



FEATHERSTON COMMUNITY BOARD

Agenda
13 March 2018

Notice of a meeting to be held in Kiwi Hall, 62 Bell Street, Featherston on Tuesday 13 March 2018 commencing at 7.00pm.

MEMBERSHIP OF THE COMMUNITY BOARD

Robyn Ramsden (Chair), Mark Shepherd (Deputy Chair), Claire Bleakley, Brenda West, Cr Dayle Harwood and Cr Colin Olds.

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- | | | |
|-----|--|--------|
| 3.1 | Cheryl Galloway, speaking in support of the Featherston School application for funding | 7:00pm |
| 3.2 | Campbell Moon, speaking about the tidying up of Otairira Reserve | 7:05pm |
| 3.3 | Rhonda Jones, Featherston Beautification Group, speaking about the Group's gabion basket proposal | 7:10pm |

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. COMMUNITY BOARD MINUTES:

- | | | |
|-----|--|-----------|
| 5.1 | Minutes for Approval: Featherston Community Board Minutes of 30 January 2018 | Pages 1-5 |
|-----|--|-----------|

Proposed Resolution: That the minutes of the Featherston Community Board meeting held on 30 January 2018 be confirmed as a true and correct record.

6. CHIEF EXECUTIVE AND STAFF REPORTS:

- | | | |
|-----|---|-------------|
| 6.1 | Officers' Report to Community Boards | Pages 6-53 |
| 6.2 | Action Items Report | Pages 54-60 |

6.3	Income and Expenditure Report	Pages 61-64
6.4	Financial Assistance Report	Pages 65-67
6.5	Community Board Grants Accountability Report	Pages 68-90
7.	NOTICES OF MOTION:	
7.1	None received	
8.	CHAIRPERSON'S REPORT:	
8.1	Chairperson's Report	Pages 91-106
9.	MEMBER REPORTS (INFORMATION):	
9.1	Can Recycling Project	Page 107
9.2	Road Safety Project	Page 108
9.3	Featherston Civil Defence	Page 109
9.4	Featherston Community Board Facebook Page	Page 110
9.5	Wairarapa Library Service Working Party	Page 111
9.6	Poppy Places Project	Page 112
9.7	Community Safety and Resilience Working Party	
10.	CORRESPONDENCE:	
	<i>Proposed Resolution: That the inwards correspondence be received and outwards correspondence be approved.</i>	
10.1	Inwards	
	From Greytown Trail Trust to South Wairarapa community boards, February 2018	Pages 113-114
	From Victim Support to Featherston Community Board, dated 1 March 2018	Pages 115-119
10.2	Outwards	
	To Brenda West, from Featherston Community Board members, dated 8 February 2018	Page 120

Featherston Community Board

Minutes – 30 January 2018

- Present:** Mark Shepherd (Chair until 7:10pm), Robyn Ramsden (Chair from 7:10pm), Brenda West (from 8:29pm), Claire Bleakley, Cr Dayle Harwood and Cr Colin Olds.
- In Attendance:** Mayor Viv Napier, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 8:32pm.
- Also in Attendance:** Joe Bolton (NZ Poppy Places Trust).

PUBLIC BUSINESS

Mr Shepherd signalled that two items of business were to be added to the agenda. Mr Crimp had accepted a letter of resignation from Brenda West as chairperson of the Community Board. The correspondence had been received on the same day as the meeting and election of a new chair was unable to be notified to the public due to the short notice. Mrs West was to remain a member of the Community Board.

A tabled Member's Report would be considered under agenda item 8.1 Chairperson's Report.

FCB RESOLVED (FCB 2018/01) to add Election of Chairperson to the agenda.

(Moved Shepherd/Seconded Bleakley)

Carried

FCB RESOLVED (FCB 2018/02) to consider the tabled member's report under agenda item 8.1.

(Moved Shepherd/Seconded Cr Olds)

Carried

Mr Shepherd sought nominations for the chairperson position.

FCB RESOLVED (FCB2018/03) that Robyn Ramsden be elected Chairperson of the Featherston Community Board.

(Moved Bleakly/Seconded Cr Olds)

There being no further nominations Mr Shepherd declared Mrs Ramsden elected unopposed as Chairperson.

Mr Shepherd asked that correspondence be sent to Mrs West thanking her for her contribution as Chair.

Mr Shepherd vacated the chair.
Mrs Ramsden assumed the chair.

1. APOLOGIES

FCB RESOLVED (FCB 2018/04) to receive lateness apologies from Brenda West.

(Moved Shepherd/Seconded Ramsden) Carried

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION

3.1 Joe Bolton, NZ Poppy Places Trust

Mr Bolton outlined the background relating to the formation of the Poppy Places Trust and the intention of the Trust to create a repository of information for town places and street names, named for military history. The project is perpetual with additional places able to be added over time.

4. ACTIONS FROM PUBLIC PARTICIPATION

4.1 NZ Poppy Places Trust

Deferred to agenda item 9.3.

5. COMMUNITY BOARD MINUTES

5.1 Featherston Community Board Minutes – 30 January 2018

FCB RESOLVED (FCB 2018/05) that the minutes of the Featherston Community Board meeting held on 30 January 2018 be confirmed as a true and correct record.

(Moved Ramsden/Seconded Bleakley) Carried

FCB RESOLVED (FCB 2018/06) that the public excluded minutes of the Featherston Community Board meeting held on 30 January 2018 be confirmed as a true and correct record.

(Moved Ramsden/Seconded Bleakley) Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers Report to Community Boards

Mr Crimp discussed the planned Featherston wastewater resource consent notification and waste minimisation with members.

FCB RESOLVED (FCB 2018/07) to receive the Officers' Report.

(Moved Ramsden/Seconded Cr Olds) Carried

6.2 Action Items Report

Members discussed the action items.

FCB RESOLVED (FCB 2018/08) to receive the Action Items Report.

(Moved Ramsden/Seconded Shepherd)

Carried

6.3 Income and Expenditure Report

FCB RESOLVED (FCB 2018/09) to receive the Income and Expenditure Report for the 1 July 2017 – 31 December 2017.

(Moved Ramsden/Seconded Cr Harwood)

Carried

7. NOTICES OF MOTION

A notice of motion from Claire Bleakley was not included in agenda papers as there was not enough information available for members to make a decision. Mr Crimp undertook to put information together for decision on whether to include the installation of a commercial kitchen in Anzac Hall in the LTP Consultation Document.

8. CHAIRPERSONS REPORT

8.1 Chairperson's Report

Members noted that the maximum allowable allocation for financial assistance applications is \$500, but that extenuating circumstances existed that required allocation of additional funds for the 2017 Christmas Parade.

Mrs Ramsden noted that the Community Board had been given two tickets to the New Zealander of the Year Awards.

FCB RESOLVED (FCB 2018/10):

1. To receive the tabled Member's Report.

(Moved Ramsden/Seconded Bleakley)

Carried

2. To approve the expenditure of \$1,161.08 excluding GST, for the 2017 Featherston Christmas Parade Traffic Management Plan.

(Moved Ramsden/Seconded Bleakley)

Carried

3. To fund up to \$350 of the total travel cost for two Featherston Community Board members to attend the 2018 New Zealand Community of the Year Awards in Auckland on 22 February 2018 to support Featherston Booktown's nomination.

(Moved Cr Olds/Seconded Bleakley)

Carried

4. That the notes from workshops are attached to the Chair's Report as an appendix in order that process is clear and transparent.

(Moved Ramsden/Seconded Cr Olds)

Carried

9. MEMBER REPORTS (INFORMATION)

9.1 Wairarapa Library Service

Members noted the report as submitted.

9.2 Featherston Community Facebook Page

Members noted the report as submitted.

9.3 Featherston Poppy Places Project

Members were supportive of the Poppy Places project and report as submitted.

FCB RESOLVED (FCB 2018/11):

1. To agree to the expenditure of \$376.80 excluding GST for the purchase of 15 A4 Poppy Places signs.
(Moved Bleakley/Seconded Cr Olds) Carried
2. Action 38: Liaise with Claire Bleakley regarding placement of the Poppy Places stickers on Featherston Street signs including determination of whether the stickers can be placed onto existing street signs; M Allingham

9.4 Can Recycling Project

Mr Shepherd outlined highlights from the report as submitted in the Community Board agenda papers.

9.5 Fab Feathy Project

Mr Shepherd outlined highlights from the report as submitted in the Community Board agenda papers.

9.6 Featherston Library Fence

Mr Shepherd outlined highlights from the report as submitted in the Community Board agenda papers.

9.7 Road Safety Project

Members discussed the report, painting over of carpark lines on State Highway 2, and pursuing speed restrictions for Revans and Fitzherbert Streets.

Mrs West arrived during this item of business at 8:29pm.

FCB RESOLVED (FCB 2018/12):

1. To receive Members' Reports.
(Moved Ramsden/Seconded Bleakley) Carried
2. Action 39: Invite Bruce Pauling, Wairarapa Road Safety Manager, to an upcoming workshop to discuss speed restrictions and road safety in Featherston; R Ramsden
3. Action 40: Add Community Safety and Resilience Working Party Update, as a member's item, to the next agenda; P Crimp

10. CORRESPONDENCE

10.1 Inwards

From Victim Support, to Featherston Community Board, dated 24 November 2017

10.2 Outwards

To Gina Smith, Featherston School, from Claire Bleakley, Featherston Community Board, dated 16 November 2017

To Jennifer Muth, St Teresa’s School, from Claire Bleakley, Featherston Community Board, dated 16 November 2017

To Tana Klaricich, South Featherston School, from Claire Bleakley, Featherston Community Board, dated 16 November 2017

To Maree Patten, Kuranui College, from Brenda West, Featherston Community Board, dated 28 November 2017

To Rhonda Jones, Featherston Beautification Group, from Brenda West, Featherston Community Board, dated 1 December 2017

To Danielle Sargent, Featherston Amateur Wrestling, from Brenda West, Featherston Community Board, dated 1 December 2017

To Roz Harding, Cross Creek Railway Society, from Brenda West, Featherston Community Board, dated 1 December 2017

FCB RESOLVED (FCB 2018/13) to receive the inwards and approve the outwards correspondence.

(Moved Ramsden/Seconded West)

Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

FEATHERSTON COMMUNITY BOARD

13 MARCH 2018

AGENDA ITEM 6.1

CHIEF EXECUTIVE OFFICER REPORT

Purpose of Report

To report to community boards and the Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the **Officers' Report.***

CHIEF EXECUTIVE

1. Executive Summary

The preparation of the 2018/28 Long Term Plan has dominated proceedings since the last report. While good progress has been made, we are issuing the Consultation Document some five weeks earlier than previous years which has meant usual processing timeframes have been compressed.

The Christmas break allowed us to catch our breath, and to a certain extent **contemplate the amalgamation "no" vote.**

This result came somewhat too late for us to make substantive changes to our operations in the current LTP considerations, but does provide the benefit of additional time to consider what, if anything, we want to do differently in the future.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS		2016/17	2016/17	COMMENTS
			TARGET	ACTUAL	
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem		75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014: 73% 2011 75%) positive response, 13% (2014: 16% 2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views		72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014: 62% 2011 55%) positive response, 23% (2014: 21% 2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions		80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014: 76% 2011 73%) positive response, 14% (2014: 8% 2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)		79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014: 64% 2011 59%) positive response, 14% (2014: 14% 2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues		90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)
	% of ratepayers and residents who know how to contact a community board member		68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014: 64% 2011 59%) positive response, 0% (2014: 14% 2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes		70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014: 49% 2011 50%) positive response, 31% (2014: 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014: 5% 2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications		100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings. (Year ended 30 June 2016)

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. *Chief Executive Forum*

No CE forum was held during the reporting period.

3.1.2. *Mayoral Forum*

No Mayoral forum was held during the reporting period.

3.1.3. *Community Boards*

A further round of Community Board meetings were held.

3.1.4. *WREMO*

Regional Chief Executives, and WREMO executives, met to discuss the results of the WREMO review, and agree new outputs for WREMO.

New initiatives included WREMO employing a dedicated training professional, and assistant to improve training quality, a dedicated communications and marketing advisor, and appoint a full time recovery coordinator (as is required by legislation).

Our share, based on ratepayer numbers, of the increase is \$4,900. This has been incorporated in the LTP budgets.

3.1.5. *NZTA*

We continue discussions with NZTA in regards to the special purpose road, and the reduction in subsidy rate we will receive for this road.

Our discussions are largely around how much of this road transfers to our network, and over what timeframe, and how much is retained as effectively SPR.

4. Corporate

4.1 Long Term Plan

The Long Term Plan consultation document, and supporting information, is due to be adopted 14 March.

This is considerably earlier than previous LTP's and is driven by the Audit New Zealand timetable.

The Audit New Zealand team, up to four members, will be onsite from 19 February to 2 March, and are required to review and issue an audit opinion on the Consultation Document.

4.2 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

4.3 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion as previously advised will be somewhere around May.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

The financial summary, attached as Appendix 1, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

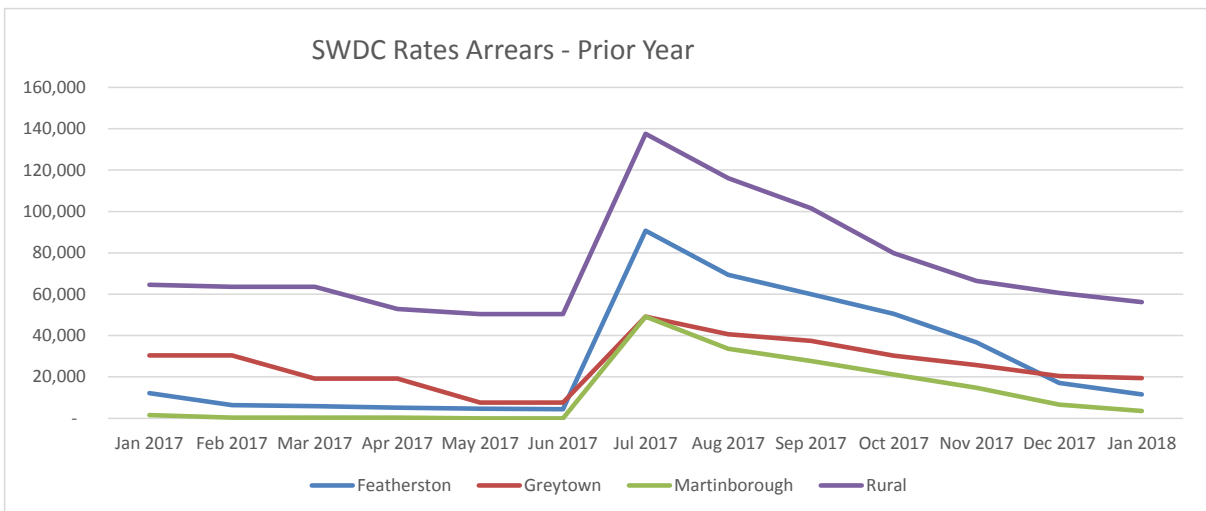
The project is progressing well, and there are no red or even orange flags at this stage.

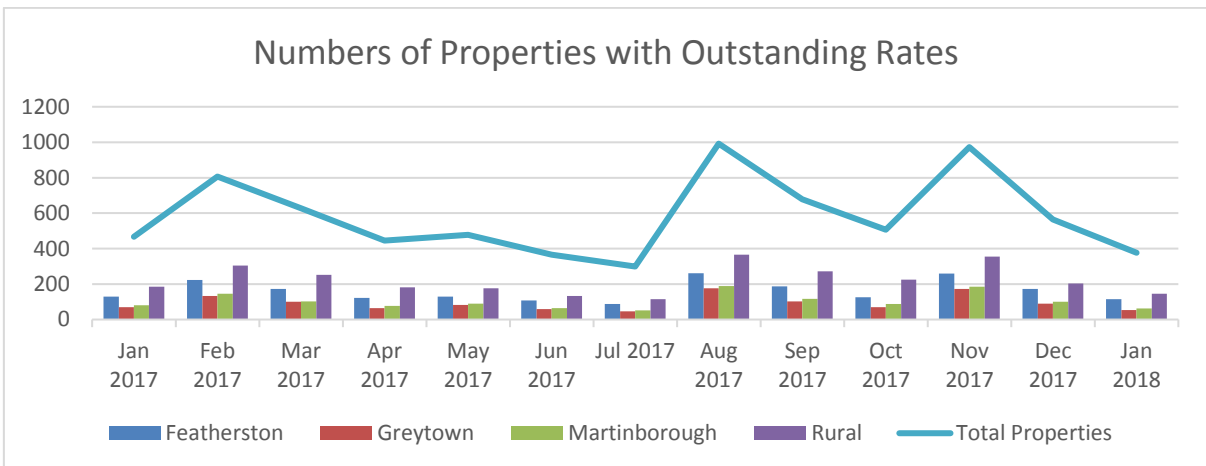
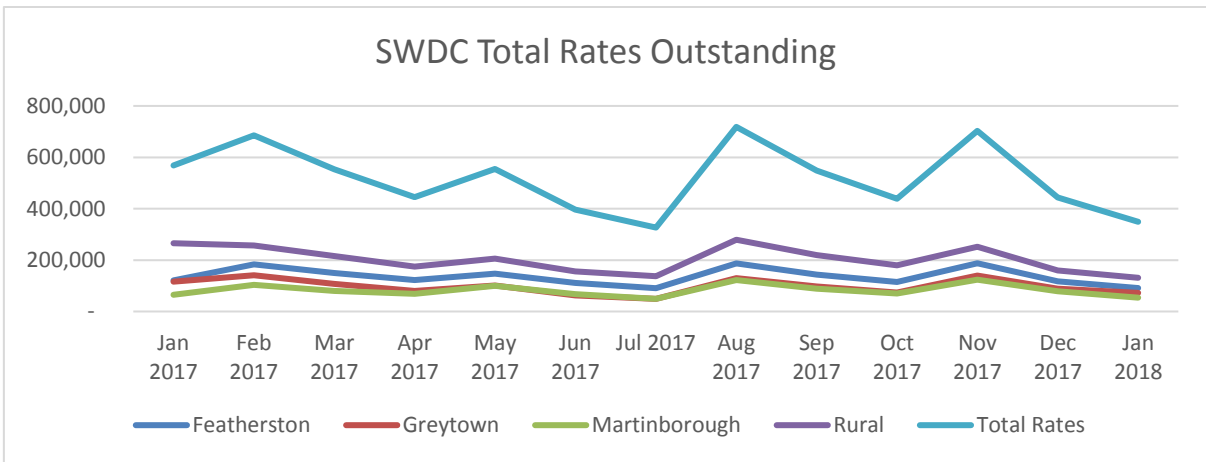
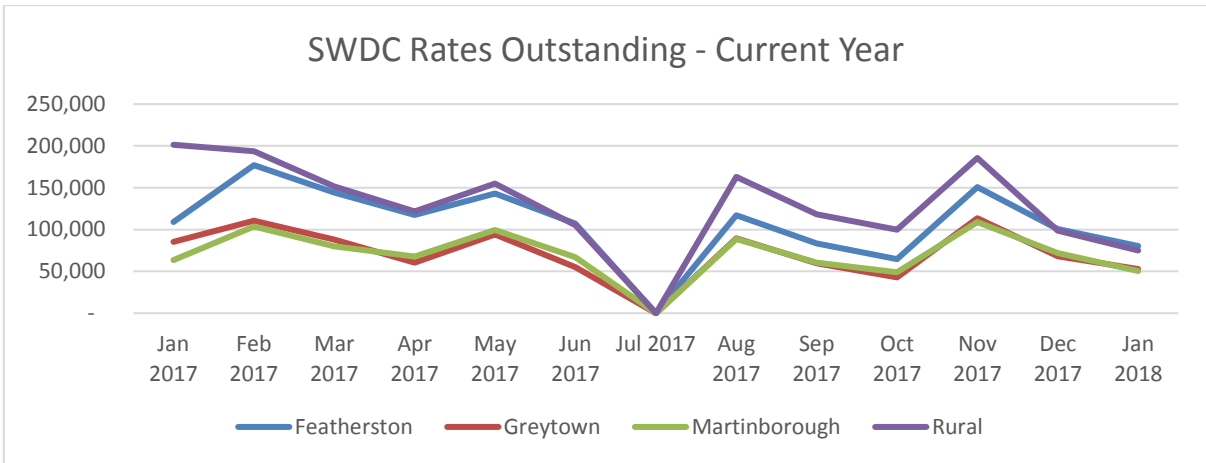
4.4 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding is slightly down on the same period last year.

Total outstanding is very similar to the same time last year, we continue to monitor the situation closely.





4.5 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
21 December 17	Mileage allowance payments.	
9 January 18	Pesticide use.	
9 January 18	Chamber of Commerce subscription. Council owned housing. Audit and Risk Oversight.	
9 January 18	Staff numbers.	
9 January 18	Average Residential Rates.	
15 January 18	Any reports/ memos/ briefings prepared on the existence of asbestos in water infrastructure prepared in the last two years.	
18 January 18	Dog statistics since 1996.	
18 January 18	Entertainment related expenses 2017.	
25 January 18	Amounts collected by your authority on behalf of a Regional Council.	
25 January 18	Absenteeism - staff and councillors.	
25 January 18	Membership to external groups.	
7 February 18	The top noisiest streets.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Waihinga Centre Finances

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Waihinga Centre Finances

SWDC
Waihinga Centre
Project forecast - Actuals to December 2017

Per Council decision 18.1.2017

\$ 5,132,010

<u>Made up as follows:</u>	Budget	Invoiced to 31.12.2017	Invoices to come	Forecast spend
Rigg Zschokke Construction Contract	4,223,709	1,284,009	2,939,700	4,223,709
Rigg Zschokke Agreed Variations*		53,995	3,704	57,699
		<u>1,338,004</u>	<u>2,943,404</u>	<u>4,281,408</u>
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	-	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	-	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		47,402	99	
Warren and Mahoney - Site Monitoring		33,158	7,842	
Warren and Mahoney - Variations*		11,578	6,000	
		<u>92,137</u>	<u>13,941</u>	<u>106,078</u>
Development & Design Variations**		71,759	11,151	82,909
QS Services to completion	50,000			
Venture Consulting		15,000	15,000	
Clendon Burns & Park		13,438	3,562	
		<u>28,438</u>	<u>18,562</u>	<u>47,000</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			158,186
Overall budget	\$ 5,332,010	2,308,139	2,987,057	\$ 5,290,196

***Construction Variations to date:**

Rigg Zschokke	Invoiced to 31.12.2017	Invoices to come	Forecast spend
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room	2,000	500	
Temporary structural support	5,500	4,000	
Concrete under existing foundation		1,000	
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	1,000	4,000	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727	0	
Materials supply savings		(5,000)	
Foundation beam kitchen	3,885		
	<u>53,995</u>	<u>3,704</u>	<u>57,699</u>
Warren and Mahoney			
Alternative cladding product (Rodeca)	10,678		
Additional monitoring costs		6,000	
Revision re additional toilet	900		<u>17,578</u>

JNL and Other Savings To be confirmed

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554	5,001	
	<u>71,759</u>	<u>11,151</u>	<u>82,909</u>

Net cost/(savings) from Variations:

158,186

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP . A final monitoring strategy is still to be completed.

The Greytown Structure Plan - Plan Change 9, has been notified for further submissions and these closed on 31 January 2018. The next step is to prepare a Section 42A Report for the hearing of submissions. It is currently anticipated that the hearings will take place on or about March 26 – 29, 2018.

Consultants have been appointed to progress the Martinborough urban residential expansion proposals. Over the next two weeks a detailed work programme will be developed. This work will run through the rest of this year (refer to Councils Actions report for some further detail).

The proposed plan change relating to protected trees has been on hold while a response from the Tree Advisory Group in Greytown was awaited. This has now been received, but is yet to be evaluated. An initial review of their proposals will be undertaken before any commitment of time is made for detailed evaluation of their proposals. This will be done in the next 2 weeks or so.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	NCS. 80 resource consents processed.
s.223 certificates issued within 10 working days	100%	93%	NCS. 2 of 29 went beyond time as previously reported.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	NCS. 24 s224 certificates processed.

Council received 38 applications between 1 November 2017 and 31 January 2018. Detailed information as part of regular updates, subject to data

availability, on all consents has been sent direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY 2017 TO 31 ST JANUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 31 ST JANUARY 2017	PERIOD 1 ST NOVEMBER 2017 TO 31 ST JANUARY 2018	PREVIOUS PERIOD 1 ST NOVEMBER 2016 TO 31 ST JANUARY 2017
Standard LIMs (Processed within 10 working days)	105	117	43	46
Urgent LIMs (Processed within 5 working days)	39	34	19	20
Totals	144	103	62	66

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.6%	NCS – 211 of 214 CCC's were issued within 20WD . NCS status error caused incorrect report data for 3 CCC's which went overtime .
Building consent applications are processed within 20 working days	100%	100%	NCS – 274 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review (end of January 2018) in progress (comments below).
Council inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF's and Swimming Pools	Yes	Yes	<p>Building Consents Council inspects all new work to ensure compliance (1 Nov 2017 – 31 Jan 2018 – 664 inspections).</p> <p>BWOF's Total of 169 – on average of 3 audits per month required, 8 audits in 1 Nov 2017 – 31 Jan 2018.</p> <p>Swimming Pools Total of 279 – on average of 8 audits per month required, 30 audits in 1 Nov 2017 – 31 Jan 2018.</p>
Earthquake prone buildings reports received	90%	N/A	<p>Under previous legislation 148 of 229 known premises had been addressed.</p> <p>Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed potential Earthquake Prone Buildings (EQP). Letters are yet to be sent to owners advising them of their buildings status.</p>

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	5	\$406,000.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	7	\$184,200.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	100	\$9,171,233.00
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$45,000.00
Totals	113	\$9,806,433.00

The Accreditation Review of Councils Building Control Authority (BCA) took place on the last day of January / first 2 days of February 2018. Two IANZ assessors and a Ministry of Business, Innovation and Employment (MBIE) assessor undertook the review.

The review process was quite different from previous assessments. MBIE has issued new instructions to the auditors and has produced an extremely prescriptive system for evaluating compliance of the BCA. They have stated that the focus is now entirely on process compliance.

This by definition excludes any assessment of qualitative outcomes or outcomes in general, with the underlying thinking being that if process is mindlessly followed and documented, then the desired outcomes should ensue.

I have significant doubts about that; in brief much of it (but not all) struck me as a strict tick box approach which had little relevance to whether a building was fit for purpose or not – this of course being the aim of the law - that a building is safe and sanitary for people to use and occupy.

Because of the changed system, Council has not been given a clear compliance sign-off as was the case with the 3 previous audits which were more technically based. There were 13 matters that the audit identified as **needing correction, or in the new language were deemed to be “general non compliances”**.

Having had these matters set out in the exit interview on 2 February, that result is reasonable for Council (about par for all Councils being audited under the new system for the first time). Many of the matters are quite **“trivial”** and/or easily remedied. Work to do so has already begun. One or two matters are important and these must be quickly rectified. Council has 3 months to advise IANZ that it has addressed the matters identified.

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	1	Visit to South Featherston Primary prior to Xmas. A proposed time has been scheduled for Featherston Primary with follow up required to finalise this.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.5%	K:\resource\Bylaw Officers\Registers\VAC Service Requests.xls 132/134 One complaint was responded to in 6.5 hours due to high workloads (3 other service requests on the same day). The second complaint response failure was due to a message not being passed to the bylaws officers from the after hour's team.
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	86.7%	13/15 One complaint was notified 2 weeks after the attack so the complaint was not prioritised. The second complaint was responded to in 1.75 hours. This was an email notification on the weekend so the complaint was not received immediately, there was no imminent danger in this case.

INCIDENTS REPORTED 1 NOVEMBER 2017 TO 31 JANUARY 2018	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	4	2	1
Attack on Person	1	-	1
Attack on Stock	-	-	2
Barking and whining	7	4	3
Lost Dogs	-	1	3
Found Dogs	-	1	3
Rushing Aggressive	1	-	-
Wandering	17	8	8
Welfare	2	2	-
Fouling	-	1	1
Uncontrolled	-	-	-

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 9/9 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 13/13 incident

INCIDENTS REPORTED	TOTAL 1 JULY 17 – 31 OCTOBER 17
Stock	3

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	96.2%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 50/52 Two complaints on the same night (Boxing Day 2017) were responded to within 2 hours.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 31 JANUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 31 JANUARY 2017	PERIOD 1 NOVEMBER 2017 TO 31 JANUARY 2018	PREVIOUS PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017
Total	52	73	31	40

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	32.3%	There are 31 premises that are high or medium risk. Of these, 10 have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	CLEG has not scheduled any enforcement activity in South Wairarapa to date. Staff are currently liaising with Police and Regional Public Health for compliance inspections to be completed.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 31 JANUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 31 JANUARY 2017	PERIOD 1 NOVEMBER 2017 TO 31 JANUARY 2018	PREVIOUS PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017
On Licence	21	13	10	5
Off Licence	7	10	3	2
Club Licence	2	4	1	1
Manager's Certificate	65	52	25	17
Special Licence	43	38	24	22
Temporary Authority	0	0	0	0
Total	138	117	63	47

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.7 Bylaws

Between 1 November 2017 and 31 January 2018 there were three notices issued relating to trees and hedges, eight for litter and six abandoned vehicle complaints received.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

The Long Term Plan is still dominating the department's time and resources with Audit due in for the first review in the coming weeks. There is also the starting of several of our renewals contracts which have been let and are getting underway currently. Footpaths are already well underway and the water, sewer, road rehabilitation and the seal extension are all to start soon.

The irrigation to land in Martinborough is another success with the second cut for bailage taken. The Greytown works has commenced for the installation of the plant and associated works.

One of the smaller but more pleasing works was the use of the children in Featherston to carry out some painting. Where possible we hope to link with community groups in the future to assist in development. Kuranui College for example, has put forward a desire to work with the councils on recycling in the school. These initiatives can benefit all when done well.

The following section is also one for discussion which is the section 17a Reviews required by council.

1.1 Section 17a Reviews (contracts)

Local authorities are now under an obligation to review the cost effectiveness of current arrangements for meeting community needs for good quality infrastructure, local public services and local regulation. Where a review is undertaken local authorities must consider options for the governance, funding and delivery of infrastructure, local public services and local regulation that include, but are not limited to:

- a) in-house delivery
- b) delivery by a CCO, whether wholly owned by the local authority, or a CCO where the local authority is a part owner
- c) another local authority
- d) another person or agency (for example central government, a private sector organisation or a community group).

We are currently developing a forward programme by identifying those services where changes to levels of service are planned and where contracts are due for expiration in the next two years. These are Amenities, Waters and Transport.

It would be difficult to do a rigorous review without reviewing the legislative and regulatory developments. For example, water and wastewater in the wake of Havelock North and the freshwater management plan.

Some of the options that must be considered include options for delivery by a joint council owned '**Council Controlled Organisation**' (CCO), and delivery by another local authority. The section 17A requirement was introduced, in part, to encourage local authorities to collaborate with others. With services where collaborative delivery with other local authorities is a realistic

prospect, it would be prudent to agree on a joint review and this has been discussed with the Wairarapa councils.

A first cut report will be delivered to council on the options to be considered applicable to enable more focus to be given to the more feasible services and options.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		DECEMBER	YTD	DECEMBER	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		98%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		98%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.25 per 1000 (1 complaint)	2.28 per 1000 (9 complaints)	1	9
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	1.52 per 1000 (6 complaints)	3.29 per 1000 (13 complaints)	6	13
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.25 per 1000 (1 complaint)	1.52 per 1000 (6 complaints)	1	6
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(0/3) 0%	Median Time 53mins	3	32
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/3) 33%	Median Time 3h 46mins	3	32
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(36/44) 82%	Median Time 22h 5mins	44	207
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(34/44) 77%	Median Time 25h 26mins	44	207
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS	INCIDENTS
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%	38.5%	

2.2 Water supply capital improvements

2.2.1 Featherston/Greytown (Woodside) water supply

The remaining subsidy claim has been lodged with the Ministry of Health.

2.2.2 Water reticulation renewal

The tender for Stage 3 of the trunk main renewal contract from the railway line to the plant was awarded to Higgins and is due to start in March.

2.3 Water treatment plants

The Martinborough plant operated routinely over the period with some replacement of monitoring equipment. The plant is due to have the controller upgraded (existing is obsolete) which will provide improved treatment and bacteriological compliance. The Waiohine plant and Greytown Bore have operated routinely, though there continues to be high demand, including overnight.

Pirinoa pipeline replacement has completed the 50mm main approximately 300m to improve service provision; connection was completed before Christmas. Installation of the replacement filters is due later in February.

2.4 Water reticulation

There were 44 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were four invoice requests issued for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		DECEMBER	YTD	DECEMBER	YTD
Number of blockages per 1000 connections	<10	0.5 per 1000 (2 complaint)	8.05 per1000 (33 complaint)	2	33
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflow)	0.97 per 1000 connections (4 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	2/3 (67%)	Median Time 47min	3	45
Resolution time: from notification to resolution of fault	< 4 Hrs	2/3 (67%)	Median Time 2h 00m	3	45
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	1	0	1
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.24 per1000 (1 complaint)	2.68 per 1000 (11 complaint)	1	11
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.5 per 1000 (2 complaint)	8.05 per1000 (33 complaint)	2	33
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	3/3 100%	91% (41/45)	3	45

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the Council replied to at the start of June. Subsequently further questions around stream clarity and land treatment methodologies have been received.

We are at a stage that there is a legal discussion about the acceptability of the proposal planned for February.

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough WWTP irrigation to land has commenced and operated satisfactorily over the Christmas breaks. Full completion of all systems and telemetry was completed in mid-December. Handover to CCL was completed on 9 February.

At the Greytown site, contractual, design and cost finalisation are under discussion with Water Force NZ and site establishment and site works are anticipated to commence in February. The contractor is still aiming for a completion date in May 2018.

3.3 Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

3.2.2. Wastewater reticulation

There were 3 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL - Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 67% compared to Oct 2016	Current average month increased 41% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily. High quantities of collections have been recorded on the coast with two additional runs required.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

6.2 Roading Maintenance – Fulton Hogan

Upgrade of pedestrian crossing signs and post in the Martinborough Square has commenced.

Sealed road digouts are under way on Lake Ferry and Kahutara Roads, these will be followed by digouts Western Lake and Bidwills Cutting Roads.

Vegetation control was completed before Christmas, but with the climatic conditions over the Christmas and New Year periods growth is being monitored to determine whether an intervention programme needs to be introduced.

2018/2019 pre-seal inspection are under way to allow a jump start on these repairs in preparation for next seasons programme.

Ongoing unsealed road maintenance grading is programmed to meet requirements.

6.3 Other activities

Reseals renewals have been completed within the district and completed on budget.

Whatarangi Cliff contract has been completed.

A joint South Wairarapa, Carterton District Council Sealed Pavement Rehabilitation contract inclusive of Shooting Butts seal extension has been let to Higgins Contractors. Subject to satisfactory performance the contract includes the 2018/2019 programme.

Fulton Hogan have commenced footpath renewals in Featherston and works are planned over the next 3 months.

Joint contracts with Carterton and Masterton District Councils have been let for the supply and installation of LED street lighting. Works are programmed for completion before 1 July 2018.

7. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	67%				
Occupancy of pensioner housing	94%			Actual:	99.8%
Ratepayers and residents satisfied with town halls	76%			NRB Survey:	74%
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%			NRB Survey:	85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%			NRB Survey:	91%

7.2 Parks and reserves

Parks and reserves are busy with summer sport and events, and the City Care team are busy trying to keep on top of grass and weed growth resulting from the warm and wet weather.

7.2.1. Featherston

Featherston Youth group have made a start on the picket fence at the library/information centre reserve. They managed to pick the hottest day of the year to start work, and since then have been slotting in work between high heat, rain and wind.

7.2.2. Martinborough

Discussions are under way with Martinborough Cricket Club with a view to using part of Considine Park for junior cricket, as an overflow from the facilities at the school. The Club is working with the South Wairarapa Pony Club on relocating the jumps and fitting in around their timetable.

7.3 Community housing

The plumbing replacement work on two of the Matthews flats has been completed and they will be ready to rent out next week. Westhaven had a vacancy, and the next tenant from the waiting list will move in next week. There will shortly be a vacancy at Cicely Martin flats in Martinborough as a result of a tenant moving on.

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 29 November 2017 to 9 February 2018

	Greytown	Featherston	Martinborough
Niche			
In-ground ashes Beam		2	
Burial plot	1	3	1
Total	1	5	1

7.4.2. Ashes interments/burials 29 November 2017 to 9 February 2018

	Greytown	Featherston	Martinborough
Burial	1	2	1
Ashes in-ground	3	1	
Ashes wall			
Total	4	3	1

7.5 Toilets

The public toilets have had heavy use over the summer season, which has brought with it a certain amount of vandalism and anti-social behaviour – faeces in urinals or on floors, toilet bowls stuffed with paper, cutting locks off etc. **The toilet in Greytown's Arbor Reserve is particularly subject to vandalism, with the destruction of a hand-basin and several toilet roll holders, and most recently, the mysterious disappearance of the waste-water pipe under the sink.** There has been very positive feedback from visitors about the new toilets at Ngawi and the availability of the new dump station. This dump station was unfortunately subjected to vandalism in mid-January.

7.6 Swimming pools

The swimming pools have been very busy as people enjoy the hot weather **and the free swimming. Early in the New Year, Greytown's inflatable slide had to be sent off for repair; Martinborough pools' new inflatables arrived** and were shared with Greytown until the slide came back. The new Aztec **"maze" and the two Octonuts purchased by Martinborough Community Board** have been a big hit. School swimming started at the beginning of February, with regular bookings on weekday mornings for the urban primary schools in all three towns, as well as a number of one-off events for Kuranui College and some of the rural schools. The patient transfer system at Martinborough pool has been restored to working order at the request of the school – this means that a wheelchair user can be lifted into and out of both the learner pool and the main pool.

7.6.1. Swimmer numbers for all pools December and January

December Swimming Statistics			
	Greytown	Featherston	Martinborough
Number of Swimmers	3393	2363	1779 [Note : opened one week later than other pools]
Change from December 2016	↑ 297%	↑ 154%	↑ 65%
Peak day – number of swimmers	30/12/2017: 320	8/12/17 : 206	30/12/17 : 262
Number of unattended days (no swimmers), excluding 25 December	0	0	0

January Swimming Statistics			
	Greytown	Featherston	Martinborough
Number of Swimmers	5420	3251	3678
Change from January 2017	↑ 208%	↑ 357%	↑ 344%
Peak day – number of swimmers	23/01/2018: 435	14/01/2018 : 218	20/01/2018 : 325
Number of unattended days (no swimmers)	0	0	0

Daily visitor number charts for December and January are provided in the tables above.

7.6.2. Featherston

Completed events:

Featherston Christmas Parade held Saturday, 9 December 2017 – Revans, Fitzherbert & Lyon Streets, Featherston



Featherston 1st Fridays held from 1 December 2017, 5 January (*cancelled due to wet weather*) & 2 February 2018

Featherston 1st Fridays: A Fab Feathy Fiesta



Future events:

Cross Creek Railway Ride the Rail – Friday Nights, Saturday, Sundays & Public Holidays being held from 22 September 2017 – April 2018



Featherston 1st Fridays being held 2 March 2018

The Wellington Anglican Diocese Games being held Sunday, 25 February 2018

7.6.3. Greytown

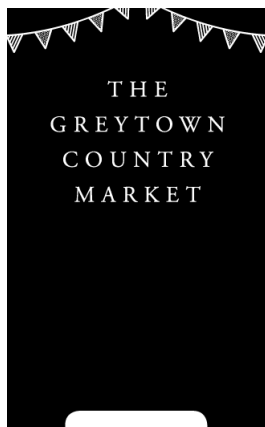
Completed events:

Greytown Christmas Market & Christmas Parade held Saturday 16 December 2017



Future events:

The Greytown Country Market being held every third Sunday of the month starting from Sunday, 15 October 2017 through to Sunday, 18 March 2018 – Stella Bull Park, Greytown



Park to Paddock Challenge being held on Friday, 30 March 2018



7.6.4. Martinborough

Completed events:

Martinborough Madcaps Christmas Parade & Carols in the Park held Saturday, 16 December 2017

Pick Your Own Lavender held 6-7 January 2018

Cruise Martinborough held between 25-28 January 2018, Saturday, 27 January 2018 – Street Show & Shine around the Martinborough Square



Rotary Martinborough Fair held on Saturday, 3 February 2018



Future events:

Rotary Martinborough Fair being held on Saturday, 3 March 2018



Martinborough Round the Vines being held on Sunday, 18 March 2018



Rotary Martinborough Fair being held on Saturday, 3 March 2018

Meander Over Martinborough being held on Sunday, 1 April 2018



7.8 Libraries

The libraries have been busy over December and January with the Summer Reading Programme, this year with the theme of **“Wild About Reading”**. Two story-reading events were held at each library, the Little Dog Barking Theatre Company and Rhubarb/Mary Kippenberger Storyteller at Featherston, before a grande finale event for participants from all three libraries at the Anzac Hall with Zappo the Magician.





Featherston Library also held the iRead programme for children 10-15 years and even managed to fit in some summer craft, including some serious chalk fun on the concrete between the library and the information centre building.



8. Appendices

Appendix 1 - Monthly water usage

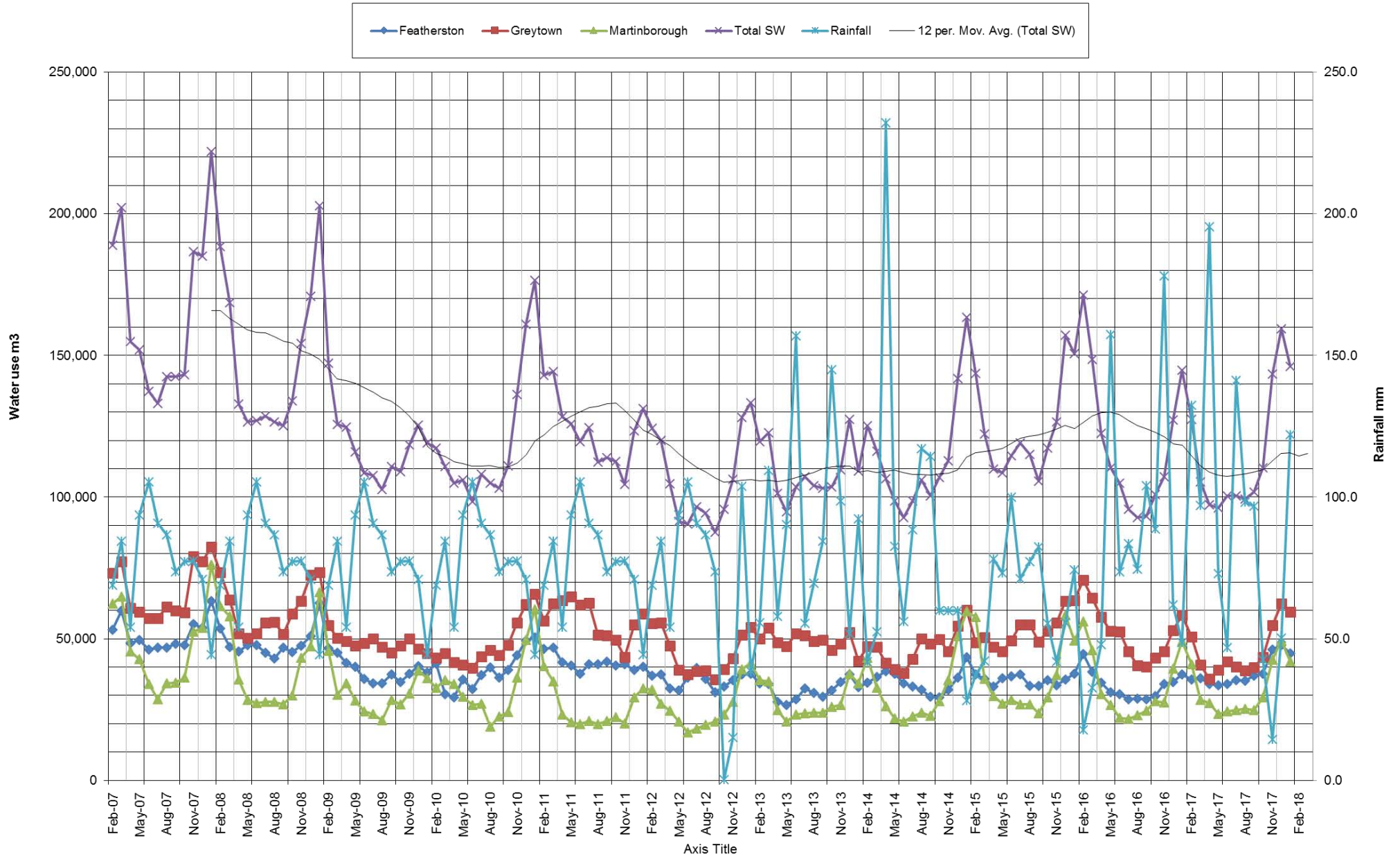
Appendix 2 - Waste exported to Bonny Glen

Appendix 3 - Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

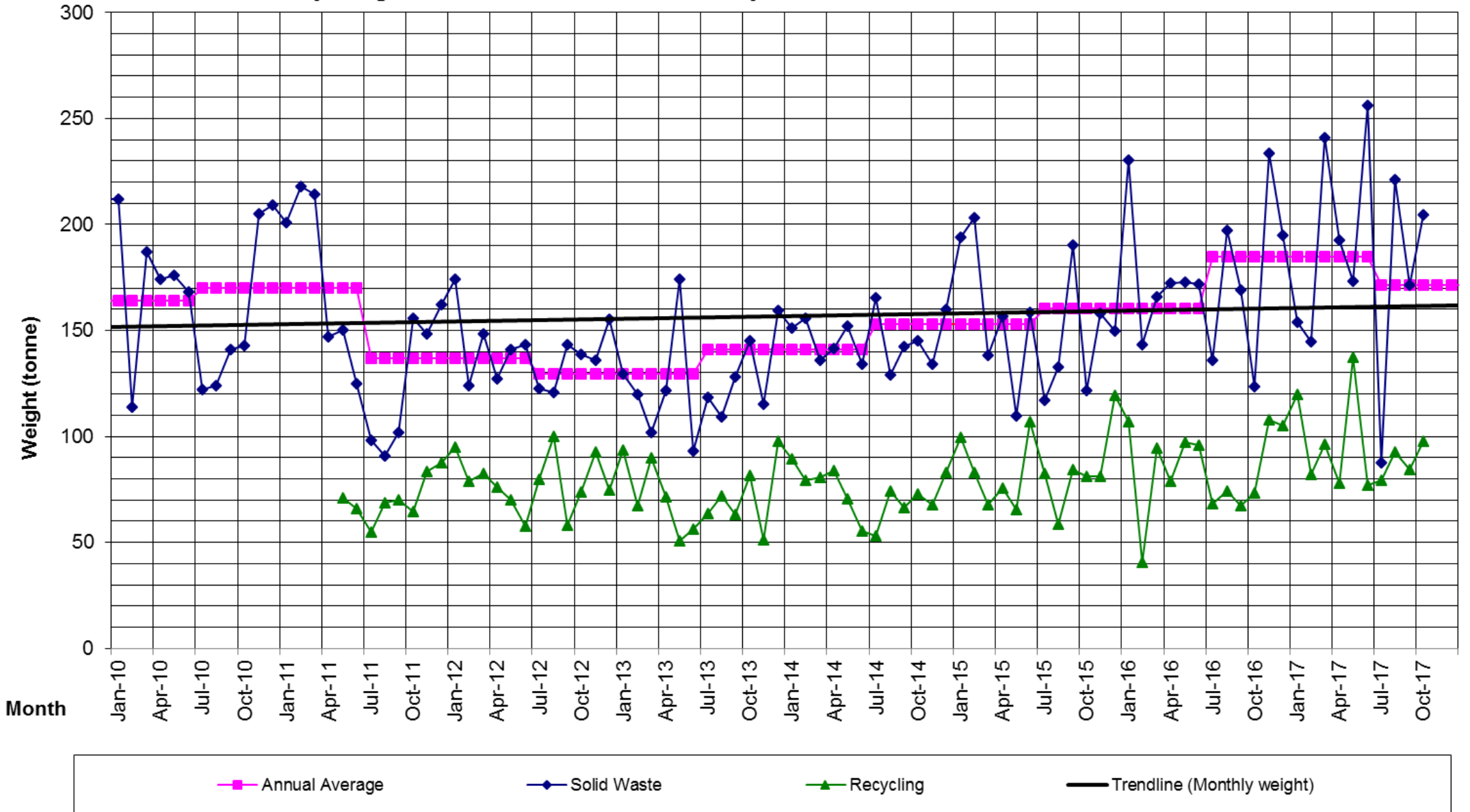
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



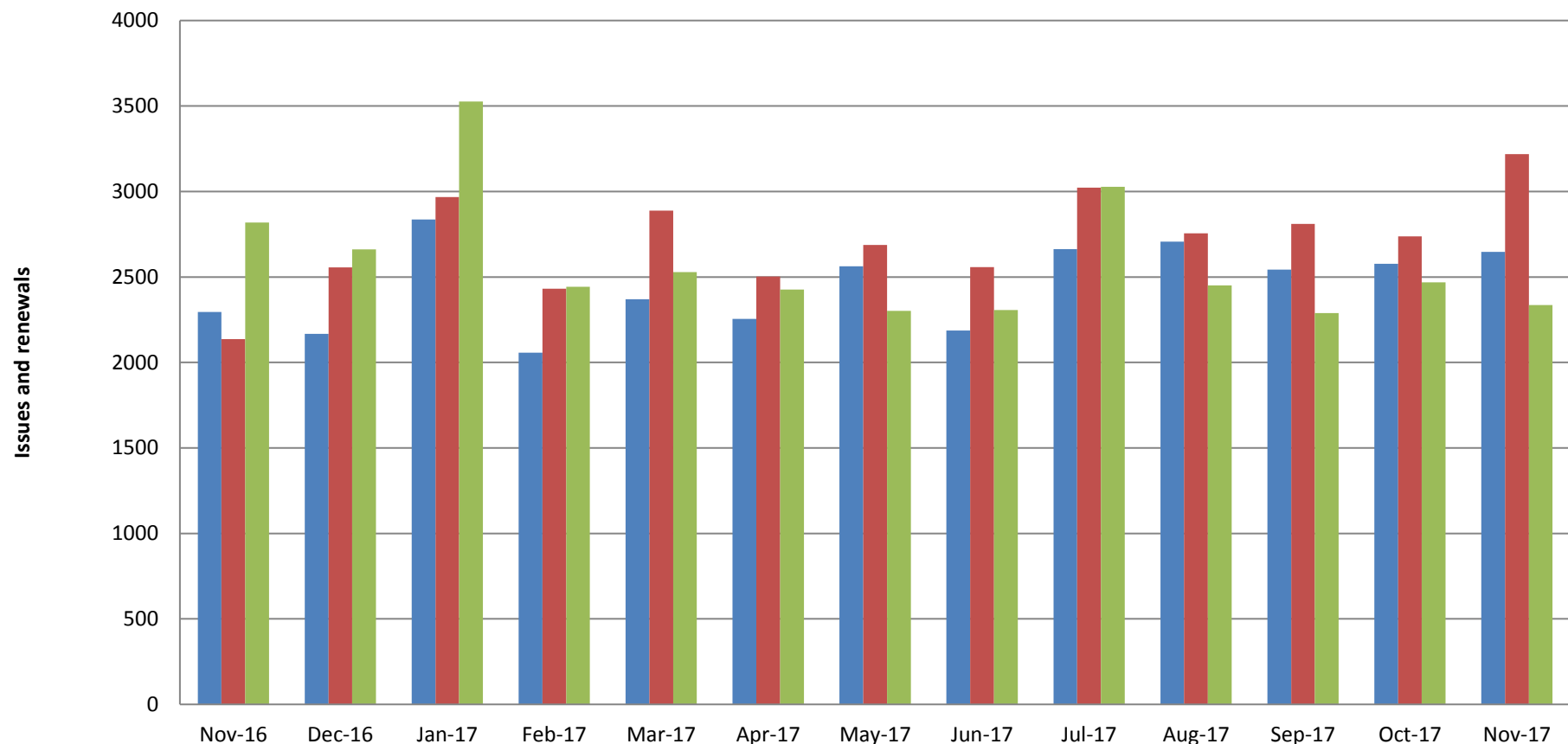
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



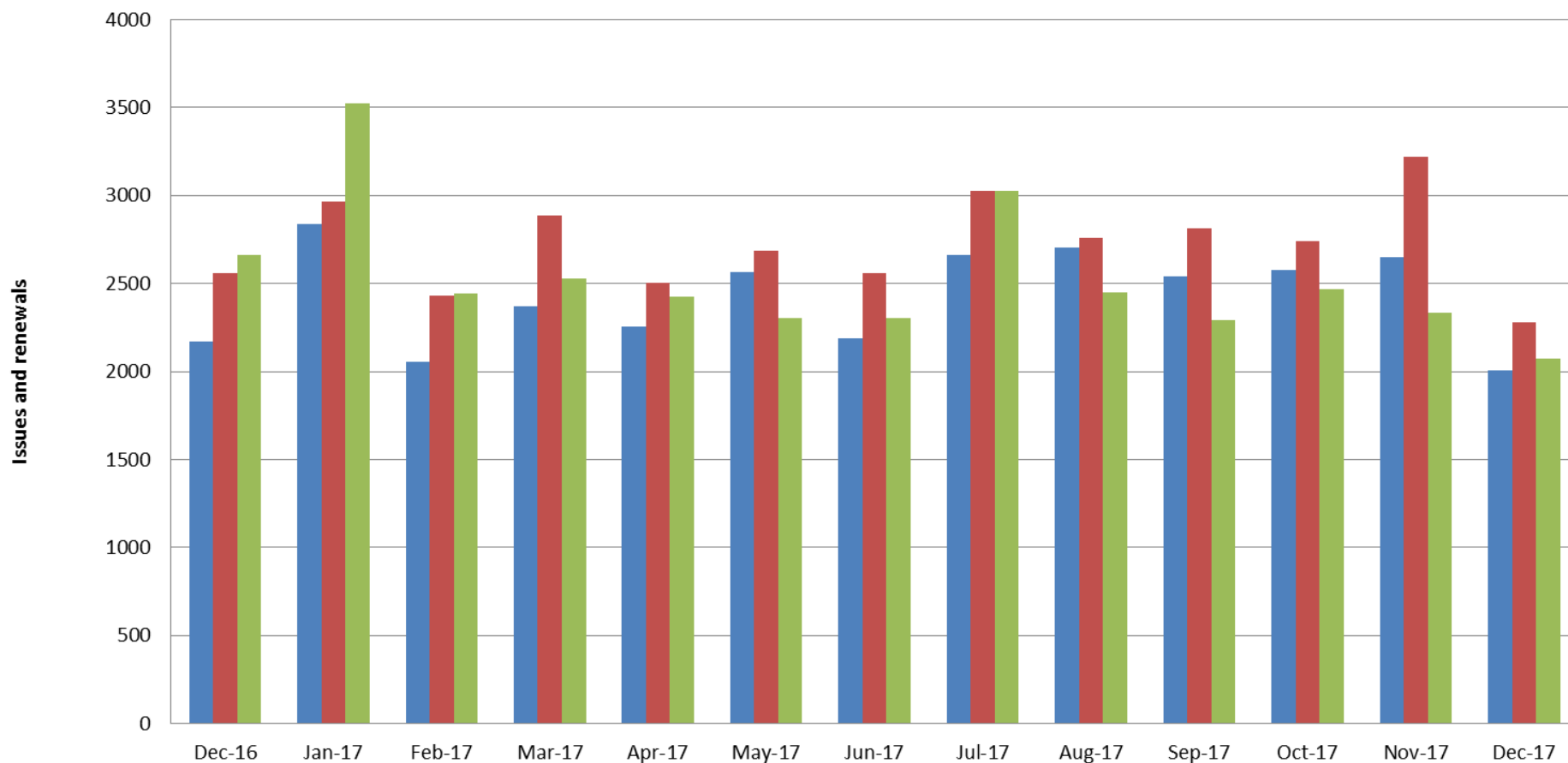
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to November 2017



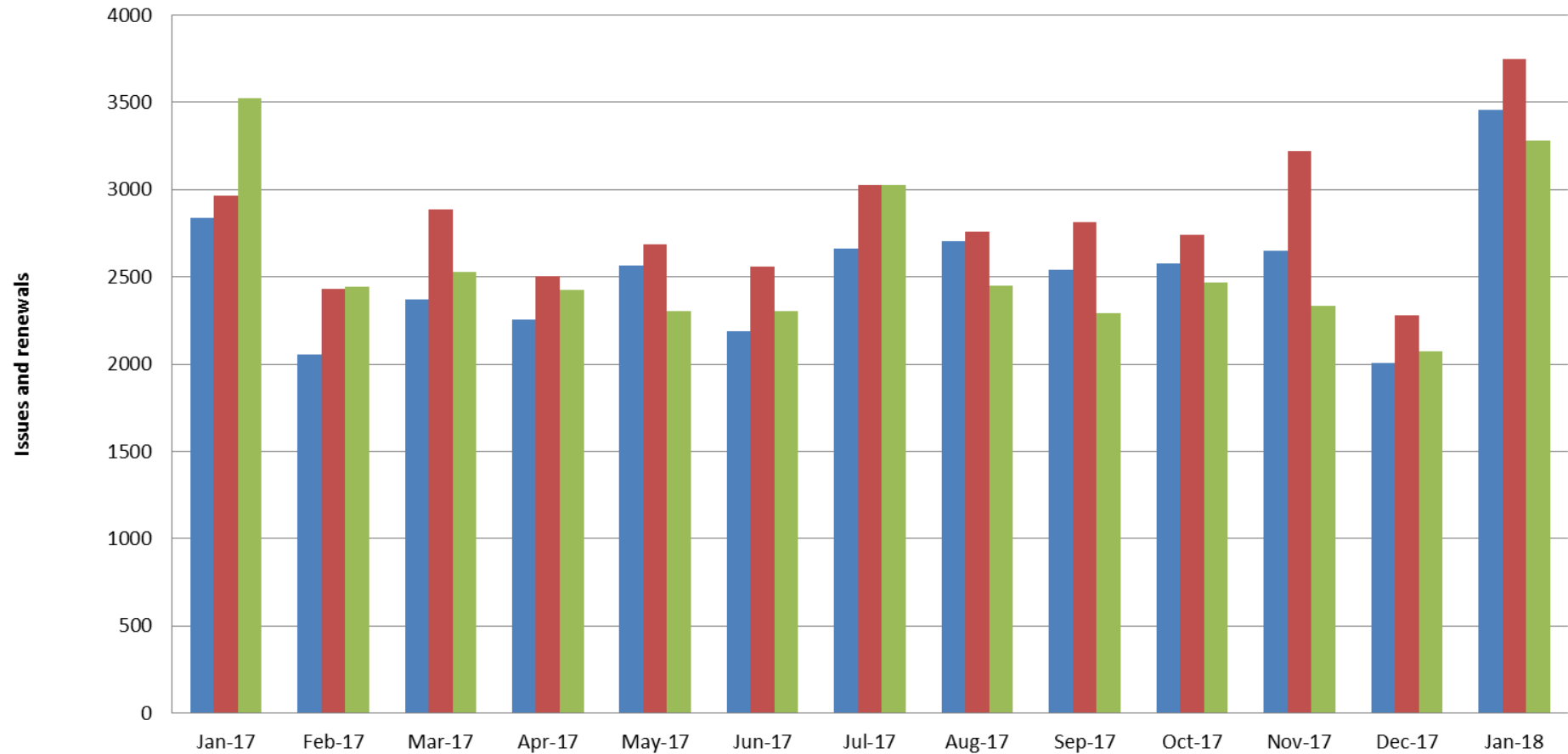
	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17
■ Featherston	2296	2167	2836	2057	2369	2254	2563	2186	2663	2707	2543	2577	2647
■ Greytown	2136	2556	2967	2432	2888	2503	2687	2558	3023	2756	2811	2738	3218
■ Martinborough	2819	2661	3526	2442	2529	2427	2302	2306	3027	2451	2289	2468	2336

South Wairarapa libraries - issues and renewals to December 2017



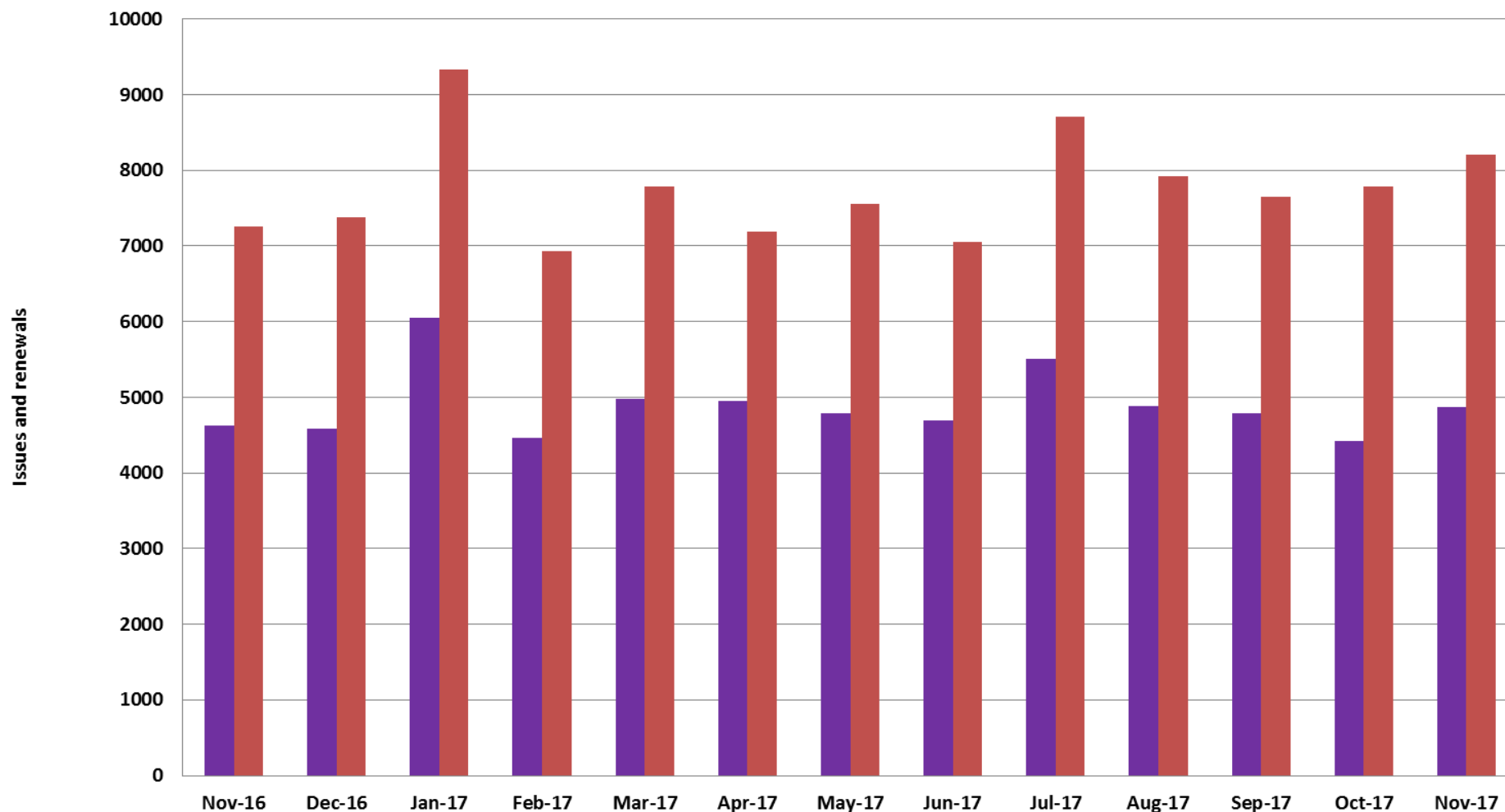
	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
■ Featherston	2167	2836	2057	2369	2254	2563	2186	2663	2707	2543	2577	2647	2006
■ Greytown	2556	2967	2432	2888	2503	2687	2558	3023	2756	2811	2738	3218	2278
■ Martinborough	2661	3526	2442	2529	2427	2302	2306	3027	2451	2289	2468	2336	2071

South Wairarapa libraries - issues and renewals to January 2018



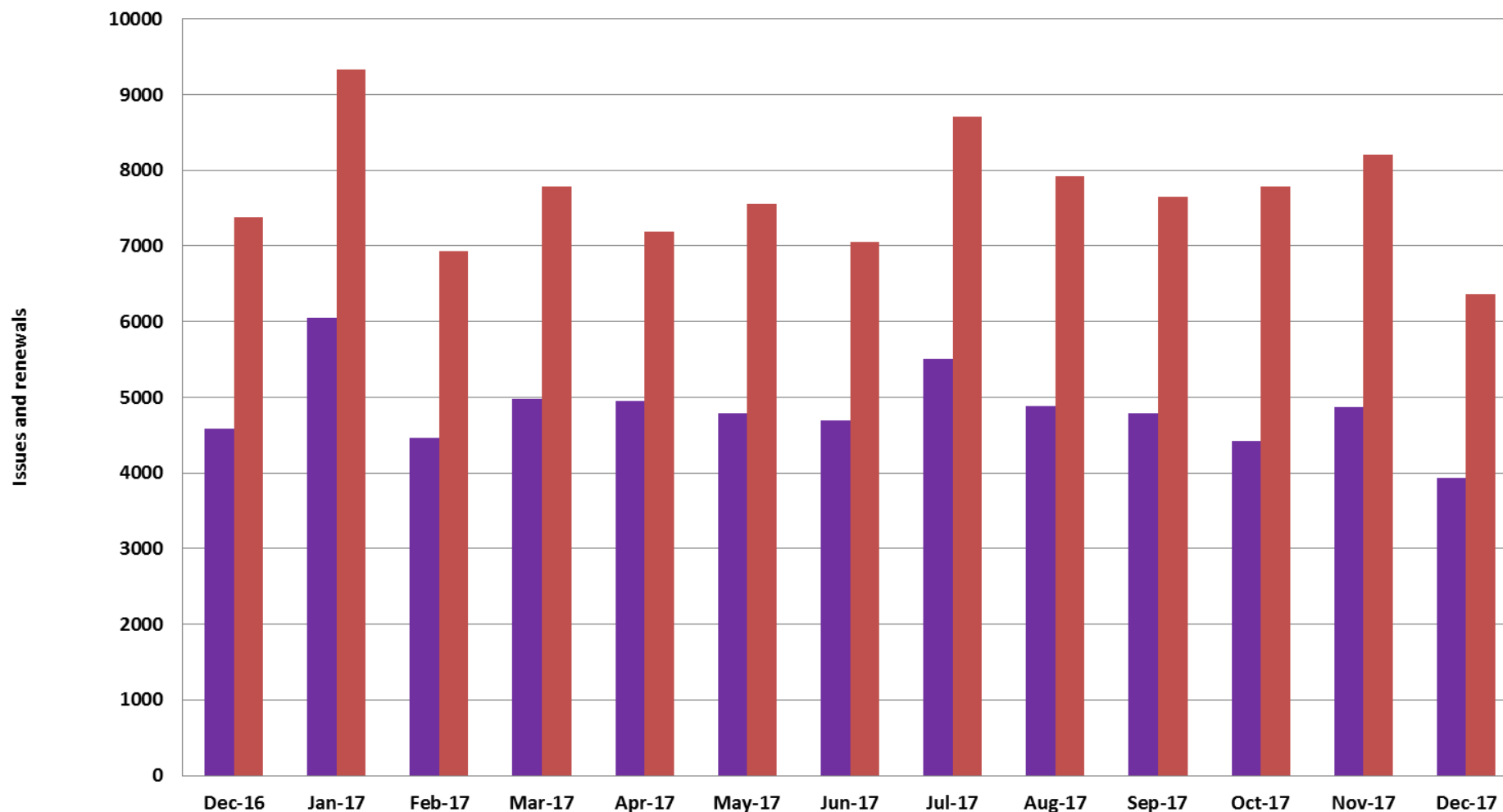
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18
■ Featherston	2836	2057	2369	2254	2563	2186	2663	2707	2543	2577	2647	2006	3456
■ Greytown	2967	2432	2888	2503	2687	2558	3023	2756	2811	2738	3218	2278	3748
■ Martinborough	3526	2442	2529	2427	2302	2306	3027	2451	2289	2468	2336	2071	3281

Wairarapa Library Service - issues and renewals to November 2017



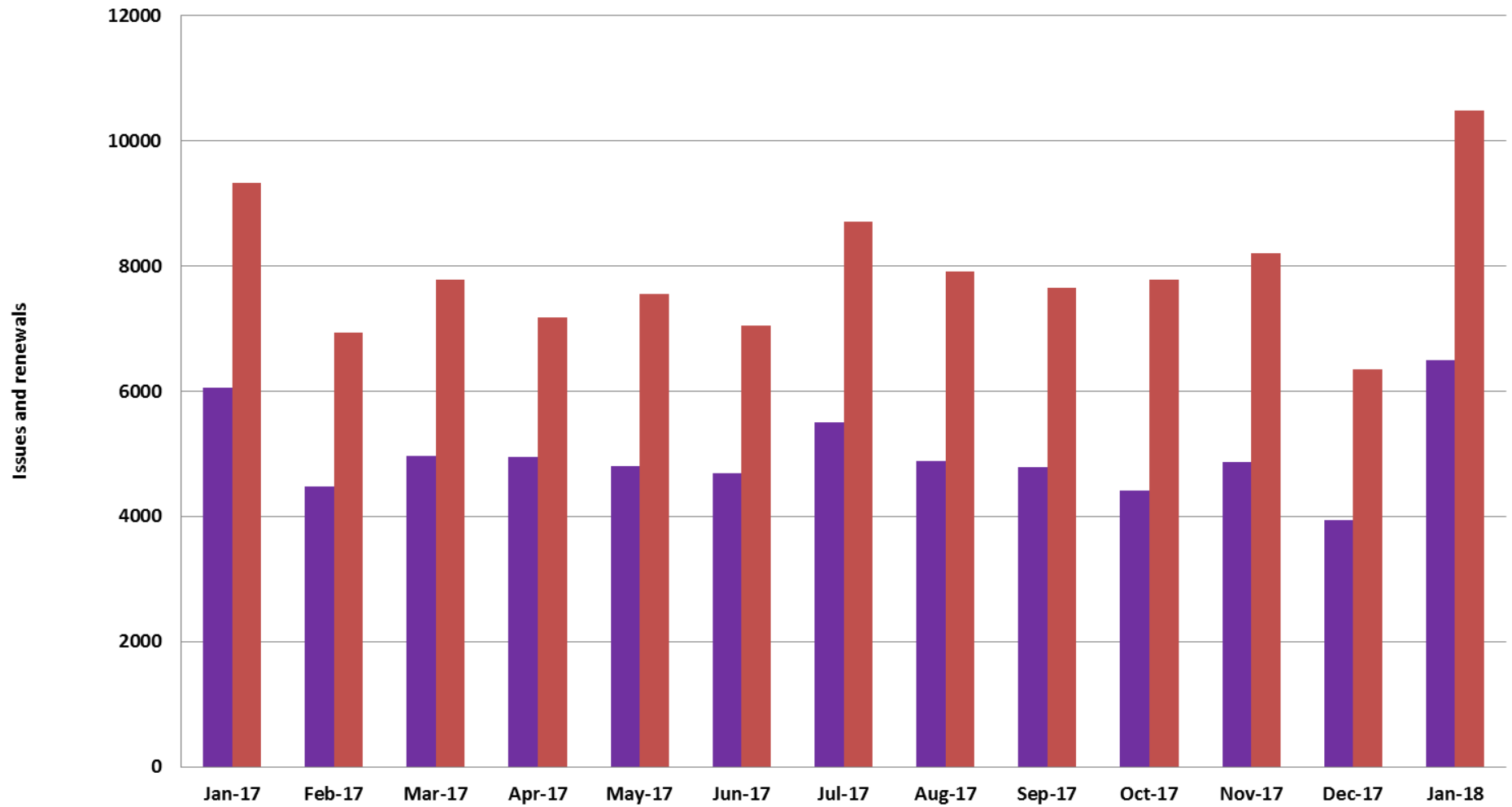
	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17
■ Carterton	4629	4586	6051	4468	4972	4951	4794	4694	5505	4887	4792	4418	4870
■ South Wairarapa	7251	7384	9329	6931	7786	7184	7552	7050	8713	7914	7643	7783	8201

Wairarapa Library Service - issues and renewals to December 2017



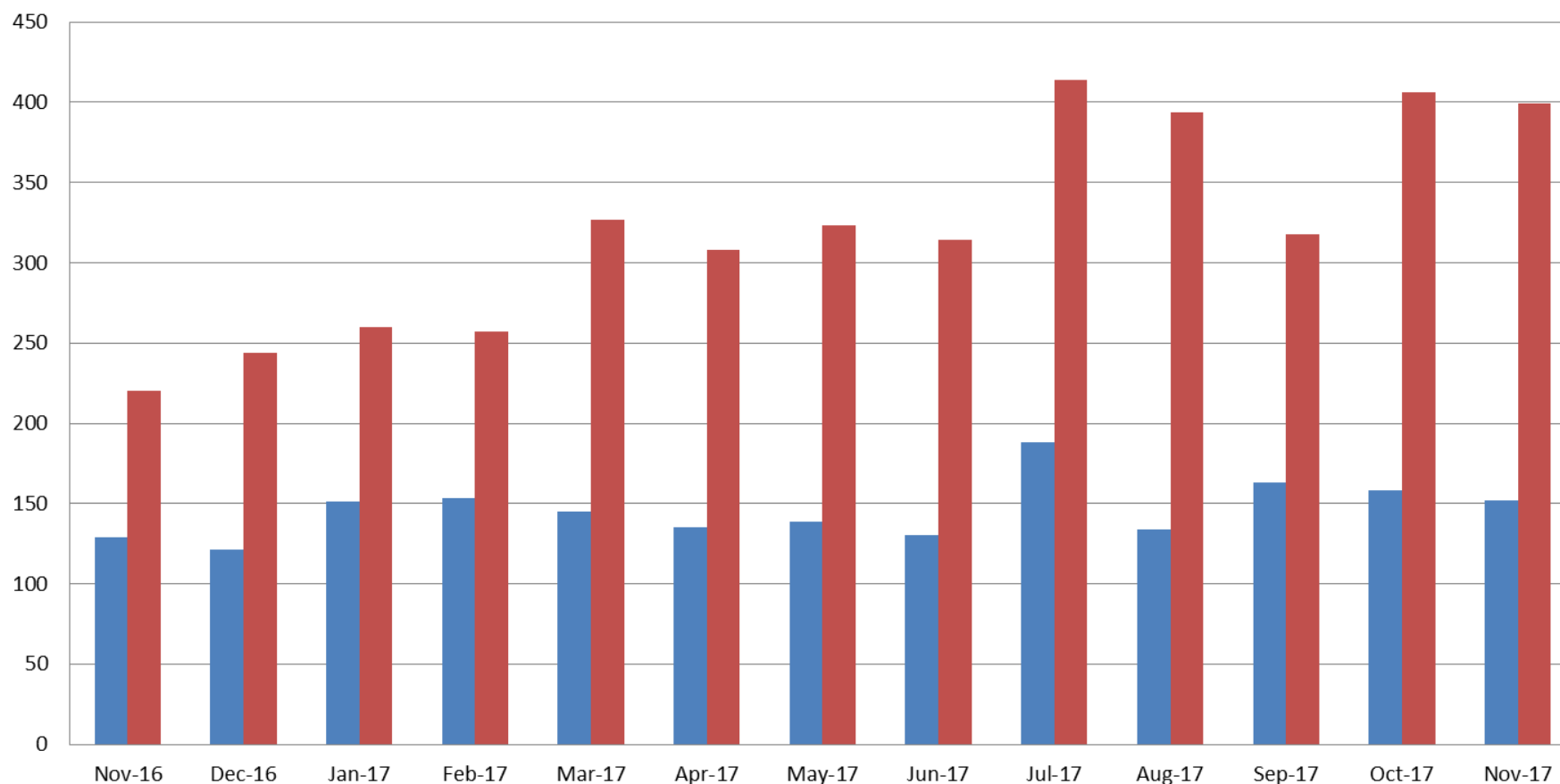
	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
Carterton	4586	6051	4468	4972	4951	4794	4694	5505	4887	4792	4418	4870	3940
South Wairarapa	7384	9329	6931	7786	7184	7552	7050	8713	7914	7643	7783	8201	6355

Wairarapa Library Service - issues and renewals to January 2018



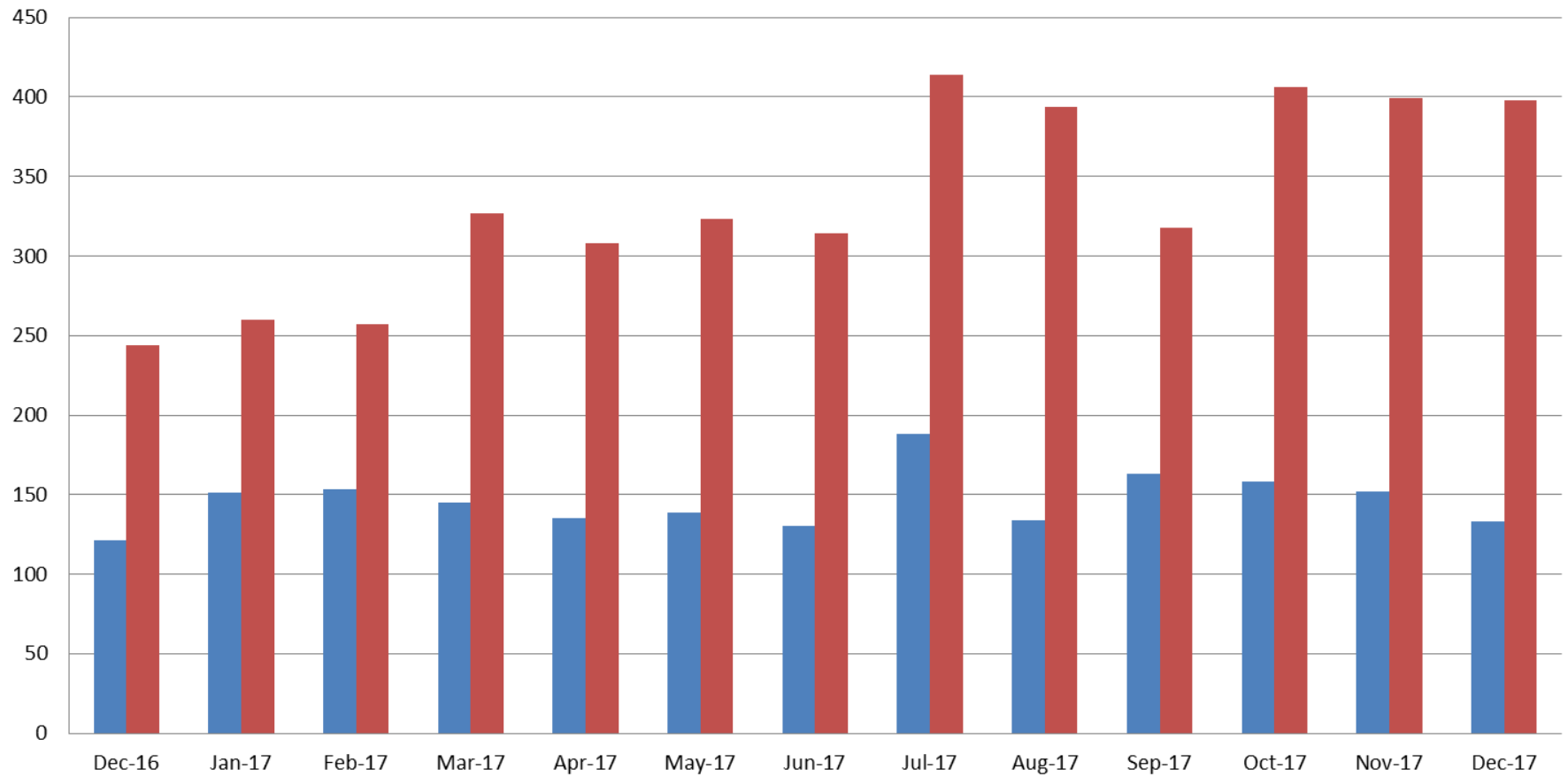
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18
■ Carterton	6051	4468	4972	4951	4794	4694	5505	4887	4792	4418	4870	3940	6500
■ South Wairarapa	9329	6931	7786	7184	7552	7050	8713	7914	7643	7783	8201	6355	10485

Wairarapa Library Service - audio and e-book issues to November 2017



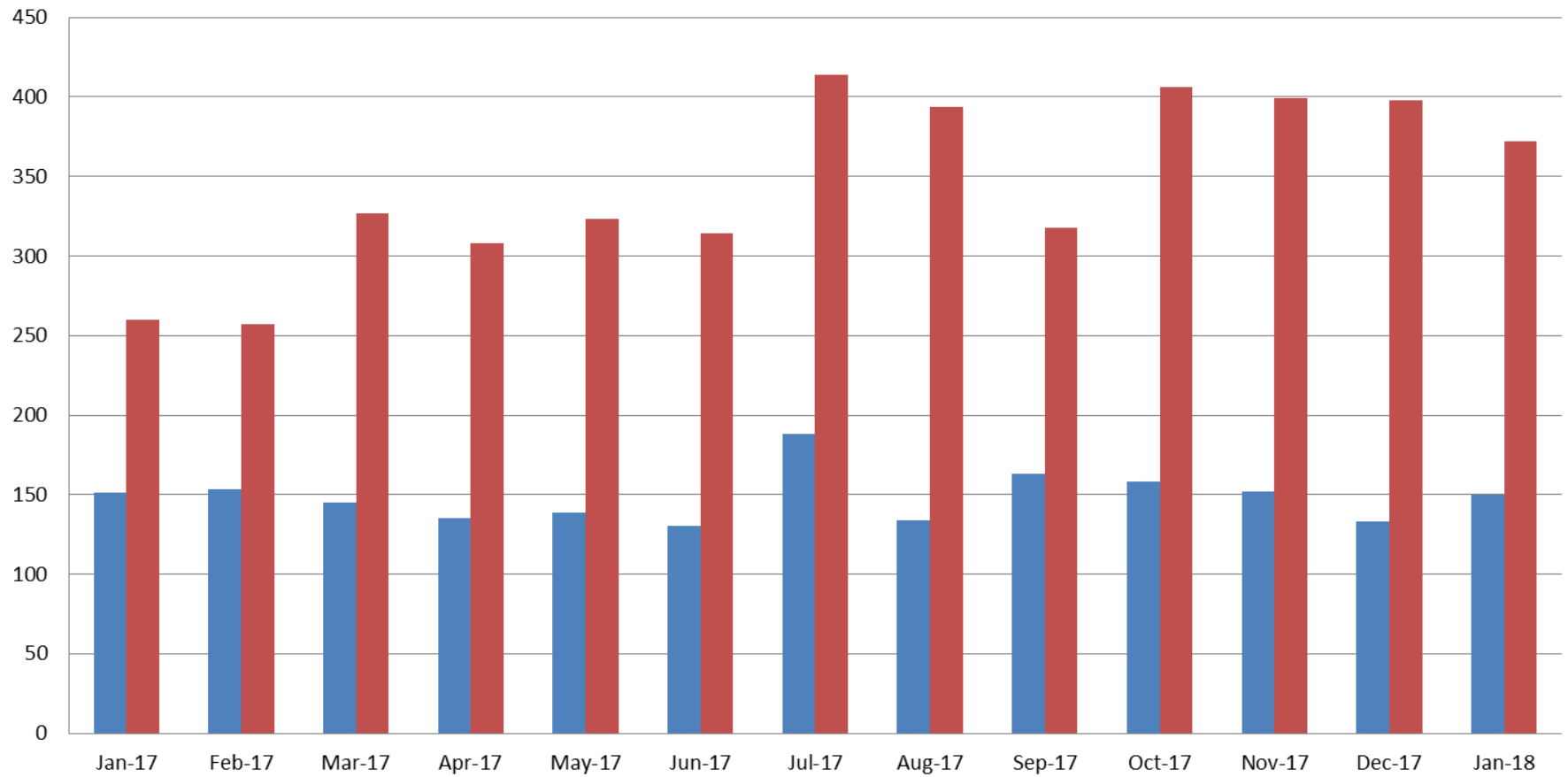
	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17
■ Audiobooks	129	121	151	153	145	135	139	130	188	134	163	158	152
■ E-books	220	244	260	257	327	308	323	314	414	394	318	406	399

Wairarapa Library Service - audio and e-book issues to December 2017



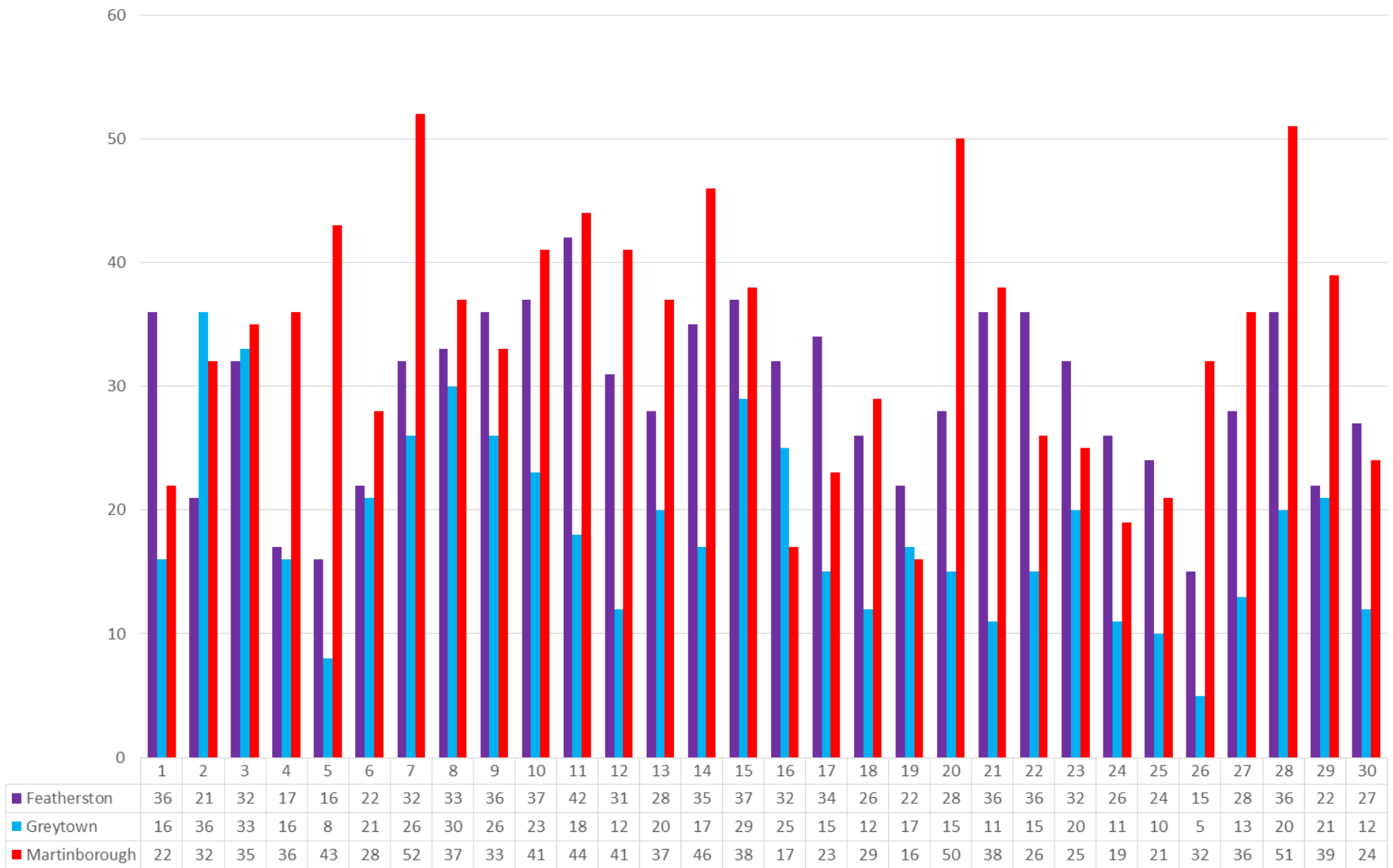
	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
■ Audiobooks	121	151	153	145	135	139	130	188	134	163	158	152	133
■ E-books	244	260	257	327	308	323	314	414	394	318	406	399	398

Wairarapa Library Service - audio and e-book issues to January 2018

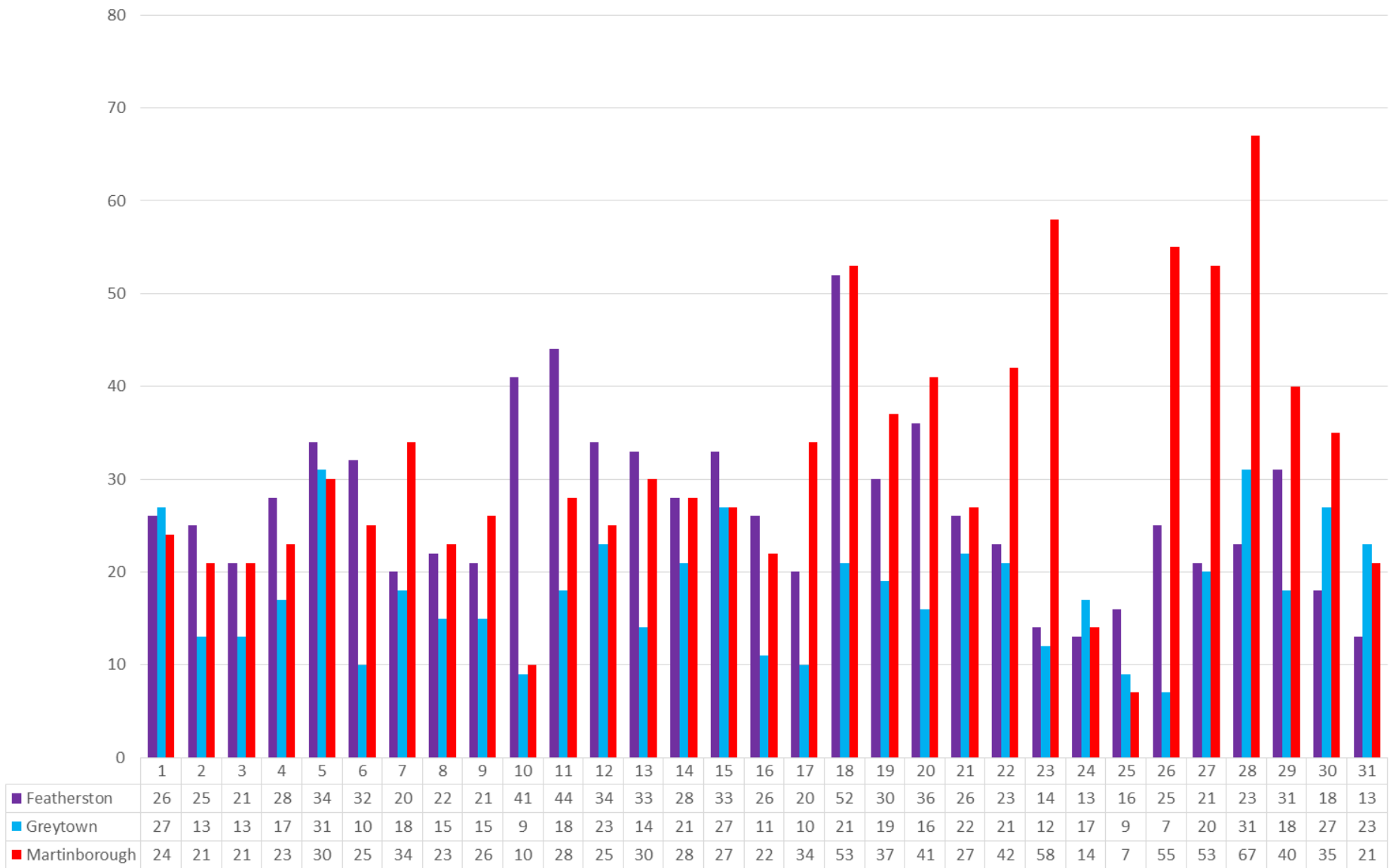


Audiobooks	151	153	145	135	139	130	188	134	163	158	152	133	150
E-books	260	257	327	308	323	314	414	394	318	406	399	398	372

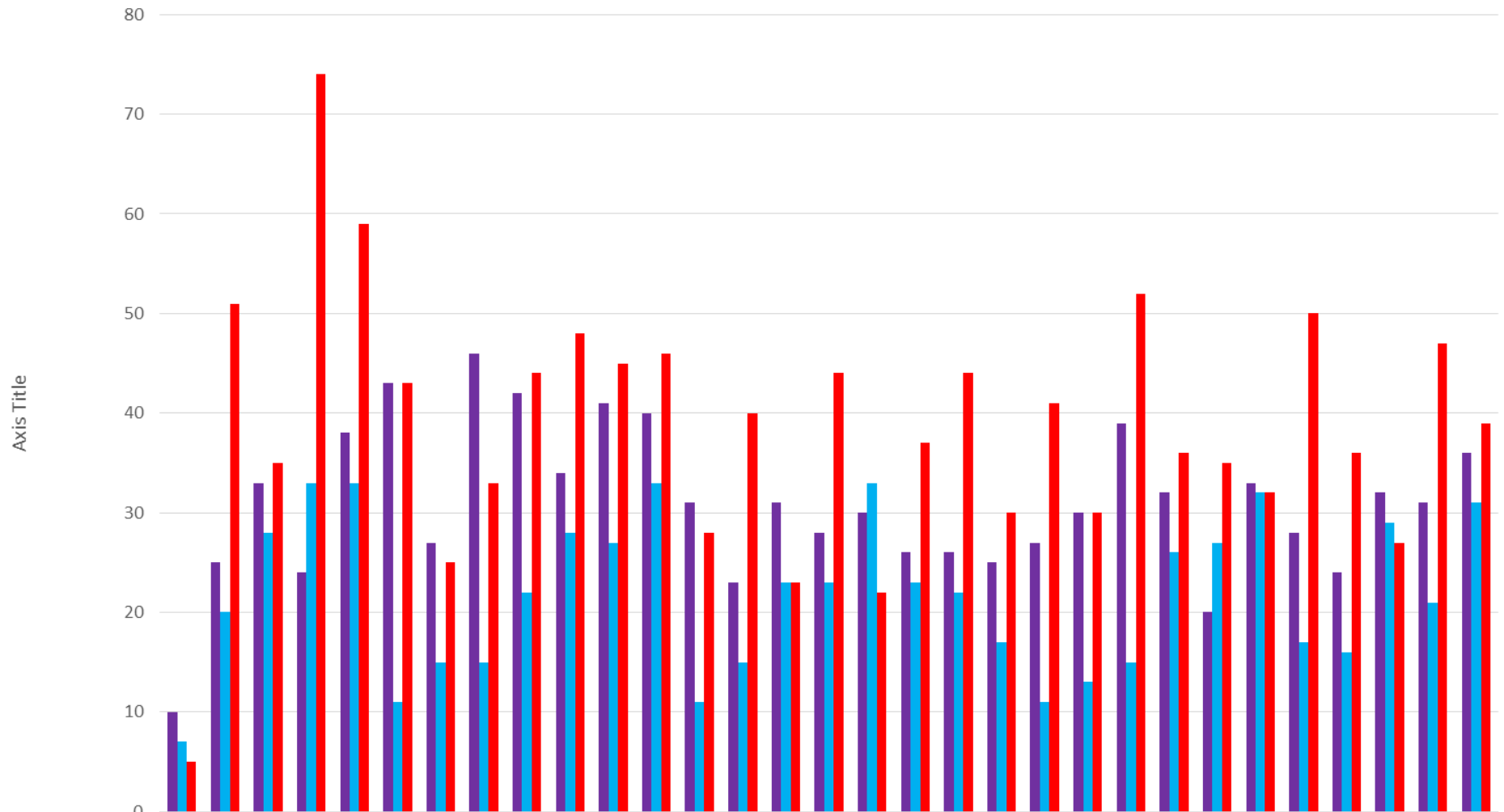
Library wi-fi user sessions November 2017



Library wi-fi user sessions December 2017



Library wi-fi user sessions January 2018



■ Featherston	10	25	33	24	38	43	27	46	42	34	41	40	31	23	31	28	30	26	26	25	27	30	39	32	20	33	28	24	32	31	36
■ Greytown	7	20	28	33	33	11	15	15	22	28	27	33	11	15	23	23	33	23	22	17	11	13	15	26	27	32	17	16	29	21	31
■ Martinborough	5	51	35	74	59	43	25	33	44	48	45	46	28	40	23	44	22	37	44	30	41	30	52	36	35	32	50	36	27	47	39

FEATHERSTON COMMUNITY BOARD

13 MARCH 2018

AGENDA ITEM 6.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as **'actioned' for one meeting and then will be remain in a master register but** no longer reported on.

2. Appendices

Appendix 1 - Action Items to 13 March 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 13 March 2018

Featherston Community Board
 Actions from
 30 January 2018

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
347	7-Jun-16	Resolution	Claire Bleakley	Permitted Signage Under the Wairarapa Combined District Plan (WCDP) FCB RESOLVED (FCB2016/39): 1. To receive the information. 2. To work with Jennifer Grey (For the Love of Books) and other businesses for the purposes of creating multi-use directional signs that could be erected on public land. (Moved Carter/Seconded Jackson) Carried	Actioned	22/11/16: Reassigned to Claire 31/01/17: Claire visited all businesses in Fstn and has met with Council's planning staff. Will be working to action an appropriate sign for discussion but there will be a delay due to other priorities 2/5/17 Claire would followup with Council 21/11/17: Claire to check with Jennifer to see if a sign would still be useful, with a view to closing the action.
676	22-Nov-16	Action	Robyn Ramsden	Arrange a FCB workshop to discuss what level of support, including financial, the FCB want to provide to the Featherston Information Centre	Open	2/5/17: Action 127 condensed into 676. Work with the Featherston Information Centre to strengthen the relationship with the Community Board 30/1/18: Workshop topic
132	14-Mar-17	Action	FCB	Submit a list of approved road names to Council	Open	
134	14-Mar-17	Action	Robyn Ramsden	Formalise recommendations to Council on a path forward for providing a larger space for Featherston Library in a workshop forum	Open	
236	2-May-17	Resolution	FCB	Notice of Motion – Featherston Wastewater FCB RESOLVED (FCB2017/32): 1. To receive the information. (Moved Bleakley /Seconded Shepherd) Carried 2. To make a submission on the Featherston wastewater plan once the plan had been notified by GWRC. (Moved Bleakley/Seconded Cr Olds) Carried	Open	
241	2-May-17	Action	Claire Bleakley	Write to the Returned Services Association and the Anzac Club seeking their interest in being involved with the Poppy Road Signs Project	Open	On hold until project has moved forward 30/1/18: Poppy Places Trust in attendance

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
309	6-Jun-17	Action	Mark	Review whether the fence in front of the 'Welcome to Featherston' sign at the south entrance to Featherston can be moved behind the sign to improve visibility of the sign	Open	25/09/17 Need to go and have a look at it then get some fencing prices 20/10 Awaiting prices - due 7/11 9/11 Work order issued 23/12 Work order cancelled as contractor still hasn't provided H&S information. Meanwhile an alternative proposal has come along - Helen emailed to FCB
310	6-Jun-17	Action	Robyn Ramsden	As part of Featherston 2033 workshop discussions, identify an ideal public safety solution which includes convenience to bus stops, pedestrian crossings on State Highway 2 and speed limits and provide recommendations to Council officers so dialogue with NZTA can be undertaken	Open	
315	6-Jun-17	Action	FCB	Review the Beautiful Towns and Cities Awards criteria to determine if there were award categories that the Board wished to pursue on behalf of Featherston (September timeframe)	Open	
391	18-Jul-17	Action	Brenda West	Provide information to FCB members on the proposed bypass changes to Revans Street	Actioned	30/8/17 Officer meeting with NZTA 12-9-17. Will update CB after meeting. 10/10/17: FCB to hold workshop to collate a list of questions for NZTA
394	18-Jul-17	Action	Brenda West	Work with the Planning team to discuss resource consent requirements for the 89 Featherston Street mural project and then prepare a report for Community Board consideration	Open	21/11/17 Project on hold pending repair work on paint
486	29-Aug-17	Action	Mark	Follow-up why external access to the Featherston Stadium toilets had not been completed	Open	25/09 Looking for someone else to do the drawings 7/11 Drawings expected to be completed 1/12 7/12 Draughtsman doing building consent application 26/01 Delayed while draughtsman out of action with health issues - expected next week

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
614	10-Oct-17	Action	Cr Harwood	Contact the caretakers of the defunct Featherston Walkways Reserves Trust to see if funds could be redirected to a community group willing to take care of ground maintenance in Dorset Square	Actioned	21/11/17: under action 30/1/18: Funds have been redistributed.
619	10-Oct-17	Action	Mark	Provide an update to FCB members on when the Featherston Playground fence and flying fox will be reinstated, what is happening regarding the solar tubing at Featherston Pool and whether the tree stumps at Card Reserve around the artificial turf are going to be removed	Actioned	9/11 Featherston playground fence - not yet scheduled, likely to be after Christmas. Flying fox - awaiting repair work to the platform legs following annual playground audit. Solar heating at Featherston pool - decision report to November FCB meeting. Removal of tree stumps by artificial turf - was on hold until turf replacement completed. Aiming to complete before Christmas, pending contractor availability. 7/12 Getting pricing to replace junior fort/slide/swing set, to be relocated closer to other play equipment; then can make the necessary changes to soft-fall to get flying fox going again. Solar system at Featherston is delivering high pool temps so may not need to add further tubing. Awaiting date for stump grinding. 26/01 Emailed updates to FCB
624	10-Oct-17	Action	Mark	Review the stop signs at the intersection of Harrison Street and Johnston Streets to determine whether give way signs would be more appropriate for vehicles leaving the Featherston Railway Station given road rule changes	Actioned	The stop signs are appropriate with the volumes of traffic on Johnston Street to pool and facilities and the parking that obscures views.
625	10-Oct-17	Action	Mark	Work with GWRC to provide additional car parking at the Featherston Railway Station to alleviate cars being parked on both sides of Harrison and Johnston Streets	Open	
626	10-Oct-17	Action	Mark	Advocate for the installation of security cameras for the entire Featherston Railway Station facility including the carpark with GWRC	Open	

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
627	10-Oct-17	Action	Mark	Review whether the Card Reserve toilets can be coordinated to be open for arriving trains	Actioned	11/10 Looking at logistics and costs of doing this. Not in budget for 2017/18 but once costs known, can be included for 2018/19 onwards at LTP 7/12 Chasing contractor for pricing 12/2 Pricing to be reviewed for LTP
681	21-Nov-17	Action	Robyn Ramsden	Invite Jo Dean to a Community Board workshop in May 2018 to discuss the waste minimisation progress	Open	
685	21-Nov-17	Action	Mark	Update FCB members on when the picket fence in front of Featherston Library will be painted noting the Board suggest that sponsorship for paint is abandoned in favour of the purchase of paint if sponsorship is not secured in a timely manner and in tandem contact Alan Maxwell to organise a time for the youth to proceed with the work	Actioned	7/12 To email FCB with update. Attempt to get sponsorship abandoned 10/01/18 Expected to be done before end of January 26/01 Aiming for next week
686	21-Nov-17	Action	Mark	Organise for the Featherston gazebo on Cherry Blossom Square to be painted	Open	7/12 To Resene for spec; will be included in GTC painting tender 26/01 Has been included with the GTC painting, which has gone out to tender 12/2 Tenders close 15/2/18
687	21-Nov-17	Action	Robyn Ramsden	Discuss the Featherston Draft Strategic Plan in a workshop and make changes as required	Open	30/1/18: Workshop together with Fstn 2033 Strategy
688	21-Nov-17	Action	Robyn Ramsden	Forward Paul Crimp a copy of the Wairarapa Library Service Working Group letter sent to social service providers so a letter can also be sent by Council	Open	
34	30-Jan-18	Resolution	Jennie	FCB RESOLVED (FCB 2018/10): 1. To receive the tabled Member's Report. (Moved Ramsden/Seconded Bleakley) Carried 2. To approve the expenditure of \$1,161.08 excluding GST, for the 2017 Featherston Christmas Parade Traffic Management Plan. (Moved Ramsden/Seconded Bleakley) Carried 3. To fund up to \$350 of the total travel cost for two Featherston Community Board members to attend the 2018 New Zealand Community of the Year	Actioned	27/02/18 expenditure and commitments added to community board report

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Awards in Auckland on 22 February 2018 to support Featherston Booktown's nomination. (Moved Cr Olds/Seconded Bleakley) Carried 4. That the notes from workshops are attached to the Chair's Report as an appendix in order that process is clear and transparent. (Moved Ramsden/Seconded Cr Olds) Carried		
35	30-Jan-18	Resolution	Jennie	FCB RESOLVED (FCB 2018/11): 1. To agree to the expenditure of \$376.80 excluding GST for the purchase of 15 A4 Poppy Places signs. (Moved Bleakley/Seconded Cr Olds) Carried	Actioned	in commitments
38	30-Jan-18	Action	Mark	Liaise with Claire Bleakley regarding placement of the Poppy Places stickers on Featherston Street signs including determination of whether the stickers can be placed onto existing street signs	Actioned	9/2/18 Met with Claire Bleakley and the Mayor. Have list of roads. To be installed by 20 April.
39	30-Jan-18	Action	Robyn Ramsden	Invite the Bruce Pauling, Wairarapa Road Safety Manager, to an upcoming workshop to discuss speed restrictions and road safety in Featherston	Open	
40	30-Jan-18	Action	Paul	Add Community Safety and Resilience Working Party Update, as a member's item, to the next agenda	Actioned	

FEATHERSTON COMMUNITY BOARD

13 MARCH 2018

AGENDA ITEM 6.3

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 17/18 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Report for the period 1 July 2017 – 31 January 2018.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2017 – 31 January 2018 is attached in Appendix 1. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

The Chor Farmer commitment has been retained as this was a donation received from the Chor Farmer group for use in the Featherston Garden of Remembrance. The Community Board may wish to consider undertaking a small project in the garden.

2. Appendices

- Appendix 1 - Income and Expenditure Report for the period 1 July 2017 – 31 January 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 - Income and
Expenditure Report for the
period 1 July 2017 – 31
January 2018

Featherston Community Board		
Income & Expenditure to 31 January 2018		
	<u>INCOME</u>	
	Balance 1 July 2017	7,606.84
	Annual Plan 2017/18	26,868.00
	TOTAL INCOME	34,474.84
	<u>EXPENDITURE</u>	
	Members salaries	9,166.62
	Mileage reimbursements	343.10
	Total Personnel Costs	9,509.72
26/07/2017	AP Spark Fsn Info Centre Jul/Aug 17	99.89
17/08/2017	AP Featherston Inf Petty cash Feb-July 2017	85.40
26/08/2017	Information centre - morning tea Colin Olds	99.98
28/08/2017	correct coding info centre morning tea colin olds	43.48
7/09/2017	AP Local Governmen Annual CBD levy 2017/18	216.66
26/09/2017	AP Spark Fsn info centre August charges	99.73
24/10/2017	AP OfficeMax New Z Stationery etc	19.30
26/11/2017	AP Spark Fsn info centre	24.04
30/11/2017	AP Power Services Erect Xmas flags - Featherston	240.00
1/12/2017	AP Spark Fsn information centre	158.51
	Total General Expenses	1,086.99
28/07/2017	AP Cross Creek Rai FCB grant costs two new motors for locom	300.00
28/07/2017	AP KittyCat Rehomi Kittycat rehoming - Wairarapa FCB grant to create new website	300.00
6/11/2017	AP Featherston Fir FCB Grant Music/creative events grant	500.00
6/11/2017	AP Muay Thai C FCB grant reduced/free trng children in	500.00
6/11/2017	AP Fell Locomotive FCB grant upgrade safety barriers	500.00
28/11/2017	AP Featherston Com FCB grant running costs for Centre	500.00
18/12/2017	AP Richmond Funera 2 x Bonze plaques for park benches	565.22
19/12/2017	AP Fulton Hogan Fsn Xmas parade - diversions/detours	1,161.08
	Total Grants	4,326.30
	TOTAL EXPENDITURE	14,923.01
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	19,551.83
	<u>LESS: COMMITMENTS</u>	
	Salaries to 30 June 2018	6,747.38
	Chor Farmer Donation for Garden of remembrance (from initial 1,000 donation)	265.53
	Wairarapa REAP (White Ribbon Riders)	300.00
	Wairarapa REAP - Featherston Schools Writers in Schools Project	500.00
	Featherston Information Center phone - monthly charges estimate until June 2018	290.01
	Travel costs - 2018 NZ Community of the year awards	350.00
	15 A4 Poppy Places signs	376.80
	Total Commitments	8,829.72
	add back Mileage not budgeted for as decision by remuneration authority not made when AP finalised	343.10
	BALANCE TO CARRY FORWARD	11,065.21

<i>Featherston Beautification budget</i>	
Budget	
2013/2014	10,300.00
2014/2015	10,000.00
2015/2016	10,220.00
2016/2017	10,460.00
2017/2018	10,710.00
Total Budget	51,690.00
17/18 expenditure	
16/17 expenditure	
15/16 expenditure	
14/15 expenditure	
Featherston town Centre Topographic Survey	1,710.00
13/14 expenditure	
Total Expenditure	1,710.00
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	49,980.00
<u>LESS: COMMITMENTS</u>	
Committed to Sculpture	45,000.00
Total Commitments	45,000.00

FEATHERSTON COMMUNITY BOARD

13 MARCH 2018

AGENDA ITEM 6.4

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the application from the Featherston Community Centre Charitable Trust against the grant criteria and consider allocating the requested \$989.55 to help with the costs associated with paying Council transfer station fees as a result of grounds maintenance and the purchase of four rubber door mats.*
3. *Consider the application from Featherston School against the grant criteria and consider allocating the requested \$500 to help with the costs associated with changing to a new logo and visual identification.*
4. *Consider the application from St Johns, Featherston against the grant criteria and consider allocating the requested \$450 to help with the costs associated with running a junior youth group for ages 10-13.*
5. *Consider the application from St Johns, Featherston against the grant criteria and consider allocating the requested \$224 to help with the **costs associated with providing sports equipment for children's and young peoples supervised activities.***
6. *Consider the application from Featherston Toy Library against the grant criteria and consider allocating the requested \$509.65 so new toys can be purchased for the Library.*
7. *Consider the application from Featherston Booktown Trust against the grant criteria and consider allocating the requested \$500 to help with the costs associated with running the Booktown event.*
8. *Consider the application from Featherston Football Club against the grant criteria and consider allocating the requested \$7,000 to help with the costs associated with resurfacing the area outside the pedestrian gate closest to the clubrooms with gravel and replacing the gate.*

9. *Consider the application from the Featherston Beautification Group against the grant criteria and consider allocating the requested \$1,000 to help with the costs associated with installing gabion plant boxes along Featherston Main Street.*
10. *Consider the application from the Wairarapa Rape and Sexual Abuse Collective against the grant criteria and consider allocating the requested \$75,000 to help with the operating costs of the Collective.*

1. Executive Summary

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget as shown in the Income and Expenditure Report.

Applications will be provided to members in confidence.

2. Criteria

The criteria of the grant are:

To be eligible, applications must be from non-profit organisations that are benefiting the local Featherston community. All grants will be considered on a case by case basis and must list all funding raised at time of application. Grants are considered every second meeting throughout the year.

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations which will be fully accountable for any grants they receive, have relevance to the Community and do not qualify for Creative Communities New Zealand funding.
2. Successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.
3. An accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended.
4. All questions must be completed.
5. The maximum grant will be \$500 unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).
6. Applications must reach the Council not less than ten days before the relevant Community Board is to consider an application.
7. In 2018 grants will be considered on the 13 March, 17 July and 20 November.

3. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Featherston Community Centre Charitable Trust	Grant received in November 2017, accountability form not yet outstanding
Featherston School	No outstanding accountability forms
St Johns, Featherston	No outstanding accountability forms
Featherston Toy Library	No outstanding accountability forms
Featherston Booktown Trust	No outstanding accountability forms
Featherston Football Club	No outstanding accountability forms
Featherston Beautification Group	No outstanding accountability forms
Wairarapa Rape and Sexual Abuse Collective	No outstanding accountability forms

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

FEATHERSTON COMMUNITY BOARD

13 MARCH 2018

AGENDA ITEM 6.5

COMMUNITY BOARD GRANTS ACCOUNTABILITY REPORT

Purpose of Report

To update the Community Board on grant status and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Community Board Grants Accountability Report.*

1. Executive Summary

Featherston Community Board consider grants every second meeting with provision to consider grants at other times in exceptional circumstances. All applicants are required to submit an accountability return and are followed up twice a year if a return has not been lodged.

2. March 2018 Summary

A summary of grants allocated and their status is provided in Appendix 1. Accountability returns are shown in Appendix 2.

3. Appendix

Appendix 1 – Grants Summary

Appendix 2 – Accountability Returns

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

Appendix 1 – Grants Summary

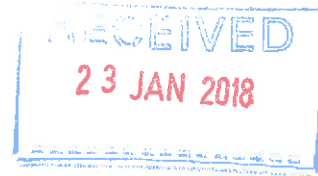
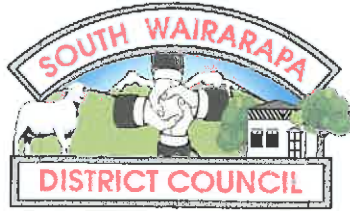


Community Board Financial Assistance Tracking

Status to be followed up in
February and August

COMMUNITY BOARD	Location of applicant (by Ward)	APPLICANT NAME	PROJECT DESCRIPTION	AMOUNT REQUESTED	AMOUNT ALLOCATED	STATUS	DATE PROJECT APPROVED/DECLINED	EXPECTED PROJECT COMPLETION DATE	PROJECT STATUS <small>In progress (accountability not returned) Complete (accountability returned)</small>	Followed Up
FCB	Featherston	Featherston Camp Memorial Trust	Requests \$3,000 to assist with the costs of a memorial sculpture	\$3,000	\$3,000	Approved	2 February 2016		In Progress	
FCB	Featherston	Featherston Athletics Club/Featherston Swimming Club	To assist with the costs of providing prizes for the 'Give it a Go' kids Featherston triathlon	\$500	\$500	Approved	22 November 2016	1 March 2017	Complete	Report March 18
FCB	Featherston	Featherston Christmas Parade	To assist with the costs associated with running the Featherston Christmas Parade	\$500	\$500	Approved	22 November 2016		Complete	(funds not uplifted)
FCB	Masterton	Wairarapa Mathematics Association	To assist with the costs associated with running the annual maths competition.	\$200	\$200	Approved	2 May 2017	August 2017	Complete	Report March 18
FCB	Featherston	Featherston Booktown	To assist with the costs associated with running the Featherston Booktown event.	\$2,500	\$500	Approved	2 May 2017	14 May 2017	Complete	Report March 18
FCB	Featherston	KittyCat Rehoming Wairarapa	to help with building a website; provided statistics are kept for the next 6 months outlining which towns cats have been taken in from.	\$500	\$300	Approved	18 July 2017		In Progress	5 March 2018
FCB	Featherston	Fell Locomotive Museum	To help with the costs associated with upgrading the protective safety barrier in the Musuem	\$500	\$500	Approved	10 October 2017		Complete	Report March 18
FCB	Masterton	Wairarapa REAP (on behalf of White Ribbon Riders)	To help with the costs associated with feeding and providing accommodation to the riders when they visit the Wairarapa	\$300	\$300	Approved	10 October 2017		Complete	Report March 18
FCB	Masterton	Wairarapa REAP	To help with the costs associated with creating and publishing a book of Featherston school children's writing and drawings.	\$1,000	\$500	Approved	10 October 2017		In Progress	
FCB	Featherston	Muay Thai	To help with the costs associated with offering reduced or free training to children from families in need	\$500	\$500	Approved	10 October 2017		In Progress	
FCB	Featherston	Featherston Community Centre	To help with the costs associated with an anticipated financial shortfall for running the community facility.	\$500	\$500	Approved	21 November 2017		In Progress	

Appendix 2 – Accountability Returns



Funding Accountability Form

FEATHERSTON COMMUNITY BOARD

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

South Wairarapa District Council
Suzanne Clark
PO Box 6
Martinborough 5741

1. Funding for: Glass balustrade
2. Name of applicant: Fell Locomotive Museum
3. Location of project/funding: Cnr State Highway 2 and Lyons St,
Featherston.
4. Date of project/funding: 30-11-17
5. Amount received from the FCB: \$ 500.00

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

Lion Foundation grant	5,000
Trust House Foundation grant	\$ 5,000
Eastern + Central Community Trust grant	\$ 10,000
Featherston Community Board grant	\$ 500
Fell Locomotive Museum Contribution	\$ 8,566.30
Total :	\$ 29,066.30

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

Worksafe NZ instructed the museum that it must upgrade the protective barriers around the moving wheels of the Fell locomotive and the metal guard rail above the inspection pit.

8. Give a brief description of the highlights of your project, including the number of participants.

The new glass balustrade makes the Fell Locomotive Museum's protective fencing fully compliant with Health and Safety requirements.

9. How did your project benefit your community?

The Fell Locomotive H199 was gifted to the people of Featherston when the Rimutaka Incline was closed. These upgrades allow the safe operation of the moving parts of the locomotive and observation of the grip wheels and brake system.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

Yes, funding will be required when new projects are identified and implemented.

11. This report was completed by:

Name: Marion Hewison

Address: 22 Marshall Road
R.D. 2
Carterton 5792

Date: 17.1.18

Phone: (06) 379 8145 027 278 0811

Email: hewison.puketahi@xtra.co.nz



Funding Accountability Form

FEATHERSTON COMMUNITY BOARD

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If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**South Wairarapa District Council
Suzanne Clark
PO Box 6
Martinborough 5741**

1. Funding for:	Featherston Booktown Trust
2. Name of applicant:	Ross Vickery
3. Location of project/funding:	Featherston
4. Date of project/funding:	12-14 May 2017
5. Amount received from the FCB:	\$ 500

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

St Teresa's School hire	\$ 150
ANZAC Hall hire (\$605 total)	\$ 350
	\$
e	\$ 500

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

Featherston Booktown is now operating with a substantial budget and strong base of funders. However, we were grateful to receive support from the Community Board to the tune of \$500. This grant specifically funded two things relating to use of premises. 1) Last year, the ANZAC Hall hire was effectively gifted to Booktown. The arrangement was not the same this year, and we left with an unbudgeted \$605, to which we apportioned part of the Community Board grant. 2) Each year, St Teresa's is an important location for many workshops attended by locals, visitors and with a high proportion of children hands-on engaged in practical activities and learning around books. This year, we were able to pay a hireage fee to the school. Previously the use of the facilities, power etc has been met by the school itself.

8. Give a brief description of the highlights of your project, including the number of participants.

Over 4,000 people – adults, children – attended Booktown this year. Some were from the community, but many were from the region, Wellington or further beyond. There were over 30 speakers, workshops, interactive talks and workshops

9. How did your project benefit your community?

The Booktown Festival drew over 4,000 attendees from within and outside of Featherston. Some travelled from other cities especially to attend. This may have had a positive impact on the economy of the town – spend at both bookshops and stores which are not part of Booktown (e.g., supermarket, cafes, petrol station). However, as a Charitable Trust, our focus is on the non-financial aspects of our endeavours. These broadly are:

- engagement of the community as volunteers at events, deriving a self of self-worth through assisting to manage people and events
- engagement of the community in attending events, workshops and exposing them to reading

Particularly for children, funding a brochure scheme whereby kids from the local schools would have a free \$10 voucher to spend on books – to get them exposed to and excited about reading and help support the literacy goals of their teachers, parents and whanau.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

Booktown is now an established event on Featherston's annual calendar. The Trust is now able to lift the festival to the next level as a noted national event. To this end, we will be funding a part-time Programme Director who can meet the aims and objectives of the organisation into the future. This places a substantial burden on our funding requirements and we will require contributions for a number of donors and grants funding bodies in order to maintain our investment in the programme itself and the marketing of it to our community, the wider Wairarapa, immediate neighbour Wellington and the country.

11. This report was completed by:

Name:

Pete Monk

Address:

7 Kereru Grove, Featherston

Date:

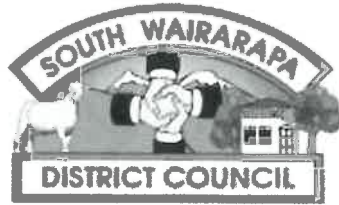
6 October 2017

Phone:

027 220 3300

Email:

pete@booktown.org.nz



Funding Accountability Form

FEATHERSTON COMMUNITY BOARD

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

South Wairarapa District Council
Suzanne Clark
PO Box 6
Martinborough 5741

1. Funding for:

Wairarapa Maths Assoc.

2. Name of applicant:

Tash Kyle cl- Maths Assoc

3. Location of project/funding:

Wairarapa College Matharapa

4. Date of project/funding:

16/17 August

5. Amount received from the FCB:

\$

200-

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

Contributed to the purchase	\$
of calculators for pizer	\$ 200
	\$
total required	\$ 3151

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

The event was extremely successful. Schools from South Wairarapa included St. Therese's, Kahutara, Featherston School participated

8. Give a brief description of the highlights of your project, including the number of participants.

Numbers are highlighted on the "Matharapa 2017" letter.

9. How did your project benefit your community?

Being involved educationally with other primary schools throughout the Wairarapa.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

This is an annual event.

11. This report was completed by:

Name:

Natasha Kyle

Address:

Cl- Rathkeale College
Masterbr

Date:

0272507200

Phone:

27/11/17

Email:

njk@rathkeale.school.nz

MATHARAPA 2017

Wairarapa College was the venue, once again, for the 2017 Wairarapa Mathematics competitions. The spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. As with last year the extended programme gave more time for the competitors on each section. Setting up was completed late on Tuesday evening and the competitions began the next morning.

18 teams arrived at 9.00am on Wednesday August 16th eager to do battle in the Year 5/6 North rounds – 1st place went to Fernridge Pythagoreans, 2nd place to the Opaki Numerators & 3rd place to the Lakeview Legends.

At 11.30am it was the turn of the Year 9's [32 teams]– Wairarapa 5 took out 1st place, Wairarapa 3 were in 2nd place with Wairarapa 8 placed 3rd.

At 1.30pm it was the turn of the Year 10's – 35 teams enjoyed an hour and a half of challenges with Rathkeale 1 placing 1st, Kuranui 2 were 2nd and Wairarapa 3 came in 3rd place.

So 75 teams, over 225 students went through on the Wednesday session -it was a great start to National Mathematics Week.

Thursday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 18 teams the winners were:- 1st St Mary's 1 Super novas, 2nd Featherston Fraction Freaks and 3rd Kahutara Mathsmagicians.

Another 27 teams took their seats at 11.30am for the Year 7 competition where more frantic equation solving, geometry and brainstorming ensued.

The winners were:- 1st St Matthews 2 Pi -thons with MIS 2 kahurangi 2nd and MIS 1 where 3rd.

Year 8 pupils rounded off a busy day with their round of questions starting at 1.30pm – individual computations, team “runner” maths questions and spatial challenges kept them very engrossed for their competition.

From a group of 32 teams the winners were:- 1st Hadlow 1, 2nd, Opaki Numerators and 3rd were Greytown Fibonaccis.

In all approx. 465 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school.

Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

A special thank you to the secondary schools that bore the cost of releasing teachers in order to see that the sessions ran smoothly.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.

Our sincerest thanks go to the following sponsors, without whom this competition could not be run so generously and successfully:

THANK YOU

Trust House Community Enterprises, The Lion Foundation, Eastern & Central Community Trust; Wairarapa Building Society; Greytown District Lands, Masterton Trust Lands Trust; South Wairarapa, Carterton & Masterton South Rotary clubs; Featherston, Greytown, Holdsworth & Masterton Waipoua Lions Clubs; Featherston, Greytown & Martinborough Lioness Clubs; Featherston, Greytown & Martinborough Community Boards; the Carterton & Masterton District Councils; Hansell's (NZ) Ltd, Lamb-Peters Print, the NZ Association of Mathematics Teachers (via the MoE), Westpac Bank, Graphic Technologies + Monaco Corporation.

PHOTOS







Funding Accountability Form

FEATHERSTON COMMUNITY BOARD

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**South Wairarapa District Council
Suzanne Clark
PO Box 6
Martinborough 5741**

1. Funding for:	White Ribbon Ride 2017
2. Name of applicant:	Wairarapa REAP
3. Location of project/funding:	Featherston
4. Date of project/funding:	24 November 2017
5. Amount received from the FCB:	\$300.00

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

Food	\$	463.69
Accommodation	\$	250.00
	\$	
	\$	713.69

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

The funding received from the FCB was used to partially pay for food and accommodation for the White Ribbon Riders when they stayed in Featherston on 24 November. The Featherston Community, led by Gina Smith and Ata from Featherston School and Alan Maxwell from the Wairarapa Whanau Trust, provided food and services to ensure that the riders were well looked after whilst in Featherston. Te Waka Iti provided the accommodation.

8. Give a brief description of the highlights of your project, including the number of participants.

There were many highlights for this event – the riders spent a few hours at Featherston School talking to students from that school along with some from St Teresa's and taking a few for a ride on the motorbikes, and our community hosted the riders at Te Waka Iti that evening for a fantastic dinner and provided musical entertainment. Members of the Vibe Youth Group helped to make this evening event very successful. Approximately 40 people attended this event which included 18 riders and supporters, and members from the Featherston Community.

9. How did your project benefit your community?

Having the riders bring the anti violence message to the younger members of our community was very powerful. It raised awareness and provided our rangitahi with information about what they can do to support the anti violence campaign in an ongoing way.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

The White Ribbon Riders would like to see this mahi continue throughout the year and not be limited to 1 week in the year. To achieve this we are very keen to attend schools and events throughout the region to ensure that the message of anti violence stays alive. We will be working with various organisations and services in the region to achieve this. We will also support “White Ribbon Week” each year and may require similar levels of support to ensure that the event gets to our community.

11. This report was completed by:

Name:

Tracey Shepherd

Address:

Wairarapa REAP
340 Queen Street
Masterton

Date:

16 January 2018

Phone:

0274400114

Email:

Tracey.shepherd@waireap.org.nz

Funding Accountability Form

FEATHERSTON COMMUNITY BOARD

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**South Wairarapa District Council
Suzanne Clark
PO Box 6
Martinborough 5741**

1. Funding for:	Tri-Featherston Kids Triathlon
2. Name of applicant:	Athletics Featherston Inc.
3. Location of project/funding:	Card Reserve, Featherston
4. Date of project/funding:	25 February 2017
5. Amount received from the FCB:	\$500

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

2x children's bikes	\$500
	\$
	\$
	\$

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

The 2 bikes purchased with the grant from FCB were the highlight of the spot prizes. We believe they helped to celebrate the effort made by the children and promote an active lifestyle. We aim for all our prizes to be for items to help kids keep active.

8. Give a brief description of the highlights of your project, including the number of participants.

A great community day for Featherston with over 80 participants and their supporters attending. Approx 300 people in total. Great to see all age groups represented across the four categories and we were particularly chuffed with the increase in numbers in the Year 7 & 8 section (approx. 3 times more than last year). We believe this was due to the introduction of a team entry. Each section of the event ran well with parents appreciating the different levels that children could participate at.

9. How did your project benefit your community?

I think it brought a lot of the community together through the joint activity – through volunteers, families and the children participating as well as across generations and organisations like the police, fire brigade and Lions.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

We'd love to run this again in 2018 and if possible make this an annual fixture on the Featherston calendar. We appreciate the FCB's support for this Featherston event.

11. This report was completed by:

Name:

Tiffany North

Address:

6 Card Cres

Date:

22 November 2017

Phone:

3088809

Email:

kiwitiff@yahoo.co.uk

FEATHERSTON COMMUNITY BOARD

13 MARCH 2018

AGENDA ITEM 8.1

CHAIRPERSON REPORT

Purpose of Report

To inform Featherston Community Board of the Chair's actions since the last meeting and to raise items for discussion.

Recommendations

The chairperson recommends that the Community Board:

1. *Receive the Chairpersons Report.*
2. *Discuss each item, receive associated reports and adopt the recommended resolutions.*

1. Meetings and Events

Date	Past meetings or events
31 January 2018	Long Term Plan meeting
2 February 2018	Fab Feathy signing partnership with DIA at Fab Feathy event
7 February 2018	SWDC Infrastructure and Planning meeting Long Term Plan meeting
8 February 2018	Swam (along with Brenda, Claire and Dayle) in the Community Swimming Relay held by Featherston Amateur Swimming Club
12 February 2018	Maori Standing Committee meeting
20 February 2018	Held FCB workshop
21 February 2018	SWDC Council Meeting
22 February 2018	New Zealander of the Year Awards in Auckland (see Appendix 4)
25 February 2018	75 th Anniversary of the Featherston Incident
27 February 2018	Wairarapa Library Service working party meeting Held FCB workshop
28 February 2018	Long Term Plan wrap up meeting Community Board Chair's meeting

2. Street Banners

In order to expedite the Street banners being removed safely after the Christmas period, it was decided to remove them and request the expenditure be approved at the next board meeting. Colin, Dayle, Claire and myself discussed this in person and agreed in principle.

Recommendation 1: That the Board approve the \$199.00 excluding GST expenditure to safely remove the banners.

3. Featherston Community Board Strategic Plan

We have now completed our strategic plan. Our view is future focused and open to our community. Our Strategic Plan will be available to the public via the SWDC website and shared on to social media via the Featherston Community Board Facebook Page. See Appendix 1.

Recommendation 2: Accept the Featherston Community Board Strategic Plan 2017 – 19.

4. Street Names

In March 2017 we were asked to supply possible street names. As discussed at the 20 Feb workshop I proposed we make a request to the public for additional street names and reasons for using the name proposed. The names will go through the usual process once we receive them.

Recommendation 3: Invite the public to supply possible street names with a paragraph on the history of the name and why it is relevant to Featherston.

5. Featherston Information Centre

At the November 2016 meeting the Community Board agreed to decide on future funding for the Featherston Information Centre.

The Featherston Information Centre is in the Old Courthouse on Fitzherbert Street. The room rent, electricity and building maintenance are provided by the South Wairarapa District Council.

The Featherston Information Centre operates seven days a week three hours a day between 10 am and 1 pm. It is staffed by community based volunteers.

FCB Resolved (FCB 2017/80) FCB ...**"would fund the monthly rental until the 30 June 2018."**

Recommendation 4: The Featherston Community Board will not continue to fund the phone line after 30 June 2018.

Recommendation 5: The Featherston Community Board invites the Featherston Information Centre to apply for funding through the normal grant rounds.

Recommendation 6: The Featherston Community Board will supply a letter of support for any funding the Featherston Information Centre choose to apply for.

6. Featherston Library

FCB Action 134. **"Formalise recommendations to Council on a path forward for providing a larger space for Featherston Library in a workshop forum."**

There have been a number of discussions around the size of the Featherston Library. This has been from Librarian's on the basis of no room for them to carry out their everyday tasks, i.e. book binding, banking etc. They have also mentioned that when they are carrying out library projects (school holiday reading) there is insufficient room to accommodate this. There is the major problem of insufficient room to display the books and have computer space as well.

This has been discussed with WLS working party and has previously be brought to the attention of the Featherston Community Board.

Recommendation #: That SWDC consult with Library staff, Library users, Featherston Community Board and close neighbours to the building, with the view to exploring the possibility of an extension to the library building to comfortably house the books, librarians, working space, computers and after school programs.

7. New Zealander of the Year 2018 Awards in Auckland

In November 2017 the board of Featherston Booktown invited two members of the Featherston Community Board to attend the New Zealander of the Year Awards in Auckland. This was because Featherston Booktown were going to receive a Certificate of Achievement in the Community of the Year category. Claire Bleakley and Robyn Ramsden agreed to attend. On 30 January 2018 the Featherston Community Board agreed to pay for travel costs totalling \$350 for travel to and from Auckland for both people.

See appendix 4 for the full report of the event by Robyn Ramsden.

Recommendation #: That the Featherston Community Board write a letter to Featherston Booktown congratulating them on receiving a Certificate of Achievement in the Community of the Year category at the New Zealander of the Year Awards and also thanking them for inviting members of the Community Board to attend.

8. Appendices

Appendix 1 – Featherston Community Board Strategic Plan 2017-19

Appendix 2 – Workshop Notes from Tue 20 Feb 2018 workshop

Appendix 3 – Workshop Notes from Tue 27 Feb 2018 workshop

Appendix 4 – Report from attending the New Zealander of the Year awards
2018 in Auckland.

Written By: Robyn Ramsden, Chair Featherston Community Board

Appendix 1 – Featherston
Community Board Strategic
Plan 2017-19



Our community – Our Vision

Featherston Community Board
Strategic plan 2017 – 2019

Vision for Featherston Community Board

- A proactive Community Board that fosters and promotes an innovative, vibrant and inclusive community.

Mission for Featherston Community Board

- To support, advocate and facilitate ideas and initiatives on behalf of our community



Photo by Claire Bleakley

The purpose of this plan is to:

- Develop a vision for Featherston Community Board
- Identify priority areas
- Guide priorities for allocating discretionary funding
- Provide a basis for discussions with and submissions to South Wairarapa District Council

Goals

An engaged and involved community

- To engage with our community
- Act as an interface between our community and our Council
- Share information and communicate with our community.
- Promote the role of the Community Board and it's relevance to our community
- Support our community to understand and become actively involved in the development of our town and district.

A safer and inclusive community

- Communicate, engage and work with our community groups and organisations.
- Foster sense of community belonging
- Promote the ongoing positive vibe of Featherston
- Promote and support community events and groups

An environmentally aware community

- Promote and support environmental awareness

A sustainable, vibrant community

- Promote a creative and vibrant community
- Promote and preserve our history and special places.
- Encourage economic growth.

Featherston Community Board Members

Robyn Ramsden Cell (021) 303 553
(Chair) Email: robynjramdsen@gmail.com

Mark Shepherd Cell (027) 308 8035
(Deputy Chair) Email: mtshepherd@xtra.co.nz

Brenda West Phone (06) 308 6594
Cell (021) 273 6325
Email: west.bren@gmail.com

Claire Bleakley Phone (06) 308 9842
Cell (027) 348 6731
Email: p.bleakley@orcon.net.nz

Cr Colin Olds Phone (06) 308 6062
Cell (027) 432 9951
Email: colin.olds@swdc.govt.nz

Cr Dayle Harwood Cell (021) 562 953
Email: dayle.harwood@swdc.govt.nz

Priority projects and initiatives

- Building Community resilience
- Continuing to promote cycle trails and cycling in and around Featherston
- Completion of the Town Square
- Have well maintained and utilized sports facilities
- Promoting a vibrant town with a bustling main street
- Support our vulnerable people, elderly and young
- Commemorate 100 Years since WWI



Appendix 2 – Workshop
Notes from Tue 20 Feb 2018
workshop

Featherston Community Board Workshop Notes

Tuesday 20 February 2018, 7 pm

Committee Room, ANZAC Hall

Present: Mark Shepherd, Brenda West, Claire Bleakley, Colin Olds

Apologies: Dayle Harwood

Mark updated us on the issues with the speed of traffic at each end of town. He will be writing a report for the 13 March Board meeting.

1. Finalise Draft Strategic Plan

Decided to pick out the 'best bits' of the Strategy 2033 as the town has moved on and the Fab Feathy project is more detailed and meaningful as it has come from the Community.

The main street road change suggestions or requests that we know about:

- Close Revans Street entrance
- Roundabout at the Fitzherbert Street, Boundary Road intersection
- Roundabout at the Fitzherbert Street, Wakefield Street intersection
- Speed changes at South and North ends of SH2. 70 km zones to 50 km.
- Move zebra crossings to resolve issues next to supermarket

- Community resilience
- Supporting our vulnerable people, elderly and the young
- Maintain our streets and parks in the most environmentally friendly way and most fiscally responsible way possible.

Add images as per emails and resend document. (Done)

Pick this up again at the workshop on 27 February.

2. Information Centre

Action 676: "Arrange a FCB workshop to discuss what level of support, including financial, the FCB want to provide to the Featherston Information Centre"

1. Note that the FCB are paying for a phone line till 30 June 2018.
2. Note that the SWDC provides the room, electricity and building maintenance free of charge.
3. Note that a MOU is in draft form and is with Council.
4. Gary Thomas is the liaison for Jocelyn Koing with the FCB and Council
5. Agreement for a motion paper to be written outlining the options for the FCB level of support able to provide to the Information Centre.

Discussion parked till next workshop to check technical details on how to make this decision.

3. Street Names to Council

Discussed inviting the community to supply street names relevant to them with a paragraph on the importance of the name and how it is relevant to Featherston.

Members to supply names and a paragraph on why a name is significant to Featherston.

4. Cross Creek Railway Mini golf

We have being informed that the Cross Creek Railway want to change from a temporary astro-turf type surface to concrete. We are expecting a motion paper from Council officers at the 13 March Board meeting. No further discussion.

5. Main Street Flags

We discussed taking down the banners. Colin, Dayle, Claire and I agreed in person to get them down as soon as possible. Colin was to arrange. We agreed to ratify the cost (estimated to be \$250). We discussed replacing the street banner brackets and the option of the "Flagtrax" system - <http://www.flagtrax.com/nz>. Featherston needs 21 street banners. This is on the agenda of the Chair's meeting.

6. Additional Items

Ideas for FCB submission into the LTP. Purchase the vacant land over the rail line at the railway station for another car park and build an over bridge. Wetlands for storm water solutions referring to the Victoria University students study. Library extension. Installing the "Flagtrax" system along our main street.

Items for the Chair's meeting on 28 Feb: "Flagtrax" banner system, recycling bins along side rubbish bins in Featherston.

6. Future Workshops

Due to the still heavy workload I propose we have two workshops between each Board meeting. The updated schedule is:

- Tuesday 27 February 2018
- Tuesday 27 March 2018
- Tuesday 10 April 2018

Appendix 3 – Workshop
Notes from Tue 27 Feb 2018
workshop

Featherston Community Board Workshop Agenda

Tuesday 27 February 2018, 7 pm
Committee Room, ANZAC Hall

Attendees: Robyn Ramsden, Brenda West, Claire Bleakley, Colin Olds, Dayle Harwood

Apologies: Mark Shepherd

1. Finalise Draft Strategic Plan

- a. Discussed and selected our Priority Projects and initiatives. Added to the Strategic Plan.

2. Information Centre

Action 676: "Arrange a FCB workshop to discuss what level of support, including financial, the FCB want to provide to the Featherston Information Centre"

Note: upon consultation with Council Officers a motion paper is not the appropriate forum for this decision. It can be done via the workshop and Chair's report.

- a. Recommendation in the Chair's Report FCB Resolved (FCB 2017/80) ..."would fund the monthly rental until the 30 June 2018."
- b. Recommendation: The Featherston Community Board will not continue to fund the phone line after 30 June 2018.
- c. Recommendation: The Featherston Community Board invites the Featherston Information Centre to apply for funding through the normal grant rounds.
- d. Recommendation: The Featherston Community Board will supply a letter of support for any funding the Featherston Information Centre choose to apply for.

3. Library

Action 134: "Formalise recommendations to Council on a path forward for providing a large space for Featherston Library in a workshop forum"

- a. Discussed feedback from the Wairarapa Library Service Working Party meeting. The Featherston Community Board is the source of any submission to SWDC regarding the Featherston Library.
 - i. Recommendation to Council that they consult with Library users, nearby neighbours of the Library and the Featherston Community Board on extension options based on best practice and greatest use of available space.

4. Any other urgent issues

- a. Poppy Places: Claire sought clarity on the preferred date of the Poppy celebrations. As Poppy Day is on 20 April then that is when it should be. Any children doing the talks need to be available even though it is during the holidays.

5. Next workshop will be 3 April 2018, provided the room is available.

Appendix 4 – Report from
attending the New
Zealander of the Year
awards 2018 in Auckland

On Thursday 22 February 2018 I, and Claire Bleakley attended the New Zealander of the Year Awards on behalf of the Featherston Community. It was a fantastic opportunity to talk about Featherston and Booktown with a wide range of people. It was amazing to be surrounded by people who care and take action to make their Communities a better place.

I must explain how I ended up receiving the Certificate of Achievement on behalf of Featherston Booktown instead of Ross Vickery. When Ross and Kate had not arrived to the event I noticed, and read the instructions that accompanied Ross's table card. I took the initiative and went to find the organisers. I was thrust into the queue of people waiting to go up to receive certificates with no chance of locating Biggsy or Mary. So there I was in very short order being greeting by the hosts, Toni street and Scotty Morrison and met by Rt. Hon James B Bolger ONZ Patron of the Awards.



Biggsy and Mary found me not long after we were allowed off stage and we caught up with news from Kate and Ross and took pictures.

So many of the stories told were amazing to hear. How people, like us, just stood up and did what needed to be done and kept going. I was honoured to meet Dr Siouxie Wiles a Finalist, who is a microbiologist and a advocate for women in science. I also met Dr Lance O’Sullivan, the 2014 New Zealander of the Year and discussed any areas of health with him. The best speech I heard was by a Finalist for New Zealand Local Hero of the year, Mohanud Mohamed. He, among other things, established the Umma Trust youth leadership programme for migrant youth.



Our table cards. We were seated at table 51 with a lovely family from Whakatane and a couple from Thames.

Finally I’d like to thank the Community Board for contributing \$350 for our combined travel expenses. It was an honour to represent our community.

Robyn Ramsden, Chair Featherston Community Board

MEMBER REPORT
for
Featherston Community Board Meeting
13 March 2018

Member Name	Mark Shepherd
Group Name	Can Recycling Project
Meeting Date	13 March 2018
Key issues from meeting	13 Mar – update to FCB – for noting
Specific item/s for Community Board consideration	NA
General	<p>The purpose of this report is to update the FCB on progress re the Can Recycling Project.</p> <p>I have spoken both Chris Ward and he is still in favour of us putting the cage in the supermarket carpark. We just need to reconfirm with him exactly where it is to go. I have also spoken with Garry Thomas and he has said although The Menz Shed is still willing to build the fence around the cage they have quite a few projects on the go at the moment. I will meet both Chris and Garry on site over the next couple of weeks to confirm both positioning and hopefully completion date.</p>

MEMBER REPORT
for
Featherston Community Board Meeting
13 March 2018

Member Name	Mark Shepherd
Group Name	Road safety Project
Meeting Date	13 March 2018
Key issues from meeting	13 March – update to FCB - for noting
Specific item/s for Community Board consideration	NA
General	<p>On Friday 9th February I met with Bruce Pauling in Featherston where we sat in both Revans Street/SH53 and Fitzherbert street/SH2 and took vehicle speeds with a speed recorder. We took these readings over a 20 minute timeframe in each location. I also took Bruce to the Southern end of Featherston coming into the township from the Rimutakas and showed him the concerns we have with the speeds and the short warning given from 100 kmh to 70kmh and then to 50kkm. We then travelled to the Northern ends of both SH2 and SH53 where he saw the concerns we have with the current speed limits along with the obscured vision when exiting Boundary Road onto SH2 and then again when exiting Boundary Road onto SH53. (the Wairarapa Moana sign is too low).</p> <p>After this we went to the supermarket carpark where I showed him the old carpark markings on the road which need to be "blackened out".</p> <p>All our findings were then passed onto Mark Owen from LTNZ for him to look at before he came down to meet us on site on Wednesday 14th February. We took him over the same areas I had taken Bruce and he was agreeable with what we were saying but did explain there is a "formula" for the way speeds etc are decided but did agree that we had a good case especially with the increase in residential properties at the North end of SH2. In his words "blackening out" the old carparks outside the supermarket asap was a "no brainer" and the Wairarapa Moana sign needed to be raised.</p> <p>Mark will take back everything we have given him to see what can be done.</p> <p>I have full confidence that both Bruce and Mark are willing to work with us towards a solution we all agree on.</p>

MEMBER REPORT
for
Featherston Community Board Meeting
13 March 2018

Member Name	Robyn Ramsden
Group Name	Featherston Civil Defence
Meeting Date	19 January 2018
Key issues from meeting	<ol style="list-style-type: none"> 1. Date set for a Featherston Test activation jointly with Civil Defence, the Community Board and Featherston Medical Clinic. 2. Discussed who would do what tasks. 3. Robyn to book the venue. 4. Robyn to get the core volunteers together.
Specific item/s for Community Board consideration	<p>The next test activation with WREMO is planned for Saturday 28 July 2018 starting at 2 pm.</p> <p>Community Board members and Councillors are invited to attend.</p>
General	<p>The Featherston Community Board are the keepers of the Community Hub Guide. We are charged with maintaining the living document. We do this by holding a Hub Guide development workshop and a civil defence test activation about every 18 months.</p> <p>The Featherston Medical Clinic have been invited to join in the Test Activation.</p>

MEMBER REPORT
for
Featherston Community Board Meeting
13 March 2018

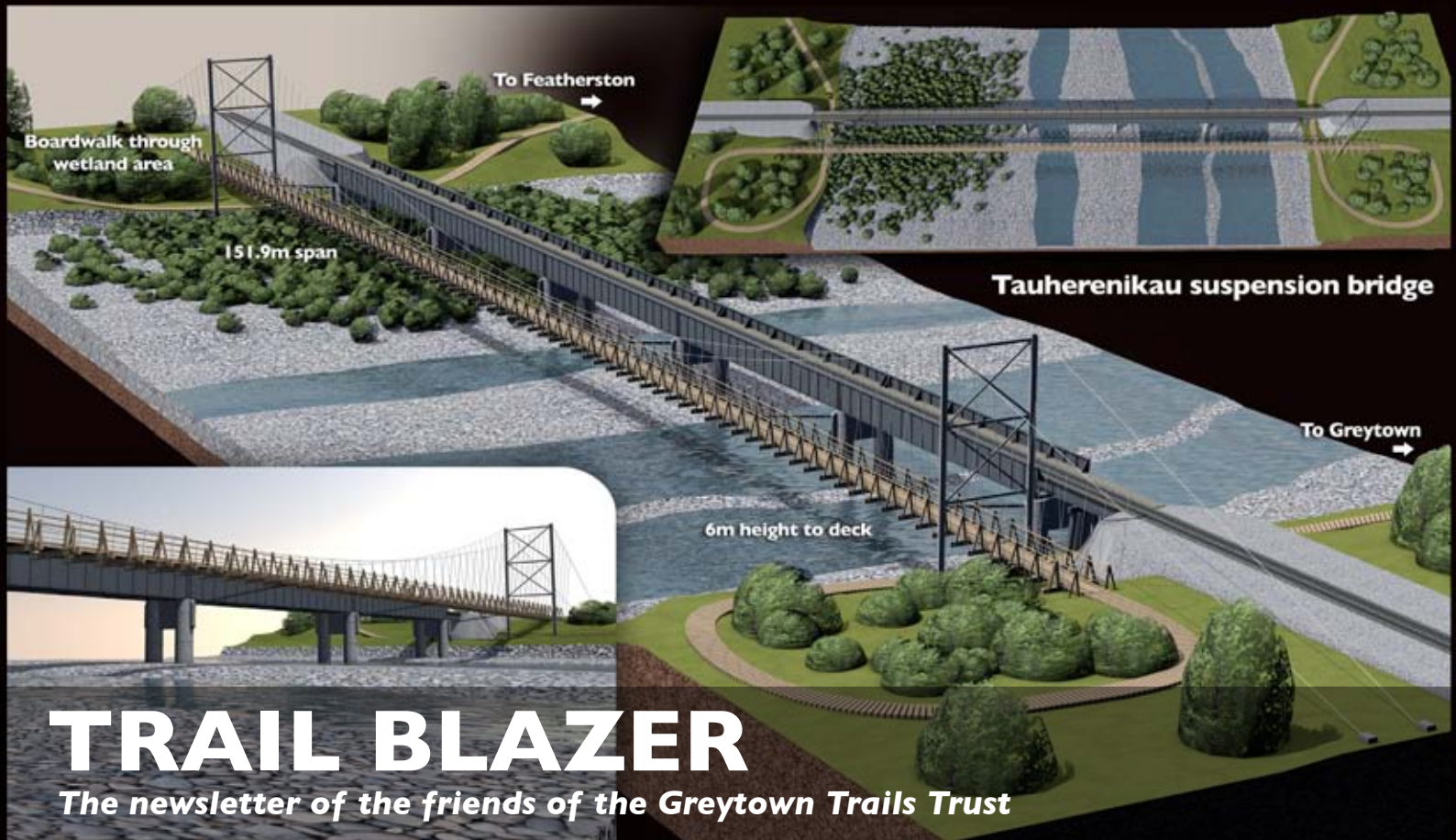
Member Name	Robyn Ramsden														
Topic	Featherston Community Board Facebook Page														
Date	As of 28 February 2018														
Total Page Likes	120 (previous report was 115)														
	<p>21 posts since 19 Jan 2018</p> <table border="1"> <tr> <td>Employment</td> <td>1</td> </tr> <tr> <td>Good news</td> <td>4</td> </tr> <tr> <td>Grants</td> <td>1</td> </tr> <tr> <td>GWRC</td> <td>1</td> </tr> <tr> <td>SWDC</td> <td>8</td> </tr> <tr> <td>WREMO</td> <td>6</td> </tr> <tr> <td></td> <td>21</td> </tr> </table>	Employment	1	Good news	4	Grants	1	GWRC	1	SWDC	8	WREMO	6		21
Employment	1														
Good news	4														
Grants	1														
GWRC	1														
SWDC	8														
WREMO	6														
	21														
Key issues	None.														
Specific item/s for Community Board consideration	None.														
General	<p>I think the page is doing what it was set up to do. People are viewing the posts and some organisations are sharing posts. We knew it would be of limited interest. Page likes are slowly climbing.</p> <p>I will share our agenda as soon as it is available on the website. This is aimed at increasing our engagement.</p> <p>I am considering sharing the Council agenda so people have increased access to the public information there.</p>														

MEMBER REPORT
 For Featherston, Greytown & Martinborough
 Community Board Meetings
 13 March 2018

Member Name	Robyn Ramsden Featherston Community Board
Group Name	Wairarapa Library Service Working Party
Group Members	Councillor Pam Colenso - SWDC Robyn Ramsden - SWDC Featherston Community Board Helen McNaught - SWDC Amenities Manager Councillor Ruth Carter - CDC Councillor Tracey O'Callaghan - CDC Anne Hughes - Carterton District Library Manager Also in attendance: Carrie McKenzie - Community Services Manager - CDC
Meeting Date	27 February 2018
Key issues from meeting	<ol style="list-style-type: none"> 1. Unattended Child Policy. Noise isn't the issue for the WLS WP. We are concerned that we, and our Libraries are meeting Legislative requirements around unaccompanied minors. We are confident this is being addressed by Management. 2. Volunteering Wairarapa proposed to use Library space to recruit volunteers on a once a week basis. This is approved pending a suitable time for all four libraries.
Specific item/s for Community Board consideration	For Featherston Community Board: It is the FCB's responsibility to submit to the Council on an extension to the Featherston Library. This is because the request has come from members of that Community. Cr. Pam Colenso has agreed to review the submission. But this does not exclude members of the Featherston Community Board also reviewing the submission.
General	The WLS WP meetings are reducing down to quarterly. Our next meeting is on 5 June.

MEMBER REPORT
for
Featherston Community Board Meeting
13 March 2018

Member Name	Claire Bleakley
Group Name	Featherston Poppy Places
Meeting Date	13 March 2018
Key issues from meeting	<p>The Featherston Poppy Places has now reached a point where the children are writing stories for the streets and remembrance sites in Featherston that have been identified. The schools decided they would do 5 stories each.</p> <p>We have received the signs from the Wellington Sign company.</p> <p>We have set up a Facebook page at this site https://www.facebook.com/Featherston-Poppy-Places-1775577556084416/</p> <p>We have been given permission to re design the Poppy Places brochure to fit with Featherston. We plan to have a map identifying each place with information about the 20 April Poppy Day where we are unveiling the signs.</p> <p>We have also contacted Dean Cronin who has offered to do a few videos of people who remember events in the War.</p>
Specific item/s for Community Board consideration	<p>We are seeking a letter from the community board for support so we can apply for funds to make these videos. They will serve as an important archive about the Wars as well as being of interest for researchers.</p> <p>We would like to ask if we could have the community board consider paying for the brochures?</p>
General	<p>We would like to extend an invitation to all the community to attend the unveiling of the signs on the 20 April 10.30 am of the 20 April. Time still to be confirmed.</p>



TRAIL BLAZER

The newsletter of the friends of the Greytown Trails Trust



Welcome to the January 2018 issue of Trail Blazer.

The Greytown Rail Trail was established in 2010. As usual there is a long list of people to thank for their continuing efforts in maintaining the Trail, too numerous to mention here but suffice it to say the Trail has never looked better. We also want to thank those of the public who use the trail and continue to donate generously through the donation boxes. The development of the next section of trail, 11 km from Featherston to Woodside, is very exciting and the help we are getting from a multitude of individuals and organisations is very humbling. It is a great community we live in.



Shane Atkinson.
Chair Greytown Trails Trust

Bridging the gap

Progress on the Greytown Trails Trust bridge proposal over the Tauherenikau river is going well with an initial design (shown in the artists impression above) completed and approved by Greater Wellington Regional Council river engineers.

The bridge will have span of 130m and steel towers over 17m high. It will be braced off the existing rail bridge some 7m downstream.

The Greytown Trails Trust is expecting a price of around \$500k for the bridge and KiwiRail approval is in the pipeline.

Land owner agreements have been negotiated and are awaiting legal signoff.

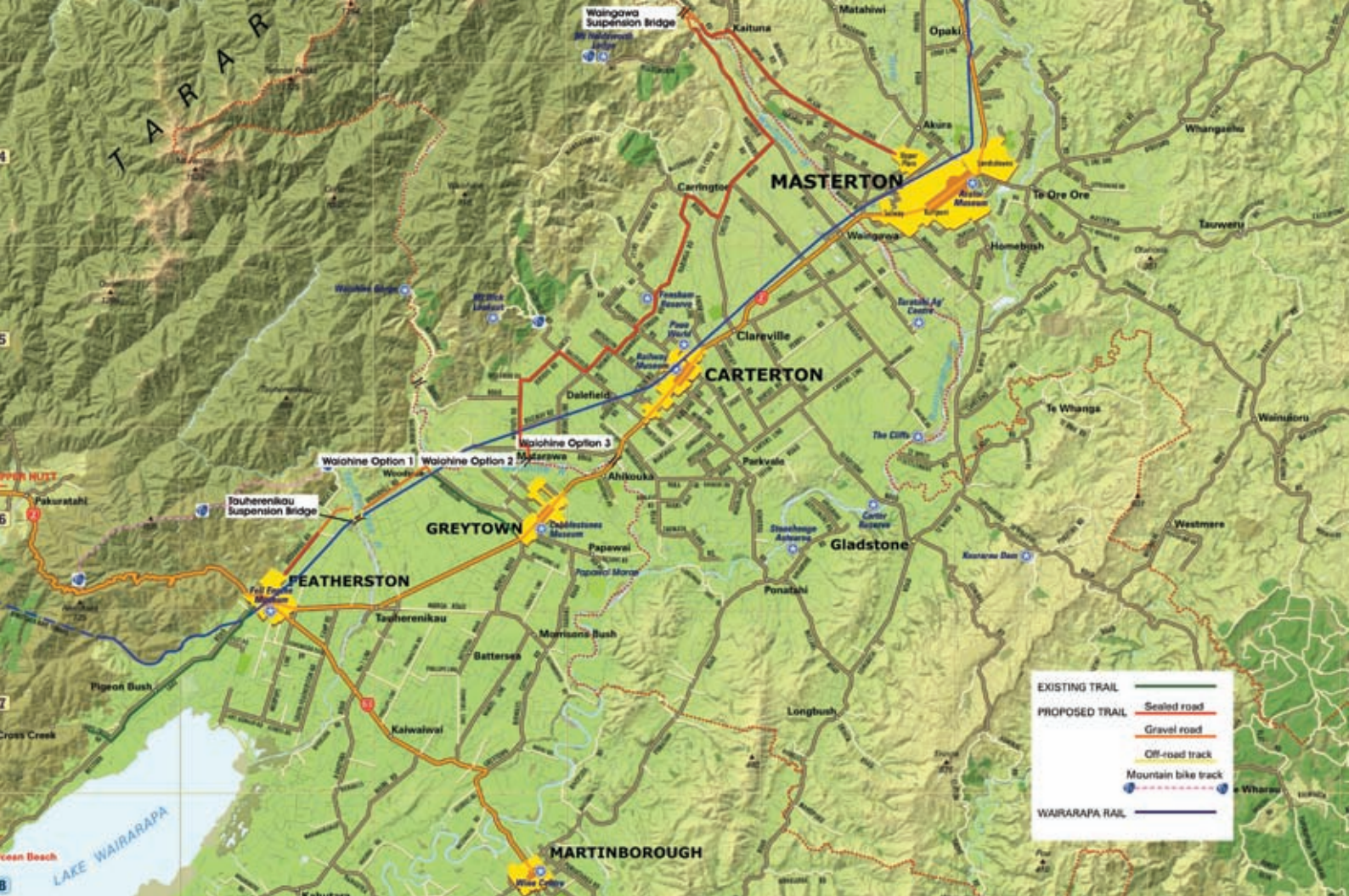
The riverside tracks have been marked out and once Greater Wellington Regional Council river engineers have approved them construction will start mainly with volunteers. The tracks will be built to NZ Cycle Trail grade one standard and will be attractive and picturesque, especially on the Woodside (north) side where the native bush is established.

The Trust hopes that the project will be shovel ready by April with all approvals gained and tracks complete.



Leave it to the experts!

A qualified engineer and active mountain climber, Abseil Access co-founder Martin Wilson is a director who likes to get his hands dirty. An early indication of Martin's intent to ensure that safety is a core element of the company's work ethic was Martin's involvement in setting up the Industrial Rope Access Association of NZ 1997. Martin's passion is designing and constructing suspension bridges.



The Five Towns Trails Trust

A trail linking the five Wairarapa towns, Featherston, Martinborough, Greytown, Carterton and Masterton is on the drawing board of a new entity named the Five Towns Trails Trust. The proposed Trail will be a significant new experience readily accessible from Wellington City and offering a great experience of the Wairarapa. Bridge infrastructure is key to crossing various rivers and some other trail work and road alignment will be required. Promotion will occur through Destination Wairarapa and WREDA Destination and Marketing. The proposed five towns trail recently received an accolade as one of five "Signature Trails" in a review of cycle projects in the Wellington region.



Wow look at the growth!

The existing trail is now used more and more by visitors and locals. The Cotter Street entrance plantings have grown up and show the benefits of our volunteers efforts in planting, weeding and watering. It features in the publicity about Wairarapa ("The Greytown Trail is a 5km route used as a walking track and cycle trail connecting Greytown to Woodside Station. The fully fenced trail has a slight incline to the station, with views of paddocks, Tararua mountains and stands of oak trees").

2017 Trail Hero

Our 2017 trail hero is Ted Ward who has gone the extra mile mowing the grass alongside the trail during 2017.

Recent and upcoming events:

The Huri Huri Wairarapa Cycle Festival, run in January 2018 in conjunction with the New Zealand Cycle Classic saw a multitude of families riding the Greytown Rail Trail.

HOW TO DONATE

To make a donation please contact Doug Ferguson 06 304 8911
d.j.fergie@xtra.co.nz

1 March 2018

The Chair
Featherston Community Board
C/- South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Chair

None of us want to get that call, do we?

Every day, as parents, brothers, sisters, aunts, uncles, we go about our lives without a second thought that something might happen. Something might cause our lives and those of our loved ones, to be turned upside down.

But one day it did for Sam, who very kindly shares her story with us in this quarter's *Voice* newsletter, enclosed.

It started out as a normal day for Sam. She was at work and really busy. She'd missed a couple of calls from her teenage son, but when a call from his friend came through, in the moment it took to answer it, she had worry on her mind.

And it was one of those calls. The one that tells you something is wrong with your loved one.

Sam's son was victim of a serious aggravated robbery, an event that has had a long and serious impact on them. We've supported Sam through this time, dipping in and out of her life as needed.

But every day our phones are ringing. Every day, unexpected events happen in our communities. Every day, people's lives are interrupted and sadly, other mums, dads, siblings, friends, get one of those calls that something has happened.

No-one should have to face life's unexpected traumas or the consequences of crime, alone. We're here, 24/7, to help people cope, to get through the grief and trauma. To help with practical advice and to support them through the justice process, and beyond.

As a friend of Victim Support, we hope you'll take a few minutes to read *Voice*, to read about the work we do. When you read Sam's story, you'll also hear about Sue, one of our highly trained and skilled volunteer Support Workers, who has supported Sam over multiple years now, from the time of the incident, to after the offender's imprisonment, and may need to support her again.

You'll also read about another volunteer Helen, a critical care nurse who understood the distress an incident can bring, and wanted to help more. She's been volunteering for a few years now, and hopes to do so, for much longer yet.

We can't get by without our wonderful, incredible volunteers. They're the backbone of our organisation and every year tens of thousands of people would be suffering in our communities if it weren't for them. After intensive and specialised training, our volunteers and staff provide tailored support so that people like Sam get the help they need, when they need it.

No-one expects to be a victim of crime or trauma, and no-one wants to get that phone call. But if they do, we're here for them. And that's because of supporters like you.

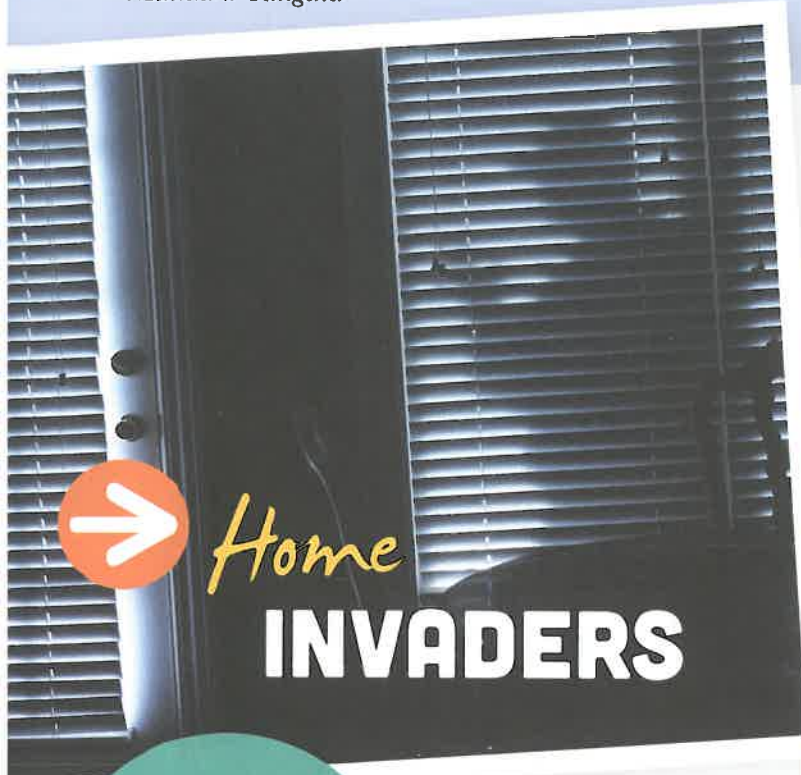
Thank you for your ongoing support. Our work really does make a difference in people's lives.



Kevin Tso
Chief Executive

Thank you for supporting our work **115**





Home INVADERS

Wherever we are needed we'll be there

A quick poll with friends revealed several of us have had our homes burgled at some time.

While our experiences varied, we all shared something in common.

We all felt invaded. The perpetrator had been in our private space but we knew nothing of them. Would they come again?

Our homes are our sanctuaries, and particularly to the elderly or those living alone, a burglary is cruel and frightening. To a young family, a burglary can create further hardship, frighten children, and add stress to the family. To the retail staff who have faced an aggressive, possibly armed person intending to rob, intimidate, or worse, this is an incredibly frightening experience.

Victim Support helps those traumatised following a burglary, robbery or home invasion. Usually people are referred by Police, or call us directly. "The important thing is, that people feel comfortable asking for help", said Kevin Tso, Victim Support's Chief Executive. "Sometimes all people want is a phone call to let them know that someone cares, or some advice and support on how to cope emotionally."

"For others, it's practical advice on making their home more secure, or ongoing support until they get back on track and feel safe in their home again. People react differently and we'll support each person's specific needs."

A burglary's impact is traumatic. Whether the crime took place in their home, place of work, whether they were a witness or the crime affected a family member, people need support to feel safe, cope, and to get back to their daily lives.

We're here for you, 24/7, 365.

GILL WON THE LOTTERY!

There were smiles all round at Pukekohe Honda when Gill Morrison was presented with her new Honda HR-V.

Gill won first prize in the 2017 Victim Support Lottery. "I've been on cloud nine ever since I got the phone call to say I've won, this is simply amazing!" said Gill. "I just couldn't believe I'd won, but I'm really pleased to have been a part of this, Victim Support do such good work in the community."

"We had another great line up of prizes and the response to our lottery has been terrific. We're very grateful Honda New Zealand partnered with us – having the Honda HR-V as first prize is just fantastic, an excellent drawcard, and the Honda dealers' support has been fabulous too. I'm thrilled for Gill and am sure she'll really enjoy her new car," said Victim Support's GM Fundraising, Cam Cotter.

The lottery is our key fundraiser, and raised over \$120,000 to help us support victims in local communities nationwide. Staff, volunteers and supporters all came together to sell tickets in their communities.

Gill was presented her new car by Victim Support's Robyn Scurrah, and Kerry Brocas of Pukekohe Honda.



Thank you to all our prize providers in the Victim Support Lottery.

HONDA

Special thanks to our principal lottery partner, Honda New Zealand.

- Breville NZ Limited • Michael Hill • QT Museum Wellington
- Avis Budget Group • Weta Workshop • Floriditas • Panasonic New Zealand • Spark • Scentre Group • House of Travel

Thank you to all our lottery supporters, we couldn't do it without you.





Ngā mihi o te tau hou.

When in holiday mode it's easy to switch off from the news and forget what day it is – but unfortunately, crime and accidents don't take a break. So we don't either, with our Contact Centre open 24/7, so that we can respond to calls for help.

From Kevin's desk

And help we did. We supported over **3,400** victims from Christmas Eve to mid January. People needing support for a multitude of incidents – road accidents, drownings, domestic disputes, sudden deaths, homicide, burglary and more.

The latter – burglary and robberies are certainly not exempt from the holiday season. Over the Christmas break we've supported 316 victims of burglary, home invasion and robbery.

People whose lives were suddenly invaded, in varying circumstances. It can take time for a person to feel safe in their homes again, to not have sleepless nights, to not live in fear, and our Support Workers are there for them. An independent person who can help provide free support, specific to their needs.

I'm very grateful to Sam, who shared her story with us in this issue. Sam's son was victim of an aggravated robbery. A criminal assault on those we love is incredibly difficult for all involved and not something we just get over, but with good support, we can get through at our own pace.

Demand for our services is unpredictable. While we know we'll be needed every day – to what extent and where, we don't know. Without any kind of support tailored to a person's needs, coping with the trauma can be extremely difficult, long and painful.

But that's why we're here.

Ngā mihi
Kevin Tso, Chief Executive



Want to make a difference in someone's life?
Call now to volunteer
0800 865 868

VOLUNTEER PROFILE – HAMILTON'S HELEN NIXON

As a critical care nurse, Waikato's volunteer Support Worker Helen Nixon is well aware of the distress a traumatic event can have on a person and their loved ones.

With all her children left home the time was right to find a way of helping out more, and Victim Support fitted the bill.

Helen feels she draws upon her experience often. "Even from personal experience I know an incident can affect many people, and differently. And grief. Grief's horrible but until you've experienced it you might think it'll all be OK," said Helen.

Helen's been a Support Worker for a few years, supporting victims of all sorts of incidents. She's completed additional sexual and family violence trainings, and hopes to undertake specialist homicide training too.

Support Workers enter people's lives at a difficult time. "We're neutral and don't judge," she said. "It doesn't really feel like I'm doing anything extraordinary, but then a person will say, gosh, that was so great, thank you for all you've done for me. Our support gives people a chance to talk and ask for help. We're here and we care. The victim guides the pace and tells me what they want and I take it from there."

As well as emotional support, Victim Support provides practical support too, sometimes things people might not consider when grieving or traumatised. "A family was so thankful when

I suggested they might like to take the deceased's favourite clothes to the funeral home," said Helen.

Helen's found people react differently. Following a burglary for example, some people are really frightened while others employ the famous kiwi staunchness.

"People are grateful for practical and independent advice. One elderly gentleman told me, having been burgled twice, that his family told him to get a dog, which was the last thing he wanted! Some people are very distressed following burglaries, while others get in to gear quickly, changing locks, adding security lights etc, and appreciate that someone cares."

"It's very tough for retailers though. Many are family owned and don't have the means to shut up shop and take time out after a robbery. They might have been assaulted or threatened with a machete, an absolutely frightening experience, but have no choice but to be back in the shop an hour later. We provide whatever support we can," said Helen.

Helen has plenty to keep her busy, working as a nurse, helping out with grandchildren, and family life. "But I see myself being a volunteer for quite some time. Some of the people I've supported may need more support in the future, and I'd like to be there," said Helen.

PROTECT YOUR HOME

Don't be an easy target – do what you can to protect your home.

- Always lock up - install good quality locks and use them – but check you can escape easily in an emergency
- Lock the front door if you're out the back, in the garden, or inside working, resting or studying
- Keep tools and ladders away and lock garden sheds
- Keep trees and shrubs trimmed
- Keep windows secure

- Don't leave notes on the door stating you're not home
- When you go away, make sure your home looks "lived in"
- Get to know your neighbours
- Mark your valuables and guard your keys
- Join a Neighbourhood Support Group



117 For more tips and advice, visit police.govt.nz

SAM'S STORY

No parent wants that call. The one telling you something's happened.

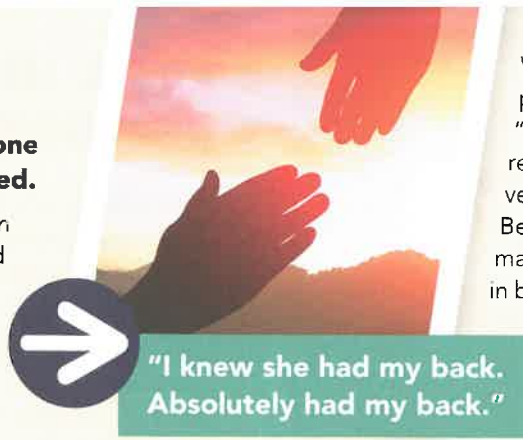
But Sam got that call. Her teenage son was the victim of a serious aggravated robbery. She was horrified by the details of the incident and the Police told her to expect a call from Victim Support.

The prolonged impact of such crime can be huge – for those directly affected, and their loved ones.

"From that first phone call, [volunteer Support Worker] Sue was great," said Sam. "She was immediately caring and supportive, and said that she was here for me in whatever capacity I needed, when I needed her. In hindsight, that made me feel in control, right from the start," she said.

"I'm a mother and I want to protect my child, but someone put him in a hideous situation. That ability to protect and control was taken from me but Sue allowed me to gain control back and her help was great. We always just chatted and always she gave amazing advice," said Sam.

"By supporting me, she was doing two jobs really – supporting me through ups and downs, plus helping me as a mum to support my son through his emotions and behaviours, and things to look for. She'd say maybe you could do this, try that, never imposing her thoughts, but chucking it out there for me to grab it if I wanted. She gave me little tactics to work through with him, and talked through what his process might be, so I could understand better. She was really good at judging when I was receptive and tailoring it to what I needed at the time," Sam added.



With robberies there's often a fear the perpetrator may return or offend elsewhere. "Sue gave me practical information and reassurance of what to do, in fact she was very good at bringing me back if I was hyped. Before we got off the phone she would always make a time for our next call, but I knew that in between times if I needed support I could get in touch. There were times when things would spiral but I always felt like this wraparound support was there for me. Sue was my "safe place" through the whole process. I had a lot of support from family and friends, but Sue was distanced from that, and I felt completely safe with her, that I could say anything."

Sam's support is over multiple years, as the impact of an incident is prolonged through arrest, court, sentencing, appeals, parole and beyond.

Sam found the incident's legal process very frustrating. Sue and the court advisor did all they could, keeping her fully informed, but other elements of the legal case were very frustrating and difficult. "Sue helped me with my Victim Impact Statement and her support gave me the strength to read it in Court. It was really important to me to have the chance to do this and let the Judge know the effects of this incident on my family," she said.

Sue came in to Sam's life during a very difficult time. "If we had to get through any of that without Sue, it would have been extremely difficult. She was always there with good solid support, a good mix of empathy and advice, and never talked down or made light of anything. I knew she had my back. Absolutely had my back. I'll never forget that and will always be grateful," said Sam.

"If there's one thing I can do to give back, it's to encourage anyone who finds themselves in need of support, to just take it. It's so incredibly valuable."

FAREWELL GENELLE

Former Victim Support manager Genelle Gordon, passed away in early December, after a very courageous and dignified battle with cancer.

Genelle made a significant contribution at Victim Support, and shaped our successful service delivery to victims. She was in a new role of GM Service Delivery, when she left in 2015 to manage her health.

Gone, but never forgotten, our deepest sympathies to Genelle's family during this time.



Help us get our share!

Please vote for us – every day!

Victim Support Waitakere is a finalist in the *Trusts Million Dollar Mission*. The Trusts is a West Auckland organisation that gives back to the community and the public can vote for any of the finalists in the *Million Dollar Mission*.

Each vote equates to \$5, and when a million dollars is reached, the *Trusts* will award each finalist their amount.

We'll need to vote quickly to ensure we get our share. Voting opens 1 March and you can vote once per day. Go to milliondollarmission.co.nz and vote Victim Support!



ROUND THE BAYS!

We were thrilled with the turnout for Team Victim Support at Wellington's recent Round the Bays fun run.

Forty-four runners joined the team, raising \$10,391! An awesome effort and our huge thanks to our friends at Find Recruitment who not only partnered with us for the event, but joined the running team and helped fundraise too. It's a great event for all ages, and we hope you can join us next year!

With thanks to





THANK YOU

Sky City Auckland Community Trust!

We were fortunate to receive funding from Sky City Auckland Community Trust, to assist us in our work in Counties Manukau.

The funding supported the recruitment, training and expenses of new volunteer Support Workers in the community. Given the nature and range of situations our Support Workers will encounter, we undertake a rigorous selection and training process to ensure they are fully equipped to provide the appropriate support to address each person's specific needs. "We provide a critical service at the time of need, which might be the toughest and most painful time of a person's life," said Grace Chan-Nuualitia, Victim Support's Area Manager for Counties Manukau. "We'll be there for the victim for as long as they need us; and for free, so local support like this from Sky City Auckland Community Trust is absolutely vital to ensuring we have Support Workers ready, willing and fully able to support those who need us."

No-one should ever have to face the painful aftermath of crime, trauma or suicide alone, and Victim Support's free services are available in Counties Manukau, and nationwide.

You can read more about Sky City Auckland Community Trust at skycityauckland.co.nz/about-us/community/grants



Victim Support's Cam Cotter and Robyn Scurrell with Sky City Auckland's Natalie Vincent and Ashi Ponini.

LOCAL HEROES RECOGNISED

Victim Support volunteers Christine Cowell and Donne Knoef were recently recognised as Kiwibank Local Heroes.

Christine's been part of the Counties Manukau team for eight years and is well known for her calm, sensible and holistic approach coupled with her vast experience over multiple incident types.



Donne with her Kiwibank medal

Based in Buller, Donne's hugely experienced, having provided support for the entire West Coast for over 20 years. A sexual violence and homicide specialist, Donne also undertakes all types of support, regularly.

Both women are tremendous assets to their local teams and very highly regarded by colleagues and their local communities.

Alexandra volunteer and LGC member Judy Elliott-Hall also received an award for her work on numerous community committees.

Congratulations and our thanks to you all for your dedicated commitment supporting victims.

Volunteers Get Together

Some teams used their latest get togethers to reflect, thank and recognise volunteers' invaluable contributions.

Our thanks to local businesses, LGCs and others who contributed generously to make these events possible.



Volunteer Sean Edwards, pictured with wife Eva, received the Auckland Volunteer of the Year Award, at the Auckland volunteer function. They're pictured with CE Kevin Tso, and Inspector Ben Offner.

(Tear here)

Yes! Here is my donation to help victims of crime and trauma

Mr Mrs Miss Ms Other

Name

Postal address

Postcode

Phone

Email

The Privacy Act of 1993 requires us to advise you that we keep contact information of supporters on file to help us with fundraising. If you do not wish us to keep your information, please let us know.

Donate via internet banking to: **BNZ 020500 0493163 00**

Please ensure that you use your details as reference along with the code NLO213, so that we may acknowledge your gift.

Value of donation \$25 \$50 \$100 Other \$ _____

Gifts over \$5 are tax deductible.

Cheque. Made payable to Victim Support.

Credit card. Please debit this amount to my credit card.

Mastercard Visa Amex

Name of cardholder

Card Number

Expiry date

Signature

I wish to donate by **automatic payment.** Please send me details.

I wish to make a **bequest** to Victim Support. Please send me details.

I have left a **bequest** to Victim Support in my Will.

119 Please return this form to:
Victim Support, Freepost 100819, PO Box 3017, Wellington 6140

Featherston Community Board

Chair: Robyn Ramsden
3 Farrier Grove
Featherston 5710
021 303 553



8 February 2018

Brenda West
99 Watt Street
Featherston 5710

Dear Brenda

On behalf of myself as Deputy Chair, our new Chair Robyn Ramsden, as well as the other Featherston Community Board members, we wish to thank you for your dedication and contribution over the past 15 months as chair of Featherston Community Board.

We are supportive in your decision to stand down as chair due to personal reasons and wish to thank you for deciding to remain on the Community Board to represent our community. Your dedication to the community was evident when you stepped in to ensure the 2017 Christmas Parade went ahead as planned.

I look forward working with you and the Board to bring about our vision for Featherston.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mark Shepherd'.

Mark Shepherd
Deputy Chair, Featherston Community Board
mtshepherd@xtra.co.nz