



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

28 June 2017

- Present:** Deputy Mayor Brian Jephson (Chair), Councillors Paora Ammunson, Lee Carter, Pam Colenso, Margaret Craig, Dayle Harwood, Pip Maynard, Colin Olds, Colin Wright and Michael Roera (until 11:30am).
- In Attendance:** Paul Crimp (Chief Executive Officer), Murray Buchanan (Group Manager Planning and Environment), Jennie Mitchell (Group Manager Corporate Support), Mark Allingham (Group Manager Infrastructure and Services) for part only, and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:30am and 12:50pm except where expressly noted.

Open Section

A1. Karakia

Cr Ammunson opened the meeting with a karakia.

A2. Apologies

*COUNCIL RESOLVED (DC2017/74) to receive apologies from Mayor Viv Napier.
(Moved Cr Craig/Seconded Cr Colenso)*

Carried

A3. Conflicts of Interest

No conflicts of interest were declared.

A4. Acknowledgements and Tributes

There were no acknowledgements or tributes.

A5. Public Participation

There was no public participation.

A6. Actions from Public Participation

No actions required.

A7. Community Board Participation

There was no community board participation.

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C1. Greytown Structure Plan

There was general agreement not to slow momentum for approval of the Greytown Structure Plan and resulting Wairarapa District Plan change, however councillors requested Council officers host a workshop to discuss the proposal in more detail. The workshop outcome would be for councillors to better understand any potential issues, economic development impacts, potential social impacts to Featherston and Martinborough, and benefits and borrowed learnings for future Featherston and Martinborough Wairarapa District Plan changes.

COUNCIL RESOLVED (DC2017/75):

1. To receive the information contained in the report titled Greytown Future Development area Structure Plan and Plan change dated 28 June 2017 and attachments 1-3.

(Moved Cr Ammunson/Seconded Cr Maynard)

Carried

2. To proceed with the finalisation of the Structure Plan and draft Plan Change for consideration and adoption by Council at its 20 September 2017 meeting.

(Moved Cr Olds/Seconded Cr Craig)

Carried

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/76) that the minutes of the Council meeting held on 19 October 2016 are a true and correct record.

(Moved Cr Harwood/Seconded Cr Colenso)

Carried

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/77) that the minutes of the Council meeting held on 17 May 2017 are a true and correct record.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

A10. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/78) that the minutes of the extraordinary Council meeting held on 31 May 2017 and 1 June 2017 are a true and correct record.

(Moved Cr Craig/Seconded Cr Carter)

Carried

A11. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/79) that the minutes of the extraordinary Council meeting held on 1 June 2017 are a true and correct record.

(Moved Cr Ammunson/Seconded Cr Maynard)

Carried

A12. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/80):

1. That the minutes of the Council public excluded minutes of 17 May 2017 be considered for confirmation in public.

(Moved Cr Ammunson/Seconded Cr Maynard)

Carried

2. That the minutes of the Council public excluded meeting held on 17 May 2017 are a true and correct record.

(Moved Cr Craig/Seconded Cr Maynard)

Carried

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A13. Extraordinary Business

There was no extraordinary business.

A14. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2017/81)

1. To receive the Reports/Minutes of Council Committees and Community Boards.
(Moved Cr Maynard/Seconded Cr Harwood) Carried
2. To receive the minutes of the Maori Standing Committee 8 May 2017.
3. To receive the minutes of the Martinborough Community Board 29 May 2017.
4. To receive the minutes of the Featherston Community Board 6 June 2017.
5. To receive the minutes of the Greytown Community Board 7 June 2017.
(Moved Cr Maynard/Seconded Cr Harwood) Carried
6. To receive the minutes of the Audit and Risk Working Party 17 May 2017.
(Moved Cr Craig/Seconded Cr Harwood) Carried
7. To receive the minutes of the Hearing Committee 5 May 2017.
(Moved Cr Olds/Seconded Cr Jephson) Carried
8. To receive the tabled minutes of the Maori Standing Committee 19 June 2017.
(Moved Cr Craig/Seconded Cr Ammunson) Carried
9. To receive the tabled minutes of the Featherston Community Board 2 May 2017.
(Moved Cr Olds/Seconded Cr Carter) Carried
10. To receive the recommendations from the Greytown Community Board noting that painting of the Greytown Cemetery fence has been scheduled.
(Moved Cr Craig/Seconded Cr Jephson) Carried

C Decision Reports from Chief Executive and Staff

C2. Consolidated Bylaw Review

COUNCIL RESOLVED (DC2017/82):

1. To receive the Consolidated Bylaws Review Report.
(Moved Cr Olds/Seconded Cr Maynard) Carried
2. To agree that a full review of the MASTERTON AND SOUTH WAIRARAPA DISTRICT COUNCILS' CONSOLIDATED BYLAW 2012 Parts 1 to 13 be commenced in the 2017/18 year.
(Moved Cr Colenso/Seconded Cr Ammunson) Carried
3. That the task of undertaking the review be delegated to the Wairarapa Policy Working Group.
(Moved Cr Olds/Seconded Cr Jephson) Carried

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4. That the costs be shared between the Wairarapa councils on a population basis.
(*Moved Cr Wright/Seconded Cr Maynard*) Carried

C3. Proposed Formal Naming of Featherston

Councillors noted that the Maori Standing Committee supported the proposal, however had noted that the Maori name of the area was Paetumokai and history of the area predated 1857.

COUNCIL RESOLVED (DC2017/83):

1. To receive the Proposed Formal Naming of Featherston Report.
(*Moved Cr Carter/Seconded Cr Harwood*) Carried
2. To support the formal naming of Featherston as proposed by the Featherston Ratepayers and Residents Association.
(*Moved Cr Olds/Seconded Cr Ammunson*) Carried

C4. Adoption of Annual Plan and Setting of Rates

Mr Crimp noted that the proposed rates increase was in line with the Long Term Plan forecast increase and answered queries regarding water rate penalties and rating of the Greytown Future Development area.

COUNCIL RESOLVED (DC2017/84):

1. To receive the tabled Adoption of Annual Plan and Setting of Rates Report.
(*Moved Cr Jephson/Seconded Cr Wright*) Carried
2. To decline the request for funding from the Wairarapa Volunteer Centre.
(*Moved Cr Olds/Seconded Cr Craig*) Carried
3. To approve the grants as per the Appendix 1 schedule of the report noting that the grant for submission 105 was not approved.
(*Moved Cr Craig/Seconded Cr Harwood*) Carried
4. To adopt the rates resolution for the 2017/2018 year in accordance with the Local Government Rating Act 2002, including the “Part B” notice.
(*Moved Cr Olds/Seconded Cr Craig*) Carried
5. To note that the updated fees and charges schedule is included in the adopted Annual Plan.
(*Moved Cr Harwood/Seconded Cr Ammunson*) Carried

C5. Civic Awards Working Party Terms of Reference Report

Members noted that changes to the nomination form would be made by the Working Party as required and a grammar correction was required under the membership heading to change ‘once’ to ‘one’.

COUNCIL RESOLVED (DC2017/85):

1. To receive the Civic Awards Working Party Terms of Reference Report.
2. To approve the change of title of this working party from Awards Working Party to Civic Awards Working Party.
3. To approve the proposed Terms of Reference for the Civic Awards Working Party.

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4. To update Policy A100 to reflect the adoption of the Terms of Reference and change of title of this working party.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

C6. Remits to LGNZ 2017 Annual General Meeting

Councillors discussed central governments infrastructure fund and potential utilisation of the fund by Council and harm to native birds from wild cats. Members selected their preferred candidate for the president and vice president roles of the Local Government NZ National Council via secret ballot.

COUNCIL RESOLVED (DC2017/86):

1. To receive the proposed remits to the LGNZ 2017 AGM.
2. To support remit 1; Litter Act.
3. To support remit 2; making a proportion of GST available to local authorities for visitor infrastructure.
4. To support remit 3; national legislation to manage cats.
5. To not support remit 4; development of a sugar sweetened beverage policy.
6. To delegate to the appropriate representatives attending the AGM to vote in accordance with the resolutions.

(Moved Cr Jephson/Seconded Cr Carter)

Carried

C7. Wellington Region Waste Management and Minimisation Plan Decisions and Recommendations

COUNCIL RESOLVED (DC2017/87):

1. To receive the Wellington Region Waste Management and Minimisation Plan Decisions and Recommendations Report.
2. To approve the changes to the Wairarapa Action Plan within the draft Wellington Region Waste Management and Minimisation Plan 2017-2023.
3. To approve the recommended amendments to the Regional Action Plan within the draft Wellington Region Waste Management and Minimisation Plan 2017-2023.
4. To adopt the proposed responses to submissions received by Council on the Wellington Region Waste Management and Minimisation Plan 2017-2023.

(Moved Cr Craig/Seconded Cr Harwood)

Carried

C8. Amendment to Financial Delegations Policy 0200

COUNCIL RESOLVED (DC2017/88):

1. To receive the Amendment to Financial Delegations Policy 0200 Report.
2. To approve the change to Appendix 2 of Policy 0200 Financial Delegations to include the Project/Programme Manager.

(Moved Cr Wright/Seconded Cr Colenso)

Carried

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D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment noted that 92% should replace 87% as the YTD Result for 'Ratepayers and residents satisfied with the image of the closest town centre shown as satisfied'. The number of standard LIMs processed within 10 working days from 1 July 2016 to 31 May 2017 should be 205 not 105.

Mr Buchanan discussed dog control incidents with councillors.

COUNCIL RESOLVED (DC2017/89) to receive the Planning and Environment Group Report.

(Moved Cr Colenso/Seconded Cr Craig)

Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed solid waste including finalising the base contract and potential changes to service levels, unsealed roads and associated works, the Martinborough wastewater project, scheduled improvements to the Main Street Featherston pedestrian crossing and speed limits on State Highway 53 with councillors.

COUNCIL RESOLVED (DC2017/90) to receive the Infrastructure and Services Group Report.

(Moved Cr Olds/Seconded Cr Colenso)

Carried

D3. Chief Executive Officer Report

Mr Crimp discussed the outstanding rates trend, the Rural and Provincial meeting attended, civil defence emergency management, earthquake prone buildings legislation, the Local Government Commission amalgamation decision timeframes, and noted a correction to the first paragraph of the report (4.92% should be replaced with 3.92%) with councillors.

COUNCIL RESOLVED (DC2017/91):

1. To receive the Chief Executive Officer's Report.
2. To receive the financial statements for the period ended 30 April 2017.
3. To receive the financial statements for the period ended 31 May 2017 and the financial report for that period.

(Moved Cr Maynard/Seconded Cr Craig)

Carried

4. Action x: Provide an update on the Civil Defence review for the 9 August 2017 Council meeting; P Crimp

D4. Action Items Report

COUNCIL RESOLVED (DC2017/92) to receive the District Council Action Items Report.

(Moved Cr Wright/Seconded Cr Ammunson)

Carried

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E Chairperson's Report

E1. Report from Her Worship the Mayor

Councillor Olds thanked Mayor Napier for her ambassadorship between South Wairarapa and Messines.

COUNCIL RESOLVED (DC2017/93) to receive the Mayor's Report.

(Moved Cr Colenso/Seconded Cr Wright)

Carried

E2. Report from Acting Mayor

Councillors discussed Council's underground assets which had been reviewed by Wellington Water and noted that assets were considered to be in good condition and that Council's maintenance spend was appropriate.

The Rural and Provincial poverty demarcation zones presentation was discussed and members were keen to advance from a South Wairarapa perspective.

COUNCIL RESOLVED (DC2017/94) to receive the Mayor's Report.

(Moved Cr Jephson/Seconded Cr Maynard)

Carried

F Members' Report

F1. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wgtn Region Waste Forum, Wgtn Region Waste Management and Minimisation Plan Joint Committee, Civic Awards Working Party

Cr Craig tabled reports for the Wellington Region Waste Forum and the Wairarapa Road Safety Council and outlined highlights of the meetings.

The Civic Awards Working Party had not met.

Cr Craig had attended a meeting hosted by Connecting Communities regarding Wairarapa housing needs and a general lack of housing throughout the region. A housing needs working party was being formed to progress issues. Clarity regarding Council's role on the working party was sought.

Cr Ammunson

Wairarapa Economic Development Task Force, Joint Wairarapa Cycle Strategy Group

Cr Ammunson had attended a meeting of the Joint Wairarapa Cycle Strategy Group. An update of the five town's project was presented.

Cr Jephson

Audit and Risk Working Party, Sport NZ Rural Travel Fund Assessment Group

The Sport NZ Rural Travel Fund was due to open.

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

Cr Colenso had attended a meeting of the Community Safety and Resilience Working Party and reported that Council had been invited to nominate a youth representative to the Wairarapa Youth Council.

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Cr Wright

WAIconnect, Cobblestones Museum

WAIconnect had met with several mobile phone providers and Cr Wright reported that providers would be placing additional cell phone towers in the Wairarapa to improve coverage.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Olds

Lower Valley Development Scheme Advisory Committee, Ruamahanga Whaitua Committee

The Whaitua Committee were meeting weekly and were reviewing water allocations. Modelling data was not yet available.

Cr Wright

Wairarapa Committee

Cr Wright had attended a GWRC meeting with Mayor Napier and Cr Ammunson to discuss a way forward in finding an acceptable floodplain solution for the Greytown community.

Cr Jephson

Awhea Opouawe Scheme Committee

Minutes were not yet available from a meeting of the Committee. Progress was being made at Ushers Hill.

G Reports from Appointments and Outside Organisations

G1. Appointments

Max Stevens had forwarded an interim report for the Wairarapa Rural Fire Board and councillors noted that the Board would be dissolved from 1 July 2017.

*COUNCIL RESOLVED (DC2017/95) to receive the reports from councillors.
(Moved Cr Colenso/Seconded Cr Maynard)*

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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