



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

8 AUGUST 2012

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

In attendance: Dr Jack Dowds (Chief Executive Officer), Glenn Bunny (Group Manager Planning and Environment), Paul Crimp (Group Manager Corporate Support), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted, between 9:30am and 1:00pm.

Media Tessa Johnstone, Wairarapa Times Age.

Procedural Items

Mayor Staples advised that agenda item C10 Recommendation from Featherston Community Board – Messines Way Shelter was addressed in the Mayor's Report and a recommendation was made in the tabled paper.

A Preliminary Matters

A1. Apologies

*COUNCIL RESOLVED (DC2012/117) to receive apologies from Cr Napier.
(Moved Cr Gray/Seconded Cr Davies)*

Carried

A2. Conflicts of Interest

Cr Davies declared a conflict of interest with agenda item 3.1 and 4.1 of the Featherston Community Board minutes due to commercial arrangements with Tarureka Estate.

Cr Stevens declared a conflict of interest with agenda item C5 Adoption of WLS Policies due to his partner's place of work.

A3. Public Participation

There was no public participation.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/118) that the minutes of the Council meeting held on 27 June 2012 be received and confirmed as true and correct with the following amendment.

Item E5 WRC Advisory Committees, the Lower Valley Development Scheme Advisory Committee; 'Mark Abbot' is to be replaced with 'Mark Lovett'.

(Moved Cr Robertson/Seconded Cr Stevens)

Carried

A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/119):

1. That the public excluded minutes of the Council meeting held on 27 June 2012 be heard in public.
2. That the tabled public excluded minutes of the Council meeting held on 27 June 2012 be received and confirmed as true and correct.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

A6. District Council Action Items

COUNCIL RESOLVED (DC2012/120) to receive the Council action items.

(Moved Cr Craig/Seconded Cr Sexton)

Carried

A7. LTP 12/22 Action Items

COUNCIL RESOLVED (DC2012/121) to receive the LTP 12/22 action items.

(Moved Cr Sexton/Seconded Cr Stevens)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2012/122) to receive the minutes of the Policy and Finance Committee 27 June 2012.

(Moved Cr Gray/Seconded Cr Davies)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2012/123) to receive the minutes of the Martinborough Community Board 16 July 2012.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2012/124) to receive the minutes of the Featherston Community Board 17 July 2012.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B4. Greytown Community Board

COUNCIL RESOLVED (DC2012/125) to receive the minutes of the Greytown Community Board 18 July 2012.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2012/126) to receive the minutes of the Maori Standing Committee 23 July 2012.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

C Decision Papers and Common Seal

C1. LGA Amendment Bill

Councillors' considered the report and the request from the Mayoral Forum for individual councils to consider supporting the provision for a poll should central government remove the requirement from within the LGA Amendment Bill.

COUNCIL RESOLVED (DC2012/127):

1. To receive the information.
2. To support the proposed Mayoral Forum resolution, which is as follows:

If the LGA Amendment Bill becomes law without provision for a mandatory poll before local government reform, member territorial councils will conduct simultaneous polls of registered electors in their areas on a "final proposal" from the Local Government Commission that affects this region.

(Moved Cr Gray/Seconded Cr Jephson)

Carried

C2. Execution of Council Common Seal

COUNCIL RESOLVED (DC2012/128):

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:
 - a. A deed of lease for Council land at Soldiers Memorial Park Reserve which contains the Greytown Camping Ground between South Wairarapa District Council and Neil and Ann Smith.
 - b. Consent for uplifting parcels without defining by survey (boundaries that are depicted on DP454810 and are in common with CFR's WN8A/543 & WN8A/544 at their intersection with Main and East Streets). Consent given by Dr Jack Dowds on behalf of South Wairarapa District Council.

(Moved Cr Davies/Seconded Cr Craig)

Carried

C3. Martinborough Square Reserve – Approval of Management and Development Plan

Council considered the report and the Group Manager Planning and Environment answered councillors' questions relating to seating and confirmed that pictures would be updated to reflect the text.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2012/129):

1. To receive the information.
2. To approve the Management Plan and Development Plan for Martinborough Square Reserve as detailed in Appendix 2 and in section 2.2.
3. To recommend that the approved Management Plan be sent to the Minister for the Environment for approval under s41 of the Reserves Act 1977.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

C4. Proposed Amendment to Council Delegations

COUNCIL RESOLVED (DC2012/130):

1. To receive the information.
2. To amend the Council's delegations for the Planning and Hearings Committee to include the Dog Control Act.
3. To amend the Resource Management Delegation Policy to include the delegation.

(Moved Cr Stevens/Seconded Cr Sexton)

Carried

C5. Adoption of Wairarapa Library Service Policies

COUNCIL RESOLVED (DC2012/131):

1. To receive the information.
2. To accept the recommendation from the Policy and Finance Committee and adopt the Wairarapa Library Service Copyright Policy, effective from 22 February 2012.
3. To accept the recommendation from the Policy and Finance Committee and adopt the Wairarapa Library Service membership Policy, effective from 21 September 2011.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

C6. Recreational Clay Bird Shooting Area

Council considered the report and although not opposed to the concept of a recreational clay bird shooting area, due to the likely changes with waste water treatment in the area was unable to support the proposal at the present time.

COUNCIL RESOLVED (DC2012/132):

1. To receive the information.
2. To decline the proposal to setup a clay target shooting facility on Council land adjacent to the Greytown waste water treatment ponds.

(Moved Cr Sexton/Seconded Cr Gray)

Carried

C7. Featherston Water Supply Investigation

Council considered the report and the Group Manager Infrastructure and Services advised that if water was found he anticipated if being fed directly into the filtration plant. Running the water through the plant would meet the requirements of the Department of Health grant (cost savings to the community and increased water supply) and place Council in a position of being eligible for future funding.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2012/133):

1. To receive the information.
2. To proceed to confirm the potential of the Woodside, Greytown, aquifer for potable water production purposes.

(Moved Mayor Staples/Seconded Cr Sexton)

Carried

C8. Featherston Cemetery Extension Planting

COUNCIL RESOLVED (DC2012/134):

1. To receive the information.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

C9. Approval of Bylaws for Public Consultation Process

The Group Manager Planning and Environment tabled the Determination Report and Statement of Proposal for the draft Masterton and South Wairarapa Consolidated Bylaws 2012. Of concern to councillors was the proposed Animal Movement Bylaw and the perception by the rural community should this be progressed. Health and safety issues could be addressed via a bylaw however councillors noted no widespread damage to roads as a result of occasional animal movement and believed it was instances of daily movement across roads causing damage which could be better addressed using other methods. Councillors asked that officers consult with Fonterra and Federated Farmers to develop a method for dealing with stock movement, crossing and road condition problems.

COUNCIL RESOLVED (DC2012/135):

1. To receive the tabled report.
2. That it has determined that, as is required in terms of Section 155 of the LGA 2002, that a Bylaw is the most appropriate way of achieving Council's objectives in relation to public places.
3. That it has determined that the draft Part 1 – Introduction to the 2012 Bylaw 2012 is the most appropriate form and does not give rise to any implications under the NZ Bill of Rights Act 1990.
4. That the draft Part 1 – Introduction to the 2012 Bylaws be publicly notified, as required under the LGA 2002 Special Consultative Procedure, for a period of public submissions from 20 August 2012 to 21 September 2012.

Includes:

Part 1 – Introduction

Part 2 – Public Places

Part 3 – Trading in Public Places

Part 4 – Solid Waste

Part 5 – Water Supply

Part 6 – Fires in the Open Air

Part 8 – The Keeping of Animals, Poultry and Bees

Part 9 – Cemeteries and Crematoria

Part 11 – Wastewater Drainage

Part 12 – Trade Waste

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Part 13 – Traffic
Part 14 – Speed
Part 16 – Beautification
Part 18 – Food Safety

5. That public hearings are held in accordance with the LGA 2002 Special Consultative Procedure and that the findings of the Hearings Committee be reported to Council's 2012 meeting.
6. That Part 17 - Animal Movement is not approved for the Special Consultative Procedure.

(Moved Mayor Staples/Seconded Cr Craig)

Carried

D Operational Reports

D1. Chief Executive Officer Report

Council considered the Chief Executive Officer's Report and Dr Dowds sought guidance from councillors on the application of the Concessions for Charitable and Like Community Organisations and Groups Policy. Councillors agreed that the discretionary policy, for hireage of group facilities, was working but were available for consultation if required.

COUNCIL RESOLVED (DC2012/136) to receive the Chief Executive Officer's Report.

(Moved Cr Craig/Seconded Cr Gray)

Carried

D2. Planning and Environment Group Report

Council considered the report and the Group Manager Planning and Environment answered councillors' questions relating to the Coastal Reserves Management Plan. The Reserves and Amenities Focus Group undertook to provide input into the Coastal Reserves Management Plan.

COUNCIL RESOLVED (DC2012/137) to receive the Planning and Environment Group Report.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

D3. Corporate Support Group Report

Council considered the report, and the Group Manager Corporate Support gave an update on insurance renewals.

COUNCIL RESOLVED (DC2012/138) to receive the Corporate Support Group Report.

(Moved Cr Jephson/Seconded Cr Davies)

Carried

D4. Infrastructure and Services Group Report

Council considered the report and the Group Manager Infrastructure and Services answered councillors' questions relating to the cost of the water resource consents, and the Featherston water filtration.

COUNCIL RESOLVED (DC2012/139):

1. To receive the Infrastructure and Services Group Report.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

(Moved Cr Craig/Seconded Cr Sexton)

Carried

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples tabled and spoke to her report. Mayor Staples asked that councillors consider a request for funding from the Made in Wairarapa Expo and the Martinborough Town Hall Committee as the Mayoral fund no longer existed.

Mayor Staples discussed the proposed covered seating in the Garden of Remembrance, and developments concerning the Aratoi Board.

COUNCIL RESOLVED (DC2012/140):

1. To receive the tabled Mayor's report.
2. To grant the Made in Wairarapa Expo \$500.
3. To grant \$1000 to the Martinborough Town Hall Committee for the Martinborough Town Hall centennial celebrations subject to final confirmation of use of the funds.
4. To approve the construction of a small, covered seating structure, in the Japanese Garden area of the Garden of Remembrance, SH2, Featherston, subject to a resource consent being granted and sign-off of the structure by the Manager of Infrastructure and Services.

(Moved Mayor Staples/Seconded Cr Sexton)

Carried

E2. Reports from Councillors

Cr Craig

Cr Craig reported that the Cobblestones application to the NZ Lotteries Commission was unsuccessful and that corrective steps were now being undertaken so a complete application (to include a quantity survey and architects plans) could be submitted in November 2012.

Cr Craig gave a verbal report from the Road Safety Council and the Wellington Region Waste Forum.

Cr Davies

Cr Davies had nothing to report.

Cr Gray

Greytown Oxidation Pond Advisory Group

Cr Gray had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell reported that the WLS Committee would be meeting on the 13 August 2012 and had nothing to report from Healthy Homes.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson had nothing to report.

Cr Stevens

District Rural Fire Board

Cr Stevens gave a verbal report from a meeting of the Board noting the new Tinui fire appliance.

Cr Stevens reported that he had met with the British High Commissioner regarding the possibility of the British Car Rally coming through the district in February 2013.

COUNCIL RESOLVED (DC2012/141):

1. To receive councillors' reports.

(Moved Cr Riddell/Seconded Cr Gray)

Carried

2. Action 452: Obtain a quote for British flag buntings for display during the British Car Rally; Mayor

E3. Focus Group Minutes and Reports

Three Waters (Supply, Races and Waste), Reserves and Amenities, Emergency Services and Transport Focus Groups

Cr Gray gave a report from the GWRC public transport review process.

COUNCIL RESOLVED (DC2012/142) to receive the verbal report from focus group meetings.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

E4. Council Appointments

Destination Wairarapa

Councillors reviewed the report from Destination Wairarapa.

COUNCIL RESOLVED (DC2012/143) to receive the report from Council appointments.

(Moved Cr Stevens /Seconded Cr Robertson)

Carried

E5. WRC Advisory Committees

Cr Davies tabled minutes and a report from the Wairarapa Moana Co-ordinating Committee. Mayor Staples responded to the point made regarding wastewater discharge advising this issue was a work in progress.

Waiohine Floodplain Management Planning Advisory Committee

Cr Gray reported that six options for stopbank placement had now been identified and were being progressed.

Awhea Opouawe Scheme Committee

Cr Jephson had nothing to report.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Lower Valley Development Scheme Advisory Committee

Cr Sexton tabled an agenda from a meeting of the Wairarapa River Schemes Chairs and gave a verbal report from the meeting noting that a renewal of global consents for river works was being sought.

COUNCIL RESOLVED (DC2012/144) to receive the tabled and verbal reports from advisory committees.

(Moved Cr Jephson/Seconded Cr Gray)

Carried

F Correspondence

F1. Inwards

From Malcolm Mulholland to Council dated 20 July 2012.

From GWRC to Dr Jack Dowds, SWDC dated 15 June 2012.

From GWRC to Dr Jack Dowds, SWDC dated 9 July 2012.

F2. Outwards

From Dr Jack Dowds, SWDC to GWRC dated 6 July 2012.

COUNCIL RESOLVED (DC2012/145) to receive the inwards and outwards correspondence.

(Moved Cr Robertson/Seconded Cr Craig)

Carried

COUNCIL RESOLVED (DC2012/146) to grant \$1000 to the Papawai Hui Kotahitanga project commemorating 115 years since the first session of Maori Parliament.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

F Public Excluded

F1. Facilities Management and Utilities Contracts Report and Presentation

COUNCIL RESOLVED (DC2012/147) to exclude the public from the following part of the meeting.

(Moved Cr Stevens/Seconded Cr Gray)

Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Facilities Management and Utilities Contracts Report and Presentation	Good reason to withhold exists under section 7	Section 48(1)(a)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or j) prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7(2)(i),(j)

COUNCIL RESOLVED (DC2012/149) to conclude the public excluded business and to move back into the public section of the meeting.

(Moved Cr Davies/Seconded Cr Craig)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness