



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

MINUTES – 6 April 2011

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer) and Suzanne Clark (Committee Secretary). For part only Rachel Hornsby (Group Manager Planning and Environment) and Mark Allingham (Group Manager Planning and Environment).
- Conduct of Business:** The meeting was held in the South Wairarapa Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 12:15pm.
- Public Participation:** Michael & Philippa Arapoff until 9:42am, Adair Davis (Southern Wairarapa Safer Community Council) until 9:50am and Lawrie Cornish (The Dollawrie Charitable Trust) until 9:57am.
- Representation Reports:** John Gilberthorpe and Mena Antonio from Toi Wairarapa Arts, Culture & Heritage Trust (10:25am - 10:42am).
- Media:** Sarah Hardie (Wairarapa Times Age) until 11:30am.

Procedural item

Councillors agreed that Toi Wairarapa Arts Culture & Heritage would be heard at 10am. In the 9:30am vacancy Philippa and Michael Arapoff would be presenting to Council.

A Preliminary Matters

A1. Apologies

No apologies were received.

A2. Conflicts of Interest

Cr Riddell declared a conflict of interest in relation to item I1 and the public presentation from the Arapoff's.

A3. Public Participation

Michael & Philippa Arapoff spoke in support of their submission regarding safety concerns on Ponatahi Road in the vicinity of Rapid Number 536 and requested Council consider corrective measures to improve safety.

Adair Davis from the Southern Wairarapa Safer Community Council spoke of her role as Graffiti/Vandalism Prevention Coordinator and educating the community on reporting, recording and reducing vandalism.

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Lawrie Cornish from The Dollawrie Charitable Trust spoke in support of waiving subdivision fees for developers on the basis that the rates generated by these properties would provide an ongoing revenue stream for Council.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC 2011/26) that the minutes of the Council meeting held on 23 February 2011 were received and confirmed as true and correct.

(Moved Cr Stevens/Seconded Cr Napier)

Carried

A5. Minutes for Confirmation

COUNCIL RESOLVED (DC 2011/27):

1. To receive the District Council Public Excluded Minutes of 23 February 2011 in public.

(Moved Cr Napier/Seconded Cr Gray)

Carried

2. That the Public Excluded minutes of the Council meeting held on 23 February 2011 were received and confirmed as true and correct with the addition of Cr Gray to be inserted as an apology.

(Moved Cr Craig/Seconded Cr Davies)

Carried

A6. District Council Action List from 23 February 2011

COUNCIL RESOLVED (DC2011/28) to receive the action items list.

(Moved Cr Robertson/Seconded Cr Jephson)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2011/29) to receive the minutes of the Policy and Finance Committee 23 February 2011.

(Moved Cr Craig/Seconded Cr Stevens)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2011/30) to receive the minutes of the Martinborough Community Board 14 March 2011.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2011/31) to receive the minutes of the Featherston Community Board 15 March 2011.

(Moved Cr Riddell /Seconded Cr Napier)

Carried

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B4. Greytown Community Board

COUNCIL RESOLVED (DC2011/32) to receive the minutes of the Greytown Community Board 16 March 2011.

(Moved Cr Riddell /Seconded Cr Napier)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2011/33) to receive the minutes of the Maori Standing Committee 21 March 2011.

(Moved Cr Robertson/Seconded Cr Gray)

Carried

C Operational Reports

C1. Chief Executive Officer Report

Council considered the Chief Executive Officer's Report and Dr Dowds expanded further and answered Councillors questions.

COUNCIL RESOLVED (DC2011/34)

1. To receive the Chief Executive Officer's Report.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

C2. Planning and Environment Group Report

Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment expanded further and answered councillors questions relating to earthquake prone buildings and compliance with policy.

COUNCIL RESOLVED (DC2011/35)

1. To receive the Planning and Environment Group Report.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

C3. Corporate Support Group Report

Councillors considered the Corporate Support Group Report.

COUNCIL RESOLVED (DC2011/36):

1. To receive the Corporate Support Group Report including the financial statements to 28 February 2011.

(Moved Cr Sexton/Seconded Cr Craig)

Carried

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C4. Infrastructure and Services Group Report

Council considered the Infrastructure and Services Group Report and the Roading and Reserves Manager answered councillors' questions relating to waste management and the planned waste water public consultation.

COUNCIL RESOLVED (DC2011/37):

1. To receive the Infrastructure and Services Group Report.

(Moved Cr Sexton /Seconded Cr Robertson)

Carried

C5. 2010 Residents' Survey

Councillors considered the Residents' Survey Report with Dr Dowds noting that overall it was a good outcome for the Council with improvement across many of the measures.

COUNCIL RESOLVED (DC2011/38):

1. To receive the 2010 Residents' Survey.

(Moved Cr Jephson /Seconded Cr Gray)

Carried

D Representation Reports

D1. Mayor's Monthly Report

Councillors considered the Mayor's monthly report and Mayor Staples expanded verbally.

The Draft Hutt Corridor Plan and Regional Freight Plan were adopted for public consultation and Mayor Staples will be the Wairarapa mayoral representative on the RFP hearings committee.

Mayor Staples advised the completed Regional Residents Survey on Regional Amenities would be circulated to councillors when available. The results from the district survey undertaken for this report showed that in the South Wairarapa 69% of residents would consider funding regional amenities rather than lose them through lack of funds.

COUNCIL RESOLVED (DC2011/39):

1. To receive the Mayor's monthly report and tabled documents.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

2. That South Wairarapa District Council should work with Masterton and Carterton District Councils for the purpose of examining the possibility of shared services and public consultation on issues and opportunities relating to these shared services.

(Moved Cr Stevens/Seconded Cr Napier)

Carried

3. To agree the Draft Terms of Reference for the Wairarapa Councils' Shared Services Working Party.

(Moved Cr Stevens/Seconded Cr Gray)

Carried

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D2. Reports from Councillors

Cr Craig

Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig had nothing to report from the Road Safety Council, however information was provided on an initiative undertaken in the South Island to display 'share the road' signs (with bicycles).

Cr Davies

Southern Wairarapa Safer Community Council, Combined Plan Committee, Planning Hearings Committee

Cr Davies reported that the Southern Wairarapa Safer Community Council had met and Adair Davis had been appointed as the Graffiti/Vandalism Prevention Coordinator for the Wairarapa. Appointing a truancy officer was in progress. A draft MOU was being developed to enable the Safer Community Council to take over the management of the Wairarapa Youth Choices Trust, but Cr Davies noted that the Trust would remain a separate entity.

Cr Gray

Greytown Oxidation Pond Advisory Group

The status of the Greytown Oxidation Pond Advisory Group was queried and the Group Manager Infrastructure and Services advised that the three groups would remain as separate entities but would meet simultaneously. It was noted that the goals and visions of the groups may need to be aligned.

Cr Napier

SPARC Rural Travel Fund, GWRC Waiohine Floodplain Management Planning Advisory Committee

Cr Napier had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell had nothing to report from Healthy Homes, but the Wairarapa Library Service Committee were updating policy and undertaking planning.

The Group Manager Infrastructure and Services added that e-book loans via the libraries was being investigated.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson reported that the Community Arts Council Committee would meet on the 20 April 2011 to assess nine applications received for the March 2011 funding round.

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Cr Stevens

Wairarapa District Rural Fire Board

Cr Stevens that a letter of commitment would be sent to Councils requesting funding of the Boards business plan. The letter would be submitted via the Annual Plan process.

Cr Sexton

Wairarapa District Rural Fire Board

Cr Sexton had nothing to report.

COUNCIL RESOLVED (DC2011/40) to receive the tabled report from Cr Craig and the verbal reports from Councillors.

(Moved Cr Davies/Seconded Cr Craig)

Carried

D3. Focus Group Minutes and Reports

Waste Water

Cr Stevens tabled the Waste Water Focus Group Minutes from 23 March 2011 noting the waste water public meetings scheduled in April to discuss the Draft Waste Water Strategy and asked that councillors attend these meeting where possible.

Waste Management

Cr Craig spoke to the tabled Waste Management Focus Group minutes.

Emergency Services

Cr Riddell spoke to the Emergency Services Focus Group minutes noting the generosity of some local businesses in donating money and items for the emergency management kits that are to be placed in classrooms.

Water Supply & Water Races

The Group Manager Planning & Environment provided an update from the Water Supply & Water Races Focus Group meeting noting that amalgamation of the water race committees was under investigation for the purposes of better asset management planning and enabling a single bylaw to regulate both water races.

Reserves & Amenities

Cr Robertson tabled the Reserves and Amenities Focus Group minutes, noting a discussion on cemeteries and the possibility of allowing a small area for grave decorations.

COUNCIL RESOLVED (DC2011/41):

1. To receive the focus group minutes, including the tabled Focus Group minutes and the verbal reports from Councillors.

(Moved Cr Craig/Seconded Cr Napier)

Carried

2. Action 587: Investigate whether the cemetery beside Burnside Church is on private land and whether the land occupied by the cemetery is rateable; P Crimp

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D4. Council Appointments

Destination Wairarapa

COUNCIL RESOLVED (DC2011/42):

1. To receive the reports from Destination Wairarapa.

(Moved Cr Napier/Seconded Cr Gray)

Carried

2. Action 588: Provide further information on the Destination Wairarapa Crisis Communications Plan and whether a copy could be distributed to interested councillors; CEO

D5. WRC Advisory Committees

The Waiohine Floodplain Management Planning Advisory Committee would meet 11 May 2011.

Major works were underway in the Pukio East Region to get the outside stop bank in place before winter.

COUNCIL RESOLVED (DC2011/43) to receive the verbal reports from the WRC Advisory Committees.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

D6. Toi Wairarapa Arts, Culture & Heritage Trust (10:25 – 10:42am)

John Gilberthorpe and Mena Antonio from Toi Wairarapa spoke on the work the Trust was doing to progress work on strategy priorities and outlined some of the initiatives taken. Mr Gilberthorpe noted the Trust provided a service to all three Wairarapa districts and asked that Council reinstate the \$5,000 grant previously allocated to the Trust.

E Decision Papers and Common Seal

E1. Dog Control Fees for 2011/12

Councillors considered the Dog Control Fees 2011/12 report.

COUNCIL RESOLVED (DC2011/44)

1. To receive the information.
2. To agree that Dog Control fees be set separately from the Annual Plan process.
3. To agree the Dog Control fees for 2011/12 as per Appendix 1 of the report.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

4. Action 589: Clarify the meaning of 'approved owner' in the Dog Control Policy; R Hornsby

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E2. Application of Common Seal for Featherston Liquor Control Bylaw

COUNCIL RESOLVED (DC2011/45)

1. To receive the information.
2. That the Featherston Liquor Control Bylaw is executed under seal.

(Moved Cr Napier/Seconded Cr Stevens)

Carried

E3. Wellington Region Waste Management and Minimisation Report

Councillors considered the Waste Management Report and noted that the Joint Committee would be responsible for hearing submissions following consultation.

COUNCIL RESOLVED (DC2011/46)

1. To receive the information.
2. To agree to initiate the special consultative procedure in Section 83 of the LGA 2002 on the Regional Waste Management Minimisation Plan as required under the Waste Minimisation Act 2008
3. To agree to notify the Wellington Region Waste Assessment Plan as part of the special consultative procedure on the Regional Waste Management Minimisation Plan.
4. To adopt the regional Waste Management Minimisation Plan as a statement of proposal in respect of Sections 83 and 87 of the local Government Act 2002.
5. To agree to participate within a Joint Committee, Wellington Region, as set out in the attachment labelled Appendix 3.

(Moved Cr Craig/Seconded Cr Napier)

Carried

6. To appoint Cr Margaret Craig to the Waste Management and Minimisation Wellington Region Joint Committee.

(Moved Mayor Staples/Seconded Cr Gray)

Carried

F. Toi Wairarapa Arts, Culture & Heritage Trust

F1. Council discussion

Councillors asked that Toi Wairarapa Arts, Culture & Heritage Trust make a submission on the Annual Plan requesting funding from Council to the value of \$5,000.

G. Graffiti/Vandalism Prevention Strategies

G1. Council discussion

There were no matters presented for Council decision.

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H. Subdivision Fees

H1. Council discussion

Councillors considered the request as presented by Mr Cornish during public presentation but were in agreement that subdivision fees were to remain.

COUNCIL NOTED:

- 1. Action 590: Write to Mr Cornish and advise him that his request was considered by Council; R Hornsby

F. Correspondence

F1. Inwards

Councillors discussed the Ponatahi Road safety concerns as presented both verbally and in writing and were in agreement that they would like further information on improving the situation.

COUNCIL NOTED:

- 1. Action 591: Undertake further investigations and provide options to Council for improving safety on Ponatahi Road in the vicinity of Rapid Number 536. Update the Arapoff's with the outcome; M Allingham

F2. Outwards

There was no outwards correspondence.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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