



**SOUTH WAIRARAPA DISTRICT COUNCIL
Ordinary Meeting
Minutes from 7 August 2019**

Present:	Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson, Councillors Pam Colenso, Margaret Craig, , Pip Maynard, Colin Olds, Colin Wright and Ross Vickery.
In Attendance:	Harry Wilson (Chief Executive Officer) from 9:08am, Jennie Mitchell (Group Manager Corporate Support), Russell O’Leary (Group Manager Planning and Environment), Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Advisor).
Conduct of Business:	The meeting was held in the WBS Room, Greytown Town Centre, Greytown and was conducted in public between 9:00am and 12:37pm except where expressly noted.
Forum and Other Presenters:	Martin Freeth, Robyn Ramsden (personal participation and Featherston Community Board Chair), Aidan Ellims, Warren Woodgyer and Lisa Cornelissen (Martinborough Community Board Chair).

Open Section

A1. Karakia

Cr Colenso read the Council affirmation.

A2. Apologies

COUNCIL RESOLVED (DC2019/119) to accept apologies from Cr Lee Carter, Cr Mike Gray and lateness apologies from Mr Harry Wilson.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

A3. Conflicts of Interest

There were no conflicts of interest declared.

A4. Acknowledgements and Tributes

Mayor Napier acknowledged the passing of Brian Lochore. Mr Lochore had a lot of mana throughout the world and would be missed by the rugby and wider Wairarapa community. In official capacities he had strengthened Kuranui College and Wairarapa rugby. Mayor Napier undertook to write and give Councils condolences to his family.

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A5. Public Participation

Mr Freeth tabled questions regarding the Martinborough water situation and requested a rigorous response for transparency and so that members of the community were fully informed. Mr Freeth urged Council to look fully at issues impacting the water supply including a review of where the Martinborough water is sourced given the potential risk for nitrate and phosphate contamination.

Mrs Ramsden proposed that planting trees remained one of the most effective ways of fighting climate change and requested Council lead the way in a response to climate change and that trees are planted on Council owned marginal land. Mrs Ramsden proposed a number of measures for moving this forward.

Mr Ellims requested Council support the petition to reinstate community constables in South Wairarapa towns and to engage with Police and hold them accountable for delivering a solution that was preventative and not reactive. Mr Ellims believed the request aligned to Council's community outcomes as described in the Long Term Plan. Mr Ellims noted there were small communities in NZ that retained sole charge officers.

Mr Woodgyer had run a petition to bring back the community constable to Greytown which was signed by over 1,300 people. The petition was followed up with a public meeting. Mr Woodgyer asked Council to endorse the petition which he would be sending to the Justice Select Committee for consideration. Mr Woodgyer spoke of a recent break-in incident where he was unable to make contact Police in a timely manner.

A6. Actions from Public Participation

Mr Freeth's questions would be reviewed for response by Council officers and Council could further consider the suggestion for planting more trees.

COUNCIL NOTED:

1. Action 48: Initiate a combined meeting to discuss policing with Warren Woodgyer, Aidan Ellims and NZ Police to put forward concerns that citizens were concerned, and to gain clarity around the district policing plan; Mayor Napier

A7. Community Board/Māori Standing Committee participation

Mrs Cornelissen reported that the Pain Farm Report considered at the last meeting had generated a lot of community interest. An extraordinary meeting would be held on the 19 September 2019 to consider Council's response. Mrs Cornelissen requested a full briefing for newly elected members on Pain Farm matters. Mrs Cornelissen was working with a group wanting to setup a mountain bike park and queried whether the Provincial Growth Fund could be used to renew the Waihenga Bridge.

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Mrs Ramsden reported that the six public Featherston wastewater sessions were good and that Council's Amenities Manager had been keeping the 57 Fitzherbert Street, Featherston Subcommittee updated on progress to clear the easements. The vacant lot was currently in a tidy state.

Councillors noted that Pain Farm was using Martinborough town water supply and requested that the reason be investigated.

COUNCIL NOTED:

1. Action 49: Investigate why Pain Farm is drawing water from the Martinborough Town Supply as part of the Pain Farm Report exercise; J Mitchell

A8. Extraordinary Business

There was no extraordinary business.

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2019/120) that the minutes of the Council meeting held on 26 June 2019 are a true and correct record.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

A10. Notices of Motion

There were no notices of motion.

B Reports of Committees and Community Boards

B1. Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2019/121):

1. To receive the information.
(Moved Cr Colenso/Seconded Cr Olds) Carried
2. To receive Hearings Committee meeting 10 July 2019.
(Moved Cr Jephson/Seconded Cr Olds) Carried
3. To receive the CEO Review Committee meeting 10 July 2019.
(Moved Cr Craig/Seconded Cr Maynard) Carried
4. To receive the minutes of the Featherston Community Board meeting 16 July 2019.
5. To receive the minutes of the Martinborough Community Board meeting 18 July 2019.
(Moved Cr Craig/Seconded Cr Colenso) Carried
6. To receive the minutes of the Assets and Services Committee meeting 24 July 2019.
(Moved Cr Jephson/Seconded Cr Vickery) Carried

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7. To receive the minutes of the Planning and Regulatory Committee meeting 24 July 2019.
(Moved Cr Olds/Seconded Cr Vickery) Carried
8. To receive the tabled minutes of the Māori Standing Committee meeting 29 July 2019.
(Moved Cr Maynard/Seconded Cr Jephson) Carried
9. That the Assets and Services public excluded minutes of the 19 June 2019 be released to the public.
(Moved Cr Wright/Seconded Cr Maynard) Carried

C Decision Reports

C1. Wellington Regional Investment Plan

Ms Mitchell noted that Wellington Regional Investment Plan development was being led by Greater Wellington Regional Council with the aim of having the region work together. The Greytown bore cost typo had been found the figure corrected. Mayor Napier advised that the Regional Strategy Committee was overseeing development and that Wairarapa had only one representative on the Committee. Updates at the Mayoral forum were limited. Mayor Patterson, the Wairarapa representative, had worked to have more emphasis on the Wairarapa. Wairarapa had an Economic Development Strategy and this would still be moved forward locally.

Although councillors supported the development of a Wellington Regional Investment Plan, they did not endorse the Strategy due to lack of reference to the Wairarapa and no linkage to synergies within the Wairarapa Economic Development Strategy.

COUNCIL RESOLVED (DC2019/122):

1. To receive the Wellington Regional Investment Plan Report.
(Moved Cr Jephson/Seconded Cr Craig) Carried
2. To note the content of the report.
(Moved Cr Jephson/Seconded Cr Craig) Carried
3. To express disappointment at the lack of reference to the Wairarapa which comprises three-quarters of the Wellington region.
(Moved Cr Wright/Seconded Cr Jephson) Carried
4. To support the development of a Wellington Regional Investment Plan.
(Moved Cr Maynard/Seconded Cr Jephson) Carried

C2. Amendment to Financial Delegations

Ms Mitchell discussed the proposed changes to the Delegations Policy along with further changes for the Ruamahanga Rooding delegations, Chief Executive delegations for approved expenditure within the Annual Plan, and the Recovery Manager delegation with members. Councillors believed it prudent to seek Audit NZ guidance.

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COUNCIL RESOLVED (DC2019/123):

1. To receive the Amendment to Financial Delegations Policy 0200 Report.
(Moved Cr Jephson/Seconded Cr Colenso) Carried
2. To approve the change to 0200 Financial Delegations Policy subject to agreed changes and Audit NZ approval of proposed changes.
3. That with reference to clause 2.1.2, to remove reference to the mayor and to reflect this change in the delegations table subject to Audit NZ guidance about this and the proposal to add Ruamahanga Road as a separate heading in the delegations table.
(Moved Cr Wright/Seconded Cr Colenso) Carried
4. Action 50: Under clause 3.5 do not accept the change from GMCS to CEO for the recovery manager, leave this as the GMCS; J Mitchell

Council adjourned the meeting for morning tea at 10:40am.

Council reconvened the meeting at 10:54am.

C3. Local Government Members Determination 2019

Ms Mitchell discussed the councillor salary package, monthly payment of the communications allowance, and provision of the childcare allowance with members.

Council officers undertook to make the determination decision on childcare allowance publicly known as soon as possible.

COUNCIL RESOLVED (DC2019/124):

1. To receive the Local Government Members Determination 2019 Report.
(Moved Cr Jephson/Seconded Cr Olds) Carried
2. To confirm the proposed hourly rate for hearing fees for SWDC Resource Management Act (RMA) hearings for the chair as \$78.00 per hour and \$50.00 per hour for other members.
(Moved Cr Olds/Seconded Cr Jephson) Carried
3. To not adopt the Remuneration Authority's option of elected members claiming a travel allowance of \$37.50 per hour after the first hour of travel on Council business for the 2019/20 financial year.
(Moved Cr Craig/Seconded Cr Jephson) Carried
4. To adopt the Remuneration Authority's proposed communication allowance of \$1,190.00 per year per councillor for the 2019/20 financial year (unchanged from the previous financial year).
(Moved Cr Colenso/Seconded Cr Maynard) Carried
5. To note that the communication allowance will be paid monthly from August 2019 covering the period up to the date of the Local Government election for current councillors. A part month payment of the communication allowance will occur after the Local Government elections in October 2019 for those elected for the next triennium, followed by monthly payments thereafter.
(Moved Cr Craig/Seconded Cr Wright) Carried

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6. To adopt the Remuneration Authority's proposed payment for travel reimbursement of 0.79 cents per km on Council business for the 2019/20 financial year (increased from 0.73 cents per km in the 2018/19 year).
(Moved Cr Olds/Seconded Cr Maynard) Carried
7. To adopt the Remuneration Authority's proposed Childcare Allowance, noting that no budget has been provided for this in the 2019/20 Annual Plan.
(Moved Cr Maynard/Seconded Mayor Napier) Carried
8. That officers should provide a report regarding the Childcare Allowance after the elections in October 2019, should one of more of the elected councillors be eligible for this allowance.
(Moved Cr Maynard/Seconded Cr Colenso) Carried
9. Note that councillor remuneration after the October elections will be paid from a total pool of \$242,363 p.a. with a minimum annual remuneration of \$18,576 p.a. per councillors.
(Moved Cr Craig/Seconded Cr Colenso) Carried

C4. Working with Volunteers Policy

Mr Wilson discussed the report noting that it was being put forward as a policy as it was not discretionary, and discussed volunteer impairment in relation to alcohol and drug use with councillors.

COUNCIL RESOLVED (DC2019/125):

1. To receive the Working with Volunteers Policy Report.
2. To approve the Working with Volunteers Policy 0900 subject to any required wording change relating to volunteer impairment.
(Moved Cr Jephson/Seconded Cr Vickery) Carried
3. Action 51: Ensure that the Volunteers Policy wording covers all manner of impairment (e.g. alcohol or drugs); H Wilson

C5. Execution of Common Seal

Following clarification that the map and physical address as provided in the report were correct, councillors resolved the recommendation.

COUNCIL RESOLVED (DC2019/126):

1. To receive the Execution of Council Common Seal Report.
(Moved Cr Colenso/Seconded Cr Olds) Carried
2. To ratify the affixation of the Common Seal to the following:
 - a. A deed of lease agreement between South Wairarapa District Council and Ground Control Scape and Construct Limited for lease of 100 Fenwicks Line, Greytown, dated 25 June 2019.
(Moved Cr Jephson/Seconded Cr Wright) Carried

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D Information Reports from Chief Executive and Staff

D1. Action Items Report

COUNCIL RESOLVED (DC2019/127) to receive the District Council Action Items Report

(Moved Cr Maynard/Seconded Cr Craig)

Carried

D2. Financial Report

Ms Mitchell discussed the financials and confirmed that Council had not made progress with Land Information NZ (LINZ) for progressing Tararua Junction, Greytown to sale stage.

COUNCIL RESOLVED (DC2019/128):

1. To receive the Financial Report.
2. To receive the financial statements and report for the period ended 31 May 2019.

(Moved Cr Colenso/Seconded Cr Vickery)

Carried

COUNCIL RESOLVED (DC2019/129) that the Mayor write a letter to LINZ expressing concern at the length of time that the Tararua Junction, Greytown sale preparation process was taking.

(Moved Cr Craig/Seconded Cr Wright)

Carried

COUNCIL RESOLVED (DC2019/130) that Council's solicitor should write to LINZ regarding the timeliness of the Tararua Junction, Greytown sales preparation process, to be sent following the Mayor's letter on the matter.

(Moved Cr Craig/Seconded Cr Wright)

Carried

E Chairperson's Report

E1. Report from Her Worship the Mayor

Mayor Napier spoke to her report included with the agenda papers on the Local Government NZ conference and undertook to circulate presentations. Mayor Napier provided an update on the Cowra Breakout 75th Commemorations and the commonality for Japanese, Australian and NZ history.

Mr Wilson reported that advice regarding the Provincial Growth Fund was that anything with a NZTA brief and feasibility studies were no longer eligible. Projects put forward needed to be cofunded and ready to implement.

Councillor Jephson had attended meetings of the Mayoral Forum, Wellington Water, Lake Ferry Ratepayers, Ngawi Ratepayers, Audit NZ, NZTA and the Regional Transport Workshop.

Cr Maynard left the meeting at 11:58am.

Cr Maynard returned to the meeting at 11:59am.

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COUNCIL RESOLVED (DC2019/131) to receive the Report from her Worship the Mayor.

(Moved Mayor Napier/Seconded Cr Maynard)

Carried

F Members' Reports

F1. Conference reports

A LGNZ conference report from Cr Olds had been included in Council papers. Councillors thanked Cr Olds and Mayor Napier for their reports and expressed disappointment that Cr Carter had not provided a report as required by Council's Code of Conduct.

F2. Reports from Councillors

Cr Colenso and Cr Olds had attended no appointment meetings, but both had meetings scheduled for the next period.

Cr Jephson

Sport NZ Rural Travel, Wellington Region Climate Change Working Group

Cr Jephson was looking forward to the appointment of a climate change member of staff to move climate change matters forward.

Cr Wright

Cobblestones Museum

Cr Wright reminded members of Cobblestones request to work with Council on future funding issues. Cobblestones Museum were interested in hosting the Greytown Information Centre at the Museum, Cr Wright would speak to the Greytown Community Board about the proposal.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Olds

Wairarapa Moana Governance Group, Ruamāhanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee

Cr Olds had asked the Wairarapa Moana Governance Group to consider measures to control motorbike access and usage.

The Whaitua Committee had met and were updated on the commissioner's findings on the Natural Resources Plan; some wording changes would be made.

Cr Wright

Wairarapa Committee, Waiohine Floodplain Management Plan Steering Group

Cr Wright reported that the Friends of the Waiohine had joined with the Waiohine Action Group (WAG) and that WAG were now an incorporated society with a stated purpose of monitoring GWRC's work on the Waiohine River. The first draft of the

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Waiohine Floodplain Management Plan was due for release. A Wairarapa Committee meeting was scheduled for the week beginning 12 August 2019.

Cr Jephson

Awhea Scheme Advisory Committee

Cr Jephson reported that planting preparations were being made for Ushers Hill; cattle-stops and fencing were in place.

G Reports from Appointments and Economic, Cultural & Community Development

G1. Appointments

There were no reports from appointments.

COUNCIL RESOLVED (DC2019/132) to receive councillor reports and reports from appointments.

(Moved Cr Maynard/Seconded Cr Vickery)

Carried

H Consideration of Public Excluded Business

COUNCIL RESOLVED (DC2019/133) that the public be excluded from the following part of the meeting, namely:

H1. Confirmation of Public Excluded minutes of 15 May 2019

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Confirmation of Public Excluded minutes 15 May 2019	Good reason to withhold exists under section 7(2)(c)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
c) to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information – i) would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or ii) would be likely otherwise to damage the public interest.	Section 7(2)(c)

(Moved Cr Jephson/Seconded Cr Craig)

Carried

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H2. Committee Report – Recommendation from Chief Executive Review Committee

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Committee Report – Recommendation from CE Review Committee	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) to protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

(Moved Cr Jephson/Seconded Cr Craig)

Carried

Cr Vickery voted against the motion

Cr Vickery held a view that the performance agreement ought to be publicly available despite the common practice around the country for the document to be considered under public exclusion.

Mayor Napier undertook to find out specific reasons the agreement was not discussed in public.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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