



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

FINANCE, AUDIT AND RISK COMMITTEE

MINUTES 5 June 2019

- Present:** Councillors Brian Jephson (Chair), Pam Colenso, Colin Wright and Ross Vickery.
- In Attendance:** Mayor Viv Napier, Harry Wilson (Chief Executive), Jennie Mitchell (Group Manager Corporate Services, Katrina Neems (Finance Manager) and Suzanne Clark (Committee Advisor).
- Conduct of Business:** The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 9:04am and 11:04am except where expressly noted.
- Also in Attendance:** Cr Mike Gray (from 10:34am).

Open Section

- A1. Apologies**
There were no apologies.
- A2. Conflicts of Interest**
There were no conflicts of interest declared.
- A3. Public Participation**
There was no public participation.
- A4. Actions from Public Participation**
There were no actions from public participation.
- A5. Extraordinary Business**
There was no extraordinary business.
- A5. Minutes for Confirmation**
Members discussed the projects list and agreed that the level of information required by the Committee should be sufficient to review risk and to discuss mitigations.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

FINANCE, AUDIT AND RISK RESOLVED (FAR2019/09) that the Finance, Audit and Risk Committee minutes from meeting held 27 March 2019 are a true and correct record.

(Moved Cr Wright/Seconded Cr Colenso)

Carried

A6. Notices of Motion

There were no notices of motion.

B Decision Reports from Chief Executive and Staff

B1. Destination Wairarapa Report

The report was not available for discussion and the item was deferred.

C Information and Verbal Reports from Chief Executive and Staff

C1. Financial Report for period ending 31 March 2019

Ms Mitchell outlined highlights of the Financial Report noting that under the highlights in paragraph 2.1, the second bullet point should read:

- Total budget surplus to date is \$1,177k vs. budget deficit of \$120k, favourable by \$1,057k.

Members discussed the all-time low rates arrears outstanding amount and budget surpluses.

Members recommended that a review of water race rating be undertaken, with the water race purpose and public vs. private benefit defined. Currently rates calculation was on land value regardless of the length of channel through a property with no regard to whether it was being used. The water races served as a stormwater channel for the Greytown urban area and properties with a water race in the Greytown urban area were not being rated.

FINANCE, AUDIT AND RISK RESOLVED (FAR2019/10) to receive the financial report for the period ended 31 March 2019.

(Moved Cr Vickery/Seconded Cr Colenso)

Carried

C2. Project Summary Report

Ms Mitchell discussed the project summary report and provided updates to members.

Risks associated with the Featherston Wastewater to Land Project, including uncertainties due to the GWRC Proposed Natural Resources Plan were discussed.

Members agreed good engagement and communication was required.

The Committee wanted it made clear that erosion risk may eventuate at Whatarangi Cliffs; members discussed putting the margin of setback onto LIM reports.

Cr Vickery left the meeting at 10:28am.

Cr Vickery returned to the meeting at 10:33am.

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FINANCE, AUDIT AND RISK RESOLVED (FAR2019/11):

1. To receive the Project Summary Report.
(Moved Cr Jephson/Seconded Cr Colenso) Carried
2. Action 401: Provide an update to members on the grazing income vs interest cost of the loan for the Featherston Golf Club; J Mitchell
3. Action 402: Advise members on the outcome of investigations into Council's spraying contractors following health and safety procedures; M Allingham
4. Action 403: Follow-up on the release of the Using Volunteers Healthy and Safety Guideline; J Mitchell

C3. Health and Safety Report

Members discussed releasing a Health and Safety Guideline for volunteers and expressed interest in volunteers undertaking work in the community.

FINANCE, AUDIT AND RISK RESOLVED (FAR2019/12) to receive the Health and Safety Report

(Moved Cr Wright/Seconded Cr Jephson) Carried

C4. Audit Plan Report

FINANCE, AUDIT AND RISK RESOLVED (FAR2019/13) to receive the Audit Plan Report.

(Moved Cr Colenso/Seconded Cr Vickery) Carried

Public Excluded

FINANCE, AUDIT AND RISK RESOLVED (FAR2019/14) that the public be excluded from the following parts of the proceedings of this meeting, namely:

D1. Rates Penalty Remission

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Report/General Subject Matter | Reason for passing this resolution in relation to the matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|--------------------------------------|---|---|
| Rates Penalty Remission | Good reason to withhold exists under section 7(2)(a) | Section 48(1)(a) |

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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| Reason for passing this resolution in relation to the matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|--|---|
| a) to protect the privacy of natural persons, including that of deceased natural persons | Section 7(2)(a) |

(Moved Cr Jephson/Seconded Cr Vickery)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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