

SOUTH WAIRARAPA DISTRICT COUNCIL



District Council Meeting

Minutes of a meeting held in the District Council chambers, Kitchener Street, Martinborough on Wednesday 28 March 2007 commencing at 9.00am.

Present: Mayor A L Staples, Councillors M W Beckett, B J Clark, S H Davis, K J Lyford, P R March, V L Napier (arrived 9.30am), D R Phelps, K R Sexton and J D Tenquist.

Officers Present: Messrs G B Page (Chief Executive), R Mangar (Manager Works and Services) and R Airey (Secretary) and Ms E Greenburg, (Resource Management Planner) [items 1-5(a)(i)3]

Others Present: Mr S Te Maari (Chair, Maori Standing Committee)

Mayor Staples in the Chair

PUBLIC BUSINESS

Mayor Staples declared the monthly meeting of the District Council for March 2007 open.

Procedural items

It was agreed:

- A report from a Policy Committee Sub-Committee on renting space in the Greytown Town Hall would be taken at the conclusion of the meeting.
- A letter from Mr D T S Riddiford would also be considered at the end of the meeting.

1. APOLOGIES

RESOLVED

(Sexton/Phelps)

DC2007/19 THAT an apology for lateness received from Councillor Napier be accepted.

2. PUBLIC PARTICIPATION

No petitions, deputations or submissions were received.

3. CONFIRMATION OF MINUTES

- (a) District Council
Meeting – 28 February 2007

DISCLAIMER

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RESOLVED

(Lyford/Davis)

DC2007/20 THAT minutes of a meeting of the Council held on 28 February 2007 be confirmed as a true and correct record.

- (b) District Council
Extraordinary Meeting – 13 March 2007

RESOLVED

(Clark/March)

DC2007/21 THAT minutes of an extraordinary meeting of the Council held on 13 March 2007 be confirmed as a true and correct record.

4. POLICY

- (a) Policy Committee Meeting – 28 February 2007

MOVED

(Beckett/Clark)

DC2007/22 THAT

- (1) minutes of a meeting of the Policy Committee held on 28 February 2007 be received; and
(2) a recommendation, as under,

that Salaries for 2007/2008 for Councillors be:

<i>Deputy Mayor</i>	<i>22,092</i>
<i>Chair of Committee</i>	
<i>1 x \$13,540</i>	<i>13,540</i>
<i>Councillors</i>	
<i>7 x \$11,540</i>	<i>80,780</i>
	<u><i>\$116,412</i></u>

and that the balance of the Pool amounting to \$12,126, after deducting \$52,617 for the Mayor's salary, be allocated to the Community Boards for them to apportion and recommend salaries to the Council.

be adopted for recommendation to the Remuneration Authority.

MOVED AS AN AMENDMENT

(Tenquist/Phelps)

THAT the Salaries be amended to:

<i>Deputy Mayor</i>	<i>22,536</i>
<i>Chair of Committee</i>	
<i>1 x \$13,484</i>	<i>13,484</i>
<i>Councillors</i>	
<i>7 x \$11,484</i>	<i>80,388</i>
	<u><i>\$116,408</i></u>

CARRIED

The AMENDED **SUBSTANTIVE** motion was put and
CARRIED

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5. REPORTS

- (a) Departmental
(i) Planning and Regulatory

1. Chief Executive Officer's report – March 2007

RESOLVED (Phelps/Sexton)

DC2007/23 THAT a report from the Chief Executive Officer No. 20.2.2007 dated 20 March 2007 be received.

The Chief Executive Officer commented in particular on:

- employing a new Senior Planner;
- accrediting Council for Building Consents by 30 November 2007 was a demanding process;
- the Planning Department's continuing high volume of work.

2. Applications Sub-committee

- 13 February 2007
- 20 February 2007
- 27 February 2007

RESOLVED (Lyford/Davis)

DC2007/24 THAT reports from the Planning Consultants nos.5.2.2007, 6.2.2007, and 7.2.2007 of meetings of the Applications Sub-Committee held as above, be received.

3. Planning Hearings Committee

- 11 December 2006
- 8 February 2007

RESOLVED (Mayor Staples/Clark)

DC2007/25 THAT minutes of meetings of the Planning Hearings Committee held on 11 December 2006 and 8 February 2007 be received.

- (ii) Finance and Corporate Services

1. Chief Executive Officer's Report – March 2007

RESOLVED (March/Beckett)

DC2007/26 THAT a report from the Chief Executive Officer No. CEO . 165.03.07 dated 21 March 2007, and tabled Financial Statements for the period ending February, including the Wairarapa Library Service report for March and minutes of a meeting of the Wairarapa Library Service Joint Committee held on 7 February 2007 be received.

[Councillor Napier arrived at 9.30am].

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(iii) Works and Services

1. Manager Works and Services

- Monthly Report – March 2007
- Works and Services Committee – Minutes 5 March 2007

RESOLVED

(Sexton/Tenquist)

DC2007/27 THAT

- (1) *a report from the Manager Works and Services No. MWS 132.03.07 dated 21 March 2007 be received;*
- (2) *minutes of a meeting of the Works and Services Committee held on 15 March 2007 be received; and*
- (3) *recommendations from the Committee, as under:*
 - (A)
 - *That the Council renew Transfield's contract for another two years as per their right of renewal; and*
 - *extend that further for another three years on a year by year basis (1+1+1) subject to satisfactory performance and an agreed negotiated price for the variations included in their proposal; and*
 - (B)
 - *that the Council allow for \$4,000 in the 2007/2008 draft annual plan for early opening of the Martinborough and Featherston toilets; and*
- (4) *statistics on rubbish disposal to Bonny Glen under the new contract be published in the Council's newsletter.*

be adopted.

(b) General

(i) Mayor A L Staples

1. Monthly report – March 2007

Issues referred to included:

- drinking water standards;
- Local Government New Zealand conference on 15-18 July 2007 in Dunedin. Councillors Tenquist and Sexton accepted appointment to Council's delegation;
- the Mayor would be attending 90th anniversary commemorations at Messines in June 2007.

RESOLVED

(Mayor Staples/Lyford)

DC2007/28 THAT *a report from Mayor Staples No. HWM26.03.07 dated 21 March 2007 be received.*

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(ii) Chief Executive Officer

1. Chief Executive's Monthly Report – March 2007

RESOLVED

(Clark/Beckett)

DC2007/29 THAT

- (1) a report from the Chief Executive Officer No. CEO164.03.07 dated 21 March 2007 be received; and
- (2) a lease of farm land at Lake Ferry to Mr D L McIlraith, and a Licence to Occupy for the Card Reserve Artificial Surface Trust Inc., be executed under seal.

[The meeting adjourned at 10.14am and resumed at 10.29am]

(c) Representational Reports

- Arbor House Trust Board
- Cobblestones Trust
- Historic Places Trust – Wairarapa
- South Wairarapa Community Arts Council
- Wairarapa Arts, Culture and Heritage Strategy Governance Group
- Go Wairarapa
- Wairarapa Smart Region Inc.
- Tararua-Wairarapa Regional Charitable Trust.
- Waste Management Wairarapa.
- Wellington Region Environmental Agency
- Wairarapa Regional Irrigation Project
- Wairarapa Rural Fire District Committee.
- Moroa Water Race Committee
 - The Committee had met and was working on the Bylaw and Code of Practice.
- Southern Wairarapa Safer Community Council
- Local Government New Zealand Zone 4
- Regional Land Transport Committee
- Awhea Opouawe Scheme Committee
- Lower Valley Development Scheme Advisory Committee
 - Public consultation on rates was in hand.
- Lower Valley Development Scheme Review Committee
- Waiohine – Mangatarere River Scheme Advisory Committee
- Floodplain Management Advisory Committee
- Violence Free Strategic Development Group
- Wairarapa Joint Planning Committee
- Wairarapa Regional Advisory Committee of UCOL
 - The Committee was to be chaired by Councillor Carter from Carterton.
- Wairarapa Physical Activity Plan Governance Group
- Wairarapa Healthy Homes
- Climate Protection Programme
- Wairarapa Road Safety Council Inc.

A tabled report from Councillor Napier covering attendance at:

- an ACC Injury Forum
 - Rates Enquiry
 - Stonehenge Aotearoa
- was noted.

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6. MINUTES

- (a) Community Boards
(i) Martinborough – 5 March 2007

RESOLVED (Clark/Beckett)

DC2007/30 THAT

- (1) minutes of a meeting of the Martinborough Community Board held on 5 March 2007 be received and
(2) a recommendation that salaries for elected members for 2007/2008 be:

Chairperson	\$3,304
Members	\$1,195

and be adopted and recommended to the Remunerations Authority.

- (ii) Featherston – 6 March 2007

RESOLVED (Tenquist/March)

DC2007/31 THAT

- (1) minutes of a meeting of the Featherston Community Board held on 6 March 2007 be received; and
(2) a recommendation that salaries for elected members for 2007/2008 be:

Chairperson	\$3,304
Members	\$1,195

and be adopted and recommended to the Remunerations Authority.

- (iii) Greytown – 7 March 2007

RESOLVED (/Napier/Davis)

DC2007/32 THAT

- (1) minutes of a meeting of the Greytown Community Board held on 7 March 2007 be received; and
(2) a recommendation that salaries for elected members for 2007/2008 be

Chairperson	\$3,304
Members	\$1,195

and be adopted and recommended to the Remunerations Authority.

- (b) Maori Standing Committee
- Minutes – 19 February 2007
 - Minutes – 12 March 2007

RESOLVED (Lyford/Beckett)

DC2007/33 THAT

minutes of meetings of the Maori Standing Committee held on 19 February 2007 and 12 March 2007 be received;

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7. EXCLUSION OF THE PUBLIC

RESOLVED
DC2007/34

(Mayor Staples/Napier)

THAT the public be excluded from the following part of the meeting namely:

- (i) **Minutes of meeting. 28 February 2007**
- (ii) **Minutes of extraordinary meeting 13 March 2007**

The general subjects of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matters, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of the matters to be considered	Reason for passing this resolution in relation to the matters	Ground(s) under Section 48(1) for the passing of this Resolution.
(i) <i>Minutes of meeting 28 February 2007</i>	<i>Because of the need to carry on commercial negotiations and to allow free and frank expression of opinions.</i>	<i>That the public conduct of this part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
(ii) <i>Minutes of extraordinary meeting 13 March 2007</i>	<i>Because of the need to carry on commercial negotiations and to allow free and frank expression of opinions.</i>	<i>That the public conduct of this part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

This resolution is made in reliance on Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public is as follows:

- (i) *Minutes of meeting. 28 February 2007*
- (ii) *Minutes of extraordinary meeting 13 March 2007*

The meeting resumed in Public Business at 11.25am.

8. ADDITIONAL ITEMS

(a) **Greytown Town Hall Office Space**

Report from the Policy Committee's sub committee on leases, rentals and charges.

Councillor Davis tabled a report.

The principal issues covered included:

- Community groups.
- Commercial tenants.
- The old library building.
- Policies needed.

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RESOLVED

(Davis/Mayor Staples)

DC2007/35 THAT

- (1) *a report from a Policy Committee Sub-committee on issues regarding leases, rents and charges for Council-owned buildings be received;*
- (2) *recommendations as under:*
 - *policy/procedures for groups requiring long term access to Council building space be established;*
 - *a rent formula be established for leases hiring Council space long term;*
 - *any rent rebates etc be considered after establishing a formula that is based on how the group works to meet objectives stated in the South Wairarapa Council Community plan;*
 - *noted that the Greytown Trustlands Trust had written (16 March 2007) requesting that office space be made available to the Greytown Community Sports and Leisure Society;*
 - *a tenant be sought to occupy office space in the bottom floor of the Greytown Town Hall, which could also have a watching brief over the information centre and possibly have a caretaker role and that that lease be advertised;*
 - *lessees of office space in the Greytown Town Hall have agreements that covered items such as power, phone and cleaning costs;*
 - *lessees of space in the Greytown Town Hall be made aware that offices do not have kitchen or toilet facilities but that that could be negotiated in an agreement to use other space. e.g. hall kitchen and toilets;*
 - *procedures/rent scales be established for day to day hireage or for hireage of space on a more regular basis;*
 - *the old Greytown library building be leased out on a commercial basis and that the lease agreements reflect that it was set in a park reserve;*

be adopted; and

- (3) *a recommendation concerning the Cork Street Martinborough property be investigated further.*

(b) Letter from Mr D T S Riddiford

Mayor Staples tabled a letter dated 22 March 2007 received from Mr D T S Riddiford.

The letter sought the waiving of a resource consent fee for the construction of a second dwelling on land on which a house had been destroyed by fire and which was being replaced. A second dwelling was being proposed.

RESOLVED

(Tenquist/Clark)

DC2007/36 THAT *a letter from Mr D T S Riddiford dated 22 March 2007 be received and a request to have a resource consent fee of \$600 waived, be declined.*

There being no further business the meeting closed at 11.39am.

CONFIRMED AS A TRUE AND CORRECT RECORD

.....(Mayor)

.....Date

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