



For the Attention of the Chairperson
South Wairarapa Community Boards

15th November 2013

Dear Chair

Presentation to South Wairarapa Community Boards

Many thanks for the opportunity to make a presentation to your Community Board in December. Ahead of my presentation, I would like to take the opportunity to provide some basic information about Access Radio, Arrow FM, and my role as Arrow's Southern Area Coordinator.

What is Access Radio?

Arrow FM 92.7FM (Access Radio Wairarapa Charitable Trust) is one of twelve Access radio stations operating in New Zealand. In common with all Access radio stations, Arrow FM delivers services in keeping with section 36C of the Broadcasting Act, which requires the provision of broadcasting services for minority interests, needs and groups, for example people with disabilities, ethnic minorities and children and young people. It delivers these services on the community access radio principles of radio by, for and about its users.

Arrow FM has been operating on this basis since 2000, and today the radio produced by its 40-plus broadcasters and community organisations continues to reflect the richness and diversity of the Wairarapa, and provide marginalised, hard-to-reach and disenfranchised individuals and communities a means to get their voices heard.

Arrow FM in the South Wairarapa

I have recently been engaged as Arrow FM's coordinator for the southern part of the Wairarapa region. A significant element of the role is to build on the need for broadcasting services, training and facilities in and around the towns of the South Wairarapa, support existing broadcasters to access these services, and enable radio programmes to be made in the South Wairarapa that reflect the diversity and variety of our local communities.

Since the commencement of the role in September 2013, I have successfully enrolled several new regular South Wairarapa programmes, and have several more in development. I have also made good progress in increasing awareness of Arrow FM's services in the South Wairarapa area through numerous meetings with local groups, organisations, and community leaders.

Programming from the South Wairarapa includes shows dedicated to local arts and culture (*ReCooper8*), parenting and childcare issues (*Cold Tea and Laundry Piles* from Plunket), local community issues (*Southern Exposure*), adult learning (*SWALA Hour*), mental health awareness (*Like Minds, Like Mine South*) health and fitness (*Move with Ease*), environmental and sustainability issues (*Project Wairarapa*) and foreign language programming (*Spaetzle Radio*).

The Community Boards and Arrow FM

I am very much looking forward to talking with each of the Boards to provide more information about why and how Arrow FM operates, and the purpose of my role.

However, in my presentation at the December meetings I would like to focus specifically on how the Community Boards could use the services, facilities and skills of Arrow FM to assist in the fulfillment of some of their responsibilities and functions. I believe that a regular broadcast on Arrow FM by the South Wairarapa Community Boards is entirely in the spirit of Access Radio, and could provide a dynamic, versatile and accessible means of exercising some of the Boards responsibilities, such as representing and acting as advocates for the interests of the community, and in communicating with community organisations and special interest groups in the community.

I present below a basic sketch of how a Community Board programme on Arrow FM might function. I would like to stress that these are just ideas, and here for the purpose of stimulating thought and discussion:

- The Community Boards could work together to broadcast an hour long programme once every six weeks to coincide with the Community Board meetings, featuring voices from all three Community Boards;
- The programme would be pre-recorded locally in the South Wairarapa;
- With all three Boards involved, not only will there be more than enough material to fill an hour's broadcast, but the responsibility for 'fronting' the programme could be devolved throughout the Board's membership;
- Examples of content include featuring news of what's going on in the various townships and outlying communities; details of successes or challenges being faced in our communities; information about how people can get in touch with Community Board members; details about grant schemes or funds available, and how communities can access them;
- The show could be broadcast twice in a six week period – once with one repeat;
- The programme can be made available as a podcast on Arrow FM's website, which is being relaunched at the end of November. This will make the programme even more accessible throughout the region.

Arrow FM can provide the skills and support necessary to help the Boards develop a successful and popular programme that I believe will have considerable beneficial impact on the work you do and the communities you serve.

Community Board members are bound to have questions about Arrow FM and the broadcast idea, and I very much look forward to having the opportunity to answer them at the meeting in December.

Yours faithfully

Lucy Cooper
Southern Area Coordinator



Featherston Community Board First Meeting of the Triennium 2013-2016

Minutes – 5 November 2013

- Present:** Lee Carter (chair from 6:05pm), Katie Beattie, Peter Jackson, Garry Thomas, Cr Dean Davies and Cr Solitaire Robertson.
- In Attendance:** Adrienne Staples (Mayor), Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the Anzac Hall Committee Room, Featherston. The meeting was conducted in public between 6.00pm and 6:45pm.

The Chief Executive in the Chair

A CONDUCT OF BUSINESS

- A1 Apologies
There were no apologies.

B DECLARATIONS AND ELECTION OF CHAIRPERSON

- B1 Declaration by Members
The elected Featherston Community Board Members made public declarations and were sworn in by the Chief Executive.

- B2 Election of Chairperson
Cr Robertson nominated Lee Carter for the position of chairperson.
FCB RESOLVED (FCB2013/56) that Lee Carter be elected chairperson of the Featherston Community Board.
(*Moved Cr Robertson/ Seconded Jackson*) Carried

Lee Carter assumed the Chair

- B3 Election of Deputy Chairperson
Katie Beattie nominated Peter Jackson to the position of Deputy Chair.
FCB RESOLVED (FCB2013/57) that Peter Jackson be elected Deputy Chairperson of the Featherston Community Board.
(*Moved Beattie/ Seconded Cr Robertson*) Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 1

C BUSINESS IN ACCORDANCE WITH PART I OF SCHEDULE 7 OF THE LOCAL GOVERNMENT 2002

C1 Legislation Affecting Elected Members – General Explanation

Mr Crimp provided an explanation of the legislation affecting elected members, including:

- Local Government Official Information and Meetings Act 1987
- Local Authorities (Members' Interests) Act 1968
- Sections 99, 105 and 105A of the Crimes Act 1961
- Secret Commissions Act 1910
- Securities Act 1978

FCB RESOLVED (FCB2013/58) to receive the information.

(Moved Thomas/ Seconded Jackson)

Carried

C2 Schedule of Ordinary Meetings

Members discussed the location of the meetings and Mr Jackson undertook to obtain pricing on alternative locations and present to the Board at the next meeting.

FCB RESOLVED (FCB2013/59):

1. To receive this information.
(Moved Beattie/ Seconded Cr Davies) Carried
2. To adopt the revised 2013 schedule of meetings.
3. To adopt the 2014 schedule of ordinary meetings for Council, community boards and committees.
4. To set the regular meeting time of the Featherston Community Board at 7:00pm.

(Moved Beattie/ Seconded Cr Davies)

Carried

D MATTERS FOR DECISION

D1 Model Standing Orders for Meetings

FCB RESOLVED (FCB2013/60):

1. To receive this information.
2. To adopt Appendix H – Provision for Casting Vote.
3. That no change be made to Council's standing orders for meetings.

(Moved Thomas / Seconded Jackson)

Carried

D2 Code of Conduct for Elected Members

Members noted that paragraph 2.3 required updating to allow for the provision of a casting vote (as adopted above), and paragraph 2.6 required updating to reflect new mayoral powers under the LG Act.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 2

FCB RESOLVED (FCB2013/61):

- 1. To receive this information.
- 2. To adopt the Code of Conduct for Councillors, Community Board Members and Standing Committees with amendments as noted.

(Moved Thomas/ Seconded Beattie)

Carried

D3 Elected and Non-Elected Members' Remuneration

FCB RESOLVED (FCB2013/62) to receive this information.

(Moved Jackson/ Seconded Thomas)

Carried

D4 Establishment of and Appointments to Committees

The Community Board agreed to defer a decision on the reestablishment of the Featherston Walkways Trust.

FCB RESOLVED (FCB2013/63):

- 1. To receive this information.
- 2. To appoint Katie Beattie to Council's Graffiti Working Party.

(Moved Jackson/ Seconded Beattie)

Carried

E GENERAL

Mr Crimp provided a brief update on the Featherston Waste Water Treatment upgrade and advised that consultation with the Featherston community would be after a resource consent was lodged with GWRC and would likely be mid-2014.

Communication with the Featherston community was to be added to the December meeting agenda.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness



Featherston Community Board

Minutes 27 August 2013

- Present:** Garry Thomas (Chair), Helen Barrow, Lee Carter (from 6:03pm), Cr Solitaire Robertson and Cr Keith Sexton.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the Committee Room at Anzac Hall, Featherston.
The meeting was conducted in public between 6:00pm and 7:30pm.
- Public Participation:** Sonya Logan, Featherston Community Centre.

PUBLIC BUSINESS

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts of interest to declare.

3. PUBLIC PARTICIPATION

- 3.1 Sonya Logan representing the Featherston Community Centre
Ms Logan thanked the Community Board for their donation towards refurbishing the toilet and spoke on the Featherston Community Centre Strategic Direction.

4. ACTIONS FROM PUBLIC PARTICIPATION

- 4.1 Featherston Community Centre
The Community Board thanked Mrs Logan for the presentation and expressed a willingness to work with the Featherston Community Centre Board of Trustees and the Centre Manager to strengthen the relationship between the FCB and the Community Centre.

5. COMMUNITY BOARD MINUTES/EXPENDITURE

- 5.1 Featherston Community Board Minutes – 16 July 2013
FCB RESOLVED (FCB 2013/46) that the minutes of the Featherston Community Board meeting held on 16 July 2013 be confirmed as a true and correct record.

(Moved Barrow/Seconded Cr Robertson)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

1

5.2 Matters arising

Mayor Staples had attended the Maths Wairarapa event and presented prizes to some of the participants. Volunteers ran the event on a tight budget and the event was worthy of financial support.

5.3 Action items from previous meeting

Mr Thomas advised that a new defibrillator would cost \$3,135 and Mrs Carter undertook to make contact with St Johns Ambulance to ascertain their interest in providing a defibrillator to Featherston at no cost.

Cr Robertson advised the quoted price for LED flexilights and Christmas themed flags.

FCB RESOLVED (FCB 2013/47) to accept the quoted price of \$4900 for a 75m string of LED lights, and that subject to reasonable installation costs the lights be purchased and installed in the oak tree outside the Fell Museum in Clifford Square.

(Moved Cr Robertson/Seconded Cr Sexton)

Carried

FCB RESOLVED (FCB 2013/48) to purchase Christmas flags for all available brackets plus two spare flags at the cost of \$1,700 plus GST.

(Moved Barrow/Seconded Cr Sexton)

Carried

5.4 Income and Expenditure Statement

FCB RESOLVED (FCB 2013/49) that the Income and Expenditure Statement to 30 June 2013 be received.

(Moved Cr Robertson/Seconded Barrow)

Carried

6. OPERATIONAL REPORTS – COUNCIL OFFICERS

6.1 Officers' Report to Community Boards

The Community Board reviewed the report and Mr Crimp answered questions relating to drain clearing and noise control.

FCB NOTED:

1. Action 550: Request that cones are used to mark open drains should workers leave the vicinity and that all rubbish is removed as drains are cleared; M Allingham
2. Action 551: Advise FCB by email whether the noise control complaints as reported were multiple complaints by the same person or a number of individual instances; M Buchanan
3. Action 552: Request that City Care replace the rods from the Featherston sculpture once they have been repaired; M Allingham

6.2 Additional Signs for Featherston

The Community Board discussed the report and agreed that additional signage would be beneficial.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

FCB RESOLVED (FCB 2013/50):

1. To receive the information.
2. That signs are erected as follows:
‘Town Centre’ direction signs placed:
 - a. At the start of the footpath as you leave the station platform;
and
 - b. On the corner of Bell and Johnston Streets.A ‘Public Toilet’ directional sign is erected so train users can locate the Featherston Public Toilet after exiting the train.
(Moved Cr Robertson/Seconded Barrow)
3. Action 553: Obtain an indicative price for a large information board for the incoming Community Board to consider; M Allingham
4. Action 554: Advise Emily Greenburg once Featherston street signs have been erected; M Allingham

Carried

6.3 Approval of a Restricted Parking Space.

Mayor Staples provided background to the report and advised that Council bylaws officers and the Police could enforce the parking. Signs advising the public of the restriction would be erected.

FCB RESOLVED (FCB 2013/51) to receive the information.

(Moved Thomas/Seconded Carter)

Carried

7. COMMUNITY BOARD – COUNCILLORS REPORTS

Lee Carter

Mrs Carter requested feedback from any members attending the Local Government Commission meeting on the 5 September 2013 and commented that Council’s after hours service was working well.

Helen Barrow

Mrs Barrow provided an update from the Featherston Information Centre advising that they were recruiting more volunteers and that they wished to record their thanks to the Community Board and Council for the recent maintenance and improvements of the Information Centre.

Cr Solitaire Robertson

Cr Robertson advised that the Featherston Lions would help with the Featherston Christmas parade but asked that a member of the Community Board lead the organisation of the event.

The Community Board agreed that the Featherston Christmas Parade would be held at 12:00pm on the 14 December 2013.

Gary Thomas

Mr Thomas noted that Featherston were the only motor caravan friendly town in the South Wairarapa.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

3

FCB NOTED:

- 1. Action 555: Repair the potholes in the Anzac Hall carpark; M Allingham
- 2. Action 556: Organise the Featherston Christmas Parade Traffic Management Plan. (Note route change into Birdwood Street); Mayor Staples

8. TIDINESS OF THE TOWN CENTRE

FCB RESOLVED (FCB 2013/52) not to discuss the tidiness of the town centre and requested that a report be prepared on the matter the next meeting.

(Moved Cr Robertson/Seconded Carter)

Carried

9. FEATHERSTON PHOENIX ACCOUNT

FCB RESOLVED (FCB 2013/53) that the invoice from the Featherston Phoenix for the amount of \$75 (incl. GST) for the full page advertisement run in the August edition be paid.

(Moved Cr Sexton/Seconded Barrow)

Carried

10. CORRESPONDENCE

10.1 Inwards

From Featherston Community Patrol to FCB dated 13 June 2013

From Featherston Community Centre to FCB dated 8 August 2013

FCB RESOLVED (FCB 2013/54) to receive the inwards correspondence.

(Moved Barrow/Seconded Cr Sexton)

Carried

11. FINANCIAL ASSISTANCE

11.1 Kuranui College Maroon Netball Team

FCB RESOLVED (FCB 2013/55) to grant the Kuranui College Maroon Netball Team \$250 to attend a regional tournament.

(Moved Cr Sexton/Seconded Barrow)

Carried

Mrs Barrows vote against resolution FCB2013/55.

Mayor Staples thanked members for their time and work over the triennium and wished those members standing all the best for the election.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

**Featherston Community Board
Action Items
From 27 August 2013**

| Ref # | Meeting | Date | Action Type | Responsible Manager | Action or Task details | Status | Notes |
|-------|---------|-----------|-------------|---------------------|--|--------|--|
| 9 | FCB | 29-Jan-13 | Action | Mark | Assess the row of trees planted at the Moore Street entrance to Dorset Square for health and maintenance requirements and assess whether removal would be a better option | Open | Council Officer to contact FCB for further clarification as officer has visited area. Mark/Ian to meet with Garry Thomas onsite and review options (trimming/removing/other). Photos to be taken and presented at FCB 16 July 2013. will leave an ugly fence if take pittosporum out. 6/6 Officer to get hold of treescape to remove south of gate. 5/7 Action to be loaded to CEM. 5/9 Officer will follow up with City Care 8/11 Logged CEM 2037883, will follow up 28/11 - Pending response from Citycare, still in progress. |
| 125 | FCB | 12-Mar-13 | Action | Garry Thomas | Request that Destination Wairarapa make contact with the Fell Locomotive Museum and offer assistance and advice in the areas of marketing, financial planning and development of a grant application strategy | Open | |
| 312 | FCB | 4-Jun-13 | Resolution | Mark | FCB RESOLVED (FCB 2013/27): 1. To recommend to Council that the old faded sign at the entrance to the Garden of Remembrance in Featherston is replaced with a new sign. (Moved Barrow/Seconded Sexton) Carried | Open | Call and talk to Garry as he is going to have a look and see what information needs to be on the sign. 04/07 Pending 5/9 Officer to check frame work to see if it is still ok to hold a new sign. Wording of new sign to be confirmed. 28/11 Officer to discuss with FCB regarding 'wording' on sign. |
| 318 | FCB | 4-Jun-13 | Action | Garry Thomas | Arrange a meeting with members of the Fell Museum, Heritage Museum and Information Centre to determine if all groups would support connecting the buildings | Open | |

| Ref # | Meeting | Date | Action Type | Responsible Manager | Action or Task details | Status | Notes |
|-------|---------|-----------|-------------|---------------------|---|----------|--|
| 433 | FCB | 16-Jul-13 | Action | Paul | Laminate a list of defibrillator locations and seek permission to place in the Featherston supermarket and the Featherston Library | Open | |
| 541 | FCB | 27-Aug-13 | Resolution | Kyra | FCB RESOLVED (FCB 2013/47) to accept the quoted price of \$4900 for a 75m string of LED lights, and that subject to reasonable installation costs the lights be purchased and installed in the oak tree outside the Fell Museum in Clifford Square. (Moved Cr Robertson/Seconded Cr Sexton) Carried | Actioned | Lights received and invoice paid |
| 542 | FCB | 27-Aug-13 | Resolution | Kyra | FCB RESOLVED (FCB 2013/48) to purchase Christmas flags for all available brackets plus two spare flags at the cost of \$1,700 plus GST. (Moved Barrow/Seconded Cr Sexton) Carried | Open | |
| 544 | FCB | 27-Aug-13 | Resolution | Mark | Additional Signs for Featherston FCB RESOLVED (FCB 2013/50): 1. To receive the information. 2. That signs are erected as follows: 'Town Centre' direction signs placed: a. At the start of the footpath as you leave the station platform; and b. On the corner of Bell and Johnston Streets. A 'Public Toilet' directional sign is erected so train users can locate the Featherston Public Toilet after exiting the train. (Moved Cr Robertson/Seconded Barrow) Carried | Open | CB didn't say Johnston St only Bell - might pay to double check or use common sense? 5/9 Officer to investigate and advise Emily Greenberg once signs are erected.8/11 F/U with FCB whether council actioning or FCB auctioning 28/11 - Officer to determine who will action this. |
| 546 | FCB | 27-Aug-13 | Resolution | Mark | FCB RESOLVED (FCB 2013/52) not to discuss the tidiness of the town centre and requested that a report be prepared on the matter the next meeting. (Moved Cr Robertson/Seconded Carter) Carried | Actioned | |
| 550 | FCB | 27-Aug-13 | Action | Mark | Request that cones are used to mark open | Actioned | Email sent to Citycare Ltd to ensure |

| Ref # | Meeting | Date | Action Type | Responsible Manager | Action or Task details | Status | Notes |
|-------|---------|-----------|-------------|---------------------|--|----------|--|
| | | | | | drains should workers leave the vicinity and that all rubbish is removed as drains are cleared | | responsibility under their Health & Safety Plan. |
| 551 | FCB | 27-Aug-13 | Action | Murray | Advise FCB by email whether the noise control complaints as reported were multiple complaints by the same person or a number of individual instances | Actioned | EHO's advise that the complaints were lodged by multiple parties over multiple incidents (although some related to the same incident i.e. more than 1 complainant) |
| 552 | FCB | 27-Aug-13 | Action | Mark | Request that City Care replace the rods from the Featherston sculpture once they have been repaired | Actioned | Noted |
| 553 | FCB | 27-Aug-13 | Action | Mark | Obtain an indicative price for a large information board for the incoming Community Board to consider | Open | 5/9 Officer to check with Suzanne for more info 8/11 Have asked FCB for further clarification 28/11 - Officer obtaining quotes |
| 554 | FCB | 27-Aug-13 | Action | Mark | Advise Emily Greenburg once Featherston street signs have been erected | Actioned | (See AP Submission 38) closed and added to action 544 above |
| 555 | FCB | 27-Aug-13 | Action | Mark | Repair the potholes in the Anzac Hall carpark | Actioned | 5/9 Officer obtaining quotes for repair CEM # 1985673 Work Complete |
| 556 | FCB | 27-Aug-13 | Action | Mayor | Organise the Featherston Christmas Parade Traffic Management Plan. (Note route change into Birdwood Street) | Actioned | TMP completed by Pope and Gray, approval given by NZTA |

| Featherston Community Board | |
|---|------------------|
| Income & Expenditure to 31 OCTOBER 2013 | |
| INCOME | |
| Balance 1 July 2013 | 24,392.01 |
| Annual Plan 2013/14 | 20,959.00 |
| TOTAL INCOME | 45,351.01 |
| EXPENDITURE | |
| Members salaries | 2,272.04 |
| Total Personnel Costs | 2,272.04 |
| AP F Telecom New Z Fsn Info Centre | 78.57 |
| AP Featherston Pho Full page Phoenix | 75.00 |
| AP F Telecom New Z Fsn Info Centre | 78.70 |
| AP 16 guests 10/9/13 C/Brds | 37.10 |
| AP F Telecom New Z Fsn Info Centre | 78.50 |
| AP Featherston Inf Reimb exp-coffee,stationery,print cartr | 71.20 |
| AP SOLGM Desk/Pocket Diaries 2014 | 31.80 |
| Featherston Community Patrol Meeting Room Hire | 122.00 |
| Hewlett-Packard - Computer and printer for Information Centre | 1,490.00 |
| Total General Expenses | 2,062.87 |
| AP Wairarapa Mathe Community Board Grant 2013 | 200.00 |
| AP Kokomai Creative Festival 2013 | 1,000.00 |
| AP Featherston Com Upgrade toilets - grant | 2,000.00 |
| AP Grant-Regional Tournament attendance | 250.00 |
| Total Grants | 3,450.00 |
| TOTAL EXPENDITURE | 7,784.91 |
| ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE | 37,566.10 |
| LESS: COMMITMENTS | |
| Salaries to 30 June 2014 | 7,732.96 |
| Emergency Fund | 2,000.00 |
| Chor Farmer Donation for Garden of remembrance | 265.53 |
| Plaque for Messines Shelter | 50.00 |
| Christmas Flags | 1,700.00 |
| Christmas Lights | 4,900.00 |
| Total Commitments | 16,648.49 |
| BALANCE TO CARRY FORWARD | 20,917.61 |

FEATHERSTON COMMUNITY BOARD

10 DECEMBER 2013

AGENDA ITEM 7.1

OFFICERS' REPORT

Purpose of Report

To update the Community Board and Maori Standing Committee on Council activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

1.1 Staffing

We welcome Leanne Kernot to the roading engineer role. Leanne is on secondment for three months from NZTA and we are picking her brains as much as Leanne is picking ours.

We continue to seek a permanent replacement for this role.

1.2 Occupational Health and Safety

There were no incidents reported since the last Council meeting.

Murray Buchanan has commenced the process of ensuring SWDC complies with its obligations in this area.

1.3 Local Government Commission/Governance Review

The Local Government Commission (the Commission) continues its background work and will commence public meeting in the Wairarapa on 19 November.

The three Wairarapa CEs met with BERL economists to tease out the issues from the Martin Jenkins report, in particular the views on the funding "gap"

The Commission also visited SWDC (and the other authorities) to get a "feel" for SWDC and its issues.

There are also some underlying financial comparisons being undertaken, this will be taken from the published documents, Long Term Plan, Annual Plan, Annual Report.

The Commission still plans to announce its preferred option March 2014. Consultation on that preferred option will then commence.

1.4 Meetings

1.4.1. CE Forum/Mayoral Forum

Two CE Forum meetings have been attended

While there has been some discussion on Regional matters the majority of the discussion has been "over the hill" centric. This is an interesting observation as it highlights that while the Wairarapa is included where prudent; the Wairarapa has very different issues.

For example, there is a significant shared service push in the IT area which on the surface of it will generate significant dollar savings for the participating authorities.

If the Wairarapa authorities were to participate in this IT initiative in all likelihood IT spend would increase.

The other interesting observation is that shared services need not be undertaken by all LA's in an area, it can be successful if only a subset of LA's work collaboratively. This applies in the Wairarapa as well. I think the feeling that all LA's in an area (NZ wide) should be involved for shared services to be successful has held back progress in some areas.

The key initiatives being considered are:

- IT – back office services
- Spatial and Transport Planning
- Regional water
- Economic Development

1.4.2. Local Government Financial Prudence Regulations

As part of the "Better Local Government" initiatives, and the Bill enacted in November 2012, the Government have announced the draft financial prudence benchmarks.

The full paper is replicated in the policy and finance committee agenda as there are no specific actions required.

1.5 Annual Plan / LTP actions

An update will be provided as part of the quarterly report

1.6 Elections

The election process has been completed. Note that we will exceed budget as there is a by election required for the Greytown Community Board

1.7 Featherston Land Swap

All ministerial and legal hurdles have been overcome and this land swap has been completed.

1.8 Wastewater Update

Good progress continues to be made toward the lodgement of the Greytown and Martinborough consents, which are due to be lodged in January 2014. Featherston is due shortly thereafter.

The purchase of the land adjacent to the Greytown treatment plant has been finalised and this presents us with a fantastic opportunity.

This land purchase was affected possibly two decades earlier than we would have anticipated in our overall long term plan, however it does not diminish the cost or affordability issues that Council faces.

1.9 NRB Survey

The triennial NRB Survey will commence at the end of November. The questions are standard and are generally driven from the LTP service performance measures.

There is little scope for new / changed questions as we need to ask questions on a consistent basis for comparative purposes.

We did add a couple of questions around voter turnout and reasons for not voting.

1.10 Quarterly Report

The quarterly report, based on results to the end of October, will be circulated separately.

1.11 Financial Statements

Financial Statements for the four months ended 31 October will be tabled and discussed at the policy and finance committee.

2. Discussion

2.1 2012/13 Annual Report

Completed!

2.2 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 17 June 2013, and excludes multi ownership Maori land.

| Date | Amount \$'000 | Number | Days since installment due | SWDC component \$'000 (81%) |
|-------------------|--------------------------|---------------|---|---|
| 30 June 2011 | \$851 | 631 | 31 | \$689 |
| 1 August 2011 | \$780 | 463 | 64 | \$632 |
| 28 November 2011 | \$969 | 760 | 7 | \$785 |
| 1 March 2012 | \$925 | 690 | 7 | \$740 |
| 16 March 2012 | \$830 | 602 | 23 | \$672 |
| 23 March 2012 | \$790 | 555 | 30 | \$640 |
| 1 June 2012 | \$855 | 722 | 10 | \$692 |
| 19 June 2012 | \$730 | 632 | 31 | \$591 |
| 10 September 2012 | \$947 | | 21 | \$767 |
| 15 February 2013 | \$820 | 565 | 57 | \$664 |
| 17 June 2013 | \$913 | 740 | 27 | \$739 |

We have made 24 demands on banking institutions, the outstanding rates value amounts to \$227,000.

This process is a bit time consuming, we can only demand the outstanding amount from the prior year (as at 30 June 2013). The first step is to write to the bank and give notification we will be seeking payment. We cannot actually make the demand for three months from the date of notification, and I guess it will be a week or so after that we will receive the funds.

2.3 LGOIMA Requests

- Adam Hutchinson: Freedom Camper Information for a GPS system
- Catherine Mitchell re: All Correspondence between NZTA and Central Government regarding seal extension subsidies.
- Michelle Holland Freshminds Ltd.: Environmental Service and Solid Waste contracts.
- Errol Brassett TR Consultants Intl. Ltd, Tawa, Wellington 5028: List of businesses premises with grease traps/converters.
- Caleb Harris Information on Eateries that Council Inspectors have closed or have issued cleaning or repair notices.
- Caleb Harris DomPost: Resource and Building consents for the properties of James Cameron.
- Stan Mangin and Butch Carrington: Sandy Bay Lease.
- Stan Mangin and Butch Carrington: Sandy Bay detail on former agreement - Council notes.
- Karaitiana Taiuru: Government entities usage of web addresses/domain names.
- Jordan Williams: New Zealand Taxpayers' Union Inc.

- John Moynihan: Proposed replacement of cherry trees in Jellicoe Street.
- Volme Springford. WTA: Vehicles dumped in SWDC - costs of disposal.
- Linda.Gross Department of Internal Affairs Cost relating to amalgamation if it succeeds.
- Derek Anderton, Director, Capital Ventures (2007): Rates Information.
- Marty Sharpe Hawkes Bay Reporter, DomPost: Plastics recycling.
- Talia Shadwell, DomPost: Data relating to noise complaints

Contact Officer: Paul Crimp, Chief Executive

PLANNING AND ENVIRONMENT GROUP REPORT ON ACTIVITIES

1. Introduction

1.1 Planning and Environment Group

The Group is responsible for the planning, building and environmental health activities of Council. These activities deliver both policy and regulatory outcomes relating to the governance/advocacy, resource management and public protection goals and objectives of the Council, as set out in the Annual Plan.

The day to day focus is on the processing of Resource Consents, Building Consents, Food/Liquor/Health Licences, and Dog Control.

The Group Manager oversees all the functions of the group. Hazel Turner is the Administration Assistant for the Group as well as assisting with Food and Liquor Licensing, and coordinating Land Information Memorandum (LIM) applications for the Council.

2. Planning

2.1 Overview

The Planning team is responsible for advising our citizens about the Wairarapa Combined District Plan (its strategic intent, policies and rules), processing resource consents, ensuring resource consent compliance, and developing reserve management plans for all the districts reserves.

The key pieces of legislation for this team are the Resource Management Act 1991, the Local Government Act 2002 and the Reserves Act 1977.

There are four staff members in the Planning team: Murray Buchanan (Team Leader/Group Manager), Chris Gorman (Senior Planner), Russell Hooper (Planner) and Jen Olson (Resource Management Officer).

In the coming year the key work for the team will include completing 100% of resource consents within statutory timeframes, resolving complaints, continuing to review Reserve Management Plan(s), the development of improved guidelines for new developments in heritage precincts, the development of a "one stop shop" information package, monitoring and inputting as necessary into the new Resource Management Act based Wellington Regional Plan and continuing work on the Greytown Future Development Area Structure Plan and the Wairarapa Moana management project.

The Planning team also assists with other Council projects as required, including community consultation.

2.2 Resource Consents

Officers have processed 20 consents since 1 September 2013; all were completed within statutory timeframes.

Officers provide detailed fortnightly updates on all consents direct to Council and Community Board members, so consent details are not listed here.

2.3 Policy

2.3.1. Historic Heritage Guidelines

Featherston, Greytown and Martinborough all contain Historic Heritage Precincts (HHP); areas where the distinctive character and historic heritage of our towns is to be recognised.

The main commercial areas of the three towns are covered by this provision, and in Greytown it extends into the residential areas on Main Street, both north and south of the commercial centre.

Officers are developing new Heritage Precinct Design Guides to give property owners clearer guidance on recognising, maintaining and enhancing the historic character of our towns.

Recently some new building developments have brought into focus the fact that the existing guidelines do not provide much direction or interpretive information to enable such structures to be consistently assessed.

One key aspect of the new guidelines will be criteria that will enable developers and staff to readily identify whether a particular building design is likely to be compatible within a heritage area.

The new guidelines for new developments should ensure that such structures respect and sit comfortably with the surrounding heritage character, while not having to be pseudo replicas of heritage buildings.

2.3.2. Business Streamlining Programme

As part of Council's goal to provide excellent service and to be easy to deal with, Planning Officers are putting together an information package, with the idea being to streamline and coordinate the processes required to set up new businesses and/or projects in our district. It is proposed that brochures will be made available, as well as setting up a page on the SWDC website for such information.

This proposal is based on the New Plymouth District Council's award winning "Taking Care of Business" initiative.

Starting a business and/or project can require multiple Council consents, registrations and approvals spanning every department. This can be daunting for some people.

In order to make things easier, we are, in addition to the information package, looking at the practicalities of assigning a single officer as a primary contact at Council for significant development proposals.

Where meetings and wider communication about all of the relevant Council processes is required, these will be coordinated by the primary contact to ensure timely, consistent and accurate information is provided in a good service focussed environment.

The primary contact could be a Planner, a Building Control Officer, an Infrastructure officer, or any other Council officer who is best suited to the particular proposal.

The end result of these initiatives should be to help our businesses, investors and developers and Council staff focus on the most important thing: getting the business and/or project started or approved with the minimum of delay or contention.

3. Building

3.1 Overview

The Building team is responsible for processing building consents; identifying dangerous, insanitary, and earthquake prone buildings; monitoring existing swimming pools; issuing building warrants of fitness; and responding to building incidents such as storm water run-off and illegal building work.

The key pieces of legislation for this team are the Building Act 2004, the NZ Building Code, and Building Regulations.

There are 6 staff; Derrick Thorley (Building Control Team Leader), Adrian Cullen (Building Control Officer), Derek Staines (Building Control Officer), Tim Grindlay (Building Control Officer), John Tait (Building Control Officer), and Sara Edney (Building Control Administrator).

The building team is also required to maintain Council's accreditation as a Building Control Authority (BCA).

3.2 Building Consents

Processing statistics for: 1 September 2013 to 30 September 2013

| Item | Period | Year to date | Same period last year | Annual Plan |
|--|---------------|---------------------|------------------------------|--------------------|
| Consents received | 40 | 124 | 61 | N/A |
| Consent processing performance (within 20wd's) | 100% | 98.06% | 96.15% | 100% |
| Certificate of Acceptance processing performance | N/A | 75% | N/A | N/A |
| Code Compliance Certificate processing performance | 100% | 98.46% | 100% | 100% |

Consents granted by project

| Type | No. of consents | Value |
|---|-----------------|--------------------|
| Covered Yards - farm building | 3 | \$44,530 |
| Demolition - Dwellings | 1 | \$12,000 |
| Dwelling - alterations | 7 | \$612,000 |
| Dwelling - unattached | 5 | \$624,500 |
| Garage | 4 | \$59,127 |
| Implement Shed - farm building | 1 | \$25,000 |
| Public Toilets | 1 | \$143,963 |
| Relocation - dwelling | 2 | \$77,000 |
| Sewage and Drainage System (treatment plant) | 1 | \$6,500 |
| Sleep out | 1 | \$60,000 |
| Solid Fuel Heater | 5 | \$30,348 |
| Swimming Pools & Spa Pools | 2 | \$66,000 |
| Workshop - e.g. electrical or vehicle repairs | 1 | \$480,000 |
| | 34 | \$2,240,968 |

Processing statistics for: 1 October 2013 to 31 October 2013

| Item | Period | Year to date | Same period last year | Annual Plan |
|--|---------|--------------|-----------------------|-------------|
| Consents received | 29 | 153 | 29 | N/A |
| Consent processing performance (within 20wd's) | 97.30% | 98.06% | 94.29% | 100% |
| Certificate of Acceptance processing performance | 100.00% | 75.00% | 0% | N/A |
| Code Compliance Certificate processing performance | 100.00% | 98.46% | 100.00% | 100% |

Consents granted by project

| Type | No. of consents | Value |
|--|-----------------|------------|
| Bank | 1 | \$6,000.00 |
| Carport/Boatshed / Car deck | 1 | \$25,000 |
| Covered Yards - farm building | 2 | \$17,641 |
| Demolition - Other Buildings | 1 | \$5,000 |
| Dwelling - alterations | 6 | \$520,824 |
| Dwelling - relocation | 2 | \$35,000 |
| Dwelling - unattached | 4 | \$720,000 |
| Flat/Townhouse / Studio / Unit - attached and unattached | 1 | \$0 |
| Garage | 5 | \$100,400 |
| Retail outlet/Shop e.g. hairdresser, travel agent, real estate | 1 | \$0 |
| Sewage and Drainage System (treatment plant) | 1 | \$15,000 |
| Shops, restaurants - Alterations & additions | 1 | \$10,000 |

| | | |
|--------------------------|-----------|--------------------|
| Sleep out | 3 | \$97,000 |
| Solid Fuel Heater | 7 | \$28,817 |
| Water Storage and Supply | 1 | \$5,500 |
| | 37 | \$1,586,182 |

3.3 Enforcement

None to report

3.4 Policy

None to report

3.5 LIMs

LIM APPLICATIONS RECEIVED FOR 1 SEPTEMBER TO 31 OCTOBER 2013

| Item | Period | Same period last year | YTD (1/7/2013 to 31/10/2013) | YTD Last Year |
|---|--------------|-----------------------|------------------------------|---------------|
| Urgent (5 Working Day) Applications received | 15 | 6 | 80 | 21 |
| Standard (10 Working Day) Applications received | 26 | 28 | 116 | 136 |
| LIMs processed within specified deadline | 41 (100%) | 34 | 196 (100%) | 157 |

3.6 Enforcement

None to report.

3.7 Policy

None to report.

3.8 Other matters

None to report.

4. Environmental Health

4.1 Overview

The Environmental Health team is responsible for liquor licensing; food premise inspections, registrations and audits of food control plans; noise complaints and assessments; environmental health; and bylaws.

Bylaws cover animal control including dogs wandering, barking causing a nuisance, attacks and stock on the road; abandoned vehicles; long grass causing fire hazards; trees and other vegetation overhanging the footpath; litter and camping on reserves.

The key pieces of legislation are the Health Act 1956, Dog Control Act 1996, Food Act 1981 (soon to be replaced), Sale and Supply of Alcohol Act 2012, Impounding Act 1955, and the Resource Management Act 1989.

There are four staff; Bronwyn Johnson (Environmental Health Team Leader), Rob McDonald (Environmental Health Officer), Andrew McEwan (Bylaw Officer) and Stan Matovich (Casual Bylaw Officer).

In the coming year the key focus will be implementing systems and procedures for the change in alcohol legislation that begins in December 2013. In addition, there will be work to address changes to the Food legislation.

4.2 Liquor Licensing

4.2.1. The Sale and Supply of Alcohol Act 2012

The Sale and Supply of Alcohol Act 2012 comes into full force on the 18 December 2013. This is a significant change that has brought additional work for staff as it is implemented.

4.2.2. Wairarapa Liquor Working Group

This working group is to continue through 2014. The key tasks for the three Councils involved are the development of the Local Alcohol Policy and ensuring that there is a sound communication strategy to inform communities, industries and licensees of the new requirements under the Act. The appointment process for the joint list members for each District Licensing Committee is now essentially completed with the formal appointment by Council expected to be completed at the 27 November 2013 Council meeting.

4.2.3. Liquor Licenses issued

Three on licence renewals and 3 off licence renewals were issued from 1 September 2013 to 31 October 2013. In the same period, 26 manager's certificates were issued.

4.3 Food Bill

The Food Bill has been deferred by Government and will not be passed in 2013 as previously reported. In preparation for the new Act we are continuing to encourage food premises to voluntarily change to the Food Safety Plan approach. To date 18 food premises have changed to using the new Food Control Plan, with generally good results. The Food Bill is likely to require additional resources to implement

4.4 Noise Control

Twenty noise control complaints were received from 1 September 2013 to 31 October 2013. 16 were located in Featherston, 3 in Greytown and 1 in Martinborough.

4.5 Bylaws and animal control

4.5.1. Dog and stock data

| INCIDENTS REPORTED | Martinborough | Featherston | Greytown |
|---------------------------|----------------------|--------------------|-----------------|
| Attack on Pets | 1 | 0 | 0 |
| Attack on Person | 0 | 1 | 0 |
| Attack on Stock | 0 | 1 | 0 |
| Barking and whining | 1 | 6 | 1 |

| INCIDENTS REPORTED | Martinborough | Featherston | Greytown |
|---------------------------|----------------------|--------------------|-----------------|
| Lost Dogs | 0 | 2 | 2 |
| Found Dogs | 3 | 1 | 1 |
| Rushing Aggressive | 0 | 2 | 0 |
| Wandering | 2 | 14 | 4 |
| Welfare Concerns | 0 | 1 | 0 |
| Stock | 0 | 0 | 0 |
| TOTAL | 7 | 28 | 8 |

4.5.2. Dog Exercise areas

Councils Amenity manager has met with Bruce Farley, Greytown Lions President, about the dog exercise area. The job will be project-managed by City Care, who will also do the materials purchasing.

Lions will contribute the labour for the fencing. The intention is to have the basic work done and the park up and running by the end of 2013. Some of the Lions are keen to contribute further, with equipment for obedience and agility.

4.5.3. Bylaws

Stan Matovich is currently filling the Bylaws Officer role for two weeks while Andrew McEwan is on leave, and as of 1 December will be taking on the role of the Casual Bylaws Officer for the summer months and Easter and Labour weekends.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Consents

Wastewater (Martinborough, Featherston, Greytown)

A further workshop was held on 18 November 2013, the outcome of which will be known to Council.

In summary Council's proposals and proposed consent conditions are required to be submitted to the Regional Council by 31 January 2014 for Martinborough and Greytown and for Featherston by 28 February 2014.

1.1 Wastewater Land Disposal

Newly acquired land at Papawai is now being examined to establish what long term land treatment proposals are available and the context within which other activities may operate on the land holding.

1.2 Water

Nil to report.

1.3 Coastal

Covered in Roading report below.

1.4 Gravel Pit Extraction

Nil to report

1.5 Land Fill Consent

Nil to Report

1.6 Wastewater and Water Reticulation

The construction is completed for this cyclical (targeted) renewal contract and the contractor Bruce Buchanan Ltd has requested the Practical Completion Certificate in October. The completed works has come in under the Council budget and within the contract time frame. There were contract variations to the value of \$90,260.06 the additional laying of 134 metres of 300 diameter sewer main in Brandon St accounts for the bulk of these variations.

1.7 Water Supply Capital Improvements

The Featherston water supply upgrade project is underway with drilling consents and pricing being sought for production drilling operations, this work is expected to be completed in the New year after which a detailed design will commence for the new bore filed and plant up grade.

The project is planned to be delivered over two financial years with completion scheduled for December 2015.

2. Operations Utility Assets and Services

2.1 Wastewater Treatment Plants

Greytown, Martinborough and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with the second non-compliance issue within the consent reporting year.

This was a recorded incidence where the allowable parameters to discharge to the river had been exceeded at the Martinborough Wastewater Treatment Plant. This breach is similar to the one in July where irregular results have occurred with the sampling or the testing at laboratory. All indications show that the plant was functioning within its specifications at the time the sample was taken.

2.2 Wastewater Reticulation

There were no reported pipeline blockages during the period.

2.3 Water Treatment Plants

Martinborough and the Featherston/Greytown Water Treatment Plants operated routinely throughout the period.

An incident report for a transgression to the Martinborough water supply in October has been forwarded to DWA and MoH. The fault was identified to some inconsistencies around the sampling point which have been investigated. A new sampling location has been established and the testing results were clear.

There was a 20 hour power supply outage at the UF treatment plant and a 12 hour outage at the Kuratawhiti Street bore in October due to the storm event on the 7th. There was a risk of compromising the Greytown water supply. The situation was handled without incident. Council officers were in contact with the power network repair crews about prioritising the power supply to these plants.

Community water usage and rainfall records and trending is attached for Council's information in Appendix 1.

2.4 Water Reticulation

There were twenty-three water reticulation repairs reported and rectified during the period.

2.5 Water Races

City Care Ltd has been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows. There were twelve reported accounts for blockage clearing of the Moroa network over the period. The annual walk over inspection of the two networks by City Care is nearing completion and notices to land owners for water race cleaning will be sent out by Council officers once the inspections are complete.

2.6 Waste Management

Operations continued on a routine basis throughout the period.

The re-location of the Tuturumuri recycling site did not go ahead. Council officers are considering options for this facility. Discussions are continuing with the solid waste contractor on possible solutions to managing holiday refuse at the coast.

A Waste Minimisation officer has been appointed, a separate report to council covers this.

Waste export and recycling tonnage data for the period is attached in Appendix 2.

2.7 E-Waste Collection District Wide

The TV Takeback quota of 427 units that received an Mfe subsidy has been exhausted. The Council contractor ran the TV Takeback campaign smoothly with the quota being reached towards the end of October. TV's can be received at the Council sites but there is a cost to process from now on. E-waste recycling costs are posted on the Council web site and at each receiving station.

3. Roading and Reserves

3.1 FAR Review

NZTA is reviewing how the funding assistance rates (the percentage that NZTA funds local roads) are calculated.

The latest information is that under the provisional framework those territorial authorities who have 'special purpose roads' such as is the "Cape Palliser Rd", in their districts would receive the same funding assistance rate for those special purpose roads as they would for all the other local roads in their network.

| Name of road | Location | Road controlling authority (district) | Approx. length | Date of Board resolution/ (notice) | Gazette Notice reference | Reasons why declared a subsidised highway or special purpose road (if known) | Status of the carriageway now |
|---------------------------------|--|---|----------------|------------------------------------|------------------------------|--|-------------------------------|
| South Wairarapa District | | | | | | | |
| Cape Palliser Road | From the intersection with Lake Ferry Road to its terminus at Cape Palliser. | South Wairarapa District Council (South Wairarapa District) | 37.7 km | (15 September 1997) | 18 September 1997, page 3101 | SH Review recommendation. Due to high tourism value and high maintenance costs with minimal local rate income. | SPR |

Expenditure on the SPR totals \$351,683 which is 100% funded via NZTA. If the FAR rate reduces to 50% Council will need to find an additional \$175,841. This equates to a possible 1.8% increase to council rates required. These figures do not take into consideration the emergency funding required on this section of the network. Over the past few years several million dollars has been spent in funding preventative maintenance such as the rock walls, gabion baskets and recently the concrete section over "the blow hole". This funding is a greater risk for council and the venerable communities on this coastal road.

The remainder of council's local roads \$2,801,741 is subsidised via the \$1,389,511 from NZTA. Council would need an increase in its far rate from its current 49% to 55.3% to equal the loss of the SPR funding.

3.2 One Network Road Classification

NZTA is investigating creating a One Network Road Classification system for local roads and state highways. This involves categorising roads based on the functions they perform. This means that over time road users can expect to have a similar experience across the country, on roads with the same classification. It will also bring a consistent approach, instead of the many variations currently used by road controlling authorities.

This initiative will be assisted in the Wairarapa with the 3 Councils combining their road specifications and standards under their respective documents.

SWDC signed up as one of the first "trial council" and have had the preliminary classifications run against its roads data to show the first draft of the new road hierarchy.

As shown above the preliminary review has highlighted the Martinborough Square as a secondary collector based on one of the determining factors (in this case traffic volume). However the logical approach would be to use the traffic bypass.

There is a lot of work to be done on this over coming months, due to the requirement to have this for the new land transport plan and incorporate any funding changes back to councils transport AMP.

3.3 Roading Maintenance – Oldfield Asphalts

The expenditure to date for this contract is at 41% of this year maintenance budget. The Kupe's Sail repair accounts for the higher than forecast

3.4 Expenditure to date against the repairs and maintenance programme.

The three month forward works programme is at \$270,000 which includes minor bridge repairs identified with last years bridge inspections. The reseal repairs for this year's sites has been approved for November. High shoulder removal is the major repair for these sites.

The Emergency Works to reinstate the road at Kupe's Sail was completed and open to traffic on the 20 September 2013.

There were two storm events that cost the Council a \$100,000 to clean up in September and October. An application to NZTA for subsidy has been submitted for emergency funding to cover this additional cost which is on top of this years approved programme.

A street sweeping contract has been negotiated with City Care Ltd as a variation to the existing Parks & Reserve contract. The street sweeping started on the 1 October with an end date of 30 June 2014 as the street sweeping is to be included with new Roads Contract that will be in place by July 2014.

City Care Ltd have reported that since taking on the street sweeping contract they have cleared 30% of the sumps and removed over 45m³ of spoil from sumps and the road kerb. The problematic flooding areas are a priority and the cause of recent flooding is due to sump leads restricting flows. These pipes are being addressed and have been found to be blocked with silt, coke bottles and wheel hub caps.

The services of a mechanical sweeper to maintain the main street of Greytown and Fitzherbert Street and Revans Street in Featherston will only be as required. City Care will manage the street cleaning by hand where possible.

3.5 Area Wide Pavement Treatment (AWPT)

With the pavement testing results the three selected sites have been reduced to one only this year. The data collected for Lake Ferry and Bidwills Cutting Road sites are in the Forward Works Programme to be considered next financial year.

Contract documents have being prepared for the rehabilitation of 1.175km of pavement by stabilising on Hinakura Road.

Tenders have been invited on the 8 November 2013 with tenders closing on the 22 of November 2013.

3.6 Reseal Programme

The contractor has submitted their seal designs for this year's programme. The design approvals will be done through Council Professional Services Consultant Spiire.

Defects liability has expired for Fulton Hogan 2011/12 sealing contract C1195 subject to the Kahutara road site meeting the contract specifications for surface texture as this site has flushed in the wheel tracks.

3.7 Bridge Maintenance Contract

From this years bridge inspections structural repairs have been identified for 7 bridges by Spiire Engineers. This repair work is to be put out in a separate contract as it is specialist bridge work. It is anticipated that the document will be out to tender late January 2014.

3.8 2014-17 Road Maintenance Contract

Council officers are currently working with MDC and CDC to standardise the new road maintenance contract document. It is expected that the new contract will address maintenance issues common to each District. The letting of the contract will be March 2014.

3.9 Speed Count for Roads

| | Last count | Completed | Road Name | Mean / 85% / Max | Kph |
|----|------------|------------|----------------|------------------|-----|
| 75 | 10/09/2008 | 18/09/2013 | CAMBRIDGE RD | 49/59/79 | 100 |
| 76 | 16/11/2012 | 18/09/2013 | HUANGAROA ROAD | 53/73/109 | 100 |
| 77 | 16/11/2012 | 18/09/2013 | PURATANGA ROAD | 56/72/114 | 100 |

Martinborough Community Board requested an investigation on the possibility of reducing the speed on Huangarua Road where it meets Puruatanga Road (where Ata Rangi Vineyard is situated). Speed counts have been completed and resulted in the 'mean' speed is between 59 and 73 kph in a speed zone of 70 kph. Apart from the extreme the 85 percentile of the traffic is travelling within the speed limit. No need to reduce this zone down to 50kph.

4. Amenities

The first year of the contract has been completed, and we are now in a position to look at contract variations to put fixed prices against some items which were not fully costed in the initial negotiations, and have been treated as dayworks eg berm mowing.

The Cost Fluctuation Adjustment to be applied for the year from 1 October 2013 is 1.78%, which is less than the 3% allowance made in the budget.

4.1 Graffiti

Table 1 – Graffiti strikes September 2013

| Town | No. of strikes | Location |
|---------------|----------------|-------------------------------------|
| Featherston | 1 | Public toilets |
| Greytown | 1 | Town Hall toilets |
| Martinborough | 2 | Playground, Martinborough Square |

Table 2 – Graffiti strikes October 2012 – September 2013

| Town | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | TOTAL |
|---------------|-----------|----------|-----------|------------|-----------|-----------|-----------|------------|----------|----------|----------|----------|------------|
| Featherston | 13 | 0 | 17 | 102 | 9 | 23 | 87 | 101 | 0 | 5 | 1 | 1 | 359 |
| Greytown | 0 | 0 | 9 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 12 |
| Martinborough | 5 | 0 | 5 | 0 | 14 | 0 | 0 | 13 | 0 | 0 | 0 | 2 | 39 |
| TOTAL | 18 | 0 | 31 | 102 | 23 | 24 | 87 | 114 | 1 | 5 | 1 | 4 | 410 |

Table 3 – Graffiti strikes on SWDC property October 2013

| Town | No. of strikes | Location |
|---------------|-----------------------|-----------------|
| Featherston | 0 | |
| Greytown | 0 | |
| Martinborough | 0 | |

Following the first meeting of the Graffiti Working Party in September, graffiti strikes on non-Council property are being recorded in City Care’s database along with strikes on Council property. In late October there was a massive graffiti attack on the Featherston railway station/rail corridor area, too many strikes to count, and likely to have been gang-related. This was referred to Kiwi Rail for their contractor to clean up.

4.2 Playgrounds

The annual audit of playground equipment against NZS 5828:2004 was carried out in September, with follow-up remedial works in October.

4.3 Trees

October was a windy month with two major storms, resulting in considerable damage to trees in our parks, reserves and berms in all three towns. Costs so far are around \$1300 but more arborist bills are yet to come.

The issue of the large pines on the Murphy property on Reading Street, Greytown was raised again by members of the public. SWDC has very limited powers in dealing with trees on private property, and could take no formal action. However officers worked with the Murphys and an arborist to deal with the most at-risk branches, and to put a monitoring programme in place. Some dead-wooding remains to be done before the end of November, this work was delayed by the demands elsewhere on the arborist after the October storms.

4.4 Sports fields and facilities

No issues to report.

4.5 Pensioner housing

There are no vacancies at any of the pensioner housing complexes. There are five people on the waiting list for Martinborough, eight for Featherston and five for Greytown.

The six-monthly flat inspections were carried out in September, and a number of minor repairs made in consequence during October. The wind storms blew down a fence between Matthews Flats and the neighbouring property – this has now been replaced, with costs shared with the neighbour. Two trees were also blown down at Matthews flats in the wind storms.

4.6 Parks and Reserves

4.6.1. Martinborough

Fence palings were kicked in at the skate park and required repair. Storm damage to two acacia trees in the Square resulted in the removal of one and major pruning to the other.

4.6.2. Greytown

There was storm damage to southern gateway trees – the damage poses no danger to passing cars/people, and is yet to be addressed by the arborist. Two fences were damaged by wind in the Kowhai Reserve – the street frontage fence was completely flattened and is being replaced, while the north boundary fence is to be repaired and costs shared with the neighbour. A number of trees in Collier Reserve, Soldiers' Memorial Park and the campground were also damaged in the storm. The arborist report on the campground trees has now been review by the Tree Advisory Group and pruning work will commence when the arborist becomes available. A metalled driveway has been put across the back of the camp ground to improve access to sites in wet weather.

4.6.3. Featherston

There was storm damage in Cherry Tree Park, the Peace Gardens, the Skate Park and Card Reserve.

4.6.4. Rural and coastal

The lease of the Sandy Bay boat launching area has been completed, and new signage was put in place before Labour weekend.

4.7 Toilets

The new Greytown Exeloo toilets are well under way and will be completed by mid-November.

4.8 Properties

4.8.1. Featherston

The conservation report on the Anzac Hall has been received, and a funding bid to Lottery Grants for assistance with the cost of future works is being prepared. The Lottery Grants Board awarded \$11,000 from an earlier funding bid towards the cost of the conservation report.

4.8.2. Martinborough

The Pain Farm homestead has been leased on a residential tenancy.

4.8.3. Greytown

Council has approved the licencing of the shed behind the old Borough Chambers to the Greytown Men's shed.

4.9 Cemeteries

4.9.1. Featherston

A tender process was carried out for a grazing licence for the cemetery extension paddock. The licence begins on 15 November.

There were two burials and an ashes interment at Featherston in September, and one ashes interment in October.

4.9.2. Greytown

The October storms brought down one big tree in the cemetery, fortunately without damage to people or gravestones. The well-established trees at the west end of the cemetery are to be reviewed in November to allow planning for future maintenance work.

There was one burial in September and two in October.

4.9.3. Martinborough

The October storms brought down one big tree in the cemetery.

There was one burial in October.

4.10 Events

The Amenities team has been working with the Planning and Environment team on establishing a process (and application form) for major events so that each major event has a single SWDC officer coordinating it.

4.10.1. Featherston

Completed events - 19/10 Kokomai event in Anzac Hall; 11/11 Armistice Day. Future events - 14/12 Christmas parade.

4.10.2. Greytown

Completed events - 18-27/10 Kokomai Festival. Future events - 21/12 Christmas parade

4.10.3. Martinborough

Completed events - 2/11 Guy Fawkes night bonfire; 3/11 Martinborough Fun Ride. Future events - 16/11 barrel race and Party Marty; 17/11 Toast Martinborough; 15/12 Christmas parade and carols in the Square; Dec/Jan La De Da.

5. Libraries

5.1 Statistics all Libraries

See Appendix 3 for issues and transactions statistics.

5.2 Library strategy

Three staff workshops have now been held in the library strategy review – Collection Development, Literacy and Learning. Workshop participants enjoyed the workshops and contributed numerous ideas. The final workshop, on Library Buildings, has been postponed until November.

5.3 Grants

Martinborough Library recently received two grants from the Cochrane Trust - \$2000 for large print books, and \$750 to purchase another Victor Reader for visually-impaired users.

5.4 Summer reading programmes

All libraries are now gearing up for the summer reading programmes.

6. Civil Defence and Emergency Management

6.1 Emergency Services

Nil to report.

7. Appendices

Appendix 1 - Monthly Water Usage

Appendix 2 – Waste Exported to Bonny Glen

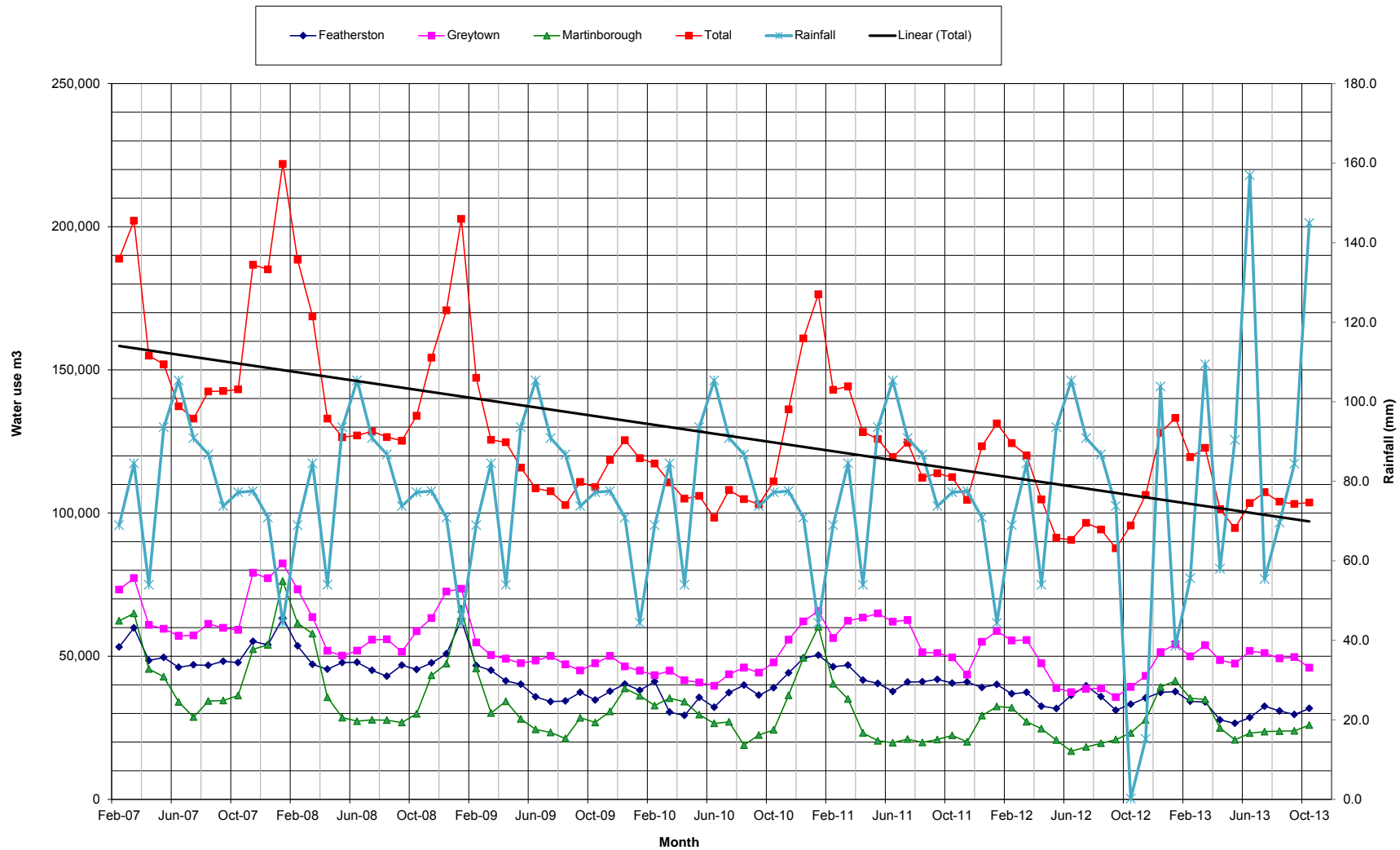
Appendix 3 – Library Statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed By: Paul Crimp, Chief Executive

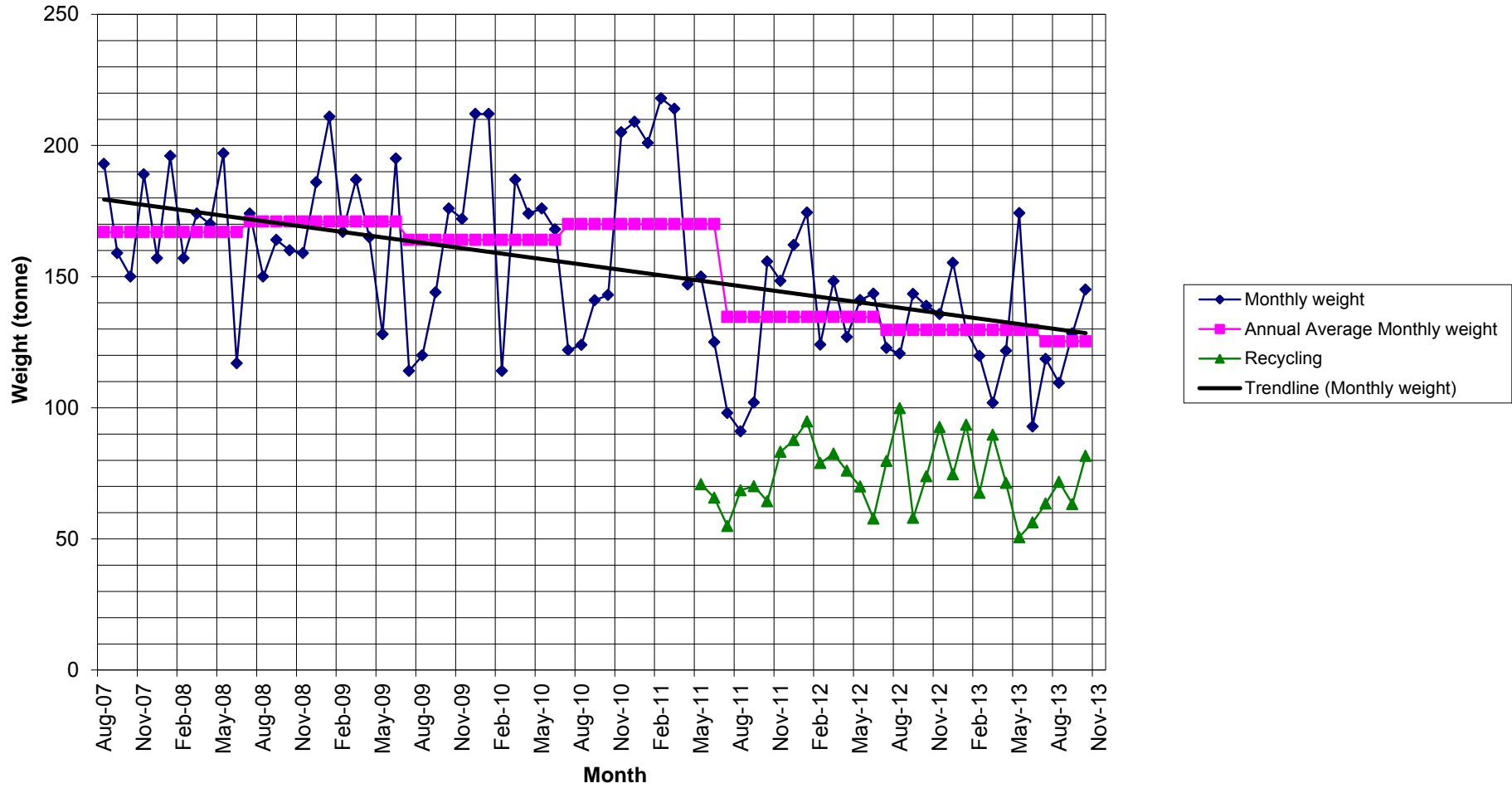
Appendix 1 – Water Usage

Water use South Wairarapa District Council



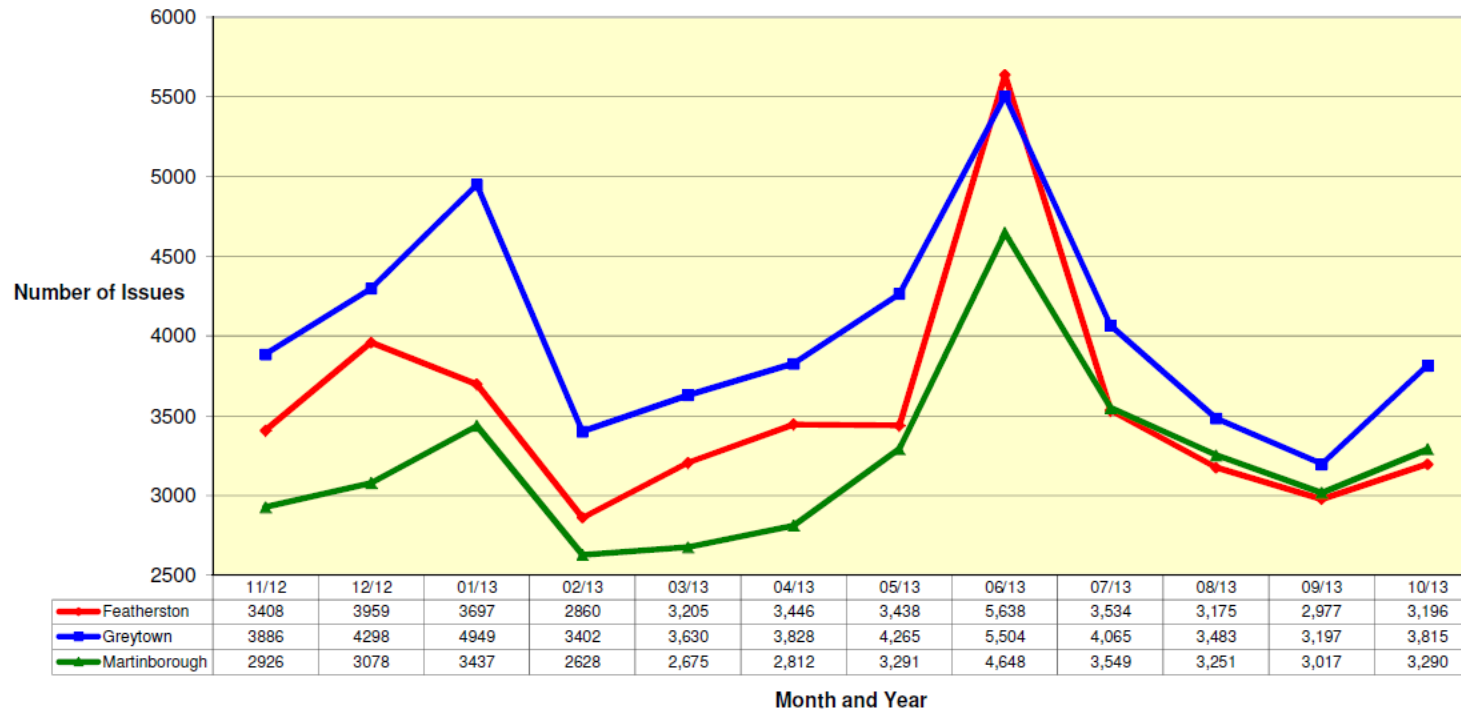
Appendix 2 – Waste Exported to Bonny Glen Including Recycling

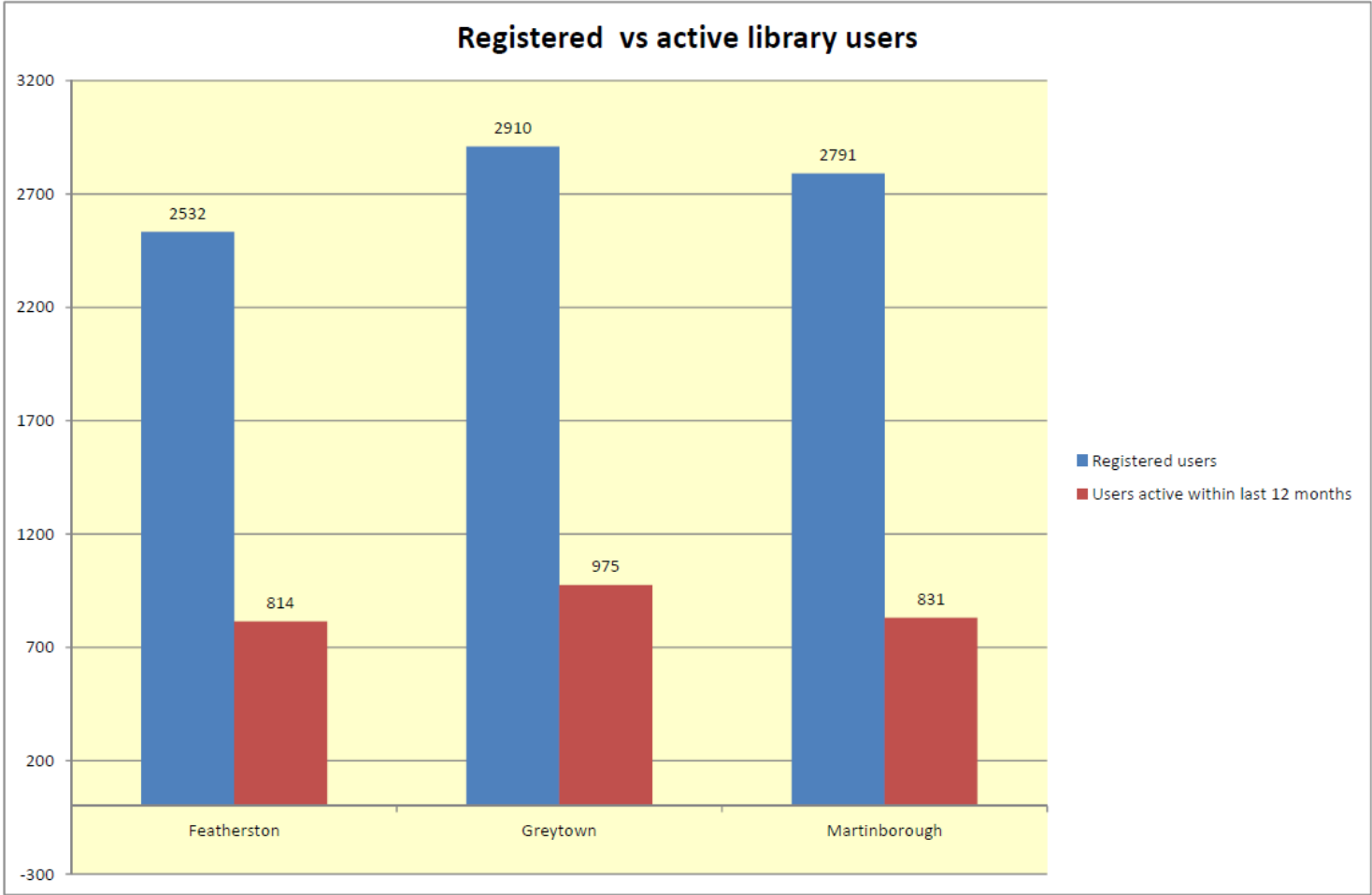
Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



Appendix 3 – Statistics all Libraries

Issues to October 2013





FEATHERSTON COMMUNITY BOARD

10 DECEMBER 2013

AGENDA ITEM 7.2

CUSTOMER REQUESTS

Purpose of Report

To advise community boards on the system for receiving customer requests and passing these on for action.

Recommendations

Officers recommend that the community board:

1. *Receive the information.*

1. Discussion

Community board members often receive requests from the public that need to be passed on to council officers for consideration and/or action.

In some instances these are raised at the community board meeting initially, and passed on as an "action item".

These requests can be logged as soon as they are received and this will speed up resolution, rather than waiting for the next community board meeting to be raised – up to six weeks.

The attached flow chart will hopefully help assist members with the process.

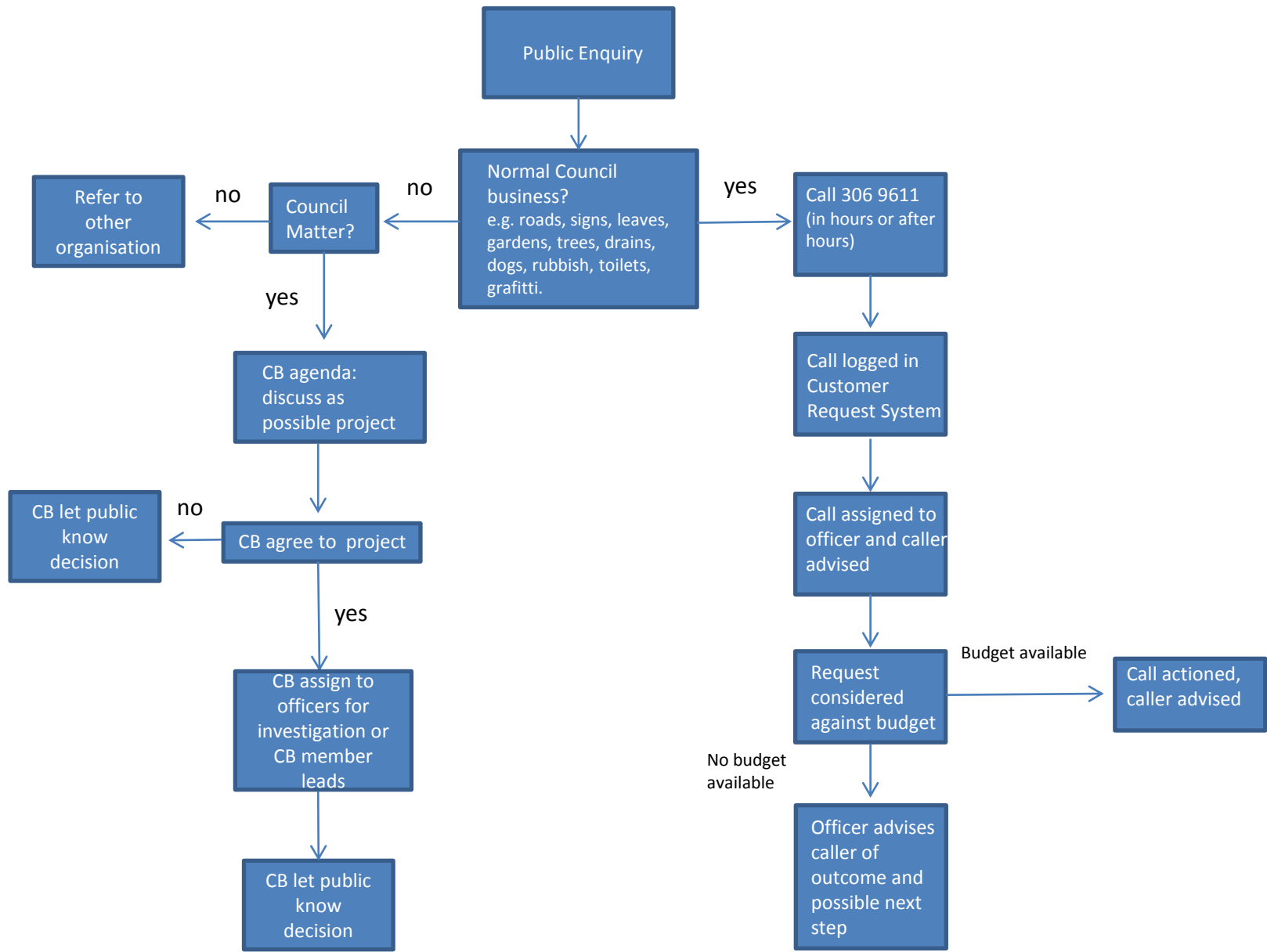
Council has implemented a customer service system which receives and logs progress against all requests for service, and advises the notifier when a request has been closed.

2. Appendix

Appendix 1 – Customer Request flowchart

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Customer Request Flowchart



FEATHERSTON COMMUNITY BOARD

10 DECEMBER 2013

AGENDA ITEM 7.3

COUNCILLOR APPOINTMENTS

Purpose of Report

To inform the community board/committee of councillor appointments.

Recommendations

Officers recommend that the community board/committee:

1. *Receive the information.*

1. Executive Summary

At the first meeting of the triennium Council committees and working parties are established by the Mayor and councillors are appointed to those committees. Attached in Appendix 1 is the report that was submitted to Council on the 30 October 2013. Councillor portfolios have been replicated to the Council website.

2. Appendices

Appendix 1 – Council Committees and Working Parties Report

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Council Committees and Working Parties Report

SOUTH WAIRARAPA DISTRICT COUNCIL

30 OCTOBER 2013

AGENDA ITEM C1 & C2

COUNCIL COMMITTEES AND WORKING PARTIES STRUCTURES FOR THE TRIENNIUM COMMENCING 2013

Purpose of Report

To inform Councillors of the Council committees and working party structure for the new triennium.

Recommendations

Officers recommend that the Council:

1. *Receive the report.*

1. Background

I have reviewed our current Committee and Working Party Structure and discussed preferred appointments with all councillors. Because of some conflicting areas of interest it has not been possible to grant all councillors all their preferred appointments however I have attempted to spread workload and responsibility as fairly as possible. At the beginning of the last triennium we introduced focus groups at the request of some councillors who wished to hold portfolios. This setup has only worked in part and it is generally agreed to return to an approach where all councillors attend infrastructure working party meetings. This meeting date will be set on a 6 weekly cycle but cancelled if not required.

One focus group was however particularly successful and due to its key role in our communities I have decided to keep the Emergency Management group in place although I have altered the membership. Also, at the end of the last triennium Council appointed a Graffiti Working Party to work through the regional network to combat this problem, particularly in Featherston and Martinborough. As this group has only just commenced working together I have left the membership as it stood.

2. Deputy Mayor

I appoint Councillor Napier as Deputy Mayor.

Prepared by: Her Worship the Mayor, Adrienne Staples

Council Committees/Working Parties

(As structured for the new triennium October 2013)

1. CHIEF EXECUTIVE OFFICER'S REVIEW COMMITTEE

Mayor, Deputy Mayor, Cllrs Davies and Jephson, chaired by the Mayor.
All councillors to participate in a pre-review workshop to discuss performance matters.

2. POLICY and FINANCE COMMITTEE

All members of Council chaired by the Mayor.

A member of the Maori Standing Committee may attend Council Meetings and Policy and Finance Committee if they wish. They may partake in debate but may not vote.

3. MAORI STANDING COMMITTEE

Councillors Jephson and Robertson plus two representatives each from the three marae and Iwi. Nominations must be received in writing from each participating body. The Chairman is elected by the Committee. Membership of this committee is ratified by Council.

4. HEARINGS COMMITTEE

On RMA matters - up to three commissioners that hold the 'Making Good Decisions' accreditation which may include appointments from Carterton or Masterton District Council. The Chairperson must be a SWDC Commissioner and hold the 'Chair' endorsement for their accreditation except when independent commissioners are appointed. Appointment of Independent commissioners for specific hearings must be approved by the Hearings Committee.

For other matters such as but not limited to, hearings under the Dog Control Act, Wairarapa Gambling Policy and Reserves Act other panel members may also include Councillors Montgomerie, Olds, Jephson and Riddell.

Reserve Management Plan Hearings will be heard by full Council.

Current accredited Councillors are: Mayor Staples (Chair endorsement), Cllrs Davies (reassessment due) and Robertson.

5. DISTRICT LIQUOR LICENSING AUTHORITY

Chair: Councillor Napier

Deputy Chair: Councillor Riddell

7 external appointees as resolved by Council 19 September 2013.

6. WAIRARAPA LIBRARY SERVICE COMMITTEE (joint with Carterton)

Councillor Riddell and 1 Community Board member.

7. RISK AND AUDIT WORKING PARTY

Deputy Mayor (Chair) and Councillors Davies, Stevens and Craig

8. AWARDS, REFURBISHMENT AND GIFTS WORKING PARTY

Mayor and Councillors Napier, Robertson and Riddell.

9. SOUTH WAIRARAPA LONG TERM PLAN WORKING PARTY

Mayor (Chair) and all Councillors
3 Community Board Chairs
1 representative from the Maori Standing Committee

10. SPORTNZ RURAL TRAVEL FUND ASSESSMENT COMMITTEE

Deputy Mayor (Chair) and Councillors Olds, Craig and Riddell

11. INFRASTRUCTURE and PLANNING WORKING PARTY

Mayor (Chair) and all Councillors. (Councillor Stevens, Deputy Chair)
Chairs of Community Boards and Maori Standing Committee

12. COMBINED PLAN (JOINT COMMITTEE WITH CARTERTON AND MASTERTON)

Mayor and Councillors Napier and Davies

13. GRAFFITI WORKING PARTY

Councillor Riddell (Chair), Cllr Davies, plus one representative from each
Community Board and other members co-opted as required.

14. REGIONAL TRANSPORT COMMITTEE

Mayor (Deputy Mayor as alternative)

15. WELLINGTON REGIONAL STRATEGY COMMITTEE

Mayor (Deputy Mayor as alternative)

16. MARTINBOROUGH TOWN HALL WORKING PARTY

Councillors Stevens, Riddell and Jephson. Members of the Community Board and
public co-opted as required.

17. EMERGENCY SERVICES WORKING PARTY

Councillor Riddell (Chair) and Councillors Olds (Deputy Chair), Craig and
Montgomerie

Other Council Appointments

(As structured for the new triennium October 2013)

1. **Community Boards: Martinborough**
Cllrs Riddell and Stevens

Featherston
Cllrs Davies and Robertson

Greytown
Cllrs Napier and Craig
2. **Healthy Homes** – Cllr Riddell
3. **District Rural Fire Board** – Cllr Stevens
4. **SW Arts Council** – Cllr Robertson
5. **Wairarapa Road Safety Council** – Cllr Craig
6. **Cobblestones Museum** – Cllr Montgomerie
7. **Southern Wairarapa Safer Community Council** – Cllr Napier
8. **Regional Waste Forum** – Cllr Craig
9. **Waiohine Floodplain Management Planning Advisory Committee**
Cllrs Napier and Montgomerie
10. **Awhea Opouawe Scheme Committee** - Cllr Jepson
11. **Lower Valley Development Scheme Advisory Committee** - Cllr Jephson
12. **Wairarapa Irrigation Governance Group** - Mayor (Deputy Mayor as alternative)
13. **Wairarapa Moana Governance Group** - Mayor (Deputy Mayor as alternative)
14. **Wairarapa Moana Wetlands Co-ordinating Committee** - Councillor Olds
15. **Destination Wairarapa** - Dr John Bell
16. **Regional Council Waitua Committee** - Councillor Olds
17. **Safer Wairarapa** - Mayor (Deputy Mayor as alternative)

FEATHERSTON COMMUNITY BOARD

10 DECEMBER 2013

AGENDA ITEM 7.4

FEATHERSTON MEN'S SHED – COMMUNITY BOARD SUPPORT

Purpose of Report

To inform Community Board that Council has given approval for the Featherston Men's Shed Group to occupy Council land on Fitzherbert St in a relocated building, subject to consultation and public support for the project, and to request financial support towards the relocation of the building.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information.*
2. *Contributes \$5000 towards site development and consent costs for the Featherston Men's Shed Inc. to relocate a building onto part of the land-swap land on Fitzherbert St.*

1. Executive Summary

A Featherston Men's Shed group is now incorporated, under the guidance of Peter McNeur (Rural Education Activities Programme / Mens' Shed Masterton). The group has raised sufficient support to make a local Men's Shed viable. Trust House Ltd has offered to donate the existing bottle store building once the new supermarket has been built. Council has approved location of the Men's Shed on part of the land-swap land on Fitzherbert St, adjacent to the skate park, subject to community consultation on the development of the whole piece of land. The Men's Shed group pay a peppercorn rental to SWDC. The group is responsible for funding the costs of the building relocation, resource and building consents, and other costs associated with establishing the Men's Shed.

2. Background

Men's Sheds now exist in many towns in New Zealand and are created as ground-up local initiatives. The Henley Men's Shed in Masterton is a very successful local example. They provide a social gathering point where (mostly) retired men carry out personal and community projects.

Two public meetings have established that there is sufficient support to make a Men's Shed viable in Featherston. The group has elected an executive and achieved incorporated society status, and will be affiliated to the national Men's Shed Group. As with Greytown, workbenches, materials, tools and furniture have already been donated or earmarked for the group.

Men's Sheds provide a valuable social gathering point for men. Research shows that they reduce social isolation and improve well-being of their members. They provide services to local communities such as toy-making for fundraisers, tool sharpening and contribution to community projects. The group intends to approach local schools and early childhood centres to offer assistance, and will be able to carry out projects on Council property as well.

One of the key points raised in the Featherston town meeting in August was the need for male role models for the boys and young men in the town, and then Men's Shed Group hope to be able to provide this. They envisage working with local youth to teach them skills, for example bicycle and skateboard maintenance and repair.

3. Discussion

3.1 Options

As a result of negotiations between Her Worship the Mayor and Trust House Ltd, Trust House has agreed to gift the Featherston bottle store building to Council for use as a men's shed. Council has approved the relocation of this building onto part of the land-swap land subject to community consultation on the development of the whole piece of land. A location adjacent to the skate park and playgrounds means there would be a regular adult presence in this area, and would make it easy for local children to access help with their bikes and skateboards.

3.2 Legal Implications

It would be reasonable to assume that the land-swap land will be incorporated into the Clifford Square Reserve. The Clifford Square Reserve Management Plan would then apply, although amendment may be required to cover the proposed town square and other development of the land-swap land. The placement of a Men's Shed within the reserve would fall within the recreational values of the current plan.

3.3 Financial Considerations

The Men's Shed group will need to fund (or find sponsorship for) the relocation of the building, resource and building consents and the connection to power, sewer and water, as well as any alterations/improvements to the interior. The group would be required to ensure that the exterior of the building and the associated landscaping are developed and maintained to an appropriate standard for the reserve location.

It is proposed that the Featherston Community Board contributes an initial \$5000 from Board funds to the Men's Shed group. This money would be

put towards the site development, and resource and building consent costs in preparation for the relocation of the building once it becomes available.

The quid pro quo for this funding and the application of a peppercorn rental is the expectation that the Men's Shed will contribute skills and labour to community projects in Featherston.

Featherston Men's Shed will carry public liability insurance. A condition of the licence to occupy would be that all improvements to the property would have to be approved by SWDC in advance, and would revert to SWDC in the event of termination. This would include the option of SWDC either choosing to retain, or requesting the removal of, the relocated building.

4. Conclusion

The Featherston Men's Shed will improve the social wellbeing of both individual members and the community as a whole. There is no financial future risk to SWDC, and many potential benefits from the Group's ability to contribute to community initiatives.

5. Appendices

Appendix 1 – Menz Shed New Zealand About Us – from website
<http://www.menzshed.org.nz/about-us/what-shed/>

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

Appendix 1 – Menz Shed New Zealand About Us



[Home](#) [About Us](#) [Latest news](#) [Sheds](#) [Membership](#) [Resources](#) [Donations](#) [Links](#) [Library](#)

We are often asked what a Menz Shed is, and the answer can be long! But to put it in a nutshell, a Menz Shed brings men together in one community space to share their skills, hobbies and work on practical tasks individually (personal projects) or as a group (for the Shed or community).

The sort of projects a Shed tackles is entirely up to the Shed concerned, however most Sheds in New Zealand take on some community projects, examples of which include building playgrounds, school centres, repairing toy library stock, repairing old bikes for distribution to poorer communities, building planter boxes for the main street of the local central business district, and the list goes on.

The Menz Shed is a great place for blokes to learn new skills. We see retired builders teaching engineers some of their skills and visa-versa, we see retired accountants being shown a thing or two they never had the opportunity to learn in their working life. Many Sheds also have ladies where husbands and others teach women many skills which may have always mystified them.

Many couples find that after retirement, the shock of suddenly being with each other every (sleeping) hour can cause friction, so the Menz Shed is a great place to escape the stresses of retirement syndrome, and the result is that women are among the most ardent supporters of Sheds.

Men are known to have smaller circles of friends than women, so the Shed offers opportunity for new friendships outside the social circles their partners establish. One Sheddie once stated after months of development of his local Shed with a membership of more than fifty; "Ten months of development of his local Shed with a membership of more than fifty; "Ten months of us knew each other, but now it feels like we all went to kindergarten together!"

On a more serious note, Menz Sheds are an ideal place for health professionals to gain access to men who may otherwise not take as much care of themselves as they could, and many Sheds invite health professionals to give informational talks and basic health checks at the Shed in the men's own environment. The informality makes for a more relaxed atmosphere.

MENZSHED New Zealand is the body which represents and supports Sheds nationwide. We

- Bring Sheds together to enable them to establish relationships and collaborate where possible.
- Promote the concept to communities without Sheds, and support groups as they go through their establishment phase – and this includes linking new groups with nearby established Sheds.
- Establish relationships with sponsors nationally. This function is also carried out at a local level by the Sheds themselves.
- Encourage Sheds to act autonomously. We encourage Sheds to make their own decisions and rules – however we remain available to offer advice on this if asked.

- Operate at minimal cost to Sheds. The only cost incurred by Sheds is the \$25.00 annual membership fee.
- Organise national conferences, which are currently on a one-year cycle.
- Allow Sheds to drive the organisation rather than the organisation driving the Sheds.

© 2013. MENZSHED New Zealand. All Rights Reserved

FEATHERSTON COMMUNITY BOARD

10 DECEMBER 2013

AGENDA ITEM 7.5

REPORT ON TIDINESS OF TOWN

Purpose of Report

To inform Community Board members of the contractual arrangements for mowing, garden maintenance, litter control and street cleaning.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information.*

1. Executive Summary

Concerns regarding the Featherston town centre were raised in the August 2013 meeting of the Community Board, and a report was requested from officers. This report outlines the specific elements of the Property Parks and Reserves contract between SWDC and City Care. Reports from City Care's computerised management system are appended for information. Both Council officers and City Care staff are working together to improve levels of service, and this report indicates how this is being addressed.

2. Background

2.1 Property, Parks and Reserves contract

The Property, Parks and Reserves contract with City Care makes the following provisions for mowing, vegetation and litter control.

2.1.1. Vegetation control

This is the control of vegetation growth on all Council owned property within the urban areas, including but not limited to : parks and reserves, gardens, sports fields, playgrounds, swimming pool compounds, surrounds to Council buildings, cemeteries, pedestrian walkways and the full width of nominated "paper road" reserves.

The lawn areas covered by the contract in the Fitzherbert St/Clifford Square area are mowed fortnightly.

2.1.2. Berm mowing

The tendered price for the original level of service was circa \$90,000. This level of service was amended reduced in order to meet the \$20,000 allowed

in the budget. Over the last year berm mowing has been carried out on a day-works basis on a frequency of approximately once a month. Additional mowing has been done specifically in advance of events such as Toast Martinborough and the Martinborough Fair, in both Martinborough and Featherston. This allows tight control over expenditure and works done.

Berms mowed by City Care in Featherston are those outside all Council properties including parks, reserves, pensioner flats and cemeteries. Also included are road reserve berms which are within the 100km/hr limits but don't front residential properties eg east and west ends of SH2 and east end of SH53.

Furthermore, a register of residents who are unable to mow their own berms is kept and these berms are included in the regular mowing rounds. This assists those in the community who genuinely require support.

2.1.3. Litter control

The parks contract provides for the control and removal of litter from all Council-owned property, including an allowance for servicing of the street litter bins at least twice weekly.

2.1.4. Shrubs, gardens, hedges, roses and annual beds

The contract provides for the maintenance of established shrub gardens and hedges, rose and annual beds.

2.1.5. Pedestrian and recreational facilities

This covers the maintenance of signs, paths and recreational facilities in public areas (rural and urban) within the scope of the contract, reserves and cemeteries.

2.2 Street sweeping variation to contract

The street sweeping variation to the contract started on 1 October 2013. This was due to a desire to increase the standard of work post the Transfield service contract without a substantial one-off cost. It is anticipated to take at least 6 months to achieve a good base standard to work from. The contract variation covers the following areas.

2.2.1. Streets, kerbs and channels litter control

The contract provides for fortnightly inspection of all road side kerbs within the CBD of the three townships and agreed arterial routes, and removal of any general litter and restrictions to drains.

3. Discussion

3.1 Specific concerns raised

This section addresses more specific concerns raised in meetings, and generally with the Amenities staff. A number of spreadsheets are attached as appendices – these detail the actual rounds programmed by City Care. A “round” is a specific set of tasks attached to one or more assets, with a programmed schedule. City Care staff sign off each round once completed. Not all programmed work is included in rounds at this stage.

Council and City Care believe that the only way forward is to take a methodical programmed approach to the routine work, and this is well documented into their automated procedures. However, as mentioned above, it will take several rounds to achieve a typical condition more easily achieved to the specification required.

3.1.1. Mowing

Fortnightly mowing of the Fitzherbert St/Clifford Square lawns is done to Mow Type B standard, except for the Clifford Square green itself, which is Mow Type B standard. These standards are specified in the contract as:

Type A – the height of the grass before mowing shall not exceed 35mm and when mown shall generally be within 20mm of the ground surface, with clippings being removed from the site. Further, grass clippings falling onto paths, drives and carparks or other such similar areas shall be swept from the surface before the contractor leaves the site. In general this relates to fine lawns and typically those areas that are mown once per week in the growing seasons, and less frequently at other times. During dry summer the grass may stop growing but weeds may thrive, spoiling the otherwise neat appearance of the grassed areas. The contractor shall mow these areas during dry weather to cut the weed heads and keep their height below 40mm.

Type B – the height of the grass before mowing shall not exceed 60mm and when mown shall generally be within 30mm of the ground surface. Grass clippings shall lie where they fall except clippings falling onto paths and drives or other such similar areas (excluding road pavements, kerb and channel) shall be swept from the surface before the contract leaves the site. In general this relates to high profile reserves....these grass areas shall still be cut during the dry summer weather to maintain their tidy appearance and to keep weed heads below 60mm in height.

3.1.2. Mowing of berms

As noted in 2.1.2 above, berm mowing has been on a monthly basis, and a round report is not available. Berm mowing generally starts in Martinborough at the beginning of each month. This takes seven to eight days, before the mower moves onto Featherston and Greytown in turn. The standard for berm mowing is Type B, as described in 3.1.1 above. There is no requirement on the contractor to spray weeds.

The frequency of mowing is increased where possible during the period of spring growth, and prior to events such as Toast Martinborough. Unfortunately this year's spring growth coincided with the October storms; this meant that mowing was not possible for long periods, and also that personnel had to give greater priority to clearing storm damage to trees, rubbish bins and other property. City Care are now catching up on the berms.

3.1.3. Litter control around public buildings and amenities

The contract provides for:

[t]he control and removal of litter from all Council-owned property....Litter control and removal includes:

- the uplifting and removal of free litter;

- the emptying, servicing and maintenance of litter bins and receptacles, including street bins;
- emptying, servicing and maintenance of replacement and additional litter bins;
- disposal of litter at the Martinborough landfill.
Litter includes bottles, broken glass, cans, paper, cardboard, packaging, food scraps, small dead animals, bags of rubbish, rags, clothing, wire, scrap timber, leaves and branches, and any other discarded material less than 30kg in weight.

Where there is not a specific requirement for an item to be done, for example, cleaning picnic tables and street furniture, a day works order is issued to City Care. This allows better budget control and the targeting of specific issues. However where broken glass or rubbish is found, all staff remove it they find it, regardless of whether or not they are on a litter round.

There is no specific requirement for cleaning picnic tables and street furniture beyond removing graffiti. If officers are notified of a specific issue with the cleanliness of tables and street furniture, a day works order is issued to City Care to deal with it. Broken glass and rubbish is picked up by all staff as they find it, regardless of whether or not they are on a litter round.

3.1.4. Build up of debris in storm drains / gutters

As noted in 2.2 above, this contract variation has only been in place since the beginning of October 2013. There are no computerised rounds in place, as the system for rounds is based on assets, and no assets have yet been created for the streets. All of the sumps in Featherston have now been cleared. The contractor sweeps the main centre once a week and checks the sumps. Over 30m³ of sediment and leaf debris has now been removed from gutters and kerbs. The road sweeping machine has been run through the main streets of Greytown and Featherston, and will reach Martinborough in early December.

3.1.5. General mowing and maintenance of public areas

Mowing rounds spreadsheets for Featherston's public areas and Council-owned property are attached as Appendix 1. This covers parks and reserves, the cemetery, the swimming pool surrounds and the Matthews and Burling flats. Weed-spraying on streets is done quarterly, and gardens are sprayed once a month. Annual beds are checked and weeded every two weeks and watered in summer twice a week. Insects and diseases are controlled as staff go through the gardens, and broad leaf weed control takes place once a year on a rotation through parks. (This has never been done with any success in the past.)

General maintenance for Council buildings was not specified in the contract as SWDC was unable to quantify requirements at the time of going to tender. This work is done as day works on the instructions of the SWDC Amenities staff until management plans are prepared.

4. Conclusion

The Property Parks and Reserves contract specification is being amended as time and budget permit – for example, the street sweeping variation. The general contract objectives include the following goals from the SWDC LTP:

- a) To provide facilities that encourage the safe and sustainable use of the natural environment while protecting that natural environment;
- b) To maintain assets enabling the public to safely enjoy the recreational and social services provided;
- c) To comply with legal requirements.

In addition, the contract states that the “contractor and any subcontractors...are expected to carry out maintenance works...with a similar commitment to Council objectives”. The contract provides for a partnering relationship, and this is the relationship fostered between the Amenities and City Care staff on a day-to-day level. City Care staff take pride in maintaining the towns to the highest standard they can manage within the constraints of the contract, and they take complaints very seriously.

All concerns which are raised with the Amenities staff are reported to City Care immediately. Issues and concerns are regularly discussed with City Care’s operations manager, and steps are being taken to remedy all problem areas and ensure a high standard is maintained in future. Amenities staff will continue to monitor outcomes.

5. Appendices

Appendix 1 – City Care mowing and grounds maintenance rounds - Featherston

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

Appendix 1 – City Care mowing and grounds maintenance rounds – Featherston

Mow Type A Rounds

Round: Walker mowing round

| Asset ID | Name | Location | Service Type | Planned Start | Actual Start | Not Serviced | Comments |
|----------|--|--------------------------------------|--------------|---------------|--------------|--------------|---|
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 12/05/2013 | 08/05/2013 | | |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 09/06/2013 | 10/06/2013 | | |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 23/06/2013 | 26/06/2013 | | |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 25/08/2013 | 28/08/2013 | | will last until next round |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 08/09/2013 | 26/08/2013 | | |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 22/09/2013 | 17/09/2013 | | |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 06/10/2013 | 11/10/2013 | | |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 20/10/2013 | 24/10/2013 | | will last until next round |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 03/11/2013 | 03/11/2013 | | |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 17/11/2013 | 05/11/2013 | | |
| 7437442 | PROP000004 Swimming Pool - Featherston Swimming Pool | Swimming Pool - | Mow Type A | 17/11/2013 | 05/11/2013 | | |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | 12/05/2013 | 13/05/2013 | | |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | 26/05/2013 | 16/05/2013 | | |

| | | | | | | | | |
|---------|--|--------------------------------------|-----------------------------|--|------------|------------|--|---|
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 09/06/2013 | 10/06/2013 | | due to slow growth will last until next round |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 23/06/2013 | 26/06/2013 | | due to slow growth and rain |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 25/08/2013 | 21/08/2013 | | |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 08/09/2013 | 11/09/2013 | | will last until next round |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 22/09/2013 | 16/09/2013 | | and topping up graves |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 06/10/2013 | 08/10/2013 | | |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 20/10/2013 | 24/10/2013 | | will last until next round |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 20/10/2013 | 24/10/2013 | | |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 03/11/2013 | 29/10/2013 | | |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 03/11/2013 | 30/10/2013 | | |
| 7437444 | PROP000006 Cemeteries - Featherston Cemetery | Cemeteries - Current cemetery in use | Mow Type A | | 17/11/2013 | 14/11/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | | 12/05/2013 | 08/05/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | | 09/06/2013 | 10/06/2013 | | due to slow growth will last until next round |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | | 23/06/2013 | 26/06/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | | 25/08/2013 | 14/08/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Monthly Grounds Maintenance | | 01/09/2013 | | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | | 08/09/2013 | 26/08/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | | 22/09/2013 | 16/09/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Monthly Grounds Maintenance | | 01/10/2013 | | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | | 06/10/2013 | 07/10/2013 | | |

| | | | | | | | |
|---------|--|--------------|-----------------------------|------------|------------|--|---|
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Monthly Grounds Maintenance | 01/11/2013 | 11/11/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | 03/11/2013 | 03/11/2013 | | |
| 7437445 | PROP000007 Parks - Clifford Sq Park | Parks - | Mow Type A | 17/11/2013 | 15/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 05/05/2013 | | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 05/05/2013 | 13/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 05/05/2013 | 13/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 12/05/2013 | 13/05/2013 | | Graffiti found, still missing x2 seesaw |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 12/05/2013 | 08/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 19/05/2013 | 20/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 26/05/2013 | 27/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 02/06/2013 | 04/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 09/06/2013 | 10/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 09/06/2013 | 10/06/2013 | | due to slow growth will last until next round |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 16/06/2013 | 24/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 23/06/2013 | 24/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 23/06/2013 | 26/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 30/06/2013 | 08/07/2013 | | |

| | | | | | | | |
|---------|--|--------------|-----------------------------|------------|------------|--|---------------|
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 07/07/2013 | 08/07/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 14/07/2013 | 22/07/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 21/07/2013 | 25/07/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 28/07/2013 | 05/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 04/08/2013 | 05/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 11/08/2013 | 19/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 18/08/2013 | 19/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 25/08/2013 | 02/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 25/08/2013 | 14/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 01/09/2013 | 02/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Monthly Grounds Maintenance | 01/09/2013 | | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 08/09/2013 | 09/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 08/09/2013 | 28/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 09/09/2013 | 17/09/2013 | | Not required. |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 15/09/2013 | 09/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 16/09/2013 | 17/09/2013 | | Not required. |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 22/09/2013 | 16/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 22/09/2013 | 16/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 23/09/2013 | 24/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 29/09/2013 | 23/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 30/09/2013 | 06/11/2013 | | |

| | | | | | | | |
|---------|--|--------------|-----------------------------|------------|------------|--|---|
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Monthly Grounds Maintenance | 01/10/2013 | | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 06/10/2013 | 10/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 06/10/2013 | 07/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 07/10/2013 | 01/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 13/10/2013 | 21/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 14/10/2013 | 22/10/2013 | | Not required. |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 20/10/2013 | 21/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 21/10/2013 | 24/10/2013 | | Not required. |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 27/10/2013 | 01/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 28/10/2013 | 29/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Monthly Grounds Maintenance | 01/11/2013 | 11/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 03/11/2013 | 01/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 03/11/2013 | 03/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 04/11/2013 | 06/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 10/11/2013 | 11/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 11/11/2013 | 12/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 17/11/2013 | 18/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 17/11/2013 | 18/11/2013 | | |

| | | | | | | | |
|---------|--|--------------|--------------|------------|------------|--|---|
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 18/11/2013 | 19/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 24/11/2013 | | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 25/11/2013 | 28/11/2013 | | Not required. |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 05/05/2013 | | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 05/05/2013 | 13/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 05/05/2013 | 13/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 12/05/2013 | 13/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 12/05/2013 | 08/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 19/05/2013 | 20/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 26/05/2013 | 27/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 02/06/2013 | 04/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 09/06/2013 | 10/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 09/06/2013 | 10/06/2013 | | due to slow growth will last until next round |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 16/06/2013 | 24/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 23/06/2013 | 24/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 23/06/2013 | 26/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 30/06/2013 | 08/07/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 07/07/2013 | 08/07/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 14/07/2013 | 22/07/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 21/07/2013 | 25/07/2013 | | |

| | | | | | | | |
|---------|--|--------------|-----------------------------|------------|------------|--|--|
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 28/07/2013 | 05/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 04/08/2013 | 05/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 11/08/2013 | 19/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 18/08/2013 | 19/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 25/08/2013 | 02/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 25/08/2013 | 14/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 01/09/2013 | 02/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Monthly Grounds Maintenance | 01/09/2013 | 24/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 08/09/2013 | 09/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 08/09/2013 | 26/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 15/09/2013 | 09/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 22/09/2013 | 16/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 22/09/2013 | 16/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 29/09/2013 | 23/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Monthly Grounds Maintenance | 01/10/2013 | | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 06/10/2013 | 10/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 06/10/2013 | 07/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 13/10/2013 | 21/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 20/10/2013 | 21/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 20/10/2013 | 24/10/2013 | | |

| | | | | | | | | |
|---------|--|----------------------------|-----------------------------|--|------------|------------|--|---|
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 21/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 22/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 23/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 24/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 25/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 26/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 27/10/2013 | 01/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 27/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 28/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 29/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 30/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 31/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Monthly Grounds Maintenance | | 01/11/2013 | 11/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 03/11/2013 | 01/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | | 03/11/2013 | 03/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 10/11/2013 | 11/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 17/11/2013 | 18/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | | 17/11/2013 | 15/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 24/11/2013 | | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - | Mow Type A | | 12/05/2013 | 08/05/2013 | | |

| | | | | | | | | |
|---------|---|---|----------------------------|--|------------|------------|--|---|
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 09/06/2013 | 10/06/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 23/06/2013 | 02/07/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 25/08/2013 | 14/08/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 08/09/2013 | 03/09/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 22/09/2013 | 19/09/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | 2Monthly Spraying-Walkways | | 01/10/2013 | 01/10/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 06/10/2013 | 08/10/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 20/10/2013 | 24/10/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 20/10/2013 | 24/10/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | SWBedding - Bedding | | 29/10/2013 | 29/10/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | SWBedding - Bedding | | 30/10/2013 | 29/10/2013 | | test |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | SWBedding - Bedding | | 31/10/2013 | 29/10/2013 | | test |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | SWDC Monthly | | 01/11/2013 | 26/11/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 03/11/2013 | 03/11/2013 | | |
| 7437464 | PROP000027 Pensioner Flats - Burling Flats | Pensioner Flats Property - Burling Flats | Mow Type A | | 17/11/2013 | 14/11/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - Matthews flats | Mow Type A | | 12/05/2013 | 08/05/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - Matthews flats | Mow Type A | | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - Matthews flats | Mow Type A | | 09/06/2013 | 10/06/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - Matthews flats | Mow Type A | | 23/06/2013 | 02/07/2013 | | |

| | | | | | | | | |
|---------|---|----------------------------|----------------------------|--|------------|------------|--|---|
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type A | | 25/08/2013 | 14/08/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type A | | 08/09/2013 | 04/09/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 09/09/2013 | 17/09/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 16/09/2013 | 17/09/2013 | | Not required. |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type A | | 22/09/2013 | 19/09/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 23/09/2013 | 24/09/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 30/09/2013 | 06/11/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | 2Monthly Spraying-Walkways | | 01/10/2013 | 01/10/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type A | | 06/10/2013 | 08/10/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 07/10/2013 | 01/10/2013 | | Not required. |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 14/10/2013 | 22/10/2013 | | Not required. |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type A | | 20/10/2013 | 24/10/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type A | | 20/10/2013 | 24/10/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 21/10/2013 | 24/10/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 28/10/2013 | 29/10/2013 | | Not required. |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type A | | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type A | | 03/11/2013 | 03/11/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 04/11/2013 | 06/11/2013 | | Not required. |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 11/11/2013 | 15/11/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type A | | 17/11/2013 | 14/11/2013 | | |
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 18/11/2013 | 19/11/2013 | | Not required. |

| | | | | | | | | |
|---------|---|----------------------------|-----------------------------|--|------------|------------|--|---|
| 7437465 | PROP000028 Pensioner Flats - Matthews flats | Pensioner Flats Property - | Mow Type B | | 25/11/2013 | 28/11/2013 | | Not required. |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 12/05/2013 | 14/05/2013 | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 09/06/2013 | 10/06/2013 | | due to slow growth will last until next round |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 23/06/2013 | 14/06/2013 | | mowing grass and pickup leaves |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 25/08/2013 | 28/08/2013 | | will last until next round |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Monthly Grounds Maintenance | | 01/09/2013 | 24/09/2013 | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 08/09/2013 | 26/08/2013 | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 22/09/2013 | 16/09/2013 | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Monthly Grounds Maintenance | | 01/10/2013 | | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 06/10/2013 | 10/10/2013 | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 20/10/2013 | 24/10/2013 | | will last until next round |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 20/10/2013 | 24/10/2013 | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Monthly Grounds Maintenance | | 01/11/2013 | 11/11/2013 | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 03/11/2013 | 03/11/2013 | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 17/11/2013 | 05/11/2013 | | |
| 7437466 | PROP000030 Reserves - Camp Memorial | Reserves - | Mow Type A | | 17/11/2013 | 05/11/2013 | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 12/05/2013 | 08/05/2013 | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 09/06/2013 | 10/06/2013 | | due to slow growth will last until next round |

| | | | | | | | | |
|---------|-------------------------------------|------------|-----------------------------|--|------------|------------|--|---|
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 23/06/2013 | 14/06/2013 | | mowing and sucking up leaves |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 25/08/2013 | 28/08/2013 | | will last until next round |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Monthly Grounds Maintenance | | 01/09/2013 | | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 08/09/2013 | 28/08/2013 | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 22/09/2013 | 16/09/2013 | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Monthly Grounds Maintenance | | 01/10/2013 | | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 06/10/2013 | 10/10/2013 | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 20/10/2013 | 24/10/2013 | | will last until next round |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 20/10/2013 | 24/10/2013 | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Monthly Grounds Maintenance | | 01/11/2013 | 11/11/2013 | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 03/11/2013 | 03/11/2013 | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 17/11/2013 | 05/11/2013 | | |
| 7437516 | PROP000031 Reserves - Peace Gardens | Reserves - | Mow Type A | | 17/11/2013 | 05/11/2013 | | |

Mow Type B rounds

Round:Outfront Mowing Round

| Asset ID | Name | Location | Service Type | Planned Start | Actual Start | Not Serviced | Comments |
|----------|---|------------|-----------------------------|---------------|--------------|--------------|----------------|
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 05/05/2013 | 07/05/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 19/05/2013 | 15/05/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 26/05/2013 | 17/06/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 04/08/2013 | 16/08/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 25/08/2013 | 04/09/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Monthly Grounds Maintenance | 01/09/2013 | | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 08/09/2013 | 16/09/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 22/09/2013 | 23/09/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Monthly Grounds Maintenance | 01/10/2013 | | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 06/10/2013 | 16/09/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 20/10/2013 | 21/10/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Monthly Grounds Maintenance | 01/11/2013 | 11/11/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | SWDC Monthly | 01/11/2013 | 13/11/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 03/11/2013 | 06/11/2013 | | |
| 7437454 | PROP000016 Reserves - Daniel St Reserve | Reserves - | Mow Type B | 17/11/2013 | 18/11/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | 05/05/2013 | 08/05/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | 19/05/2013 | 15/05/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | 26/05/2013 | 20/05/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | 02/06/2013 | 13/06/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | 23/06/2013 | 13/06/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | 23/06/2013 | 25/06/2013 | | due heavy rain |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | 04/08/2013 | 16/08/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | 25/08/2013 | 04/09/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | 08/09/2013 | 16/09/2013 | | |

| | | | | | | | | |
|---------|--|------------|----------------------------|--|------------|------------|--|----------------|
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | | 22/09/2013 | 23/09/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | 2Monthly Spraying-Walkways | | 01/10/2013 | 01/10/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | | 06/10/2013 | 09/10/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | | 20/10/2013 | 21/10/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | | 03/11/2013 | 06/11/2013 | | |
| 7437455 | PROP000017 Other - Anzac Hall | Other - | Mow Type B | | 17/11/2013 | 18/11/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 05/05/2013 | 14/05/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 26/05/2013 | 20/05/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 02/06/2013 | 18/06/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | 2Monthly Spraying-Walkways | | 01/08/2013 | | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 04/08/2013 | 16/08/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 18/08/2013 | 16/09/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 25/08/2013 | 16/09/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 01/09/2013 | 16/09/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 15/09/2013 | 16/09/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 29/09/2013 | 04/10/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | 2Monthly Spraying-Walkways | | 01/10/2013 | | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 13/10/2013 | 23/09/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 27/10/2013 | 21/10/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 10/11/2013 | 18/11/2013 | | |
| 7437456 | PROP000018 Reserves - Walkway Titoki Gr to Kereru Gr | Reserves - | Mow Type B | | 24/11/2013 | 20/11/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 05/05/2013 | 07/05/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 19/05/2013 | 15/05/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 26/05/2013 | 20/05/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 02/06/2013 | 13/06/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 23/06/2013 | 25/06/2013 | | due heavy rain |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 04/08/2013 | 16/08/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 25/08/2013 | 04/09/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 08/09/2013 | 16/09/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 22/09/2013 | 23/09/2013 | | |

| | | | | | | | | |
|---------|---|------------|------------|--|------------|------------|--|--|
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 06/10/2013 | 16/09/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 20/10/2013 | 04/10/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 03/11/2013 | 12/11/2013 | | |
| 7437461 | PROP000023 Parks - Featherston dog park | Parks - | Mow Type B | | 17/11/2013 | 18/11/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 05/05/2013 | 07/05/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 19/05/2013 | 14/05/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 26/05/2013 | 20/05/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 02/06/2013 | 18/06/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 04/08/2013 | 16/08/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 25/08/2013 | 04/09/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 08/09/2013 | 16/09/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 22/09/2013 | 21/10/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 06/10/2013 | 09/10/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 20/10/2013 | 21/10/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 03/11/2013 | 11/11/2013 | | |
| 7437462 | PROP000024 Parks - Dorset Sq | Parks - | Mow Type B | | 17/11/2013 | 12/11/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 05/05/2013 | 07/05/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 19/05/2013 | 15/05/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 26/05/2013 | 20/05/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 02/06/2013 | 18/06/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 04/08/2013 | 16/08/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 25/08/2013 | 04/09/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 08/09/2013 | 16/09/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 22/09/2013 | 30/10/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 06/10/2013 | 16/09/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 20/10/2013 | 30/10/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 03/11/2013 | 12/11/2013 | | |
| 7437467 | PROP000032 Reserves - Otara Reserve | Reserves - | Mow Type B | | 17/11/2013 | 12/11/2013 | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 02/06/2013 | 13/06/2013 | | |

| | | | | | | | | |
|---------|-------------------------------------|---------|-----------------------------|--|------------|------------|--|--------------------------|
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 23/06/2013 | 28/06/2013 | | too wet ground saturated |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 04/08/2013 | 16/08/2013 | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 25/08/2013 | 04/09/2013 | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Monthly Grounds Maintenance | | 01/09/2013 | | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 08/09/2013 | 17/09/2013 | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 22/09/2013 | 03/10/2013 | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Monthly Grounds Maintenance | | 01/10/2013 | | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 06/10/2013 | 04/10/2013 | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 20/10/2013 | 03/10/2013 | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Monthly Grounds Maintenance | | 01/11/2013 | 11/11/2013 | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 03/11/2013 | 06/11/2013 | | |
| 7437506 | PROP000080 Parks - Fox St Park | Parks - | Mow Type B | | 17/11/2013 | 18/11/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 05/05/2013 | 02/05/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 12/05/2013 | 14/05/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 26/05/2013 | 18/06/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 26/05/2013 | 16/05/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 04/08/2013 | 16/08/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 25/08/2013 | 04/09/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Monthly Grounds Maintenance | | 01/09/2013 | | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 08/09/2013 | 17/09/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 22/09/2013 | 03/10/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Monthly Grounds Maintenance | | 01/10/2013 | | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 06/10/2013 | 04/10/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 20/10/2013 | 03/10/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Monthly Grounds Maintenance | | 01/11/2013 | 11/11/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 03/11/2013 | 06/11/2013 | | |
| 7437507 | PROP000081 Parks - Cherry Tree Park | Parks - | Mow Type B | | 17/11/2013 | 18/11/2013 | | |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 12/05/2013 | 14/05/2013 | | |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 26/05/2013 | 10/06/2013 | | |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 23/06/2013 | 28/06/2013 | | too wet ground saturated |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 04/08/2013 | 16/08/2013 | | |

| | | | | | | | | |
|---------|-------------------------------------|---------|------------|--|------------|------------|--|--|
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 25/08/2013 | 23/08/2013 | | |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 08/09/2013 | 17/09/2013 | | |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 22/09/2013 | 03/10/2013 | | |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 06/10/2013 | 03/10/2013 | | |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 20/10/2013 | 21/10/2013 | | |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 03/11/2013 | 20/11/2013 | | |
| 7437509 | PROP000084 Other - Old Railway Shed | Other - | Mow Type B | | 17/11/2013 | | | |

Playground rounds

Round:Playground rounds

| Asset ID | Name | Location | Service Type | Planned Start | Actual Start | Not Serviced | Comments |
|----------|--|--------------|--------------|---------------|--------------|--------------|---|
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 05/05/2013 | 13/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 05/05/2013 | 13/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 12/05/2013 | 13/05/2013 | | Graffiti found, still missing x2 seasaw |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 12/05/2013 | 08/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 19/05/2013 | 20/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 26/05/2013 | 27/05/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 02/06/2013 | 04/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 09/06/2013 | 10/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 09/06/2013 | 10/06/2013 | | due to slow growth will last until next round |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 16/06/2013 | 24/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 23/06/2013 | 24/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 23/06/2013 | 26/06/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 30/06/2013 | 08/07/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 07/07/2013 | 08/07/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 14/07/2013 | 22/07/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 21/07/2013 | 25/07/2013 | | |

| | | | | | | | |
|---------|--|--------------|--------------|------------|------------|--|---------------|
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 28/07/2013 | 05/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 04/08/2013 | 05/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 11/08/2013 | 19/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 18/08/2013 | 19/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 25/08/2013 | 02/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 25/08/2013 | 14/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 01/09/2013 | 02/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 08/09/2013 | 09/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 08/09/2013 | 28/08/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 09/09/2013 | 17/09/2013 | | Not required. |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 15/09/2013 | 09/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 16/09/2013 | 17/09/2013 | | Not required. |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 22/09/2013 | 16/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 22/09/2013 | 16/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 23/09/2013 | 24/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 29/09/2013 | 23/09/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 30/09/2013 | 06/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 06/10/2013 | 10/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 06/10/2013 | 07/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 07/10/2013 | 01/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 13/10/2013 | 21/10/2013 | | |

| | | | | | | | |
|---------|--|--------------|-----------------------------|------------|------------|--|---|
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 14/10/2013 | 22/10/2013 | | Not required. |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 20/10/2013 | 21/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 21/10/2013 | 24/10/2013 | | Not required. |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 27/10/2013 | 01/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 28/10/2013 | 29/10/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Monthly Grounds Maintenance | 01/11/2013 | 11/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 03/11/2013 | 01/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 03/11/2013 | 03/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 04/11/2013 | 06/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 10/11/2013 | 11/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 11/11/2013 | 12/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Weekly | 17/11/2013 | 18/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mow Type A | 17/11/2013 | 18/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 18/11/2013 | 19/11/2013 | | |
| 7437446 | PROP000008 Playground - Featherston Playground | Playground - | Mon Wed Frid | 25/11/2013 | 28/11/2013 | | Not required. |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 05/05/2013 | 13/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 05/05/2013 | 13/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 12/05/2013 | 13/05/2013 | | |

| | | | | | | | |
|---------|--|--------------|------------|------------|------------|--|---|
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 12/05/2013 | 08/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 19/05/2013 | 20/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 26/05/2013 | 27/05/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 26/05/2013 | 02/06/2013 | | not mowed due to rain |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 02/06/2013 | 04/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 09/06/2013 | 10/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 09/06/2013 | 10/06/2013 | | due to slow growth will last until next round |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 16/06/2013 | 24/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 23/06/2013 | 24/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 23/06/2013 | 26/06/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 30/06/2013 | 08/07/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 07/07/2013 | 08/07/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 14/07/2013 | 22/07/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 21/07/2013 | 25/07/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 28/07/2013 | 05/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 04/08/2013 | 05/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 11/08/2013 | 19/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 18/08/2013 | 19/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 25/08/2013 | 02/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 25/08/2013 | 14/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 01/09/2013 | 02/09/2013 | | |

| | | | | | | | |
|---------|--|--------------|-----------------------------|------------|------------|--|------|
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Monthly Grounds Maintenance | 01/09/2013 | 24/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 08/09/2013 | 09/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 08/09/2013 | 26/08/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 15/09/2013 | 09/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 22/09/2013 | 16/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 22/09/2013 | 16/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 29/09/2013 | 23/09/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 06/10/2013 | 10/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 06/10/2013 | 07/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 13/10/2013 | 21/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 20/10/2013 | 21/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | 20/10/2013 | 24/10/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 21/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 22/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 23/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 24/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 25/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 26/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 27/10/2013 | 01/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | 27/10/2013 | 29/10/2013 | | test |

| | | | | | | | | |
|---------|--|--------------|-----------------------------|--|------------|------------|--|---|
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 28/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 29/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 30/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 31/10/2013 | 29/10/2013 | | test |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Monthly Grounds Maintenance | | 01/11/2013 | 11/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 03/11/2013 | 01/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | | 03/11/2013 | 03/11/2013 | | due to bad weather will last until next round |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | | 03/11/2013 | 03/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 10/11/2013 | 11/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Weekly | | 17/11/2013 | 18/11/2013 | | |
| 7437448 | PROP000010 Playground - Featherston Skate Park | Playground - | Mow Type A | | 17/11/2013 | 15/11/2013 | | |



Greytown Hotel
33 Main St, Greytown
Ph: (06) 304 9138 Fax: (06) 304 8411
GST Number 69-238-475
Tax Invoice

DATE: 10/09/2013 TIME: 10:28 AM
Operator: Hayley Trans.#: 274644
Till: GTH Bar Till 1 Shift: 1 10/09/2013

Restaurant No. 654790
Guests: 16
Name: GTOWN COMMUNITY BOAD

-Food-
16 Misc Food 128.00

-Food- Total \$128.00

Subtotal : \$128.00

Balance : \$128.00
Number of items: 16

Total Includes: GST of \$16.70

www.trusthouse.co.nz
Thank You!



FEATHERSTON COMMUNITY BOARD

10 DECEMBER 2013

AGENDA ITEM NO 8.3

FEATHERSTON CHRISTMAS PARADE

Purpose of Report

To approve the funding for prizes and other costs associated with the Featherston Christmas Parade, and to discuss and agree on prizes, judging and parade logistics.

Recommendations

That the Featherston Community Board:

1. *Receive the information;*
2. *Agree on prizes and judging;*
3. *Agree and approve other identified costs for the Featherston Christmas Parade; and*
4. *Discuss and reaffirm Parade logistics.*

1. Background

In 2011 the Featherston Community Board agreed to take over the organising of the Featherston Christmas Parade. The 2013 Featherston Christmas is to be held on Saturday 14 December.

2. Discussion

2.1 Prizes

Lead a discussion on prizes and category of floats.

It is proposed that the following category and prizes be considered:

- a) Best adult float with prize of \$100 cash.
- b) Best children float with prize of \$100 voucher e.g., Warehouse vouchers.
- c) Five spot prizes of \$20 e.g., varied vouchers; or
- d) The Featherston Community Board propose alternative prizes.

2.1.1. Judging

Lead a discussion on suitable judges for the floats and spot prizes.

It is proposed that the options of the following judges/judging be considered:

- a) One judge for best adults float;
- b) One judge for best childrens float;
- c) One judge for spot prizes; or
- d) The Featherston Community Board propose an alternative to the judges/judging; and
- e) Note, that the judges be determined closer to the time of the event

2.2 Financial Considerations

The following is the current costings relating to the 2013 Featherston Christmas Parade, to be approved:

- a) Float and Spot Prizes to the value of \$300
- b) Brass Band, \$200
- c) Advert in the Featherston Phoenix, \$90
- d) Total: \$590.00

2.3 Reaffirm On The Day Logistics

Lead a discussion to ensure Featherston Community Board are prepared and really for the event.

3. Conclusion

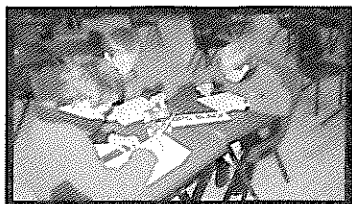
A debrief will be held post the parade, with a report back at the 2014 February Featherston Community Board meeting.

Lee Carter

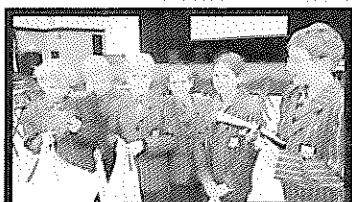
Featherston Community Board Chair

MATHARAPA 2013

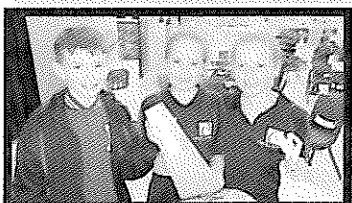
Held in Wairarapa College's magnificent Hall, the 2013 Wairarapa Mathematics competitions were once again a tremendous success.



The spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. As with last year the extended programme gave more time for the competitors on each section. Setting up was completed late on Tuesday evening and the competitions began the next morning.



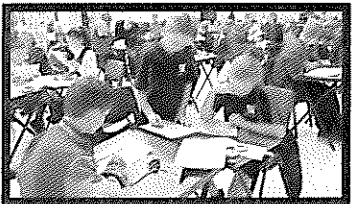
20 teams arrived at 9.30am on Wednesday August 14th, eager to do battle in the Year 5/6 North rounds – 1st place went to Opaki School, 2nd place to the Hadlow Terminators & 3rd place to the Hadlow Fraction Freaks.



At 12 noon it was the turn of the Year 9's [20 teams]– Rathkeale College took out 1st and 2nd place with St Matthews placing 3rd.



At 2.30pm it was the turn of the Year 10's – 24 teams enjoyed an hour and a half of challenges with Rathkeale College placing 1st and 2nd and Chanel College in 3rd place.



So 64 teams, approximately 195 students went through on the Wednesday session -it was a great start to National Mathematics Week.

Thursday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.



From a pool of 16 teams the winners weren:- 1st Kahutara School Apple Pi's, 2nd Greytown School Ratios and 3rd Carterton School Aces.

Another 22 teams took their seats at 12 noon for the Year 7 competition. More frantic equation solving, geometry and brainstorming ensued.

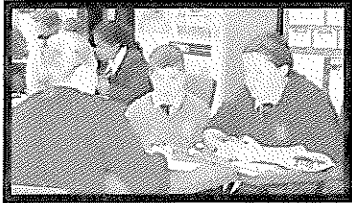
The winners were :- 1st Opaki Equalizers with Masterton Intermediate School Red 2nd and Dalefield School 3rd.



Year 8 pupils rounded off a busy day with their round of questions starting at 2.30pm – individual computations, team "runner" maths questions and spatial challenges kept them very engrossed for their competition. From a group of 25 teams the winners were :- 1st Chanel College, 2nd St Matthews "to the power of three" and 3rd were Masterton Intermediate School Silver.

In all some 400 students from every corner of our region came and enjoyed competing against their peers – what a success !! Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh and a biscuit are supplied at the end of competition while the final results are being computed.



Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school.

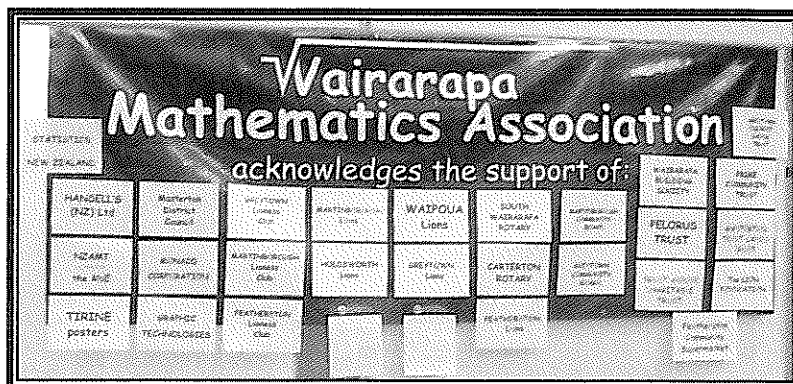
Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

A special thank you to the secondary schools which bore the cost of releasing teachers in order to see that the sessions ran smoothly.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.

**FEATHERSTON
COMMUNITY
BOARD**



Our deepest thanks go to the following sponsors without whom this competition could not be run so generously and successfully :

THANK YOU

Featherston , Greytown, Martinborough, Holdsworth and Masterton Waipoua Lions Clubs

Featherston and Martinborough Lioness Clubs

South Wairarapa and Carterton Rotary Clubs

Featherston, Greytown and Martinborough Community Boards

Masterton Trust Lands Trust and Greytown District Trust Lands

The Wairarapa Building Society, Trust House Charitable Trust

The Prime Community Trust , Pelorus Trust and the Lion Foundation

Eastern & Central Community Trust and the Infinity Foundation

The NZ Association of Mathematics Teachers via the MoE

Statistics NZ, the Westpac Bank

Mr Derek Smith of Graphic Technologies & Monaco Corporation

Hansell's (NZ) Ltd & Featherston Community Supermarket