the information.
2. To appoint Dr Rob Tuckett to the Arbor House Trust Board for the local government triennium period 2013-2016.
3. To appoint Leigh Hay, community board representative, to the Wairarapa Library Service Committee.

(Moved Cr Riddell/Seconded Cr Craig)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

C11. Featherston Men’s Shed – Location on Council Land

Councillors discussed the proposal noting; there was no budget allocation this financial year, community consultation was required, relocation timing was unconfirmed, resource consent would be required, and uncertainties regarding the application of the Clifford Square Reserve Management Plan.

COUNCIL RESOLVED (DC2013/204):

1. To receive the tabled information.
2. To instruct officers that the Featherston Men’s Shed Inc. is to be granted a licence to occupy part of the above premises for a nominal consideration (peppercorn rental) subject to public consultation and support for the project.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

D Operational Reports

D1. Planning and Environment Group Report

Councillors considered the report and the Group Manager Planning and Environment answered questions relating to the business streamlining programme, the delay in issuing liquor and food handling licenses, and identification of businesses who may have trade waste.

COUNCIL RESOLVED (DC2013/205) to receive the Planning and Environment Group Report.

(Moved Cr Napier/Seconded Cr Jephson)

Carried

D2. Infrastructure and Services Group Report

Councillors considered the report and the Group Manager Infrastructure and Services answered questions relating to trees overhanging roads, wastewater and water breaches, the alignment of Wairarapa councils roading contracts, water race inspections, graffiti strikes, Anzac Hall maintenance, and the Greytown old library building. Councillors asked to be kept informed about the NZTA Funding Assistance Rates (FAR) review as due to budgetary risk.

COUNCIL RESOLVED (DC2013/206):

1. To receive the Infrastructure and Services Group Report.
(Moved Cr Craig/Seconded Cr Stevens)
2. Action 770: Investigate what power S.355 of the Local Government Act provides to Councils with regards to removal of trees that overhang; M Buchanan

Carried

D3. Chief Executive Officer Report

Councillors considered the report and Mr Crimp provided updated information on rate arrears and answered queries relating to LGOIMA requests and the by-election costs in Greytown.

COUNCIL RESOLVED (DC2013/207) to receive the Chief Executive Officer Report.

(Moved Cr Davies/Seconded Cr Riddell)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

D4. Waste Minimisation Officer Report

*COUNCIL RESOLVED (DC2013/208) to receive the information.
(Moved Cr Craig/Seconded Cr Jephson)*

Carried

D5. Chief Executive Quarterly Report

*COUNCIL RESOLVED (DC2013/209) to receive the tabled information.
(Moved Cr Robertson/Seconded Cr Olds)*

Carried

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples updated councillors on the first Mayoral Forum and CDEM Regional meetings of the triennium.

Mayor Staples provided an update from the Rural and Provincial Sector meeting where presentations were made by the Building Consent Authority and NZTA.

Mayors Staples advised that LGNZ were investigating a merge with SOLGM.

COUNCIL RESOLVED (DC2013/210):

1. To receive the Mayor's report.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

2. That in the interests of continuity, Mayor Staples, Councillors Max Stevens and Viv Napier continue to represent SWDC on the Wairarapa Governance Working Party.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

3. Action 782: Write an article for the rates newsletter covering the NZTA FAR review and the potential for reduced funding from NZTA; M Allingham

E2. Reports from Councillors

Cr Montgomerie

Cobblestones Museum

Cr Montgomerie advised that construction of the new Cobblestones Museum entrance building had commenced.

Cr Napier

Southern Wairarapa Safer Community Council, Sport NZ Rural Travel Fund

Cr Napier advised that Southern Wairarapa Safer Community Council's priority over the next few months was the social sector trial. The Sport NZ Rural Travel Fund Assessment Committee had met and all funds were distributed.

Cr Riddell

Healthy homes, WLS

Cr Riddell tabled a report from the Wairarapa Water Summit meeting on the 19 November 2013.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson advised the next Creative Communities funding round ended in February 2013.

Cr Olds

In addition to written reports, Cr Olds advised he had attended a GWRC fresh water management meeting.

COUNCIL RESOLVED (DC2013/211) to receive councillors' reports, including tabled reports.

(Moved Cr Montgomerie/Seconded Cr Jephson)

Carried

E3. Council Groups and Working Parties

Wairarapa Liquor Working Group

Cr Riddell reported that a meeting would be held next week and contact with the Police and Regional Public Health was now taking place.

A training day for the District Licensing Committee was to be held on the 28 November 2013.

Martinborough Town Hall Working Group (MTHWG)

Cr Stevens advised that the MTHWG had been briefed on the Council workshop and that SGL Group was planning another meeting to progress the feasibility study. Cr Stevens advised that the project wasn't on hold and the feasibility study prepared by SGL Group would form part of an eventual report to Council.

Graffiti Working Party

Cr Riddell tabled a report and minutes from a Graffiti Working Party (GWP) meeting of the 20 November 2013 and discussed recommendations from the GWP. Graffiti removal kits had been provided by Masterton Safe and Healthy Community Council and would be made publicly available in Featherston.

COUNCIL RESOLVED (DC2013/212): to receive reports, including tabled reports from Council groups and working parties.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

E4. Council Appointments

Destination Wairarapa (presentation at 9:30am)

David Hancock introduced Lisa Cornelissen as the new chair of the Destination Wairarapa Board and presented the Destination Wairarapa report and answered questions relating to the Rimutaka Cycle Trail and memberships.

COUNCIL RESOLVED (DC2013/213) to receive councillors' reports, including tabled reports.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

(Moved Cr Davies/Seconded Cr Craig)

Carried

E5. WRC Advisory Committees

Wairarapa Moana Wetlands Co-ordinating Committee

Cr Olds advised that a meeting was planned before Christmas.

COUNCIL RESOLVED (DC2013/214) to receive councillors' reports, including tabled reports.

(Moved Cr Riddell/Seconded Cr Olds)

Carried

E6. Toi Wairarapa (presentation at 10:45am)

John Gilberthorpe presented the Toi Wairarapa Annual Report. Mena Antonio briefed councillors on the winter film workshop project. Mr Feringa and Mr Sinclair, film workshop students, played their short film featuring Wairarapa youth and landscapes and answered councillors' questions.

COUNCIL RESOLVED (DC2013/215) to receive the report from Toi Wairarapa.

(Moved Cr Robertson/Seconded Cr Napier)

Carried

F Correspondence

F1. Inwards

From Rutu Namana to South Wairarapa District Council dated 11 November 2013.

COUNCIL RESOLVED (DC2013/216) to receive the inwards correspondence.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness