



**SOUTH WAIRARAPA DISTRICT COUNCIL
Ordinary Meeting
Minutes from 3 June 2020**

Present:	Mayor Alex Beijen (Chair), Deputy Mayor Garrick Emms, Councillors Pam Colenso, Rebecca Fox, Leigh Hay, Brian Jephson, Pip Maynard, Alistair Plimmer, Ross Vickery and Brenda West.
In Attendance:	Harry Wilson (Chief Executive Officer), Karen Yates (Acting Manager Policy and Governance), Katrina Neems (Chief Financial Officer), Godwell Mahowa (Planning Manager), and Suzanne Clark (Committee Advisors) and for part only due to technical difficulties Russell O’Leary (Group Manager Planning and Environment) and Amy Wharram (Communications Manager).
Conduct of Business:	The meeting was held in the Martinborough Town Hall, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 10:07am and 12:20pm except where expressly noted. Due to technical difficulties this meeting was not recorded.

Open Section

Cr Vickery read the Council affirmation.

A1. Apologies

COUNCIL RESOLVED (DC2020/53) to accept apologies from Cr Leigh Hay for leaving early.

(Moved Cr Jephson/Seconded Cr West)

Carried

Cr Hay did not need to leave the meeting before it concluded.

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Acknowledgements and Tributes

Cr West paid tribute to Mr Peter March. Mr March was a well-known member of the community and was an elected member of Council and a member of the Featherston Community Board from 2004-2007.

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A4. Public Participation

There was no public participation.

A5. Actions from public participation

There were no actions from public participation.

A6. Community Board/Māori Standing Committee Report from Meetings

There was no report from meetings.

A7. Extraordinary Business

There was no extraordinary business.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2020/54) that the minutes of the Council meeting held on 29 April 2020 are a true and correct record subject to the correction of the spelling of the tribute in paragraph A3 from 'Pat Hilton' to 'Pat Houghton'.

(Moved Cr Fox/Seconded Cr Hay)

Carried

A9. Notices of Motion

There were no notices of motion.

B Committee Reports

B1. Minutes of Council Committees and Community Board Minutes

COUNCIL RESOLVED (DC2020/55):

1. To receive the information.

(Moved Cr Maynard/Seconded Cr Colenso)

Carried

2. To receive the minutes of the Greytown Community Board meeting 13 May 2020.

(Moved Cr Maynard/Seconded Cr Jephson)

Carried

B2. Recommendations from Community Boards

COUNCIL RESOLVED (DC2020/56):

1. To receive the Recommendations from Community Boards Report.

(Moved Cr Hay/Seconded Cr Emms)

Carried

2. To adopt the Community Board Terms of Reference (TOR) subject to Greytown and Featherston Community Boards approving in retrospect the following amendment be added to the Terms of Reference under section 9.1.1 Membership: One youth representative may be appointed by the Community Board in an advocacy role with non-voting rights.

(Moved Cr Colenso/Seconded Cr Plimmer)

Carried

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B3. Recommendations from Committees

Cr Hay discussed the recommendations from the Finance, Audit and Risk Committee with elected members.

COUNCIL RESOLVED (DC2020/57):

1. To receive the Recommendations from Other Committees Report.
(Moved Cr Jephson/Seconded Cr Fox) Carried
2. To endorse the amendments to the Grant Policy with changes as agreed by the Finance, Audit and Risk Committee.
3. To agree that the Grant Policy is reviewed and consultation is undertaken as part of the 2021/2031 Long Term Plan.
4. To agree not to proceed with the proposed NRB survey in the current format for the current financial reporting year of June 2020.
5. To agree to look at other market research companies with a view to completing a satisfaction survey by 31 December 2020.
6. To agree to change the frequency of meetings of the Finance, Audit and Risk Committee from quarterly to bi-monthly (six times per year).
7. That members of the Finance, Audit and Risk Committee will receive monthly financial statements for review and should the need arise to hold extraordinary meetings.
(Moved Cr Fox/Seconded Cr Plimmer) Carried
8. To amend the meeting schedule for the Finance, Audit and Risk Committee for the remainder of 2020, with meetings to be scheduled as follows: 24 June 2020, 19 August 2020, 21 October 2020, 16 December 2020.
9. To delegate to the Chief Executive the authority to alter meeting dates as needed following consultation with the Chair.
(Moved Cr Hay/Seconded Cr Fox) Carried

B Decision Reports from Chief Executive and Staff

C1. Dog Control Fees 2020/21

Mr Wilson answered councillor questions on how dog fees are set as well as Council's dog education programme. Councillors noted that the table in Appendix 1 would need amending before public release.

Cr Plimmer left the meeting at 10:47am.

Cr Plimmer returned to the meeting at 10:50am.

COUNCIL RESOLVED (DC2020/58):

1. To receive the Proposed Dog Control Fees.
(Moved Cr Hay/Seconded Cr Jephson) Carried
2. To adopt the Dog Control fees for 2020/21 with the proviso that the dates are changed to 2020/21.
3. To give notice of fees for registration of dogs by public notification no less than one month prior to the fees taking effect.
(Moved Cr Hay/Seconded Cr Vickery) Carried

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4. Action 207: Undertake a Q&A presentation at the Planning and Regulatory Committee on animal control matters (focus on dogs); R O'Leary

B2. Tobin Stopbank

Mr Wilson with support from Mr Mahowa advised that a verbal agreement had been reached with Greater Wellington Regional Council (GWRC) some years ago and that the purpose of this report was to formalise the agreement. Councillors queried the financial impacts of the proposal, continuation of public access, implications with not agreeing to the proposal, benefits of agreeing to the proposal, proposed consultation, and required approval timeframe.

Council adjourned at 11:26am.

Council reconvened at 11:43am.

COUNCIL RESOLVED (DC2020/59):

1. To receive the Tobin Stopbank Report.
(Moved Cr Fox/Seconded Cr Jephson) Carried
2. Action 208: To review the Tobin Stopbank Report to incorporate feedback from Council and refer to the Planning and Regulatory Committee; R O'leary

B3. Execution of Common Seal

COUNCIL RESOLVED (DC2020/60):

1. To receive the Execution of Council Common Seal Report.
(Moved Cr Fox/Seconded Cr Colenso) Carried
2. To ratify the affixation of the Common Seal to the following:
 - a. A deed of lease agreement between South Wairarapa District Council (lessee) and Parehua (Martinborough) Holdings (lessor), to lease part of the privately-owned wastewater pipes as per agreed terms, dated 3 April 2020.
(Moved Cr Hay/Seconded Cr Maynard) Carried

D Information Reports

D1. Actions Report

Mr Wilson undertook to forward the submission made to Heritage NZ on Carkeek Observatory to councillors.

COUNCIL RESOLVED (DC2020/61) to receive the District Council Action Items Report.

(Moved Cr Fox/Seconded Cr Emms) Carried

E Chairperson's Report

E1. Report from His Worship the Mayor

Mayor Beijen spoke to his report and called for nominations to the Wairarapa COVID-19 Recovery Joint Committee. Cr West nominated Cr Fox, this was seconded by Cr Maynard.

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COUNCIL RESOLVED (DC2020/62):

1. To receive the report from His Worship the Mayor.
2. To appoint Cr Rebecca Fox to the Wairarapa COVID-19 Recovery Joint Committee.

(Moved Cr West/Seconded Cr Maynard)

Carried

F Consideration of Public Excluded Business

COUNCIL RESOLVED (DC2020/63) that the public be excluded from the following part of the meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Hutchings Metal Pit, 100 Fenwicks Line, Greytown	Good reason to withhold exists under section 7(2)(a)(i)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	
a) The withholding of the information is necessary to protect information the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
i) The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage negotiations (including commercial and industrial sensitivity)	Section 7(2)(i)

(Moved Cr Colenso/Seconded Cr Emms)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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