



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

3 April 2013

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier (from 9:35am), Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In Attendance:** Paul Crimp (Acting Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services), Vanessa Tipoki (Group Manager Planning and Environment) and Bronwyn Johnson (Environmental Health Team Leader).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted, between 9:30am and 11:55am.
- Public Participation:** James Smallwood and Chris Engel (Waiohine-Managaterere Floodplain Committee) and Alister Skene (Prime Community Trust).
- Media:** Kelli Hooks (Wairarapa Times Age)

Procedural Items

Councillors agreed to discuss the following reports as tabled by the Mayor. The Mayor's Report to Council, the Wairarapa Principal Rural Fire Officer's Report and the Application for Consent for a Class 4 Gambling Venue Report.

A Preliminary Matters

A1. Apologies

*COUNCIL RESOLVED (DC2013/31) to receive lateness apologies from Cr Napier.
(Moved Cr Stevens/Seconded Cr Sexton) Carried*

A2. Conflicts of Interest

Cr Davies declared a conflict of interest with agenda item C7 'Application for Consent for a Class 4 Gambling Venue' due to personal business interests.

A3. Public Participation

Chris Engel and James Smallwood, representing the Waiohine-Managaterere Floodplain Committee, spoke on concerns regarding the integrity of the Greytown stopbank due to GWRC consents given to landowners for water exploration. Mr Engel and Mr Smallwood advised Council to seek to become an affected party for all

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Greytown water consent applications and to request that notification of water exploration consents be mandatory so assessments on both the affect of water takes and the risk for destabilising the Greytown stopbank can be assessed.

Alister Skene, representing the Prime Community Trust, sought Council approval to reinstate a gaming license in an existing Featherston gaming venue. Mr Skene believed the Trust had been given incomplete information from DIA which resulted in measures to protect the license not being taken.

COUNCIL NOTED:

1. Action 173: Request that GWRC notify water exploration consents to Council for consideration as an affected party where exploration may impact a Council water bore or stopbank soundness; M Allingham

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2013/32) that the minutes of the Council meeting held on 20 February 2013 be received and confirmed as true and correct.

(Moved Cr Robertson/Seconded Cr Napier)

Carried

A5. District Council Action Items

COUNCIL RESOLVED (DC2013/33) to receive the Council action items.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

A6. 2012/22 LTP Action Items

COUNCIL RESOLVED (DC2013/34) to receive the 2012/22 LTP action items.

(Moved Cr Gray/Seconded Cr Davies)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2013/35) to receive the minutes of the Policy and Finance Committee 20 February 2013.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2013/36) to receive the minutes of the Martinborough Community Board 11 March 2013.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2013/37) to receive the minutes of the Featherston Community Board 12 March 2013.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

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B4. Greytown Community Board

COUNCIL RESOLVED (DC2013/38) to receive the minutes of the Greytown Community Board 13 March 2013.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2013/39) to receive the minutes of the Maori Standing Committee 18 March 2013.

(Moved Cr Jephson/Seconded Cr Gray)

Carried

C Decision Papers and Common Seal

C1. Policies for Adoption

COUNCIL RESOLVED (DC2013/40):

1. To receive the information.
2. To adopt the amended Council and Committees Policy.
3. To adopt the Street Flags and Banners Policy.
4. To adopt the amended Urban Street Trees Policy.
5. To rescind the Mayor's Discretionary Fund Policy.
6. That the minutes of the 27 June 2012 be corrected to show the adoption of the Terms of Reference for Focus Groups.

(Moved Cr Napier/Seconded Cr Gray)

Carried

C2. Martinborough Town Hall Working Group Terms of Reference

COUNCIL RESOLVED (DC2013/41):

1. To receive the information.
2. That Cr Max Stevens be appointed chairperson of the Martinborough Town Hall Working Group.
3. That Ro Griffiths be appointed deputy chairperson of the Martinborough Town Hall Working Group.
4. To approve modifications to the Martinborough Town Hall Terms of Reference as recommended by the Martinborough Town Hall Working Group, the Policy & Finance Committee and Council officers.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

C3. Naming of Right-of-Way Off 39 Weld Street "Waka Lane"

COUNCIL RESOLVED (DC2013/42):

1. To receive the information.
2. To approve the name "Waka Lane" pursuant to Section 319A of the Local Government Act 1974.

(Moved Cr Craig/Seconded Cr Sexton)

Carried

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C4. Execution of Council Common Seal

COUNCIL RESOLVED (DC2013/43):

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:
 - a. The Three Waters Contract (C1198) between City Care and South Wairarapa District Council (C1199) dated 6 November 2012.
 - b. The Property, Parks & Reserves Maintenance Contract (C1199) between City Care and south Wairarapa District Council dated 6 November 2012.

(Moved Cr Jephson/Seconded Cr Stevens)

Carried

C5. Update on Street Lighting Report

Council considered the report and the Group Manager Infrastructure and Services answered queries relating to decorative lighting in Featherston, LED light options, and problems with the Windsor heritage lights in Greytown.

The Mayor and councillors thanked officers for the quality of the report.

COUNCIL RESOLVED (DC2013/44):

1. To receive the information.
(Moved Cr Craig/Seconded Cr Davies) Carried
2. Action 174: Budget for decorative lights for the centre of Featherston down to at least the war memorial; M Allingham
3. Action 175: Repair the up-lights under the oak trees outside the Greytown Town Centre; M Allingham

C6. Electronic Data Records Management System

Council considered the report and Mr Crimp advised that if an EDRMS was not implemented then the intention was to use existing systems to their capability.

COUNCIL RESOLVED (DC2013/45):

1. To receive the information.
2. Not to implement an EDRMS.

(Moved Cr Sexton/Seconded Cr Stevens)

Carried

C7. Application for Consent for a Class 4 Gambling Venue

Council considered the report and the presentation from Mr Skene of Prime Community Trust. It was agreed that the Featherston RSA had turned their gaming machines off in July 2012 and had not sought to renew their license. The Environmental Health Team Leader advised that to date DIA had not provided advice on when the RSA had relinquished their license (if at all) and as at 31 December 2012 the DIA website still listed the RSA as a licensed venue with 8 machines operating.

COUNCIL MOTION:

1. That the application is for a new gaming machine venue (as the venue has ceased operation for more than six months) and decline the application on the basis that it does not meet the requirements of the Policy.

(Moved Cr Napier/Seconded Cr Riddell)

Not Carried

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COUNCIL RESOLVED (DC2013/46):

1. To receive the information.
2. That the application is for a new gaming machine venue (as the venue ceased operation for more than six months) and allow the application to proceed in accordance with clause 5.0 of the Policy. This would include public notification for eventual hearing by the Hearings Committee.

(Moved Mayor Staples/Seconded Cr Gray)

Carried

D Operational Reports

D1. Planning and Environment Group Report

Council considered the report and the Group Manager Planning and Environment answered queries relating to implementation of the Sale and Supply of Alcohol Act. *COUNCIL RESOLVED (DC2013/47)* to receive the Planning and Environment Group Report.

(Moved Cr Jephson/Seconded Cr Stevens)

Carried

D2. Infrastructure and Services Group Report

Council considered the report and the Group Manager Infrastructure and Services answered queries relating to joint initiatives with Carterton and Masterton councils, City Care contracted levels of service, management of sports field turfs, curb cleaning, water usage and the use of water tanks as an alternative method for water collection and supply.

COUNCIL RESOLVED (DC2013/48):

1. To receive the Infrastructure and Services Group Report.
(Moved Cr Jephson/Seconded Cr Napier) Carried
2. Action 176: Review the lease with Greytown Sports and Leisure to determine if an annual fee could be charged (as a cost recovery measure) for providing showering facilities in Soldiers Memorial Park to the Greytown Soccer Club; M Allingham
3. Action 177: Determine why the fire brigade were taking water from the Greytown emergency bore; M Allingham

D3. Corporate Support Group Report

Council considered the report and the Group Manager Corporate Support answered questions relating to the Sandy Bay lease.

COUNCIL RESOLVED (DC2013/49):

1. To receive the Corporate Support Group Report.
2. To receive the tabled financial statements for the seven months ended 28 February 2013.

(Moved Cr Robertson/Seconded Cr Sexton)

Carried

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D4. Chief Executive Officer's Report

COUNCIL RESOLVED (DC2013/50):

1. To receive the Acting Chief Executive Officer Report.
2. To appoint Paul Crimp as Acting Chief Executive Officer, with all the requisite delegations of a Chief Executive Officer.
3. To delegate to the Mayor the ability to set an appropriate remuneration package.

(Moved Cr Napier/Seconded Cr Craig)

Carried

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples tabled a report and noted additional outwards correspondence to GWRC and inwards correspondence from Destination Wairarapa.

Mayor Staples had attended the Mayoral Forum and gave a report on the regional anti graffiti group and an initiative by CDEM to source and supply 200 litre water tanks, for use as an emergency water supply source, to the public.

Mayor Staples advised that the report being commissioned by the Wairarapa Governance Review Working Party regarding the viability of a Wairarapa unitary authority would be publically released on the 11 April 2013.

Mayor Staples gave an update from the WW100 Wairarapa Committee regarding preparations for the 100-year centenary.

Cr Napier gave a report from a meeting hosted by Rangitane iwi where a Lower North Island fisheries plan was released.

COUNCIL RESOLVED (DC2013/51):

1. To receive the Mayor's report.
(Moved Mayor Staples/Seconded Cr Sexton) Carried
2. Action 178: Investigate the use of anti graffiti tracking software as used by Hutt City Council; M Allingham
3. Action 179: Organise for an officer to take part and attend meetings of the regional anti graffiti group; M Allingham

E2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig had nothing to report.

Cr Davies

Southern Wairarapa Safer Community Council

Cr Davies had nothing to report.

Cr Gray

Greytown Oxidation Pond Advisory Group

Cr Gray had nothing to report.

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Cr Napier

Sport NZ Rural Travel Fund

Cr Napier had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell gave a report from a Wairarapa Library Service Committee meeting attended.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson gave an update from the last funding round of the Creative Communities scheme.

Cr Stevens

Wairarapa Rural Fire District Board

Cr Stevens tabled the Principal Fire Officers Report to the WRFD Board.

COUNCIL RESOLVED (DC2013/52):

1. To receive councillors' reports.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

2. Action 180: Request that the Wairarapa Rural Fire District set up a notification system where board members and mayors are notified of fires in their districts; Cr Stevens

E3. Focus Group Minutes and Reports

Three Waters (Supply, Races and Waste), Waste Management, Reserves and Amenities, Emergency Services and Transport Focus Groups

Cr Riddell gave a report from a meeting of the Three Waters Focus Group held on the 27 March 2013.

COUNCIL RESOLVED (DC2013/53) to receive the reports from focus group meetings.

(Moved Cr Davies/Seconded Cr Craig)

Carried

E4. Martinborough Town Hall Working Group

Cr Stevens reported that the Working Group were in the process of organising a meeting with a professional fundraiser and strategic planner to assess the possibility of using him to raise funds for the Town Hall refurbishment.

COUNCIL RESOLVED (DC2013/54) to receive the minutes of the Martinborough Town Hall Working Group for 20 February 2013 and 20 March 2013.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

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E5. Council Appointments

Destination Wairarapa

COUNCIL RESOLVED (DC2013/55):

1. To receive the reports from Council appointments.

(Moved Cr Gray/Seconded Cr Davies)

Carried

E6. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier gave an update from meetings of affected users held on the 26 and 27 March 2013 and reported that environmental assessments and costings had now been completed. The Committee would now make a recommendation to GWRC.

Awhea Opouawe Scheme Committee

Cr Jephson had nothing to report.

Lower Valley Development Scheme Advisory Committee

Cr Sexton had nothing to report.

COUNCIL RESOLVED (DC2013/56) to receive the reports from Advisory Committees.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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