



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

MINUTES – 29 June 2011

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

In attendance: Dr Jack Dowds (Chief Executive Officer) and Suzanne Clark (Committee Secretary). For part only Rachel Hornsby (Group Manager Planning and Environment), Mark Allingham (Group Manager Infrastructure and Services), Paul Crimp (Group Manager Corporate Support), Donella Hammond (Property and Facilities Manager) and Michele Grant (Eastern Consulting).

Conduct of Business: The meeting was held in the South Wairarapa Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 12:15pm.

Media: Sarah Hardie (Wairarapa Times Age)

Procedural Item

Council agreed that agenda item 'C5 Martinborough Town Hall Requirements and Costing for Seismic Improvement' would be considered at 11am as authoring consultants from Eastern Consulting Limited would be available to speak to the report at that time.

A Preliminary Matters

A1. Apologies

No apologies were received.

A2. Conflicts of Interest

Cr Dean Davies declared a conflict of interest with item 'C1 – Gambling Venue Policy Appointment'.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC 2011/70) that the minutes of the Council meeting held on 18 May 2011 were received and confirmed as true and correct.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

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A5. Minutes for Confirmation

COUNCIL RESOLVED (DC 2011/71) that the minutes of the extraordinary Council meeting held on 14 June 2011 were received and confirmed as true and correct.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2011/72) to receive the minutes of the Policy and Finance Committee 18 May 2011.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2011/73) to receive the minutes of the Martinborough Community Board 13 June 2011.

(Moved Cr Jephson /Seconded Cr Napier)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2011/74) to receive the minutes of the Featherston Community Board 7 June 2011.

(Moved Cr Jephson /Seconded Cr Napier)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2011/75) to receive the minutes of the Greytown Community Board 8 June 2011.

(Moved Cr Jephson /Seconded Cr Napier)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2011/76) to receive the tabled minutes of the Maori Standing Committee 20 June 2011.

(Moved Cr Jephson /Seconded Cr Napier)

Carried

C Decision Papers and Common Seal

C1. Gambling Venue Policy Appointment

COUNCIL RESOLVED (DC2011/77):

1. To receive the information.

(Moved Cr Gray/Seconded Cr Jephson)

Carried

2. To agree to continue with a Wairarapa-wide approach to reviewing and setting a Gambling Venues Policy, and

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3. To appoint Cr Napier and Cr Sexton to a joint committee to review the Wairarapa Gambling Policy.

(Moved Cr Napier/Seconded Cr Sexton)

Carried

C2. South Wairarapa District Council Communications Strategy

Cr Napier thanked officers for the work undertaken on the Communications Strategy. The Mayor supported the Communication Plan but would like to see printed media and radio included. The Group Manager Planning and Environment advised that automated email groups were being included as part of the web upgrade and the option to send SMS was being investigated.

COUNCIL RESOLVED (DC2011/78):

1. To receive the information.
2. To approve the South Wairarapa District Council Communication Strategy, and
3. To note the content of the South Wairarapa District Council Communication Plan, including comments from Council.

(Moved Cr Craig/Seconded Cr Davies)

Carried

4. Action 726: Re-record the answer phone afterhours message to remove background noise; P Crimp
5. Action 727: Ensure that the person who logs a fault, gets notified about what has been done to correct the problem (problem noted during summer); P Crimp

C3. Stella Bull Park, Greytown – Approval of Development Plan

Council considered the report and the Group Manager Planning and Environment answered questions concerning the Stella Bull Park fence along East Street.

Council noted that the Greytown Community Board already had delegated authority to undertake a process to determine the sculpture piece for the ex-fountain area and that the Group Manager Planning and Environment should assist as required.

Council discussed Park improvement timeframes and budgets and the process for releasing the information to the public.

COUNCIL RESOLVED (DC2011/79):

1. To receive the information.
2. To approve the development plan for Stella Bull Park.
3. That the fence along East Street is removed and bollards installed only if there becomes a problem with vehicles accessing the park.

(Moved Cr Riddell/Seconded Cr Stevens)

Carried

4. Action 728: Request that the Smallwood memorial seat is placed back in the Stella Bull Landscape Plans; R Hornsby
5. Action 729: Contact the Lioness Club and thank them for their past and ongoing involvement with Stella Bull Park and provide them with a response to their questions; R Hornsby

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C4. Proposed New WWII Memorial at Soldier's Memorial Park

Council noted that as the proposed memorial was within the scope of the Soldiers Memorial Park Reserve Management Plan approval for works had been delegated to the Greytown Community Board.

COUNCIL RESOLVED (DC2011/80):

1. To receive the information.
2. To support the Greytown Community Boards recommendation to approve the proposal for the RSA to construct a WWII memorial.

(Moved Mayor Staples/Seconded Cr Davies)

Carried

C6. Civil Defence Emergency Management Office Draft Business Case Proposal

The Group Manager Infrastructure and Services clarified that South Wairarapa would run a South Wairarapa event and an incident would only be run from a regional office if it also impacted Carterton and/or Masterton districts.

Council sought assurance that a regional office run outside the South Wairarapa would share resources evenly across the region and asked that sufficient monitoring be put in place to ensure that this happened.

Council expressed a desire for community groups such as Community Boards, Rate Payers Associations, Maori Standing Committees and iwi to be kept informed about emergency management developments and be provided with information on how they could assist during an event.

How the Wairarapa region fitted into the Wellington CDEM group was still to be determined. Dr Dowds did not expect additional costs to the community as a result of this reorganisation but stressed that the reorganisation would allow for better training.

COUNCIL RESOLVED (DC2011/81):

1. To receive the information.
2. To endorse the business case proposal for the three Wairarapa Councils, subject to the correction to the Group ECC structure to include Featherston.

(Moved Cr Napier/Seconded Cr Gray)

Carried

3. That the CDEM structure in the Wellington Region be reorganised so that all staff are employed by one organisation and report to a newly created position of Wellington Regional CDEM Manager/Group Controller.
4. That the newly created position of Wellington Regional CDEM Manager/Group Controller report and be accountable to the Chair of the CEG through the CEG Subcommittee (and not to the Chief Executive of the employing organisation).
5. That the CEG be delegated authority to run the selection process as outlined in the CDEM Structure for the Wellington Region report, and make an appointment to the newly created position of Wellington Regional CDEM Manager/Group Controller
6. That the Greater Wellington Regional Council be the initial employer of the Wellington Regional CDEM Manager/Group Controller or as per the recommendation of CEG.

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7. That the costs of carrying this (possibly) additional position of Wellington Regional CDEM Manager/Group Controller be distributed across the regions on a per capita basis.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

8. Action 730: Propose some KPI's suitable for the regional emergency management office; Emergency Management Focus Group; M Allingham

C7. Corporate Support Various Matters

The Group Manager Corporate Support expanded on the report clarifying that recommendation three was a general endorsement of the process only.

COUNCIL RESOLVED (DC2011/82):

1. To receive the information.
2. To approve the recommendation from the 18 May 2011 Policy and Finance Committee regarding expenditure for the Rugby World Cup.
3. To endorse the process for the work completed to date on the 2012/22 Revenue and Financing Policy.
4. To approve the rate remission for Papawai Marae Kamatua housing.

(Moved Cr Craig/Seconded Cr Sexton)

Carried

C8. Annual Plan & Rates Report

The Group Manager Corporate Support tabled a revised 2011/12 Annual Plan for Council adoption and a report recommending an increase in the provision of the cost of insurance and explained that the late changes were related to insurance cost increases and insurers unable to obtain full reinsurance cover.

Cr Napier thanked all officers involved with bringing the 2011/12 Annual Plan to completion.

COUNCIL RESOLVED (DC2011/83):

1. To receive the information, including the tabled 2011/12 Annual Plan which was to replace the Annual Plan previously distributed and a report with recommendations to be resolved under agenda item C8.
2. To remove the \$250,000 capital for upgrade of the SWDC operating software.
3. To agree to increasing the refundable Infrastructure protection deposit from \$204 to \$1,000 and allowing officers to use discretion when applying this bond.
4. Adding a further swimming fee of a "ten swim ticket (child)" at \$10.
5. To approve funding for an archivist of \$25,000 and provision of overnight campervan parking behind the Featherston Fell Engine at \$3,000.
6. To delegate approval to make minor changes to the Annual Plan to the Chief Executive and Group Manager Corporate Support.

(Moved Cr Gray/Seconded Cr Davies)

Carried

7. Action 731: Include information in the Annual Plan regarding the shortfall of insurance cover; P Crimp

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8. Action 732: During the LTP process review incorporating recycling into the refuse collection rate and combine explanation of these activities; P Crimp

COUNCIL RESOLVED (DC2011/84):

1. To adopt the 2011/12 Annual Plan in accordance with Section 95 of the Local Government Act 2002.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

COUNCIL RESOLVED (DC2011/85):

1. To adopt the rates resolution in accordance with the Local Government rating Act 2002.

(Moved Cr Sexton/Seconded Cr Robertson)

Carried

C8A. Annual Plan, Rates Resolution and Other

COUNCIL RESOLVED (DC2011/86):

1. To receive the tabled information.
2. To increase the provision for insurance from \$185k in the Draft Annual Plan to \$239k, allocated across significant activities.
3. To agree to increasing the revenue from subsidies for water by \$50k.

(Moved Cr Napier/Seconded Cr Stevens)

Carried

C5. Martinborough Town Hall Requirements and Costing for Seismic Improvement (11:10am)

Michelle Grant from Eastern Consulting Limited presented findings from their investigation into the structural integrity of Martinborough Town Hall and answered Councillors questions. It was noted that the structural cost estimate as presented in the report did not include internal fit-out, however it did include some work for upgrading the outside of the building.

The possibility of liquefaction was discussed, and Ms Grant recommended some tests to confirm there was no potential risk in the vicinity of the Town Hall.

The Group Manager Infrastructure and Services noted that Council had seven years under the current policy in which to find the best solution and that the Town Hall upgrades would need to be halted until a decision on the future of the Hall had been made.

COUNCIL RESOLVED (DC2011/87):

1. To receive the information.
2. That all practical measures be employed to mitigate any current risks as highlighted in the structural reports.
3. That any long term decision be deferred to the LTP process and Asset Management Planning process but with prior consultation with the Community through the Community Board.

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4. That the Asset Management Planning process for buildings and facilities, a separate report on the viability of the Town Hall be drafted for decision by Council.

(Moved Cr Napier/Seconded Cr Riddell)

Carried

5. Action 733: Place a copy of the Eastern Consulting Limited report on the Requirement for the Seismic Improvement and Maltby's cost estimate of the required works in the Martinborough Library and the Martinborough Council counter; M Allingham
6. Action 734: Consult with the Martinborough Community Board on the findings of Eastern Consulting Limited and how consultation with the community should take place regarding the future of the Town Hall; M Allingham

D Operational Reports

D1. Chief Executive Officer Report

Council considered the Chief Executive Officer's Report and Dr Dowds expanded further and answered councillors questions.

COUNCIL RESOLVED (DC2011/88):

1. To receive the Chief Executive Officer's Report.
2. To approve that the Combined District Plan Hearings Committee be responsible for hearing submissions on the WRGR and that councillors not sitting on this committee be given the opportunity to attend the hearing.

(Moved Cr Gray/Seconded Cr Napier)

Carried

D2. Planning and Environment Group Report

Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment expanded further and answered councillors questions. Councillors asked that neighbours concerns be taken into consideration when considering the Greytown supermarket resource consent application.

Councillors acknowledged the work undertaken and completed by Ms Hornsby during her employment with Council and wished her the best for the future.

COUNCIL RESOLVED (DC2011/89):

1. To receive the Planning and Environment Group Report.

(Moved Cr Craig/Seconded Cr Sexton)

Carried

2. Action 735: Write to Trust House conveying Council concern over the length of time a highly visible site in Featherston remained empty and the perceived halt in progress of the proposed supermarket development and ask them to progress development as soon as possible; R Hornsby

D3. Corporate Support Group Report

Council considered the Corporate Support Group Report.

COUNCIL RESOLVED (DC2011/90):

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1. To receive the Corporate Support Group Report including the financial statements to 31 May 2011.

(Moved Cr Jephson/Seconded Cr Riddell)

Carried

D4. Infrastructure and Services Group Report

Council considered the Infrastructure and Services Group Report and the Group Manager Infrastructure and Services answered councillors questions relating to shared GIS services, Tukuramuri solid waste options, and the NZTA risk based approach to funding.

The timeframe for implementing the Waste Water Strategy was discussed with the Group Manager Infrastructure and Services indicating he would like to have the strategy in operation during 2012.

COUNCIL RESOLVED (DC2011/91):

1. To receive the Infrastructure and Services Group Report.

(Moved Cr Sexton /Seconded Cr Stevens)

Carried

2. Action 736: Ensure all submitters to the Waste Water Strategy receive an interim letter and once a timeline for implementing the strategy had been confirmed contact them again with these further details; M Allingham

E Representation Reports

E1. Mayor's Monthly Report

Councillors considered the Mayor's monthly report and Mayor Staples expanded verbally.

Councillors discussed the Wellington Regional Strategy Review and the decision on whether to remain a part of this group. Councillors noted that being part of a successful region was good for the district, and the irrigation project is an example of a benefit gained.

COUNCIL RESOLVED (DC2011/92):

1. To receive the Mayor's monthly report.
2. To recommend to Wellington Regional Strategy that SWDC remain a part of WRS and acknowledge the work carried out on the irrigation project and Councils desire that this project remain a priority.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

E2. Reports from Councillors

Cr Craig

Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig tabled a report on Cobblestones Trust, Wairarapa Road Safety Council and the Wellington Region Waste Forum.

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Cr Davies

Southern Wairarapa Safer Community Council, Combined Plan Committee, Planning Hearings Committee

Cr Davies had nothing to report.

Cr Gray

Greytown Oxidation Pond Advisory Group

Cr Gray had nothing to report.

Cr Napier

SPARC Rural Travel Fund, Combined Plan Committee

Cr Gray had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell tabled the Wairarapa Library Service Committee minutes and had nothing to report from Healthy Homes.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson had nothing to report.

Cr Stevens

Wairarapa District Rural Fire Board

Cr Stevens reported that the Memorandum of Understanding between Councils and the Rural Fire Board has been sent to Masterton District Council for distribution.

COUNCIL RESOLVED (DC2011/93) to receive the tabled report from Cr Riddell and the verbal reports from Councillors.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

E3. Focus Group Minutes and Reports

There had been no Focus Group meetings since the last Council meeting.

E4. Council Appointments

Destination Wairarapa

Council reviewed the reports and finances from Destination Wairarapa noting the success story for Pukaka Mt Bruce of Manukura, Little White Kiwi.

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E5. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier reported that there was to be a public information forum on floodplain management at the Greytown Town Centre on 2 July 2011. One had already been held on the 22 June 2011.

Awhea Opouawe Scheme Committee

Cr Jephson would organise for a copy of the committee minutes to be included in the next council agenda.

Lower Valley Development Scheme Advisory Committee

Cr Sexton had nothing to report.

COUNCIL RESOLVED (DC2011/94):

- 1. To receive the reports from Destination Wairarapa and the WRC Advisory Committees.

(Moved Cr Jephson/Seconded Cr Stevens) Carried

F Public Exclusion

F1. Council-Owned Land at South End of Greytown (Old Stella Bull Park) – Potential Cost and Return of Development

COUNCIL RESOLVED (DC2011/95) that the public be excluded from item F1 of the meeting: Council-Owned Land at South End of Greytown (Old Stella Bull Park) – Potential Cost and Return of Development; a report from the Group Manager Planning and Environment. This resolution is made in reliance of section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act, which would be prejudiced by the holding of this part of the meeting in public are as follows:

- Section 7 (2) (b) (ii) in that the information may disadvantage the commercial position of the people providing the info, and
- Section 7 (2) (h) and 7 (2) (i) in that the information may disadvantage the Council in undertaking commercial activities (the development of the land) and/or may disadvantage commercial negotiations (to enter in to a development partnership)

(Moved Mayor Staples/Seconded Cr Napier) Carried

Item F1 was discussed and will be separately minuted.

COUNCIL RESOLVED (DC2011/96) to come out of the public excluded section of the meeting.

(Moved Mayor Staples/Seconded Cr Napier) Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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