



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES – 31 March 2010

**Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Viv Napier, Dianne Phelps, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

**In attendance:** Dr Jack Dowds (CEO) and Kyra Low (Secretary)

**Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers, Martinborough and was conducted in public between 9.30am and 1.15pm

## **A Preliminary Matters**

**Procedural Items:** Common seal for office lease in the Greytown Town Centre.

**A1. Apologies:** None.

### **A2. Public Participation:**

- Sarah Pettus – Featherston Walkways and Reserves Trust – re Action Plans for the three remaining town reserves
- Greytown Trails Trust Members Bob Tosswill and Gerrad Taylor re Paper Road, Woodside

### **A3. Minutes for Confirmation:**

The minutes of the Council meeting held on 24 February 2010 were confirmed as true and correct with the following amendments:

A3. Correct spelling Rural and **Provincial** not Rural and Provisional

E2. Remove Crs Craig and Napier Rural and Provincial Sector meeting – 18 & 20 November. This report was given at the previous meeting.

*(Stevens/Napier)*

*[Action item: Remove Cr Craig and Cr Napier from the Rural and Provincial sector.]*

### **A4. District Council Action List:**

- 24 February 2010

All other items on the list are underway or have been undertaken.

*[New Action Item: Planning to advertise that the Bylaw Officers are appointed as the Litter Officers].*

## **B Council Committee and Community Board Minutes**

### **B1. Policy and Finance Committee**

*COUNCIL RESOLVED* to receive the 24 February 2010 minutes of the Policy and Finance Committee. (*Robertson/Stevens*)

### **B2. Martinborough Community Board – 15 March 2010**

*COUNCIL RESOLVED* to receive the minutes of Martinborough Community Board 15 March 2010. (*Gray/Craig*)

### **B3. Featherston Community Board – 16 March 2010**

*COUNCIL RESOLVED* to receive the minutes of Featherston Community Board 16 March 2010. (*Gray/Craig*)

### **B4. Greytown Community Board – 17 March 2010**

*COUNCIL RESOLVED* to receive the minutes of Greytown Community Board 17 March 2010. (*Gray/Craig*)

### **B5. Maori Standing Committee – 22 March 2010**

*COUNCIL RESOLVED* to receive the minutes of the Maori Standing Committee 22 March 2010. (*Gray/Craig*)

## **C Planning and Regulatory Reports**

### **C1. Report from Resource Management/Planning**

*COUNCIL RESOLVED* to receive the reports from Resource Management/Planning activities for 16 February and 22 March and Application Sub-committee reports dated 17 and 23 February, 10 and 16 March 2010 and Reserves Management Plans Working Party dated 23 March 2010. (*Sexton/Phelps*)

### **C2. Report from Building Services**

*COUNCIL RESOLVED* to receive the Building Services report. (*Riddell/Gray*)

## **D Operational Reports**

### **D1. Chief Executive Officer – Finance and Corporate Services Report**

*COUNCIL RESOLVED* to receive the monthly financial statements for the period ended 31 January 2010 and the South Wairarapa District Council Libraries Monthly Report. (*Phelps/Napier*)

The CEO spoke to his report

### **D2. Report from Works and Services**

*COUNCIL RESOLVED* to receive the Works and Services report. (*Napier/Davies*)

<i>COUNCIL RESOLVED DC2010/13</i> that they would like to formally acknowledge the contribution to the South Wairarapa District Council by Mr Ravi Mangar.	<i>(Napier/Craig)</i> <i>31 March 2010</i>
--	---

## **E Representation Reports**

### **E1. Mayor's Monthly report**

*COUNCIL RESOLVED* to receive the Mayor's monthly report. *(Staples/Phelps)*  
The Mayor spoke to her report.

### **E2. Reports from Councillors**

*COUNCIL RESOLVED* to receive the monthly reports from Councillors.  
*(Craig/Sexton)*

#### **Cr Craig**

Waste Forum 25<sup>th</sup> February 2010.  
Cobblestones Trust.

#### **Cr Davies**

Wairarapa Moana.

#### **Cr Gray**

Verbal Report Wairarapa Arts Cultural Heritage Trust.

#### **Cr Stevens**

Rural Fire - Cr Stevens spoke to his tabled report.

**11.45pm Chris Lester from the Department of Conservation made a presentation to Council.**

### **E3. Council Appointments**

## **F Decision Papers**

### **F1. Fencing of spa pool for a residential dwelling**

<i>COUNCIL RESOLVED DC2010/14</i> to give dispensation to an application received from Ron Dixon at 8 Birdie Way to be exempt from fencing a portable spa pool. This application is exempt as it complies with the NZ building standards NZS8500:2006	<i>(Stevens/Sexton )</i> <i>31 March 2010</i>
---	--

**F2. Local Government 2010 Triennial Election**

<i>COUNCIL RESOLVED DC2010/15</i> that the South Wairarapa District Council resolve that the returned voting documents for the 2010 South Wairarapa District Triennial Elections be processed in accordance with Section 79 of the Local Electoral Act 2001, and that the names of the candidates for the 2010 triennial elections be arranged in <b>alphabetical order of surname.</b>	<i>(Stevens/Craig)</i> <i>31 March 2010</i>
---	--

Cr Robertson voted against alphabetical order for arranging candidates names.

**F3. Martinborough Village Camping**

<i>COUNCIL RESOLVED DC2010/16</i> that Council will need to obtain a full legal opinion on the Martinborough Village Camping Limited's request to extend the camping ground area in Centennial and Considine Park as outlined in their proposal.	<i>(Staples/Napier)</i> <i>31 March 2010</i>
--	---

**F4. World Heritage Day**

<i>COUNCIL RESOLVED DC2010/17</i> that Council supports World Heritage Day on the 18 April 2010, and that information regarding this be put on Council's website.	<i>(Staples/Gray)</i> <i>31 March 2010</i>
---	---

**F5.**

<i>COUNCIL RESOLVED DC2010/18</i> that the Common Seal be used on the documents for office lease in the Greytown Town Centre.	<i>(Robertson/Riddell)</i> <i>31 March 2010</i>
---	--

**G. Correspondence**

Department of Conservation letter dated 23 December 2009

*COUNCIL RESOLVED* to receive the above correspondence. *(Gray/Craig)*

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)